

THE UNIVERSITY OF TOLEDO

Mission

The University of Toledo, a student-centered public metropolitan research university, integrates learning, discovery and engagement, enabling students to achieve their highest potential in an environment that embraces and celebrates human diversity, respect for individuals and freedom of expression. The University strives for excellence in its service to all constituents, and commits itself to the intellectual, cultural and economic development of our community, state, nation and the world.

History of The University of Toledo

The University of Toledo began in 1872 as a private arts and trades school offering painting and architectural drawing as its only subjects. In the 135 years since, the University has grown into a comprehensive institution offering more than 250 undergraduate and graduate programs to more than 19,000 students from around the world. The history of its development is a remarkable story.

In a pamphlet published in 1868 titled “Toledo: Future Great City of the World,” Jesup Wakeman Scott articulated a dream that led him to endow what would become The University of Toledo. Scott, a newspaper editor, expressed his belief that the center of world commerce was moving westward, and by 1900, would be located in Toledo. To help realize this dream, in 1872 Scott donated 160 acres of land as an endowment for a university to train the city’s young people.

The Toledo University of Arts and Trades was incorporated on Oct. 12, 1872, to “furnish artists and artizans [sic] with the best facilities for a high culture in their professions.” Scott died in 1874; however, a year before, the University had opened in an old church building downtown. The school was closed in 1878 due to a lack of funds. On Jan. 8, 1884, the assets of the University were turned over to the city of Toledo and the school reopened that year as the Manual Training School. It offered a three-year program for students who were at least 13 years old in academic and manual instruction.

Dr. Jerome Raymond was appointed the first president of the University in 1908. He expanded its offerings by affiliating with the Toledo Conservatory of Music, the YMCA College of Law, and the Toledo Medical College, and he helped to create the College of Arts and Sciences. These changes moved the University toward becoming an institution of higher education. But the school struggled through years of inadequate finances and legal battles over control.

In 1914, Dr. A. Monroe Stowe became president and led the University on its first organized path of development. He founded the College of Commerce and Industry (later the College of Business Administration) in 1914, and the College of Education in 1916. Enrollment grew from 200 students to 1,400.

As evidence that the University was maturing, student participation in extracurricular activities increased. In 1919, Student Council was created, and two students started a newspaper called *The Universi-Teaser*. In 1915, the students petitioned for an intercollegiate athletic program. Football

began in 1917, although the first game was a 145-0 loss to the University of Detroit. The sports teams received their nickname, the “Rockets,” in 1923 from a newspaper writer who thought the name reflected the teams’ playing style.

By the 1920s, Toledo University was a growing institution, limited only by the size of buildings that housed it. Classes were held in two downtown buildings, but both were small. In 1922, the University moved into an automobile mechanics training facility that had been constructed for World War I on the original Scott land. While twice the size of the old buildings, this location was less than ideal. Its limitations became evident when an enrollment increase of 32 percent in one year produced a critical shortage of classroom and office space.

The prospects for a new, permanent home for the institution improved in 1928 when Dr. Henry J. Doermann became president. His first activity was to initiate plans for a new campus. To pay for the proposed buildings, the city placed a bond levy before Toledo’s voters. An all-out campaign led to the levy’s passage by 10,000 votes 11 months before the start of the Great Depression.

A local architectural firm planned the new campus. Doermann wanted the buildings to reflect the best design elements of European universities because he felt such architecture would inspire students. It took 400 men less than one year to complete University Hall and the Field House in the Collegiate Gothic style.

While enrollments remained stable at UT during most years of the Depression, the University’s finances were strapped. Dr. Philip C. Nash, who became president following Doermann’s sudden death, instituted drastic measures to cut costs. Funds from the federal government’s New Deal programs helped by paying for new buildings and student scholarships.

While the Depression decade determined in many ways if the University would survive, it was World War II and its aftermath that transformed UT into the modern university it is today. The impact of the war was felt almost immediately. The military contracted with UT to offer war-training programs for military and civilian persons. For civilians, it offered engineering, science and management war training program classes and civilian pilot training classes. In 1943, UT contracted to house, feed and train a detachment of the 27th Army Air Crew.

