



University Assessment Committee Meeting Minutes

Wednesday, August 4, 2021

1:00pm-2:30pm

WebEx Meeting

Attendees: Brian Ashburner, Tom Atwood, Lydia Cozier, Lori DeShetler, Shelly Drouillard, Matt Franchetti, Brian Kuhn, Alana Malik, Shery Milz, Holly Monsos, Julie Murphy, Susan Pocotte, Geoff Rapp, Michelle Schroeder, Robert Schultz, Valerie Simmons-Watson, Amy Thompson, Jackie Thompson, Cindy Tierney

Not present: Terribeth Gordon Moore, Dan Hammel, Shannon Neumann, Patty Relue, Tia Tucker

Welcome/Introductions/New Members/New Roles:

Jackie Thompson	JHCOE
Shelly Drouillard	Division of Student Affairs
Valerie Simmons-Watson	Division of Student Affairs
Michelle Schroeder & Julie Murphy	College of Pharmacy and Pharmaceutical Sciences
TBD	Faculty Senate Core Curriculum Committee

Vice Provost Report – Amy Thompson

Personnel changes in Provost Office – Anne Fulkerson was hired as Assistant vice Provost for Institutional Research. She started at the end of July. I hope you get a chance to meet her. She is a wonderful addition to the Provost Office. The search for the VP of faculty affairs and academic administration still underway, getting close to making an announcement. I have been asked to lead the COGS for the next year as acting Dean.

Core Curriculum Report – One of the things I am very excited about, through the leadership of Mel Gregory and working closely with Heather Huntley out of program review, we were able to have an external review completed of our Core Curriculum. We recently received that external report and went over it with Faculty Senate, Mel Gregory and a few others. We went through some high level findings of that report. Some of the things they were recommending would help modernize our Core Curriculum. We are hopeful that working together we can look at those recommendations. There has been some changes also at the state level on how we will need to review and recertify our OTM courses. So that also folds into moving forward with our core as well. There is a lot of work to be done in the next year with our Core and OTM courses. Alana has been asked to help with that work as well. There was a lot of discussion on possible alignment of our institutional learning outcomes as well as our Core learning outcomes. The reviewers seem to think we have a lot of Core courses. We need to integrate more diversity and inclusion across our Core. We got some really good feedback.

Chair Report – Holly Monsos

Please read through the assurance argument when you have some time. HLC Self Study

<https://www.utoledo.edu/hlc/AssuranceArgument.html> in particular Criterion 4. Please give feedback on arguments that aren't clear or examples that don't uphold the arguments that we are making or examples that you know of that we

did not include that would help make the argument stronger. That is the kind of feedback we are looking for at this point. Send those things to me and Heather Huntley. Heather will be making the changes to the document.

Vice-Chair Report – Lori DeShetler

Fall Dates to Remember

September 15th Most of you are going to be asking your faculty to submit their assessment plans by this date.

Remember this is in the new template that we have in the assessment tracking system.

October 15th Assessment reports are due.

Office Report – Alana Malik

Please update reviewers in the tracking tool by September 15

<https://www.utoledo.edu/aapr/assessment/pdfs/Assessment%20Tracking%20Tool%20Guide%20for%20Liaisons.pdf>

The HLC wants us to show we are a faculty and staff driven assessment process. One way to show evidence of that is through the rosters of committee members who review the program reports.

Tracking tool/template orientation workshops

I am happy to come and meet with you. Please let me know and I will get it on the calendar.

Institutional data linked to ISLOs

BCSSE/NSSE results – I am formally requesting IT to help us get surveys embedded into BlackBoard and the UT portal in addition to administering it via email.

First Destination Survey – Working on getting evidence to show we have been looking at the data as an institution.

Skill Survey – We are waiting to hear from the vendor if they will release their data to us in a more user-friendly format.

Reinvestment funds proposals

The OAAPR is submitting proposals for the following projects:

CIM integration

Core/ISLO review

Core/ISLO rubrics

BOD Strategic Plan Assessment Update

Any programs that were in the system in spring 2021 is what we will use to benchmark the programs for 2022.

Please see review the list of programs that are not aligned-available in Blackboard.

IUPUI Assessment Institute (Virtual and Free!)

Deadline to register is October 11th <https://assessmentinstitute.iupui.edu/registration/index.html>

CIM system

SLO feedback is now being provided by the OAAPR for all new courses and academic programs entered into the CIM system.

CIM notification of new or modified programs may trigger updates to assessment tracking tool. All degree programs (including certificates and concentrations) should have a unique assessment plan/report

Some colleges are using CIM in a different way, such as managing tracks form versus concentrations. Please contact Alana Malik if you are using CIM to differentiate tracks that are not separate degree programs.

State Initiatives

New CEMS system – We will be reviewing all and reaffirming all Ohio Transfer 36 (formally Ohio Transfer Module / OTM) courses in their system over the next 3 years.

State TAG/Ohio Transfer 36 course deadline is October 1st

Discussion Items

Meeting format (Virtual vs. Face2Face) – It might be beneficial if we continue to meet virtually. I would appreciate feedback. Feedback: I understand the face-to-face, I suggest twice per year. Would it be possible to keep virtual and in person open? I think hybrid option would be good. It seems like participation drops off when it is virtual only, which misses some discussion. I propose meeting in person in October. Yes – 6. We will get the room reserved.

Provost questions/feedback for September meeting – Provost will be in attendance virtually.

Assessment Manual 2021-2022 – Please review (attachment in your email). Vote at next meeting.

Follow up with Deans – What is it you need that you're not getting that the Provost could assist with? Please let us know if you think of anything else and send it to me (Holly) and Amy Thompson.

Other

Fall Dates to Remember:

September 15 th	Assessment plans due
October 11 th	IUPUI Assessment Institute Registration closes at 5pm
October 15 th	Assessment reports due
October 24 th -27 th	IUPUI Assessment Institute (Virtual and Free)
November 1 st	Evaluation reports due
November 8-9 th	HLC Site Visit

2021-2022 Meeting Schedule:

September 1	1:00pm-2:30pm	Web Ex Special Guest: Dr. Karen Bjorkman
October 6	1:00pm-2:30pm	Hybrid – Meeting Location will be Announced Soon
November 3	1:00pm-2:30pm	Web Ex
December 1	1:00pm-2:30pm	Web Ex
January 5	1:00pm-2:30pm	Web Ex
February 2	1:00pm-2:30pm	Web Ex
March 2	1:00pm-2:30pm	Web Ex
April 6	1:00pm-2:30pm	Web Ex
May 4	1:00pm-2:30pm	Web Ex
June 1	1:00pm-2:30pm	Web Ex