



**COLLEGE OF ARTS AND LETTERS
FACULTY COUNCIL MEETING MINUTES
October 1, 2019**

Call to Order: 4:00PM, UToledo Student Union, Room 3018

I. Roll Call

Present: Lingan, Emonds, Lawrence, Coulter-Harris, Montpetit, McBane, White, Yaklin, Kistner, Cook, Zych, Taylor, Srinivasan, Fritz, Day, Forte, Johanson, Black, Amialchuk, Fitzgerald, Nemeth, Alam, Padilla, Allred, Caceres, Nelson, Mezo, Christman, Baltus, Case, Sakowski, Foss, Crookston, Rouillard, Semaan (Yamazaki proxy) (35)

Absent: Barnes, Coventry, Orloff, Miner, Ferris, Stroud, Feldmeier (7)

Vacancies: 4

Guests: Dean Gilbert, Senior Associate Dean Monsos

II. Approval of Minutes

Minutes from September 3 re-submitted for approval; motion to approve, second. Vote - Approve 35, Not Approved 0, Abstain 0. Minutes from last meeting (September 17) submitted for approval; motion to approve, second. Vote - Approve 35, Not Approved 0, Abstain 0.

III. Executive Report: Ed Lingan

Issue had come up regarding vacancies, specifically for those absent due to injury/sickness, Constitution Committee is working on new language to allow for replacements, will be introduced by Coulter-Harris at next meeting; nothing else to report.

IV. Faculty Senate Report: Patricia Case

Reported last meeting was informational; discussed UToledo Student Book Scholarship Program; reported Rocket recovery fund was phased out; Lab Day set for October 10-11; retreat held for retention, discussed retention initiative by 2022; discussed Sustainable Committees, only CAL currently has one, others being formed; Faculty Senate asked its members to begin populate its committees (not CAL Council).

V. Graduate Council Report: tbd

Still seeking a volunteer.

VI. Dean's Report: Dean Charlene Gilbert

Discussed faculty research, continued support for funding ongoing; funding includes CAL Dean's Office faculty development funds, Provost's Office faculty development fund, Office of Research and Sponsored Programs, Kohler Grants, and other interdisciplinary grants w/ approval, Dean's Office funding requests has October 15 deadline with additional deadline in early spring; deadline for Distinguished University Professor nominations has changed, still

accepting nominations; thanked departments for hosting student welcome events; reported on opportunities to provide help to students; options include Scholar Program, First-Year Trips, etc.; reported Midterm deadline is October 18, feedback necessary from faculty so advisors/success coaches can follow up; reported undergrad research exhibition deadline is November 8 deadline; discussed UToledo enrollment, Preview Day held over weekend, 40 attended for CAL, reported applications are up; discussed Dean's Student Advisory Board, nomination deadline is October 10; announced October 15 is Annual Day of Giving, will focus on CAL's Success Fund, day is for revenue but also participation as well; discussed UToledo's Good Ideas initiative, awards to recognize student success, CAL will also pick three winners, deadline is October 18.

VII. Old Business

None.

VIII. New Business

- a) Caceres reported Curriculum Committee met, putting forward to Council several new course proposals, certification/course modifications, and reactivations; stated MPA working on re-accreditation, trying to save it, currently has no students in program, program is officially 36 hours with 21 hours in required courses/15 hours in options, will offer certificate in nonprofit management, one with focus on municipal/geography and planning/analytics or one students can create their own path, will focus on reasons why they are needed; discussed English 4550/5550 justification, brought up syllabi; question regarding prerequisites, no pre-reqs; motion to move forward, second. Vote - Approve 35, Not Approved 0, Abstain 0.
- b) Monsos talked about marketing course created for MPA program by Theatre/Film Department, discussed language/wording issue by Business School; discussed changing title to Promoting the Visual and Performing Arts; motion to allow title and course description to be changed, second. Vote - Approve 35, Not Approved 0, Abstain 0.
- c) Motion to vote on five new courses; request made to look at descriptions, presented to Council, three in Political Science/two in Theatre; motion to vote on approval of five new courses, second. Vote - Approve 35, Not Approved 0, Abstain 0, courses approved.
- d) Reactivations and modernization of titles discussed; question regarding some titles and descriptions, discussed catalog updates, updating titles; question regarding whether course modifications require syllabus, yes; motion to vote on reactivations/title changes, second. Vote - Approve 35, Not Approved 0, Abstain 0, approved.
- e) Discussed undergraduate courses that also need to be reactivated as a result of grad course approvals; question regarding misalignment of course numbers, possible typo, earlier version was corrected, motion to vote on undergrad reactivations/title changes, second. Vote - Approve 35, Not Approved 0, Abstain 0, approved.
- f) Discussed Certificate modifications, credits change from 15 to 12, discussion held on graduate certificates being separate from graduate degree, determined certificate is not a degree/not double dipping, indication of concentration of courses, students should declare and apply for it at graduate level; motion to vote on certificate modifications, second. Vote - Approve 35, Not Approved 0, Abstain 0, approved.
- g) Discussed Geography/Planning Certificate, formalization of process, MPA Program Review document brought up to view/discuss; motion to vote on certificate modifications, second. Vote - Approve 35, Not Approved 0, Abstain 0, approved.
- h) Discussed Undergraduate Program modifications; question regarding items indicated in red on document, discussed no double dipping with these modifications either; motion to

vote on program modifications, second. Vote - Approve 35, Not Approved 0, Abstain 0, approved.

- i) Mission statement review, motion to table discussion of mission statement to next meeting, second. Vote - Approve 35, Not Approved 0, Abstain 0, approved.

IX. Announcements

- a) Ammon discussed interdisciplinary PhD, working on a proposal to get support, core courses in doctoral program; question whether discussion held with Graduate School Dean, CAL Dean has spoken with her, noted support of Graduate School Dean is critical, having her support would help process.
- b) Homecoming is this weekend; announced College of Arts and Letters Outstanding.
- c) Alumnus Dr. John Stevens' presentation Friday in University Hall.
- d) Noted Annual Day of Giving can also be done through payroll deductions.
- e) UToledo Symphony Orchestra's first concert of term is Thursday at Toledo Museum of Art/Peristyle Theater, 8:00PM.

X. Appendices

Included with minutes - CAL mission statements for discussion at next meeting.

XI. Adjournment: Motion to adjourn, second. Vote - For 35, Against 0, Abstain 0. Meeting adjourned. **Next Meeting Tuesday, October 15 4:00PM, SU 2591**

Secretary Note - None.

**Revised 10/4/19, subject to change.*