

## University Assessment Committee

Wednesday, October 4, 2017

1:00 – 2:30 p.m.

North Engineering - 1022

### Minutes

**Present:** Alana Malik, Nancy Staub, Holly Monsos, Lee Heritage, Scott Molitor, Connie Shriner, John Plenefisch, Michele Soliz, Dawn Sandt, David Remaklus, Heidi Shank, Kara Bruce, Laurie Mauro, Sky Cui, Lisa Taylor

#### Welcome – Nancy Staub

- Two additional attendees today – Michele Soliz has rejoined the group and Dawn Sandt, JHCOE.
- Alana put together data for the reports that have been submitted and provided a handout from submissions as of 9/29. Our deadline is Nov. 1<sup>st</sup>, colleges should have already submitted for review – to give the liaisons time to review before the Nov. 1<sup>st</sup> deadline. Alana is available for help, if needed. Reports and evaluation forms are the priority.
- Scott – Academic Program Review Committee: synthesizing the summaries for programs under review. Provost has been meeting with the deans, program directors and Scott. Meetings have identified many things that can improve the programs. Gotten great feedback from the deans and program directors.

#### Updates – Alana

- Alana, Nancy, Tia and Holly are attending the Assessment Institute later in the month – they will have updates at the November meeting.
- SLO Analysis – will get out electronic copies of the SLO analyses. The departments attached to the programs in Banner are not aligned correctly – waiting for them to be corrected before sending the analyses to everyone. If you would like them as-is, please let Alana know.
- Alana has been meeting with folks from different colleges for assistance with the reports.
- Liaisons – if there are notes/feedback on last years' reports that need to be addressed, please let the programs know how they can improve/remedy based on those notes.
- Alana is available to meet with anyone, if needed.
- Updated the instructions for submitting plans for Academic and Service Units and will be posted on the Assessment website.
- UAC membership roster will be updated and posted in Blackboard and on the website.

#### Connie Shriner - University of Toledo's Path to Excellence: Strategic Plan 2017-2022

- When HLC gave us their report in 2016, they found that we did not have adequate evidence to show that data related to student learning and success was integrated with our institutional planning and allocation of resources.
- Progress report was submitted on July 28<sup>th</sup>.
- Diagram/graphic (handout) summarizes our response – the strategic plan is going to drive decisions.
- Data is running through and coming from the UAC.
- Dr. Hsu is requiring that colleges submit at annual report. Sections of the report are connected to the strategic plan and there is a section on student success. A higher look at what your areas are doing to improve student success.
- The Institutional Effectiveness Planning Committee (IEPC) will use the information and reports generated by the UAC and aggregate data from student success, the annual reports (not program review). IEPC is still in the planning stages.
- Provost will negotiate with UT senior leadership. Provide communication to stakeholders – grad council, faculty senate, deans – so that everyone knows what decisions are being made and the data about student success and learning support them.

- Membership – chaired by Vice Provost for Academic Affairs (Bill Ayres); two representatives each from the UAC, faculty senate, grad council, student affairs,; likely Alana and Connie; Vice Provost for Student Success; Institutional Research; Office of the Registrar; others as needed.
- The IEPC’s first meeting will review the charge and let the committee decide how it will function and how often it will meet.

**More Updates – Alana Malik**

- The second annual assessment data retreat will be on Wednesday, January 10, 2018 and will take place in the Brady Center.
- Follow-up to high-impact practices (HIPs) discussions – surveys have been drafted to give to UT programs. Seeking feedback from the UAC for edits/changes (given as a handout). Questions on whether some of the items are offered by the program or required by the program.
- Suggestions/feedback from today’s attendees:
  - Survey should have been attached to the program reports – perhaps while thinking about your plans, consider the questions on the survey as well.
  - Could try to put it together as a Qualtrics survey.
  - Kara - A lot of the questions are irrelevant to LAW – revise some of the questions/wording (program vs. major/minor/concentration/plan of study).
  - Add question: “Require at least one WAC course” – “Require writing-intensive course”.
- Will do Qualtrics, test it in the next month. Hopefully, have it up and ready by the November meeting (for UAC folks) after feedback/edits.
- The faculty survey – perhaps providing incentives for the college who has the highest number of faculty completions.

<b>Upcoming Meeting Schedule</b>		
December 6, 2017	1:00-2:30PM	NE 1022
January 10, 2018 - Retreat	9:00AM-1:30PM	Brady Center
February 7, 2018	1:00-2:30PM	NE 1022