



University Assessment Committee

Meeting Minutes

Wednesday, May 4, 1:00-2:30PM

Webex Meeting

Attendees: Brian Ashburner, Anne Bennett, Lori DeShetler, Matt Franchetti, Brian Kuhn, Alana Malik, Jolene Miller, Shery Milz, Patty Relue, Robert Schultz, Valerie Simmons-Watson, Sylvia Suh, Amy Thompson, Jackie Thompson, Tia Tucker, Rebecca Zietlow

Not present: Shelly Drouillard, Terribeth Gordon Moore, Dan Hammel, Holly Monsos, Julie Murphy, Shannon Neumann, Susan Pocotte, Michelle Schroeder

Welcome

Office Updates:

Budget – Budgets have been trimmed. The assessment operating budget was reduced by 5% in addition to the substantial cuts that were made for this fiscal year. If we are able to host an assessment day next spring we will need to collaborate with other entities. We won't be able to such an elaborate event like we have in the past.

Core Curriculum Committee – The core curriculum committee opted to not require core course assessment reports for 2020-2021 academic year, in order for the departments to focus on recertification of OT 36 courses. Alana Malik has been working individually with the departments to let them know what they need to do.

Committee did not adopt DEI outcomes or the full suite of State SLOs-their SLOs are remaining status quo. Angela Paprocki and Alana Malik will be working this summer to determine how we are going to manage the core from the faculty senate's perspective and what the state is requiring because the state is now asking for a lot more information than what we require in our CIM system. We need to rework the two different approval processes and figure out how to make that easier on everyone.

Items for Discussion:

Review draft letter of recommendations for the Provost – last year following the UAC meetings with the Deans and service units we had a lot of discussion in this letter to the provost with recommendations for action items for the college/service unit, the assessment office, and several action items for the provost's office. A theme that we gathered from conducting the meetings focused on individual college needs, was that the strengths, challenges, and action items were much more college specific than in the past when we looked at a more broad suite of data. We want to review this letter and see if you had any other ideas and also talk about the timeframe for sending the letter. Now that we know the provost is exiting from her role we want to talk about if we wait to send the letter.

Recommendations: Send now and again in the fall so the new administration can see it. Once the new provost is in position, we can invite the new person to a meeting to talk about our charge and where we are going moving forward.

This summer we will be looking at coming up with a professional development for individuals that are part of the approval process workflow within the CIM system. It will be for anyone within that approval line to talk them through what are you supposed to be looking at when approving a course/program, etc.

Review overview of academic and co-curricular program ISLO data – 2020-2021 institutional assessment data overview was shared with the group. The reports were pulled that allowed us to look at the stop light indicators. Of the short forms that we collected we had 2457 outcomes that we assessed. The committee determined that the institutional data would be more useful if we could also review the information disaggregated by program type and college. Alana Malik will request from CCI if they can help us to generate reports that include this level of analysis.

Roundtable Items for Discussion:

Many of you had talked in the Dean's meeting that you were moving your internal deadline to earlier prior to this summer. We are right at that window. Please stay in touch with the faculty if you did move those internal deadlines to help facilitate that process and collect assessment reports and to update any outstanding or modifications to assessment plans as well.

We will meet in June. Typically we don't meet in July. We can opt to meet in July if needed.

Thanks everyone. Have a good day.

Spring 2022 Meeting Schedule:

June 1	1:00pm-2:30pm	Web Ex
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Upcoming Due Dates:

Program reports*	10/15/2022
Evaluation reports*	11/1/2022

***Individual Deadlines Vary=please ensure that you are communicating your specific college/unit deadline.**