

University Assessment Committee

Wednesday, October 7, 2015

1:30 – 3:30 p.m.

SU 3018

Minutes

Attendees: Aimee Mendelsohn, Kim Pollauf, Virginia Speight, Wendy Cochrane, , Holly Monsos, Sue Ann Hochberg, Mary Ellen Edwards, Scott Molitor, Marilynne Wood, Chris Roseman, Laurie Mauro, Alana Malik, Steve Peseckis, Ming Liu, Connie Shriner, Barb Kopp Miller, Susan Pocotte, Nancy Staub, Llew Gibbons, Stephanie Shaulskiy, Vicki Steiner

Vice Provost Report – Connie Shriner

Connie stated that the institutional outcomes needs to be revisited after President Gaber reviews the university strategic plan.

University Teaching Center is currently subscribing a series of webinars related to assessment with a company called AI-pro. UAC members will have access to all the live webinars and archives.

Connie met with a group of faculty and staff members last week to have a panel discussion on retention initiative. She emphasized that more data are needed to support the decision making. She wanted to thank everyone who was in the panel discussion for their commitment.

Presentations:

College of Graduate Studies- Susan Pocotte provided a summary on assessment practices in the College of Graduate Studies.

College of Business and Innovation and Division of Student Affairs did not present as scheduled.

UAC Chair Report- Chris Roseman

Report Writing Workshops- Chris and Alana will provide support to individuals needing help this fall in completing their online reports. Alana and Chris also would like to come to the department/units to help folks with their reports if needed.

Chris called for the participation for the three sub-committees: general education, awards, and other data.

Chris stated that there might be a room change for the next UAC meeting due to the setting issue in SU 3018.

Office of Assessment, Accreditation and Program Review Report- Alana Malik

Alana has been working on the Gen Ed assessment report and awaiting some data from Institutional Research. Once the report is finished, Alana will share with the subcommittee for review and feedback.

Alana will send individual reminders to those who haven't submitted the reports.

Assessment plan website- Chris explained one common issue in assessment plans to UAC: Measures from the table under section 2 do not correspond with the examples listed under section 3. Chris will send out emails to remind

everyone to revise and verify the assessment plans. All the assessment plans are expected to be published by the end of this semester.

Assessment Institute

Kim, Holly, Connie and Alana will be attending 2015 Assessment Institute during October 25-27, Indianapolis, IN.

2016 Assessment Day Speakers

Linda Suskie has been chosen as the 2016 assessment day speaker. She suggests to do some one-on-one consultation with specific programs during the workshop.

Discussion:

Old business

New business

- Presentation format- 3-year rotation of colleges/service unit presenting
- Liaison can request to present if significant changes in the college or service unit
- All presentations posted on our Blackboard site

Faculty Assessment Representative Report

July 1-Sept 30, 2015 Report

- During this quarter I worked with Ming and various programs and their faculty on 116 assessment plans that needed revisions. This work will continue through the fall 2015 semester as plans become available online. Assessment Plans will not be shared with the public until the online verification process is complete. I wish to acknowledge Mingyang Liu for his incredible work on the assessment plans during this reporting period!
- 8/26/15- Met with Marilynne Wood (w/Alana) @ HSC individually on new online Assessment Reporting.
- 9/14/15- Conducted 2 "Assessment Report Writing" workshops w/Alana
- 9/17/15- Conducted 2 "Assessment Report Writing" workshops w/Alana
- 9/18/15- Conducted 1 "Assessment Report Writing" workshop w/Alana
- 9/24/15- Conducted 2 "Assessment Report Writing" workshops w/Alana
- 9/28/15- Conducted 3 "Assessment Report Writing" workshops w/Alana

General Statistics

1. 8 phone calls tallied re: program assessment plan revisions
2. 2 phone calls tallied re: program assessment reports for this year
3. 17 emails specific to program assessment plans and reports
4. 0 general emails regarding assessment (rubrics, assignment design, resources, etc)

Upcoming Meeting Schedule

Nov 4, 2015	1:30-3:30PM	SU 3018
Dec 2, 2015	1:30-3:30PM	SU 3018