

University Assessment Committee

Wednesday, September 2, 2015

1:30 – 3:30 p.m.

Schmakel Room-Driscoll Center

Minutes

Attendees: Anthony Edgington, Aimee Mendelsohn, Kim Pollauf, Steve Schissler, Virginia Speight, Wendy Cochrane, Barbara Schneider, Holly Monsos, Brian Ashburner, Sue Ann Hochberg, Mary Ellen Edwards, Scott Molitor, Marilynne Wood, Chris Roseman, Laurie Mauro, Alana Malik, Diane Engbretson, Steve Peseckis, Michele Martinez, Ming Liu, Nancy Staub, Vicki Steiner, Stephanie Shaulskiy, Julie Thomas

Presentations:

Enrollment Services and Financial Aid- Steve Schissler provided an update on assessment practices in the Enrollment Services and Financial Aid.

CALL- Kim Pollauf gave an overview of the College of Adult and Lifelong Learning assessment.

College of Pharmacy and Pharmaceutical Sciences –Laurie Mauro presented on the current structure and assessment strategies used in the college.

UAC Chair Report- Chris Roseman

Reminder: Individual program reports, and any updates to program assessment plans, or new program assessment plans are due November 1, 2015. The liaison reports are due November 15, 2015. We will email out the link the group again.

HLC 4 (assessment criterion) draft will be ready for review by HLC leaders.

Office of Assessment, Accreditation and Program Review Report- Alana Malik

University Assessment Plan- No further feedback/suggestions received from the UAC. The assessment plan will go to the Provost office for final approval.

Assessment Tracking Tool- Alana gave a demonstration to UAC and discussed the different functions for create/decline button. A new program could decline a plan due to the lack of data from last year. Ming also prepared a tutorial for navigating the online assessment tool. The tutorial will be sent out to UAC members.

Report Writing Workshops- Chris and Alana will provide support to individuals needing help this fall in completing their online reports. Alana and Chris also would like to come to the department/units to help folks with their reports if needed.

Discussion:

Old business

Vice chair- Scott Molitor will serve as the vice-chair for the 2015-2016 academic year.

New business

Subcommittee- Alana explained that the committee needs to reopen a discussion of the subcommittees for the 2015-2016 academic year. Currently, three sub committees are needed: award nomination, general education, and annual report.

Assessment Institute

2015 Assessment Institute will be held on October 25-27, Indianapolis, IN. Alana stated that the office has funding to support 2 to 4 UAC members to attend this year. Anyone who is interested to participate this year should inform Alana by Sept.13th due to the early registration.

2016 Assessment Day Speakers

Alana asked UAC members to send her their rankings for the 2016 assessment day speaker by Sept. 4th.

Faculty Assessment Representative update- Chris will resume submitting faculty assessment representative report. Ming will upload all the plans to the online system by the end of September. Chris will continue to work with individual departments to verify their plans for posting on the website. Chris has started to contact individual programs to review the assessment plans that have been identified as needing some additional attention prior to posting on the website.

Remaining 2014-2015 Presentation Schedule

October 7 th	COGS	Susan Pocotte
	College of Business and Innovation	Terribeth Gordon Moore
	Student Affairs	Stan Edwards

Upcoming Meeting Schedule

Oct 7, 2015	1:30-3:30PM	SU 3018
Nov 4, 2015	1:30-3:30PM	SU 3018
Dec 2, 2015	1:30-3:30PM	SU 3018