

OUR-UT Proposal Format

Standard OUR-UT Proposal Submission Directions:

Please submit your complete proposal at:

<http://www.utoledo.edu/honors/undergradresearch/webforms/ProposalSubmission.html>
by the appropriate deadline.

Checklist:

_____ Have information for webform/cover page

_____ **Project Description - 5 to 8 pages**

_____ **References**

_____ **Expected timeline for your research project.**

_____ **Budget spreadsheet and justification for your proposed research expenditures.**

_____ **Academic Statement**

_____ Proper Format: double spaced, 12-point or larger font size, 1-inch margins

_____ Proper File Type: Save as PDF,

_____ File Name: ProgramYear-LastnameFirstname (e.g., USRCAP2018-DoeJohn).

Submit the above BOLD items as ONE electronic (PDF) file in the order given in the Checklist.

_____ A letter of support from your faculty mentor with whom you would be conducting research. The letter should be submitted to OUR-UT directly from the faculty mentor to Undergraduate.Research@utoledo.edu

Note that the proposals are judged on their own merits so transcripts are **NOT** required for these programs