



University Assessment Committee

Meeting Minutes

Wednesday, April 6, 2022, 1:00-2:30PM

Webex Meeting

Attendees: Brian Ashburner, Anne Bennet, Lori DeShetler, Matt Franchetti, Brian Kuhn, Alana Malik, Jolene Miller, Shery Milz, Susan Pocotte, Patty Relue, Michelle Schroeder, Robert Schultz, Valerie Simmons-Watson, Sylvia Suh, Amy Thompson, Jackie Thompson, Kelly Tomlinson, Tia Tucker

Not present: Lydia Cozier, Shelly Drouillard, Terribeth Gordon Moore, Dan Hammel, Vicky Kulicke, Holly Monsos, Julie Murphy, Shannon Neumann, Rebecca Zietlow

Welcome : Welcome everyone and thank you for coming.

Office Updates:

Core Curriculum Committee has had a change in leadership. Mel Gregory is now the interim dean of the College of Arts and Letters. The chair position in the core curriculum committee has now been shifted to Scott Molitor to finish out the semester. They met last week. I haven't heard what the update is. They were going to look at a couple of things; one was the Diversity Equity and Inclusion (DEI) outcomes. The state has drafted and accepted a set of outcomes related to DEI. He was going to ask the committee if they were interested in adopting those or if we need to look into something more distinct for UT.

State OT 36 project Update, formerly the Ohio Transfer Module - They have asked us to go back and recertify all of the courses we have in the core that are a part of the OT 36. Eleven courses were submitted this spring. Several were sent back to us for various reasons. Alana Malik is working with those departments to resubmit them with the updates that the state has requested. We will eventually need to recertify all of the courses that are currently associated with the OT 36. One of the largest changes from the state is related to the Natural Sciences and Mathematics courses. In the past you had to meet 70% of the state outcomes. The state has rewritten all of their outcomes and now they want those courses to cover all of their outcomes. The first survey with the departments related to those Natural Science and Math courses found that several courses do not meet the new state outcomes. Those course will not be recertified through the state unless we make some changes to the courses. Possibly not the math groups; they have been working with the state a long time to adjust their courses.

DEI Institutional Outcome and Rubric Development – We talked about it as a group and we really don't have a diversity equity and inclusion focused institutional outcome. Last year the core committee was thinking about how they could incorporate it into theirs. Once the core curriculum committee provides an update, and if they accepted the state DEI outcomes, the UAC can come up with a broader overarching statement to fit back into our institutional learning outcomes. If not, and they want to do something different, we can coordinate with them to draft not only core curriculum to DEI outcomes but also ones that it can map to at the institutional level. We've budgeted for the core curriculum committee to develop a DEI outcomes statement and we were going to provide stipends to faculty to get that done. If they don't take that up, we could move forward and get the DEI institutional outcome written and the rubric developed for it. We have the funding through the end of June.

Catalog page – The group reviewed the current language for the catalog page and suggested adding a link to the current policy page and a reference to the assessment webpage. Alana Malik will make the changes and follow up with Cathy Zimmer.

UTOLEDO CATALOG ASSESSMENT

In keeping with our mission to provide world-class educational opportunities for students, The University of Toledo is committed to maintaining high academic standards and quality services for our students. Faculty and staff members engage in the assessment of student learning, an intentionally-designed process of analysis and reflection, to gain a deeper understanding of how and to what extent our students are developing their knowledge, skills, beliefs, and attitudes as a result of their engagement in our academic and co-curricular programs.

Assessment of student learning occurs at the institutional, college, department, program, and course levels. It is frequently based on multiple measures that vary according to each discipline.

The institution uses the insights gleaned from the assessment process to improve our academic programs and co-curricular offerings, in turn, leading to greater student success.

Items for Discussion:

Funds for discipline-specific assessment-related conferences - We asked all of you to go back to your colleges, talk with your colleagues and departments about what they might prefer, what they might be interested in doing. We could use funds to allow attendance for assessment related conferences as long as registration was applied for before the end of the fiscal year. We will provide funding for the registration cost only, not the travel costs. We did have two requests come in, one from CPPS and one from COMLS. Please review the requests below.