Student life changed with the war. UT was the first university in the country to have a Red Cross chapter, and the group sponsored knitting bees to make sweaters for soldiers. Weekly air raid drills were held. With a dwindling number of male students, women assumed leadership roles on campus, and intercollegiate basketball and football were suspended. And, tragically, more than 100 UT students were killed in the war.

After the war, the GI Bill of Rights provided a way to reward veterans for their service by paying their college tuition, and more than 3,000 veterans took advantage of the program at UT. Many veterans were older and had families, so they needed housing arrangements. In 1945, the University purchased surplus military housing for the veterans and moved it to campus. “Nashville,” as the complex was called, served as married student housing until 1974.

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In 1947, Wilbur W. White replaced Nash, who had died the previous year. White proposed a progressive 10-year development plan, but he died in 1950 before any new buildings were completed. He was succeeded by Dr. Asa S. Knowles, who oversaw the completion of a new men's dormitory in 1952 and the new library in 1953. Knowles expanded educational programming for adult students and created the Greater Toledo Television Foundation to utilize television for educational purposes.

Knowles resigned the presidency in 1958. His last official act was to meet with Toledo City Council to discuss the future financing of the University. More than 12 percent of the city's budget was allocated to the University, and he felt this could not continue. Council members suggested the University consider acquiring financial assistance from the state, which would relieve the city of the burden of supporting the University and provide the funding needed for its growth.

It was left to President William S. Carlson to pursue the issue. In 1959, three bills introduced in the state legislature proposed a student subsidy for the state's three largest municipal universities, but all stalled, and the University's financial situation worsened. Fortunately, a 2-mill levy in 1959 passed by 144 votes, raising \$1.7 million a year for the University. The three municipal universities of Akron, Cincinnati and Toledo continued to press for state financial assistance, and finally, on July 1, 1967, The University of Toledo became a state university. In addition to subsidies for students, state support provided capital improvement money for a campus building boom.

College students became more politically active in the 1960s. The decade produced frequent student protests, including many at The University of Toledo. Most of the UT protests were peaceful, like a "food riot" by dormitory students in 1968 over the quality of food. More serious protests by students opposed to the war in Vietnam led to several arrests. In 1970, the campus remained peaceful following the deaths of four student protesters at Kent State University. A protest by black students after the killing of students at Jackson State University in Mississippi temporarily closed University Hall in May 1970, but this ended when Carlson met with the students and reached a peaceful accord.

UT marked its centennial in 1972 with a year of celebrations. Also during that year, Carlson retired, and Dr. Glen R. Driscoll was selected as his successor. Driscoll oversaw further expansion of the University's physical plant with the addition of the Center for Performing Arts (1976), Savage Hall (1976), the Center for Continuing Education (1978) and Stranahan Hall (1984). Centennial Mall, a nine-acre landscaped mall in the center of campus, replaced parking lots and Army barracks in 1980. Construction began in 1985 on SeaGate Center, a downtown complex of classrooms and meeting rooms that was part of downtown Toledo's revitalization efforts.

In 1985, Driscoll retired and was replaced by Dr. James D. McComas. McComas continued the expansion of the University's facilities. McMaster Hall (1987) was completed, and plans were made for the Student Recreation Center (1990), the Larimer Athletic Complex (1990), McComas Village (1990) and renovations to the Glass Bowl Stadium (1990). McComas's tenure at UT was brief, however, as he resigned in 1988.

Dr. Frank E. Horton, president of the University of Oklahoma, was selected to be The University of Toledo's 13th president in October 1988. To meet the challenges of the 1990s, Horton began a lengthy strategic planning effort to chart a course of targeted, purposeful growth. To help achieve the plan's many goals, in 1993 the University launched a successful \$40 million fund-raising campaign called UT40.

The University continued to expand its physical environs in the 1990s. A major expansion of the campus took place when UT renovated commercial buildings at Dorr Street and Secor Road for classrooms. In 1992, Sullivan Hall was built to house the Honors Program, and the Academic House residence hall was completed. Other new buildings included the Student Medical Center (1992), the Center for the Visual Arts at the Toledo Museum of Art (1992), the Frank and Nancy Horton International House (1995) and Nitschke Hall (1995). And construction began in 1995 on Wolfe Hall on the main campus and a Lake Erie Research Center at Maumee Bay State Park.

