



University Assessment Committee Meeting Minutes

Tuesday, August 13, 2019

2:00-3:00pm

1022 North Engineering

Attendees: Alana Malik, Barbara Schneider, Fuad Daraweesh, Thomas Atwood, Holly Monsos, Brian Ashburner, Jackie Berger, Lori DeShetler, Matt Franchetti, Ashley Pryor, Michele Soliz, Shery Milz, Laurie Mauro

Office Updates

IUPUI Assessment Institute, October 13-15, 2019

- If you are interested in attending, email Alana by Monday, August 19th (<http://assessmentinstitute.iupui.edu>)
- Michele Soliz, Alana and Fuad Daraweesh are already attending
- Will attend some pre-institute workshops, so please have a look at those if you are interested.

Value Institute

- Submitted 100 different artifacts from 7 different capstone courses (senior-level, undergraduate) and the faculty members from those 7 courses are peer-reviewing each other's artifacts, which are due in December.
- Once they are all returned (each being scored by two different faculty members) – same artifacts were sent to the national project, so that we will be able to compare the scores internally to the external scoring.
- Those faculty members will present to the group at some point this fall on their findings and the process.

Curriculum Mapping Discussion

- The departments that teach Gen Ed courses do a report every year and Alana took this year's reports to see how they aligned their courses in terms of how they align to the outcomes for the core curriculum. Alana will meet with all of them in the fall to go over everything to have a curriculum map created.
- As everyone else is building their maps in the spring, we will be able to be provided with information where the undergraduate courses required by Gen Ed will fit into your maps.
- Once faculty return for the fall, we will do a request for syllabi for all courses taught in Gen Ed and we will be looking for 1) do they have all of the requirements for the state, HLC, UT, etc. and 2) if there are multiple sections for a course, if they have the same outcomes, so that the students are learning the same things in the same courses.
- There are new syllabus guidelines and templates on the UTC website (<http://www.utoledo.edu/offices/provost/utc/syllabus/>)

BCSSE (Beginning College Survey of Student Engagement)

- We have asked incoming students to take the survey – we are at almost 400 of the incoming students who have taken it, but we would like it to be higher.
- We will get individualized reports from BCSSE (survey & report shown in meeting) – as they take the surveys, we get individualized reports from each student, which will be sent out to the appropriate areas.
- Some of the same questions, and follow-ups, are asked on the NSSE, which will provide a nice counterbalance of information.

Curriculum Mapping

- Examples provided on-screen (and handouts) – creating a map for Theatre & Film (Holly)
- Though this is not required for service units, this is a good exercise for areas that have student learning outcomes for thinking about how it is not necessarily a course setting, but where you are introducing, reinforcing and mastering concepts.
- Timeline for the project:
 - Done by the end of the spring
 - We basically have a template – we will go through a create them for all of the programs that are not accredited – or, programs can choose to create their own. Information can be pulled from the assessment plans and the course catalog.
 - If your program is accredited and you have requirements already, basing on all of that is fine.
- Alana is happy to come and help programs navigate everything.
- Alana will also offer group meetings/trainings/help to go over examples and the templates – it needs to be a group effort for departments.
- Some examples will be posted on the Blackboard site.

Upcoming 2019 Meetings

UAC Meeting	September 4, 2019	1:00-2:30pm	North Engineering 1022
UAC Meeting	October 2, 2019	1:00-2:30pm	North Engineering 1022
UAC Meeting	November 6, 2019	1:00-2:30pm	North Engineering 1022
UAC Meeting	December 4, 2019	1:00-2:30pm	North Engineering 1022
UAC Meeting (or Retreat?)	January 8, 2020	1:00-2:30pm	North Engineering 1022
UAC Meeting	February 5, 2020	1:00-2:30pm	North Engineering 1022
UAC Meeting	March 4, 2020	1:00-2:30pm	North Engineering 1022
UAC Meeting (or Assessment Day?)	April 1, 2020	1:00-2:30pm	North Engineering 1022
UAC Meeting	May 6, 2020	1:00-2:30pm	North Engineering 1022