



University Assessment Committee Meeting Minutes

Wednesday, February 3, 2021

1:00-2:30pm

WebEx Meeting

Attendees: Brian Ashburner, Tom Atwood, Lydia Cozier, Rachael Decker, Lori DeShetler, Matt Franchetti, Dan Hammel, Brian Kuhn, Alana Malik, Laurie Mauro, Shery Milz, Holly Monsos, Terribeth Gordon Moore, Geoff Rapp, Susan Pocotte, Patty Relue, Robert Schultz, Amy Thompson, Jackie Thompson, Cindy Tierney, Raymond Witte (proxy for Lynne Hamer)

Not present: Shannon Neumann, Julie Quinonez, Michele Soliz, Tia Tucker

Welcome and Check-In: - Holly Monsos – Welcome.

Chair Report:

HLC Criterion 4 - As far as the HLC and the self-study goes, we have all turned in our various criterion drafts. Heather is in the process of assembling those and getting them semi-formatted. They will soon be posted for comment from the community. In particular when that happens, I would love for all of you to look at Criterion 4B, with your UAC hats on, which is specifically dealing with assessment and be sure we have made our case correctly and sufficiently.

Update on individual deans meetings – We have held 4 deans meetings. Everyone seems to find them useful. Our primary goal is to have open lines of communication and get everybody focused on where we are with assessment and where we need to be with assessment and strategize some ideas for how the UAC can do their work better and how individual colleges can do their work better because assessment is all about continuous improvement. Amy Thompson: It's been a very constructive process. The feedback we have gotten so far has been very positive. If we haven't met with your college or group yet we are excited to do so and are looking forward to it.

Office Report:

Assessment Policy – The policy has been sent out from the university. It is open for comment for 30 days, until February 24th. If you have additional feedback or would like to share information with other people and let them know please do so by that date.

CCI Template Building Project – The plan template is almost ready to go with the pilot groups from engineering and medicine.

National Survey of Student Engagement-to launch March 2nd - The students will receive it via email. You can help us by reminding them to complete the survey. Increasing the response rate would be very much appreciated.

Items for Discussion:

Curriculum Maps-feedback to programs – please give feedback if you have not done so already. The programs do need feedback. Alana is a great resource if you need to meet with her concerning the maps.

Rubric in plans and reports - If your curriculum doesn't line up with what we are asking for in our template, our rubric might not work for you. There will be a box to check to indicate it's required by someone else. We know that if the rubric doesn't match up very well it is not a reflection of the quality of the map, but rather it wasn't matching with what we were asking.

Annual liaison presentations – Years ago we had presentations to the UAC on the liaison report that we wrote. It was useful in a couple of different ways: If someone had a good idea, and was doing something that was successful, they could talk about that and others could learn about it and vice versa. If they tried something that crashed and burned, we could hear about that and avoid making the same mistake in our own colleges. It more broadly got us talking about the different ways to assess the different ways assessment was going on in the university and help us develop our own best practices on what sorts of things worked or gave people ideas that worked. We would like to know if the UAC would like to reinstitute that policy. We could do that virtually as well as in person. Several comments were made about learning from others would be very helpful. We will take it back to the leadership and talk about it more next month.

Roundtable Items for Discussion:

Reminder: *Evaluation Reports were due January 22nd*

Thank you for coming today and we will see everyone again on March 3rd.

2020-21 Meeting Schedule:

March 3

April 7

May 5

June 2

July 7