Significant growth in the 1990s was not only in buildings, but also in technology. The University joined OhioLINK, a statewide library network, in 1994. Computer labs and hook-ups in residence halls and offices provided Internet access. Technological improvements allowed students to register for classes and check their grades by phone, and the University established a homepage on the World Wide Web.

In 1999, Dr. Vik Kapoor became the University's 14th president following Dr. Horton's retirement. Kapoor embarked on a restructuring program that included major resource reallocation and administrative reorganization. The Community and Technical College located on the University's Scott Park campus was abolished during his administration and a new college – the College of Health and Human Services – was created. In June 2000, Kapoor resigned. Members of the board of trustees appointed William Decatur as interim president.

On July 1, 2001, Dr. Daniel Johnson began as UT's 15th president. Johnson's agenda focused on reconnecting the University to the community through outreach and engagement activities, and the University's mission was rewritten to describe UT as a metropolitan research university. Planning began on a science and technology corridor to encourage research partnerships with businesses. Construction projects on the campus included renovations to several older buildings, including Libbey Hall, the Engineering Science building (now the home of the College of Health and Human Services), Gillham Hall (to house the College of Education) and the Memorial Field House. The University also added new residence halls to accommodate the growing number of students who desire on-campus housing.

Despite the challenges facing higher education in the 21st century, The University of Toledo today is an amazing success story. The institution has grown from a small, private arts and trades school to become a large state-assisted university. Many of its faculty and academic programs have worldwide reputations, and its campus is an architectural gem. If the past is any indication, the challenges will be met, and the institution will continue its path of growth and success.

Accreditation and Standards

Accrediting Bodies

The University of Toledo is accredited by the Commission on Institutions of Higher Education of the North Central Association, 30 North LaSalle St., Suite 2400, Chicago, IL 60602-2504 312.263.0456. Listed below are other professional organizations in which the University holds membership, or which approve the quality of its educational programs, or both.

ABET (Accreditation Board for Engineering and Technology, Inc.)
Accreditation Association for Ambulatory Health Care
Accreditation Council for Pharmacy Education

Accreditation Council on Social Work Education
 AACSB (International Association for Management Education)
 American Association of Colleges for Teacher Education
 American Association of Colleges of Pharmacy
 American Association of Collegiate Registrars and Admission Officers
 American Association of State Colleges and Universities
 American Bar Association
 American Chemical Society
 American Council on Education
 American Institute of Architects
 American Kinesiotherapy Association
 American Physical Therapy Association
 American Society for Engineering Education
 American Society of Medical Technologists
 American Speech-Language-Hearing Association
 Association of American Colleges
 Association of American Law Schools
 Association of Collegiate Schools of Planning
 Association of Governing Boards of Universities and Colleges
 Association of Urban Universities
 Board of Registry of the American Society of Clinical Pathologists
 Commission on Accreditation of Allied Health Education Programs
 Commission on Accreditation for Health Informatics and Information Management
 Commission on Collegiate Nursing Education
 Commission on Office Laboratory Accreditation
 Computer Science Accreditation Commission
 Council for the Accreditation of Counseling and Related Programs
 Council of Graduate Schools in the United States
 Council of Great City Colleges of Education
 Council of Social Work Education
 International Association of Counseling Services, Inc.
 League of Ohio Law Schools
 Midwest Association of Graduate Schools
 NAFA: Association of International Educators
 National Association of Developmental Education
 National Association of Learned Societies
 National Association of Schools of Art and Design
 National Association of Schools of Music
 National Association of State Universities and Land-Grant Colleges
 National Athletic Training Association
 National Commission on Accrediting
 National Council for Accreditation of Teacher Education
 National Council for Instructional Administrators
 National Council for Occupational Education
 National Parks and Recreation Association
 Ohio Board of Regents
 Ohio College Association
 Ohio Continuing Higher Education Association
 Ohio Department of Education
 University Continuing Education Association
 University Study Abroad Consortium
 USA-SINO Teacher Education Consortium

Assessment

The University of Toledo community undertakes the assessment of student learning outcomes to discover the extent to which students are acquiring knowledge, skills, beliefs and attitudes as a consequence of participation in their respective academic programs.

