

University Assessment Committee

Wednesday, September 6, 2017

1:00 – 2:30 p.m.

Brady Center

Minutes

Present: Alana Malik, Nancy Staub, Lee Heritage, John Plenefisch, Anthony Edgington, Brad Ledingham, Laurie Mauro, Scott Molitor, Tia Tucker, Kara Bruce, Julie Quinonez, Caryl Liber, Connie Shriner

Welcome – Nancy Staub

- Tia Tucker has joined the UAC in her first year at UT and will be the liaison for Academic Support Services.
- Kara Bruce has joined as liaison for the College of Law
- Julie Quinonez will be serving, again, for the Registrar. Caryl Liber will also be serving for the Registrar.

Discussion Items – Department Annual Report Templates – Connie Shriner

- The Provost has a vision that all departments, colleges and units are working together to move us toward the Strategic Plan. Departments will report on their activities related to the Strategic Plan – template was developed to be aligned with the components of the Strategic Plan.
- IR inserted data tables for the different departments according to the listing of programs that appear in Banner for each department.
- Page 5 – Parts 15 & 16 – some items included on Assessment and the activities of the UAC.
- One of the goals is to map the program learning outcomes to the new Institutional Student Learning Outcomes and this is a good way to get our departments to look at their program outcomes and to adjust where needed. Also included the question of, “How does data related to student learning contribute to your department’s ongoing planning and action?”
- The template is now recommended for colleges to follow – not required. Some, or all, of this content is expected to show in the deans’ annual reports.
- Would like the UAC’s help is encouraging departments to look at these templates and their SLO analyses from Alana – to help the programs that do not have good learning outcomes and to revise them using the feedback.
- Template is out, with data loaded, for deans to access now.
- The end of this semester is when the college annual reports are due.
- Electronic version will be up in Blackboard (UAC).

Academic Program Review Committee – Scott Molitor

- Began a process of reviewing program review – by charge of the Provost – in order to monitor the review process and make sure that needed changes are being made.
- Will help to move the process along to keep the review on track and keep everyone informed.
- 2 representatives from UAC, 2 from Grad Council and 2 from Faculty Senate.

Updates – Alana Malik

- New intern in the Office of Assessment – Skye.
- Still trying to find a GA for the office.
- Assessment Institute – if interested in attending , email Alana.
- If you prefer your electronic copy of your SLO analysis as-is, let Alana know. We will continue to work on organizing them by department/college.

- All rubrics for the plans and reports have been sent out and updated on the website – as well as the submission instructions for the reports. The plan submission instructions will be separated and updated on the website.
- Report due dates are on the back of today’s agenda.

Upcoming Meeting Schedule

October 4, 2017	1:00-2:30PM	NE 1022
November 1, 2017	1:00-2:30PM	NE 1022
December 6, 2017	1:00-2:30PM	NE 1022