<table>
<thead>
<tr>
<th>Name of Policy:</th>
<th>Alternative sites of instruction for the required clerkships</th>
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<tbody>
<tr>
<td>Policy Number:</td>
<td>3364-81-04-009-00</td>
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<tr>
<td>Approving Officer:</td>
<td>Dean, College of Medicine &amp; Life Sciences</td>
</tr>
<tr>
<td>Responsible Agent:</td>
<td>Associate and Assistant Deans for Medical Education</td>
</tr>
<tr>
<td>Scope:</td>
<td>M.D. Program, College of Medicine and Life Sciences</td>
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- □ New policy proposal
- □ Major revision of existing policy
- X Minor/technical revision of existing policy
- □ Reaffirmation of existing policy

Revision date: 04/18/2017
Original effective date: 01/25/06

(A) Policy statement

There must be comparable educational experiences and equivalent methods of evaluation across all alternative sites of instruction within a given clerkship.

(B) Purpose of policy

To assure that the clerkship educational experiences at alternative sites are designed to achieve the clerkship learner objectives as defined by the faculty of the department(s) supporting the clerkship.

(C) Scope

This policy applies to medical students in the clinical portion of the M.D. program in the College of Medicine and Life Sciences.

(D) Procedure

1. The clerkship length at all sites must be the same length.

2. The instruments and criteria used for student evaluation must be the same at all sites.

3. The policy for determining final grades must be the same at all sites.

4. The faculty who teach at alternative sites must be sufficiently knowledgeable in the specialty area of the clerkship to provide effective instruction. All faculty members must have a clear understanding of the core competencies, the specific clerkship learner objectives, and the evaluation methods both formative and summative used by the clerkship.

5. Opportunities for faculty development must be available to all faculty members and residents.
6. Each clerkship must define the core clinical experiences for its students including:
   - Patient type and number
   - Level of student involvement
   - Technical skills experiences needed to achieve the clerkship’s learner objectives

7. The clerkship director and the faculty must assure that students have the required number of clinical experiences to complete the specific clerkship learner objectives. Mechanisms to provide the required clinical experiences must be defined by all clerkships.

8. The clerkship director must orient all preceptors and students about the educational program objectives, the specific clerkship learner objectives, and the formative and summative evaluation systems.

9. A variety of methods must be used to assure equivalency of experiences and student performance across all sites. The evaluation methods include but are not limited to:
   - Common clerkship evaluation data by site
   - NBME subject examination data
   - Required Educational Experience data by site
   - Clinical patient number and type of data entries by site
   - Site specific clinical clerkship and final grades
### Approved by:
Christopher Cooper, M.D.

### Policies Superseded by This Policy:
None

**Initial effective date:** 01/25/06

### Review/Revision Date:
- 01/25/06
- 04/22/07
- 4/26/11
- 03/25/14
- 04/18/17

**Next review date:** 04/18/2020 (three years from most recent revision/review date)

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<thead>
<tr>
<th>Name</th>
<th>Executive Vice President for Clinical Affairs and Dean of the College of Medicine and Life Sciences</th>
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<tbody>
<tr>
<td>Title</td>
<td>Co. 23.17</td>
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<td>Date</td>
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*Review/Revision Completed by:*
- Executive Curriculum Committee
- Clinical Curriculum Committee