Assessment of student learning occurs at a variety of levels, including at the institution, college, department and program level. It is frequently based on multiple measures that vary according to the discipline.

The University uses the knowledge gleaned from assessment activities to promote program improvement.

Areas of Study

The following list represents the programs of study offered by The University of Toledo. Each area is described later in this catalog.

Undergraduate Programs

College of Arts and Sciences

Africana studies
 American studies
 Anthropology
 Art
 Art history
 Asian studies
 Astronomy
 Biology
 Chemistry
 Communication
 Economics
 English
 Environmental sciences
 Environmental studies
 European studies
 Film/video
 French
 General studies
 Geography and planning
 Geology
 German
 Global studies
 History
 Humanities
 Interdepartmental
 Latin American studies
 Law and social thought
 Linguistics
 Mathematics
 Medical technology
 Medieval and renaissance studies
 Middle eastern studies
 Music
 Philosophy
 Physics
 Political science
 Prelaw (*not a major – students select a major from one of The University of Toledo fields of study*)
 Premedical/ predentistry/ preveterinary (*not a major – students select a major from one of The University of Toledo fields of study*)
 Psychology
 Religious studies
 Sociology
 Spanish
 Theatre
 Urban studies
 Women's and gender studies

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College of Business Administration

- Accounting
- Applied organizational technology
- Business analysis
- Electronic commerce
- Entrepreneurship, family and small business
- Finance
- Financial services
- Human resource management
- Information systems
- International business
- Marketing
- Operations management
- Organizational development and management
- Professional sales
- Supply chain management

College of Education

- Adolescent and young adult education
 - Integrated language arts
 - Integrated mathematics
 - Integrated social sciences
 - Science (nine options)
- Career and technical education
 - Health careers education
 - Industrial engineering systems
 - Integrated business education
- Early childhood education
 - Prekindergarten-primary (PreK-3)
- Middle childhood education (4-9)
 - Language arts
 - Mathematics
 - Science
 - Social studies
- Multi-age education (PreK-12)
 - Foreign language
 - French
 - German
 - Spanish
- Health
- Music
- Physical education
- Visual arts
- Special education
 - Intervention specialist
 - Early childhood (PreK-3)
 - Mild/moderate special needs (K-12)
 - Moderate/intensive special needs (K-12)
 - Visually impaired (PreK-12)

College of Engineering

- Bioengineering
- Chemical engineering
- Civil engineering
- Computer science and engineering
- Electrical engineering
- Industrial engineering
- Mechanical engineering
- Engineering technology
 - Computer science engineering and technology
 - Construction engineering technology

- Electrical engineering technology
- Mechanical engineering technology

College of Health and Human Services

- Cardiovascular technology
- Community health
- Criminal justice
- Emergency medical health services
- Exercise science
 - Athletic training
 - Biomechanics
 - Clinical exercise specialist
 - Exercise physiology
 - Kinesiotherapy
 - Prephysical therapy
- Health-care administration
- Health information management
- Nursing, R.N. (A.D.N.)
- Nursing, B.S.
- Nursing home administration
- Paralegal studies
- Recreation and leisure studies
- Recreational therapy
- Respiratory care
- Social work
- Speech language pathology

Certificate Programs

- Medical coding certificate
- Nurse Paralegal certificate

College of Pharmacy

- Pharmaceutical sciences
 - Medicinal and biological chemistry
 - Pharmaceutics
 - Pharmacology/toxicology
 - Pharmacy administration
- Doctor of pharmacy

University College

Baccalaureate Programs

- Administrative services
- Adult liberal studies
- Individualized programs

Associate's Degree Programs

- Administrative office technology – legal secretarial major
- Business management technology
- Business management technology – accounting major
- Computer network administration
- Computer software specialist
- Information services and support
- Marketing and sales technology
- Programming and software development

Transfer Program

- Prebusiness administration

Interdisciplinary Studies for Technical Programs

Associate of technical studies

Certificate Programs

General Office – one-year certificate
 Medical Secretarial – one-year certificate

Graduate Programs

For information on the graduate programs, please refer to this catalog’s Graduate School section.

