



University Assessment Committee Meeting Minutes

Wednesday, March 3, 2019

1022 North Engineering

Vice-Provost Report

1. Conference on General Education
 - Core curricular transparency was a big topic
 - Aim: Gen Ed day – this year's to be a working event (Holly and Barbara working on next steps)
 - Waiting on Faculty Senate for Gen Ed Liaison position approval
 - Topics discussed:
 - A. Developing 2 rubrics for Gen Ed evaluations (1 for Gen Ed providers and 1 for Gen Ed consumers)
 - B. Convening a Faculty Development Group/Committee
 - C. Possible contributing/collaboration with Core Curriculum Committee
2. VALUE Institute Project
 - Criterion Team leaders for 2019-2020 have been identified
 - A. Currently under review by Provost/President
 - B. 5 teams (one for each criterion with member participation across colleges)
 - Big launch next September
 - A. 3 dates will be offered for site visits for Fall 2021 or Spring 2022

Office Updates

1. Syllabus Review
 - Syllabi review completed – better than 2015 but still missing some federal requirements
 - A. Faculty who used University Template scored higher on average than faculty using their own template (50% of faculty using University Template)
 - B. The rubric for University Template is being revised to break down all requirements and add consistency to syllabi
 - C. Rubric to be sent to all faculty
 - D. Overview of findings to be given at Faculty Senate and Grad Council meetings and will be disseminated to each college and department
 - E. Considering doing syllabi analysis yearly

- F. Consider putting University Policies on a link (that is continually updated/maintained) and removing from syllabi to cut down on length
 - G. Consider “breaking down” language barriers in policy statements so students fully understand available resources
2. VALUE Institute Project
 - Have funding to do quantitative reasoning training
 3. Council for the Advancement of Standards in Higher Education (CAS) Workshop
 - Still finalizing a date and waiting on the publication
 - Hope to hire someone by the end of the fy
 4. Student Affairs
 - For those reviewing service plans **Alana Malik** can help
 5. Summer Course Design Institute
 - Teamed up with Margie Traband to develop Service Learning courses
 - Redesigning core courses to include and assess on service learning
 - 10-15 courses adding FYE content
 - Pilot and tracking need to be facilitated

Discussion Items

1. Provost Letter
 - Annual Report to Provost: asking for help in determining what info to ask for when collecting data, how to integrate reports, and help getting deans on board with collecting and analyzing data to make more effect decisions
2. Assessment Day
 - Focus: extracting and interpreting useful data and creating effective institution plans and decisions
 - April 3, 9:30-3:30 – 2 sessions to be split with CIEP and UAC with a communal lunch
3. College Annual Report Template
 - Will be looking at College Goals versus reports to identify action items for next year’s goals
 - Templates can be changed, looking for suggestions to increase Deans’ usage of assessment data
 - Would like to get to adding aggregate assessment data into accreditation review
 - Sometimes decisions made “top down” without using data and following approval processes

- Annual Report going forward: Student success rates looking at DFW % by gender, race, and health statuses at program level (not class grades), getting colleges to look at rates for each program and using data to help fight gaps
- Part of data discrepancies across campus related to individuals who input data understanding terms differently (too many different systems)
 - A. Committee trying to standardize definitions and access to imputing
 - B. Also trying to make disseminating info more “user friendly”

Upcoming 2018-2019 Meetings

Assessment Day April 3, 2019 9:30-3:30pm Nitschke Complex – Brady Center

UAC Meeting May 1, 2019 1:00-2:30pm North Engineering 1022