



**COLLEGE OF ARTS AND LETTERS
FACULTY COUNCIL MEETING MINUTES
October 29, 2019**

Call to Order: 4:02PM, UToledo Student Union, Room 3018

I. Roll Call

Present: Lingan, Emonds, Coventry, Lawrence, Coulter-Harris, Montpetit, McBane, White, Yaklin, Kistner, Cook, Zych, Taylor, Orloff, Miner, Srinivasan, Fritz, Day, Forte, Black, Amialchuk, Fitzgerald, Stroud (Lindquist proxy), Nemeth, Alam, Padilla, Allred, Caceres, Nelson, Mezo, Christman, Baltus, Case, Sakowski, Foss, Crookston, Rouillard, Semaan (38)

Absent: Barnes, Ferris, Johanson, Feldmeier (4)

Vacancies: 4

Guests: Dean Gilbert, Senior Associate Dean Monsos, Adam Hintz

Agenda presented for meeting; motion to approve/proceed, second. Vote - Approve 38, Not Approved 0, Abstain 0.

II. Approval of Minutes

Minutes from last meeting (October 15) submitted for approval; motion to approve, second. Vote - Approve 38, Not Approved 0, Abstain 0.

III. Executive Report: Ed Lingan

Discussed business of council meeting agenda including mission statement vote, bylaws reading/vote; nothing else to report.

IV. Faculty Senate Report: Patricia Case

Report given by Dean Case updating new and different programs available at library; first reading of constitution was held, second reading scheduled for next week, language included/discussed to remove eligibility of Associate Deans who sit on senate, changes put on table, no vote held yet; nothing else to report.

V. Curriculum Committee Report: Jetsa Caceres

Two new courses were proposed, along with changes/revisions to existing courses, will vote on them in meeting, update and vote on Theatre minor will happen as well; nothing else to report – note: review of curriculum business and votes on specific course changes/proposals found under New Business.

VI. Elections Committee Report: Patrick Lawrence

Nothing to report.

VII. Bylaws/Constitution Committee Report: Jami Taylor

Nothing to report.

VIII. Graduate Council Report: tbd

Still seeking a volunteer.

IX. Dean's Report: Dean Charlene Gilbert

Thanked everyone for a successful Day of Giving, record number donors were achieved, reached 247% of CAL's goal; thanked everyone for submission of midterm grades, 33 students were found to be at high risk due to midterm grades (freshman only, not sophomores or above), 48 were in moderate range, working on reaching out to those students with variety of resources; reported college enrollment up, currently at 101 applications with a 30% increase in direct-from-high school, mostly increased numbers above board except for adult-learning applications; question raised about midterm grading data, can we use data received and make a plan?, Dean said yes, question raised about success coaches, yes, need to support students with what they need; question raised about comparing data to last year, no data available for last year being first year data is tracked; discussed budget and a potential mid-year budget cut, President reporting it is not wanted but is a possibility, CAL tracking expenses, college will push to look for monies, encourages use of outside resources; reported Undergraduate Research Exhibition planned for November 8; reported Graduate Council changing current GRE rule; discussed trend for free admission, Dean's Office open to options; reported Facial Recognition/Humanities event on November 6.

X. Old Business

- a) Revised mission statement vote held, final two options read out, #1 and #5 were final options; vote taken by raise of hands - #1 had 22 votes, with #5 16 votes. Final vote completed for Revised Mission Statement - Option #1 22, Option #5 16. Revised mission statement will be forwarded to Dean, email will be sent by Executive Committee/Chair to full CAL faculty.

XI. New Business

- a) Two new courses and three course modifications being voted on, due to projectopr problems, all course modifications and course proposals read out; COMM3260 Live Sports Production, change standard letter grade to pass/no credit. Motion to approve, second. Approve 38, Not Approved 0, Abstain 0; COMM3920 Content Management, change course number, change classification from lecture to seminar, can not be repeated. Motion to approve, second. Approve 38, Not Approved 0, Abstain 0; GEPL4490/5490 Remote Sensing of the Environment, change from 4 to 3 hours, change on form regarding allowing students to repeat was there in error, this element not up for modification. Motion to approve, second. Approve 38, Not Approved 0, Abstain 0.
- b) PSY6720/7720 Social Cognition, new course proposed, question raised about course status, this is a different course than the undergraduate version. Motion to approve, second. Approve 38, Not Approved 0, Abstain 0; HIST4300 LGBTQ History in America, new course proposed, question raised about it being cross-listed with Gender/Women Studies, no indication given in proposal. Motion to approve, second. Approve 38, Not Approved 0, Abstain 0.
- c) Department of Theatre and Film minor in technology and design discussed. Motion to approve, second. Approve 38, Not Approved 0, Abstain 0.
- d) Constitution Bylaws Amendment vote to proceed needed, read section 6 of the proposed part, question raised about at large replacements, who do they contact, anyone in that division in that constituency can sub, this allows absences do not accumulate and does

not impact vacancies, question raised will a roster be available for those who are available to be proxy, contact Executive Committee will take active role and provide a replacement roster, short term and long term substitutions. Motion to approve Bylaws Amendment, second. Approve 38, Not Approved 0, Abstain 0, effective immediately.

XII. Announcements

- a) The Jungle, written and directed by Matt Foss, will open November 8 and run for two weekends at Center for Performing Arts
- b) Names Project AIDS Memorial Quilt Exhibit, runs November 15 to December 6 at the Department of Art, Center for Visual Arts (at Toledo Museum of Art campus)

XIII. Appendices

Included with minutes – The Jungle flyer, AIDS Quilt flyer

XIV. Adjournment: Motion to adjourn, second. Vote - For 38, Against 0, Abstain 0. Meeting adjourned. **Next Meeting Tuesday, November 12 @ 4:00PM, SU 2591**

Secretary Notes - None.

**Revised 11/4/19, subject to change.*