Cooperative Programs

UT students may enroll concurrently at Bowling Green State University to meet their individual educational goals. Students design the concurrent enrollment with the assistance of their home college. Graduate students at one institution may enroll and receive resident credit for classes offered at the other institution as part of their plan of study. Please see the graduate section of this catalog for further information on graduate Cooperative Enrollment programs.

First Year Experience

Jennifer L. Rockwood, director

The University of Toledo acknowledges the value of a positive, productive first year in promoting student success toward the completion of a degree. The University is therefore committed to provide every entering undergraduate student with a comprehensive, high-quality First-Year Experience (FYE) that affords access to enhanced instruction, focused advising, living-learning experiences, peer mentoring opportunities, supplemental instruction and tutoring, as well as special orientation and student life programs. First-year students encouraged to make educational commitments that lay a firm foundation for achieving lifelong success. The desired outcomes of the FYE are for students to become knowledgeable about the collegiate experience and the University’s mission and to become an integral part of UT’s student-centered campus community.

Division of Distance and eLearning

Karen I. Rhoda, Ph.D., director

The Division of Distance and eLearning facilitates and coordinates the appropriate integration of technology into delivery of the University’s course and degree programs. In extending courses and degree programs by electronic and other technology to students in the community, the state, the nation and the world, Distance and eLearning strives for excellence in developing, promoting and delivering high quality teaching and learning experiences to students where and when they need it.

Registered students receive their instruction from University of Toledo faculty via the World Wide Web. The majority of the online courses offered by UT are taught by full-time faculty. Students and faculty interact via e-mail, discussion boards and chat rooms. Traditional communication methods, such as telephone and on-campus meetings, also may be employed. Courses are designed to utilize the capabilities of interactive multimedia to teach course content. Distance and eLearning formats include:

- **Internet courses:** The student and instructor are separated by distance and connected via technology (Web, CD-ROM), ISDN lines, or IP Video for at least 70 percent of the course content and course

interaction. The majority of online courses at UT do not require on-campus meetings.

- **Web assisted courses:** The course is taught in the traditional (face-to-face) classroom setting and utilizes the Web to enhance delivery of the course.
- **CD-ROM courses:** Carefully constructed course materials are adapted for rich visual presentation on CD-ROM. Faculty and students interact through a variety of means.
- **Interactive TV courses:** The course is offered onsite, with students meeting on campus and at remote sites. This type of course delivery enables the instructor to reach students at a distance via interactive television. These courses may also include Internet activities, e-mail, discussion groups and chat rooms.

Distance-learning courses are equivalent in content to their on campus counterparts. There is no distance learning designation on the student transcript.

Students taking courses via distance learning follow the same policies and procedures as students taking courses on campus. For further information, visit the Distance and eLearning Web site at www.dl.utoledo.edu or call 419.321.5130 or toll-free 866.886.5336.

Undergraduate Admission

Application Materials

Please visit our Web site at: <http://undergradadmission.utoledo.edu> for more information or to apply online. Students may pick up an application in Rocket Hall or request the appropriate application materials for undergraduate admission to The University of Toledo. Please write or call:

Office of Undergraduate Admission
 Mail Stop 306
 The University of Toledo
 2801 West Bancroft Street
 Toledo, Ohio 43606-3390

419.530.8700 or 800.5TOLEDO

The following are the categories of new students and of the catalog pages on which prospective students may find information on application procedures:

New students – direct from high school	5
New students – adult	6
Transfer students	8
Undergraduates with degree (UWD)	9
Guest students	10
Transfer readmit students.....	10
Simultaneous collegiate enrollment	10
International students	10

First Year — New Students

New Students – Direct from High School

Students preparing for college study must complete a carefully planned program of study in high school. Only students who have earned a high

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school diploma, or the equivalent, will be considered for admission. The University's colleges have high school college preparatory curriculum requirements.

