



**COLLEGE OF ARTS AND LETTERS  
FACULTY COUNCIL MEETING MINUTES  
October 15, 2019**

**Call to Order:** 4:00PM, UToledo Student Union, Room 2591

**I. Roll Call**

Present: Lingan (Case proxy), Barnes, Coulter-Harris, Montpetit, McBane, White, Yaklin, Kistner, Zych, Taylor, Orloff, Forte, Johanson, Black, Amialchuk, Fitzgerald, Stroud (Edgington proxy), Nemeth, Alam, Padilla, Allred, Caceres, Nelson, Mezo, Christman, Case, Sakowski, Foss, Rouillard, Semaan (30)

Absent: Emonds, Coventry, Lawrence, Cook, Miner, Srinivasan, Fritz, Day, Ferris, Feldmeier, Baltus, Crookston (12)

Vacancies: 4

Guests: Dean Gilbert, Senior Associate Dean Monsos

Agenda presented for meeting; motion to approve/proceed, second. Vote - Approve 30, Not Approved 0, Abstain 0.

**II. Approval of Minutes**

Minutes from last meeting (October 1) submitted for approval; motion to approve, second. Vote - Approve 30, Not Approved 0, Abstain 0.

**III. Executive Report: Ed Lingan**

Executive Committee did not meet, nothing to discuss, no report.

**IV. Faculty Senate Report: Patricia Case**

Did not attend last Faculty Senate meeting, notes will be highlighted; UToledo administration reported all organizations will be covered by insurance, risky activities will require extra insurance, list of those activities available; Day of Giving mailing/email sent out, scheduled for October 15-16; State of Ohio technical program rolled out; new curriculum tracking system unveiled, questions were raised in Faculty Senate about system.

**V. Graduate Council Report: tbd**

Still seeking a volunteer.

**VI. Dean's Report: Dean Charlene Gilbert**

Reported on Day of Giving, already raised \$10,700+, number of donors increasing as well, about 75% to goal, grateful for funds being given; reported Midterm grading closes October 18; discussed new university teaching resource on peer observation, visit website and click on guide; reported recruitment for CAL is going well, currently up 14.2% in applications; reported

university enrollment is down which could impact budgets, administration stated not expecting budget cuts; reported Undergraduate Research Exhibition scheduled for December 2, proposals accepted until November 8; discussed the Good Idea Campaign, will be open until October 18; discussed general research funding and encouraged folks to pursue/look outward for opportunities (research, grants and scholarships)

## **VII. Old Business**

- a) CAL Mission Statement drafts previously sent out via email, suggestion was made to vote anonymously via cards in order to narrow down selections to two, question raised about whether final line on draft page was last option, yes, last line on page should be choice #6, motion to narrow down/proceed, second. Vote - Approve 30, Not Approved 0, Abstain 0.

Vote 1 taken, top two choices were #1 and #5, extra cards were found sitting on table so another vote had to be taken, motion to proceed/vote again, second. Vote - Approve 30, Not Approved 0, Abstain 0.

Vote 2 taken, top choices were #1 and a tie between #4 and #5, motion to proceed/vote again for final choice, second. Vote - Approve 30, Not Approved 0, Abstain 0.

Vote 3 taken, resulted in another tie between #1 and #5. Discussed moving final vote with full council present, motion to table for full council, second. Vote - Approve 30, Not Approved 0, Abstain 0.

## **VIII. New Business**

- a) New business included discussion of proposal amendment, final proposal will need to be sent out to all CAL faculty for approval, vote scheduled for next meeting; proposal read; question raised about the term teaching, stated was included to address English Department's concern, discussion held, resolved it would remain; question raised about whether it is responsibility of member to find replacement, answer is yes; question raised whether only one email is needed for whole semester, answer is yes; question raised whether anyone monitors this system, stated is in constitution and by laws, absences are recorded and reported to Chair/Executive Committee.

## **IX. Announcements**

- a) Shapiro Revision Contest scheduled for October 23-24
- b) Featuring Feminist Faculty Series scheduled for October 17

## **X. Appendices**

Included with minutes – Dean's Report notes, Shapiro Revision Contest flyer, Featuring Feminist Faculty Series flyer, Proposed Bylaws Amendment

**XI. Adjournment:** Motion to adjourn, second. Vote - For 30, Against 0, Abstain 0. Meeting adjourned. **Next Meeting Tuesday, October 29 4:00PM, SU 3018**

**Secretary Note** - None.

*\*Revised 10/18/19, subject to change.*