College of Pharmacy and Pharmaceutical Sciences Julie Murphy and Michelle Schroeder

Julie and I would like to request funding to support our attendance at the American Association of Colleges of Pharmacy Annual Meeting (Pharmacy Education 2022) in July.

- a. Name and short description of the conference: AACP Annual Meeting, July 23-27, 2022, Grapevine, TX. Description: Professional development meeting for pharmacy educators.
- b. Link to conference registration page: <https://www.aacp.org/pharmed22> (This is a Save the Date page, registration does not open until April. Early-Bird registration in 2019, the last time the conference was in-person, was \$599 per attendee.)
- c. A brief summary of your anticipated benefits of attending the conference: Julie and I are both new to our administrative roles and hope to learn more about assessment in pharmacy education, particularly assessment best practices with regards to accreditation.

AACP is the premier Pharmacy education conference that happens on an annual basis. We would attend the assessment portion of that conference.

College of Medicine and Life Sciences

Kelly Izsak

1. Name and short description of the conference

The ARC-PA has the assessment workshops posted. There are two workshops, and the one that I want to attend is called the "Self-Study Workshop." however, they give preference to programs that must submit an SSR from September 2022 through December 2023. Although the person at ARC said, it all depends on how many people register.

1. Self-Study workshop (they allow only one person from each program to attend)

Registration cost: \$2000

This interactive workshop will help participants understand and apply the elements of data analysis and appropriately document a robust ongoing self-assessment process. The workshop will require participants to actively engage in data analysis as it relates to the Self-Study Report required of programs undergoing accreditation review under the Standards, 5th edition. Attendees will be asked to bring their individual program data applying concepts learned at this workshop to complete a portion of the ARC-PA self-study report.

The other workshop is called, Accreditation and You and provides an overview of Assessment. So, if I could not get into the Self-Study workshop, I would want to attend this workshop.

2. Accreditation and You (they allow two people from each program to attend)

Registration cost: \$1800

This workshop will provide PA program faculty an overview of the accreditation process including sessions designed to give participants the opportunity to ask questions and discuss the interpretation of individual *Standards* 5th edition. It focuses on bringing the *Standards* 5th edition and required data reports together as working tools for programs. Sessions will address the application and site visit, data collection and analysis over time for the self-study report and specific Standards that are cited most often during accreditation reviews.

2. Link to conference registration page: <http://www.arc-pa.org/events/>

3. Brief summary of your anticipated benefits of attending the conference

SSR workshop

During this in-person experience with the PA Program Accrediting body and other PA Programs, I will further evaluate and analyze the new SSR format. At the same time, I will engage and actively explore options for continuous improvement to our Program's assessment process.

Accreditation and You Workshop

During this in-person experience, with the PA Education Accrediting body and other PA Programs, I will have the opportunity to ask questions and facilitate the interpretation and application of the Standards 5th Edition to the UToledo PA Program. Specifically, I will learn more detail about the process and procedure of the SSR application and the site visit and learn about the standards cited the most.

Are you ok with approving these requests, specifically to fund the registration costs for Julie Murphy and Michelle Schroeder to attend the American Association of Colleges of Pharmacy Annual Meeting (Pharmacy Education 2022) and Kelly Izsak to attend and ARC-PA conference. The attendees will present a short summary of their experiences and what they learned related to assessment at an upcoming UAC meeting in the Fall. The cost of registration must be purchased using the P-card prior to the end of June to allow for the funds to be transferred before the end of the 2021-2022 fiscal year. The total cost of this expense will not exceed \$3200.

Formal vote to approve/not approve – 16 – yes 0 – no

Review outcomes of meetings with the Deans/VPs, develop recommendations for the Provost – A brief summary of the take-a-ways was discussed.

Thank you everyone and have a great afternoon!

Spring 2022 Meeting Schedule:

May 4 1:00pm-2:30pm Web Ex

June 1 1:00pm-2:30pm Web Ex

Upcoming Due Dates:

Core Curriculum course reports	6/15/2022
Program reports	10/15/2022
Evaluation reports	11/1/2022