



## Center for Continuous Improvement

### **Integration and Scope Management for Projects**

2 day, 14 PDUs course

#### **DESCRIPTION**

The fundamental necessity of every project is to understand the scope of the project – what you are supposed to deliver to the customer when the project is completed. This course investigates tools and techniques necessary to determine the scope of the project, obtain stakeholder buy-in to the project and manage the changes that occur on every project.

This course follows the best practices for Project Risk Management as outlined in *A Guide to the Project Management Body of Knowledge (PMBOK® Guide)*, Fifth Edition, from the Project Management Institute (PMI®).

#### **LEARNING OBJECTIVES**

The **Integration and Scope Management** workshop is interactive. It includes small group exercises, large group discussions, and instructor explanations. Upon completion of this course, you will:

- Select the proper project life cycle for your project
- Create a project charter
- Determine and analyze the various stakeholders on your project
- Develop a stakeholder management strategy
- Determine the project requirements
- Create a Work Breakdown Structure (WBS) to establish effective resource and duration estimates
- Understand the impact that changes can have on your project
- Obtain customer verification of project deliverables

#### **WHO SHOULD ATTEND\***

- Project Managers / Team Leaders
- Team Leaders moving into team leadership positions
- Key Team Members
- Functional Managers
- Process and Performance Improvement Team Members
- Business Planning Personnel

***\*It is preferred, but not required, that the participants have completed the Fundamentals of Project Management Workshop.***

#### **COURSE LENGTH**

2 day, 14 PDU course

#### **RECOMMENDED CLASS SIZE**

Minimum of 6 participants; Maximum of 20 participants

#### **COURSE INVESTMENT**

Please contact the Center for Continuous Improvement for details.

#### **COURSE CANCELLATION DEADLINE**

Thirty days before the start of the program