Application Procedure

Students may visit or call the Office of Undergraduate Admission for Direct from High School Students, Rocket Hall Room 1300, 419.530.8700 or 800.5TOLEDO.

To apply for admission to The University of Toledo, a prospective direct-from-high-school student must submit:

- A completed application for admission (www.undergradadmission.utoledo.edu/pages/apply.asp)
- A \$40 nonrefundable application fee
- Academic credentials:
 - An official high school transcript or results of the test of General Educational Development (GED)
 - Results from the ACT or SAT if the student is an Ohio resident out of high school less than one year or a resident of a state other than Ohio out of high school less than two years
 - Official college transcripts if the student attended college while in high school or if the student has fewer than eight semester or 12 quarter hours of college-level work attempted after high school at another regionally accredited college or university
 - A copy of Resident Alien card (green card), if the student is a U.S. permanent resident

An official transcript is one that has been received directly from the issuing institution. It should bear the school's seal, recent date, and an authorized signature. Under unusual circumstances, exceptions may be made at the discretion of a professional staff member.

Note: Students with AP, CLEP, DAN TES, military, portfolio or training credit should refer to the Alternative College Credit section in this catalog.

Results from the ACT or SAT can be sent directly from the testing company to UT; the ACT code for UT is 3344 and the SAT code for UT is 1845. A test score also can be submitted as part of the official high school transcript.

Ohio residents who do not submit an ACT or SAT exam result will be admitted conditionally. Students admitted conditionally will be required to take a comprehensive set of placement exams. Results of these exams may require students to receive intensive instruction, tutoring, specialized advising and access to other support services designed to prepare them for academic success. In addition, students may be required to take developmental course work prior to taking specific college-level course work. Non-Ohio residents must have a minimum cumulative high school grade point average (GPA) of 2.0 on a 4.0 scale and have at least a 21 ACT composite score or a 980 SAT combined reading and math score for admission consideration. Non-Ohio residents with a strong college preparatory curriculum who do not meet test score requirements will be reviewed on an individual basis.

Test results will be used at UT to determine conditional admission status and placement of first-year students in appropriate college-level course work. Test results also may be used for academic scholarship award decisions. However, Ohio residents who have been out of high school for one year or more and non-Ohio residents who have been out of high

school for two years or more need not submit test results for admission consideration.

Applications to The University of Toledo are accepted throughout the year. Admission decisions are made on a rolling basis. Because an applicant must first be admitted before applying for financial aid, scholarships and on-campus housing, and because there is limited space in certain programs, it is recommended that applicants request admission early. UT notifies students of their admission status generally within four weeks of all application materials being received by the Office of Undergraduate Admission.

New Students – Adult

Adult students are those who identify with one or more of the following:

- Have been out of high school for one year or more
- Have a GED
- Have fewer than eight semester or 12 quarter hours of college level work attempted at another regionally accredited college or university

Application Procedure

New adult students may visit or call the Office of Undergraduate Admission for Adult, Transfer and International Students, Rocket Hall Room 1000, 419.530.5757 or 1.800.5TOLEDO Ext. 5757.

- A completed application for admission (www.undergradadmission.utoledo.edu/pages/apply.asp)
- A \$40 nonrefundable application fee
- Academic credentials:
 - An official high school transcript, complete with a graduation date or results of the test of General Educational Development (GED)
 - Official college transcripts from all regionally accredited universities attended
 - Results from the ACT or SAT if the student is a resident of a state other than Ohio out of high school less than two years
 - A copy of Resident Alien card (green card), if the student is a U.S. permanent resident

An official transcript is one that has been received directly from the issuing institution. It should bear the school's seal, recent date and an authorized signature. Under unusual circumstances, exceptions may be made at the discretion of a professional staff member.

Note: Students with AP, CLEP, DAN TES, military, portfolio or training credit should refer to the Alternative College Credit section in this catalog.

Applications to The University of Toledo are accepted throughout the year. Admission decisions are made on a rolling basis. Because an applicant must first be admitted before applying for financial aid, scholarships and on-campus housing, and because there is limited space in certain programs, it is recommended that applicants request admission early. UT notifies students of their admission generally within four weeks of all application materials being received by the Office of Undergraduate Admission.

