



COLLEGE OF ARTS AND LETTERS
2020-2021 FACULTY COUNCIL MEETING MINUTES
October 6, 2020

Call to Order: 4:01PM, via WebEx

I. Roll Call

Present: Hey, Whittaker, Yamazaki, Caceres, Lawrence, Smith, Benton, Montpetit, McBane, White, Yaklin, Kistner, Cook, Zych, Langan, Carpenter, Miner, Dunn, Fritz, Day, Ferris, Stover, Black, Keith, Compora, Stroud, Nemeth, Beatty-Medina, Feldmeier, Taylor, Voss, Mezo, Christman, Baltus, Case, Sakowski, Foss, Dudley, Rouillard, Semaan (40)

Absent: Barnes, Alam (2); Allred (on family leave, replacement tbd)

Vacancies: 3

Guests: Dean Gilbert, Gregory, Hammel, Hintz, Sullivan (5)

II. Approval of Agenda/Minutes

Agenda for meeting submitted for approval; Motion to approve, second. Vote - Approve 40, Not Approved 0, Abstain 0. Agenda approved.

Minutes from last meeting held (September 22) submitted for approval; Motion to approve, second. Vote - Approve 40, Not Approved 0, Abstain 0. Minutes approved.

III. Executive Report: Patricia Case

Executive Committee met October 2; Nothing to report, discussed updates on council roster/terms and CAL webpage, prepared agenda for council meeting.

IV. Faculty Senate Report: Patrick Lawrence

Faculty Senate last met September 29; Update and progress report given by Provost; December graduation will be virtual, with changes made to improve format; No winter intercession scheduled this academic year; Slight changes to spring term, no spring break, five individual days scheduled instead; Discussion held on RCM and framework, plan to re-visit; Update on Interim President's report to Board, looking at strategic plan, providing guidance for re-direction of objectives; Discussed retention rate, reported as 78%; Discussed first reading of constitution, significant change was altered language of assistant/associate deans being eligible for senate membership, first reading approved; Question raised about clarification of existing deans staying on until end of term or being asked to leave, they can finish current term.

V. Graduate Council Report: tbd

Sara Lundquist provided notes on graduate council meeting (held earlier in the day), notes read by Case, copy of those notes attached to minutes.

VI. Dean's Report: Dean Gilbert

Copy of Dean's Report attached to minutes; Questions raised regarding budgetary impact on CAL, Dean addressed (details available in Webex recording/link).

VII. Curriculum Committee Report: Linda Rouillard

Curriculum Committee met regarding seven items, details listed and spreadsheet attached to minutes, committee report and accompanying documents previously sent to council members.

- One course proposal put forth – ENGL3850 LGBTQ Literature (new course proposed, syllabus included, WGST consulted). Course submitted for approval; motion to approve, second. Vote - Approve 40, Not Approved 0, Abstain 0. One course proposal approved.
- Two course modifications put forth – ENGL1010 Comp I (clarification on placement values, syllabus included), ENGL1110 (clarification on placement values, syllabus included); Question raised on clarification of international students not taking course, separate course exists for international students; Modifications submitted for approval; motion to approve, second. Vote - Approve 40, Not Approved 0, Abstain 0. Two course modifications approved.
- Four program modifications put forth – ARTH2300 (course changed to elective, altering hours of required/elective courses), GERM Minor (reduction in required course hours), SPAN Minor (providing alternate to a required course, changing hours from 21 to 21/22, 21 hours minimum), SPAN MA (eliminate course as requirement); Program modifications submitted for approval; motion to approve, second. Vote - Approve 40, Not Approved 0, Abstain 0. Four program modifications approved.

Nothing else to discuss/report.

VIII. Elections Committee Report: Jetsa Caceres

Nothing to report.

IX. Bylaws/Constitution Committee Report: Jami Taylor

Nothing to report.

X. Old Business

None

XI. New Business

None

XII. Announcements/General Questions

- Gregory announced that if anyone wants to be part of discussion with Dean on budgets to email Gregory.
- Montpetit reported the Spring list of meeting dates will be created, now that the university has confirmed the spring calendar.

XIII. Appendices

- Graduate Council Report (10/6/20)
- CAL Dean Report (10/6/20)

XIV. Adjournment: Motion to adjourn, second. Vote - For 40, Against 0, Abstain 0.

Next Meeting: Tuesday, October 20, 4:00PM, via Webex

Secretary Notes: [Webex Recording](#) (with closed captioning, attendee list and chat transcript).

Updated 10/7/20, subject to change.