Job Summary
This position requires communication, responsibility, and a good sense of guest services. Water Safety Instructors are responsible for planning and instructing group swim lessons and private lessons for members of the Student Recreational Center and the University of Toledo community.

Reporting Relationship
Employee Group Supervisor: Program Coordinator of Challenge, Adventure and Aquatics

Hiring Manager: Aquatics Programming Graduate Assistant

Shift Manager: Building Manager

Reports to: Aquatics Programming Graduate Assistant

Job Duties and Responsibilities
- Assist in maintaining a safe and sanitary environment for members and guests
- Enforce and maintain knowledge of Office of Recreation policies and procedures, including risk management, guest services policy, staff development and student employee discipline policy
- Thorough knowledge of American Red Cross Learn-to-Swim levels and Red Cross water safety courses. Know how to use course materials effectively
- Adapt your teaching approaches to the age, experience and ability of participants so they can meet course objectives
- Communicate regularly with participants and parents to ensure they are aware of progress
- Work as part of a functional team member within the aquatics department and Office of Recreation
- Complete applicable reports, forms and communication in a timely manner
- Attend in-service training and staff meetings
- Weeknights and Weekend work required
- Other Duties as assigned by the Office of Recreation Professional Staff or The Division of Student Affairs

Requirements
- Must meet The University of Toledo student employment qualifications
- Current certification in American Red Cross Water Safety Instructor/CPR-PR/AED/First Aid
- Demonstrated skill in quality guest service, communication and organizational and analytical skills
- Completed required demonstration of the six recreational strokes taught in the American Red Cross Learn to Swim Program at the minimum of a level 4 competency.
- Teach at least one session of group swim lessons and 2 private lessons a semester
- Thorough knowledge and application of swimming and water safety skills