University Assessment Committee Meeting Minutes
Tuesday, July 9, 2019, 2:00-3:00pm
1022 North Engineering

Attendees: Alana Malik, Barbara Schneider, Brian Ashburner, Holly Monsos, Ashley Pryor, Patricia Relue, Lynne Hamer, Shery Milz, Lori DeShetler

Curriculum Mapping Discussion Items
1. **Review NILOA's Mapping Learning: A Toolkit (2018)** – we will not be doing reports this year – will complete curriculum maps instead (unless you did not complete your assessment plan and/or align your SLOs to the ISLOs (that needs to be completed first – cannot do mapping without having assessment plans completed/SLOs aligned).
   - Publication on how to do mapping
   - Examples provided (handouts):
     - UT Engineering – Program outcomes to courses
     - UT HSHS – Program outcomes to individual course assignments
     - UT Pharmacy – Program outcomes to courses
     - UT COM
     - Hypothetical General Education
   - Perhaps do workshops so that people can be walked through the process.
     - Assessment-Day-style events
     - Template provided in workshops – ask them to bring their current SLOs for their programs – the UAC/Assessment Office could provide templates with their SLOs plugged in
     - Lori: Brought diagrams – starting at the program level, down to course level, then down to the individual session levels, showing the alignment and tying that to the instructional methods and assessments
     - We only need them at the program level – will give everyone the framework to go back to their areas and go to the course level
   - Mapping should be done every year – including assessment – alignment should be from the objectives to the instruction to the assessment, back and forth
     - Upload what was provided in annual updates and ask three questions:
       1. What have you learned from this assessment?
       2. What have you changed as a result of this assessment?
       3. What did you change this past year because of evidence from the year before?
   - Need to explain what we are mapping and why

- What pieces of educational environment need to be aligned? What will be done with the map after the mapping is completed?
- May get help with Campus Labs – may be able to get more functionality from the Teaching and Learning suite that helps with curriculum mapping down to the course level. Canvas also has more functionality built in.
  - Hypothetical Gen Ed example:
    - The best example of a Gen Ed map that could be found
    - Gen Ed competencies at the top, (if there are) courses your major requires students to take as a part of their Gen Ed curriculum listed at the bottom
    - Alana will go back to faculty teaching those courses to help get information for individual programs for discovering what is needed in mapping – instead of looking at it by major or program, we can look at it by Gen Ed outcomes overall. Part of the assessment of Gen Ed is to see how well it serves its majors that it intends to serve.
    - Alignment among courses is important (especially sequence courses) - programs need to talk to each other – sometimes, there is overlap in what is being taught in multiple Gen Ed courses or some things are not covered at all when they should be.
  - Deans will be asked to include their assessment data in their annual reports.

2. **Curriculum Mapping - Timeline**
   - Only program-level outcomes for this project, except for Gen Ed.
   - If we can get the scope and purpose and develop the materials, we may be able to teach everything this fall, 2019. Then, we will work on setting up trainings for the spring. Presentations at Dean/Assoc. Dean/Department meetings to explain in November/December.
   - Hoping to collect curriculum maps from everyone by the end of the academic year and go over them over the summer, 2020.
   - Possibly having the maps due by April 30th – before summer begins.
   - May have trainings in lieu of the January data retreat.
   - Resources will be collected through fall semester and may be loaded onto Assessment flash drives – could also LectureCapture a training for distribution.
   - If you already have a map, please send it to Alana, to help with templates.

Upcoming 2019 Meetings

UAC Meeting	August 13, 2019	2:00-3:00pm	North Engineering 1022
UAC Meeting	September 4, 2019	1:00-2:30pm	North Engineering 1022
UAC Meeting	October 2, 2019	1:00-2:30pm	North Engineering 1022
UAC Meeting	November 6, 2019	1:00-2:30pm	North Engineering 1022
UAC Meeting	December 4, 2019	1:00-2:30pm	North Engineering 1022
UAC Meeting (or Retreat?)	January 8, 2020	1:00-2:30pm	North Engineering 1022
UAC Meeting	February 5, 2020	1:00-2:30pm	North Engineering 1022
UAC Meeting	March 4, 2020	1:00-2:30pm	North Engineering 1022
UAC Meeting (or Assessment Day?)	April 1, 2020	1:00-2:30pm	North Engineering 1022
UAC Meeting	May 6, 2020	1:00-2:30pm	North Engineering 1022