



**COLLEGE OF ARTS AND LETTERS
FACULTY COUNCIL MEETING MINUTES
September 3, 2019**

Call to Order: 4:00PM, UToledo Student Union, Room 2591

First meeting of the 2019-2020 Council. Moment of silence was held for Dr. David Davis, recent retiree of Department of Political Science and Public Administration and member of Arts and Sciences/LLSS Councils, who passed away May 1, 2019.

II. Roll Call

Present: Lingan, Miner, Emonds, Coventry, Coulter-Harris, Montpetit, McBane, Yaklin, Kistner, Cook, Zych, Taylor, Orloff, Kilmer (for Srinivasan), Fritz, Sapsi (for Black), Day, Fitzgerald, Lundquist (for Stroud), Nemeth, Alam, Allred, Nelson, Mezo, Christman, Baltus, Case, Sakowski, Foss, Crookston, Rouillard (31)

Absent: Heritage, Barnes, Lawrence, Benton, Joyner, Ferris, Forte, Johanson, Amialchuk, Padilla, Feldmeier, Caceres, Semaan (13)

Vacancies: 3

Ex Officio: n/a

III. Approval of Minutes:

Minutes approved unanimously as submitted. Agenda for today accepted as written.

IV. Executive Report: Ed Lingan

V. Faculty Senate Report: Patricia Case

Seeking a volunteer. Patricia Case volunteered to serve.

VI. Graduate Council Report: tbd

Seeking a volunteer.

VII. Dean's Report: Dean Charlene Gilbert

VIII. Old Business

None. First meeting of the 2019-2020 Council.

IX. New Business

a. Secretary Election: Nominations and election was held for replacement CAL Council Secretary. Christopher Montpetit nominated, no other nominations were given. Motion to elect, second motion. Vote - Yes 31, No 0, Abstain 0. Montpetit elected unanimously.

b. Honors College Visual Literacy Modules: announcement and information given by Heidi

Appel. Appel thanked everyone for work on Honors Visual Literacy Initiative, bringing it into curriculum. Discussed useful ways for faculty engagement, Blackboard modules incorporation, data visualization. Barb Miner spoke on importance/applications beyond art. Question raised about whether it will be a competency requirement at UToledo; Being considered as phase 2. Contact Heidi for more information.

c. Arts and Letters Council Committee on College Elections: Lingan put forth three committees for discussion (college elections, college curriculum, constitution and bylaws). Question raised about whether committees are fully populated; Yes. Question raised about how determination was made; Jamie Taylor reported it was equitable among disciplines. Question raised if it represents whole college; Yes, equitable by college division. Lingan reported council can accept or reject them, executive committee placed nominations. Question raised about whether continuity was considered; Jami Taylor noted she had considered this but reported the people she approached could not serve again, it was noted some holdovers are present on committees, which were pointed out. Reservations were discussed among council. Motion to end discussion and proceed with vote, second motion. Vote - For 29, Against 1, Abstain 1. Motion to approve to Arts and Letters Council Committee on College Elections, second motion. Vote - For 30, Against 1, Abstain 0. Committee approved by majority.

d. Arts and Letters Council Committee on College Curriculum: Motion to approve to Arts and Letters Council Committee on College Curriculum, second motion. Vote - For 27, Against 3, Abstain 1. Committee approved by majority.

e. Arts and Letters Council Committee on Constitution and Council Bylaws: Motion to approve to Arts and Letters Council Committee on Constitution and Council Bylaws, second motion. Vote - For 31, Against 0, Abstain 0. Committee approved by majority.

X. Announcements

a) Paulette Kilmer announced and spoke about Banned Books event on September 26. Due to budget cuts, need is present for additional funds for food. Thanked those who already donated items as door prizes. Requested announcements be made in classes.

b) Office of Multicultural Student Success spoke on student organization, UTrans, its support network and its upcoming event, Big Gay Event scheduled for September 7 on campus.

c) Human Traffic Conference was announced for September 19-21. Artwork for conference created by UToledo students and on display in the Center for Visual Arts.

XI. Appendices

None.

XII. Adjournment: Motion to elect, second motion. **Next Meeting Tuesday, September 17 4:00PM, CPA 1025**

Secretary Note -- New secretary was made aware of the policy regarding minutes (below). Future minutes will adhere to this policy.

"The Secretary shall take the minutes of the meeting and electronically distribute them to the Council and any other individuals who were invited to speak before Council within seven days. Recipients may suggest corrections to the Secretary for a period of three days. The Secretary may revise the minutes

after this three-day period and redistribute the minutes to the Council and invited speakers no later than the day prior to the next Council meeting. After approval of the minutes by Council, the Secretary shall publish the minutes on the Council's website."

**Revised 9/13/19, subject to change.*