



**COLLEGE OF ARTS AND LETTERS  
FACULTY COUNCIL MEETING MINUTES  
February 25, 2020**

**Call to Order:** 4:05PM, UToledo Student Union, Room 2592

**I. Roll Call**

Present: Lingan, Coventry, Lawrence, Benton, Montpetit, McBane, White, Yaklin (DeRosa proxy), Kistner, Cook, Zych, Taylor, Fritz (Kilmer proxy), Day, Forte, Black, Fitzgerald, Stroud, Allred, Feldmeier, Caceres, Mezo, Christman, Baltus, Case, Sakowski, Foss, Crookston, Rouillard (29)

Absent: Emonds, Barnes, Coulter-Harris, Orloff, Miner, Srinivasan, Ferris, Johanson, Amialchuk, Nemeth, Alam, Padilla, Nelson, Semaan (14)

Vacancies: 3

Guests: Dean Gilbert, Senior Associate Dean Monsos, Adam Hintz

**II. Approval of Minutes**

Minutes from last meeting (February 11) submitted for approval; motion to approve, second.  
Vote - Approve 29, Not Approved 0, Abstain 0.

**III. Executive Report: Ed Lingan**

February 21 Executive Committee meeting cancelled due to no business, no updates to report.

**IV. Faculty Senate Report: Patricia Case**

Board of Trustees chair spoke on medical campus situation, no further information was given, objective to keep process transparent, currently exploring all options for medical campus issue; core curriculum committee currently having meetings; nothing else to report.

**V. Curriculum Committee Report: Jetsa Caceres**

Discussion to be held at next meeting about multicultural requirements, what is process for new courses, old multicultural courses moved over; additional work under old business.

**VI. Elections Committee Report: Patrick Lawrence**

Committee met last week, starting the process for spring elections, will be using Blackboard again, March 23 set for call for nominations, voting will open April 6, new Council convenes May 6.

**VII. Bylaws/Constitution Committee Report: Jami Taylor**

No updates since last meeting, need to confer with Dean and Legal department, Dean stated will continue once Legal has completed their process with Faculty Senate which would impact CAL meeting.

### **VIII. Graduate Council Report: Tina Fitzgerald**

Executive Committee report set March 17 deadline; discussed issue of graduate students with too many credits not get state funding, varies/is a case by case basis; report given on graduate student affairs; stated that when courses with different levels are proposed at least one additional objective/one additional assessment be present; reported on student issues needs and Rocket Care report; discussed policy for leave of absence for whole year off vs. short leave of absence; research council to give report Friday on scholarly activity; graduate student association registration is now open; grievance policy was updated; budget report given, enrollment impacting budget the most, possibility raised of underwriting graduate study entirely in some fields.

### **IX. Dean's Report: Dean Gilbert**

Discussed losing our recruiter, is in process of replacing him, will be interviewing soon to continue momentum; reported changes in marketing support, promoting events and communication with all CAL departments; reported budget down 3%, 5-7M deficit, expects reductions for 2021 as well, aid budget is a big problem and needs to be looked at, budget reductions met with money reduction, operating costs and other factors, summer is tight; reported professional development is on going, interest in competency based education, looking at building courses, forming a mini task force for best practices course development and online education; spoke on building up alumni affiliate, currently tracking down graduates; requested if anything is needed to let dean know, is concerned about disruptive communications, requests check with Dean in these situations; announced distinguished university professor, Deb Orloff exhibition, other current upcoming events; question raised about graduate school funding, Dean stated no answers yet, encourages departments to accept qualified students while we're waiting.

### **X. Old Business**

- a) Curriculum Committee presented series of proposals for review, chart of proposals attached (listed below).
- b) List includes inclusion of SPAN2140/SPAN2150 as electives in Spanish minor; adding ASST2100/ASST3010 as core course hours, 6 language hours and 6 hours pre-selected electives in Asian Studies minor; reducing hours in English BA Creative Writing concentration and Literature concentration; correcting system error in descriptions of English BA Creative Writing concentration and Literature concentration; reducing hours in Music BA; changing course number of PSY3000 to PSY4000 (for co-llst with PSY5000); reactivating PSC2660 and designation as non-US diversity; designation of LALX2000 as non-US diversity; approval of Latin American Studies minor having been approved by Hintz; change ASST3010 repetition limit and designation as non-US diversity; title change of ENGL2770; new courses added and removal of deactivated course in Disability Studies minor; tie DST3100 course to DST (not in system that way); course description update of DST4500; update catalog description of DST3030; update description of DST2020; title and number update for COMM3800; place registration restriction on COMM2180; new course PHIL2000 in world philosophies; new course REL4010 in Islamic law; reactivating PSC3240 and removing its prerequisites; course number change from ANTH2020 to ANTH2600; program modification Anthropology BA major and minor (see attached chart for details). Motion to approve curriculum proposals, second. Vote - Approve 29, Not Approve 0, Abstain 0, all approved.
- c) Question raised on topics, special topics in Asian Studies vs. special topics in general, amendment to change from special topics to special issues. Motion to approve amendment, second. Vote - Approve 29, Not Approve 0, Abstain 0, all approved.

- d) Discussion held regarding follow-up on and rationale for 3000/4000/5000 course listings, showed email showing preference for 3000/5000 and 4000/6000 cross listings, final authority on number changes/choices is graduate council.

**XI. New Business**

None.

**XII. Announcements**

- a) Midterm grading now open, Dean would prefer March 6 deadline.
- b) Paulette Kilmer discussed freedom of expression issues and budget cuts for libraries, Ed will look into proper channel for getting information on situation.
- c) Matt Foss discussed Art of the Cut event, in collaboration with Promedica, at Toledo Museum of Art/Peristyle.

**XIII. Appendices**

None.

**XIV. Adjournment:** Motion to adjourn, second. Vote - For 29, Against 0, Abstain 0. Meeting adjourned.

**Next Meeting: Tuesday 3/24 @ 4:00PM, SU 3018**

**Secretary Notes:** Schedule of remaining meetings include March 24, April 7, April 21, May 5 (off March 10 for Spring Break).

*Updated and Revised 3/4/20, subject to change.*