



College of Arts and Letters
2021-2022 Faculty Council Meeting Minutes
October 19, 2021, Webex

Call to Order 4:00 PM

I. Roll Call

Present: Alam, Alamina, Allred, Baltus, Beatty, Benton, Black, Branson, Caceres, Christman, Compura, Cook, Dudley, Dunn, Emonds (for Semaan), Feldmeier, Foss, Grazzini, Hey, Keith, Kistner, McBane, Mezo, Monteleone, Montes (for Yamazaki), Nemeth, Rouillard, Sakowski, Sapci, Smith, Stover, Taylor, Thompson-Casado, Whittaker, Xianlin, Yaklin (36)

Absent: Carpenter, Case, Crookston, Ferris, Heberle, Montpetit, Orloff (for Miner), Stauch (8)

Vacancies: 1

Guests: Gilbert, Hammel, Hintz, Gregory, Sullivan (5)

II. Approval of Agenda & Minutes

Meeting agenda submitted for approval; Motion to approve with date correction; Second; Vote: Agenda Approved.

Minutes from October 5, 2021, meeting submitted for approval; Motion to approve; Second; Vote: Minutes Approved.

III. Executive Committee Report: Jetsa Caceres

Executive Committee did not meet (Fall Break).

IV. Faculty Senate Report: Suzanne Smith

The nominations of Senator Sharon Barnes for the Search Committee for Office of Vice President of Diversity and Senator Robert Steven for the Search Committee for Vice President of Inner Collegiate Athletics have been confirmed.

The Executive Committee's review of Grad Council's policies on instruction and academic dishonesty is moving forward. Last policy review was 2011.

President Bigioni acknowledged Indigenous Peoples Day on October 11 and stated that the University has a 2020 Land Acknowledgement Statement on Indigenous Peoples and there is a plan to relaunch that statement on the website by Nov. 1st.

Provost Bjorkman asked faculty to remind students of the 4-week early registration period. She announced a statewide education plan to reduce and prevent hazing on college and university campuses. All colleges must develop and implement policies and training; program details are on the website.

October 15 was the deadline for the first COVID vaccine; 49% of University persons have uploaded proof of vaccine. Please remind students to upload their documentation.

Provost Bjorkman met with Stacey Latta and Human Resources; they are working on applications for faculty ADA accommodations for spring semester related to COVID.

There has been a recent increase in student suicide attempts on campus; faculty are asked to be on alert and share resources for the Counseling Center and telehealth appointments with students. There is a plan to offer crisis training for faculty. Carolyn Lee, Professor in College of Nursing, stated that UT has a 3-year grant for Mental Health First Aid Training that will provide faculty with skills on assessing and connecting students to resources on mental health and substance abuse. Virtual and in-person trainings will begin in December and continue through spring semester.

The Higher Learning Commission visit is scheduled for November 8 and 9; open forum information will be posted on Utoledo's HLC website.

V. Dean's Report: Charlene Gilbert

Reminder to please submit COVID vaccine status to the portal. Some universities are reporting 80% vaccinated, while UT's current reported percentage is 49%.

Dean's List Luncheon on November 5 at 12:30 PM. Faculty and chairs will be invited.

To celebrate our 5th year as a College, a retreat and luncheon are being planned for early December.

We are currently building the FY '23 budget in the RCM model. A presentation for Chairs and Directors will be held October 28. In this model, the College will be charged for space, so confirmation of accurate space inventory is vital. Another concern is headcount vs. FTE of faculty and how that will affect HR Resources, which we will be charged for in the RCM model.

Reminder that funding for research, travel, and professional development is available through both the College and the Provost's office.

VI. Graduate Council Report: Jami Taylor & Dan Hammel

Their Constitution review process will begin soon.

Faculty and students are lagging behind staff in reported COVID vaccination status. Numbers: University 56.3%; faculty 58.2%; students 55.6%; UTM staff 49.3%; main campus staff 70.7%.

Jim Ferris and Jami Taylor volunteered for the University Strategic Planning Committee.

VII. Curriculum Report: Linda Rouillard

Program Modifications: Data Analytics, BA; Economics, BA; Geographic Information Science and Technology Minor; Human and Environmental Geography Minor; Urban and Regional Planning Minor; Sexualities Studies Minor. Vote: all approved.

VIII. Elections Committee Report: Sheri Benton

Humanities At-Large election results: Kathleen Thompson-Casado won election. The Economics Department has named Onur Sapci their second representative.

Please ask departments to notify the Elections Committee of new faculty.

IX. Constitution Report: Jami Taylor

Nothing to report.

X. Announcements

The Department of Theatre and Film is premiering *Year of the Living Dead* October 29-31, including a special midnight showing on Saturday, October 30. Tickets are free but must be reserved.

The introductory course for the new Latin American and Latinx Studies minor, LALX 2000: Intro to Latin American and Latinx Studies, will be offered spring 2022.

XI. Adjournment

Motion to Adjourn; Second; Motion Approved; Meeting Adjourned 4:32 PM.