Admission Standards – New Students

The University of Toledo requires specific completion of college preparatory curriculum course work for admission consideration. Students out of high school less than one year must meet the requirements listed below. Students not meeting the core curriculum requirements will be admitted conditionally. Students admitted conditionally will be required to take a comprehensive set of placement exams. Results of these exams may require that students receive intensive instruction, tutoring, specialized advising and access to other support services designed to prepare them for academic success. In addition, students may be required to take developmental course work prior to taking specific college-level course work.

College preparatory core curriculum (1 unit is equal to 1 year of high school study) includes:

- 4 years/units of English
- 3 years/units of natural science
- 3 years/units of social science
- 3 years/units of math (including algebra I, II, and geometry or equivalent course work)

Only students who have earned a high school diploma or the equivalent will be considered for admission. Students will be tested to determine proficiency in English composition and mathematics. Deficiencies will have to be corrected in the first year of college study. Students who are residents of a state other than Ohio who have been out of high school less than two years must have a minimum cumulative GPA of 2.0 on a 4.0 scale and a minimum ACT composite score of 21 or an SAT combined reading and math score of 980 for admission consideration. Non-Ohio residents with a strong college preparatory curriculum who do not meet test score requirements will be reviewed on an individual basis. Some UT colleges and programs have specific admission criteria that must be met in order to be admitted.

Note: The profile of first-year students enrolling for the fall 2005 class included the following averages: a 3.07 cumulative high school GPA, an ACT composite score of 21.8, and an SAT combined reading and math score of 1041. Although these averages should not be construed as minimum requirements for admission, they provide an indication of the level of preparation and ability of currently enrolled students.

Home Schooled Students

Home-schooled students must submit a completed admission application and a \$40 nonrefundable application fee, along with official transcripts showing all high school-level courses and grades. Admission to UT will be evaluated on an individual basis, taking into consideration curriculum, grades and ACT or SAT scores. Results from the ACT or SAT should be sent directly from the testing company to The University of Toledo. Home-schooled students who have received a GED diploma also may be admitted to UT. In this case, photocopies of the GED diploma and scores will be required. Some UT colleges and programs have specific admission criteria that must be met in order to be admitted.

Special Admission Standards—New Students

New direct-from-high-school students must have a minimum cumulative high school GPA of 2.0, a minimum ACT composite score of 19, or a minimum SAT combined reading and math score of 900 to be admitted directly into their major. Students who do not meet these standards will be admitted to the Academic Skills Enhancement (ASE) Program and will be

required to complete preparatory courses before entering their majors. For more information on the ASE program, contact the Student Development Center in University College at 419.530.6288.

Other specific requirements follow.

College of Arts and Sciences

To be considered for admission to the premedical, predentistry or pre-veterinary programs, first-year students need a minimum cumulative high school GPA of 3.0 or a minimum ACT composite score of 25 or an SAT combined reading and math score of 1130.

Admission to a baccalaureate program in music requires music faculty approval, which is determined by a special audition. To arrange an audition, please contact the department of music at 419.530.2448.

College of Business Administration

To be admitted to the bachelor of business administration program at The University of Toledo, direct-from-high-school students need at least a minimum cumulative high school GPA of 2.25. Students with a minimum ACT composite score of 25, or an SAT combined reading and math score of 1130 or higher, will be admitted to the College of Business Administration regardless of high school GPA. Students who do not qualify for admission to the College of Business Administration but have at least a 2.0 cumulative high school GPA, an ACT composite score between 19 and 24, or a combined SAT reading and math score between 900 and 1120 will be admitted to the 2 + 2 program in University College. All academic credits that fulfill the requirements of the 2 + 2 program will transfer to the College of Business Administration.

College of Engineering

For admission to the bachelor of science programs, direct-from-high-school students need a minimum cumulative high school GPA of 3.0 and a minimum ACT composite score of 22 or a minimum SAT combined reading and math score of 1020. Applicants also must successfully complete a minimum of four years of high school mathematics, with the fourth year emphasis in trigonometry or precalculus, and high school chemistry. Completion of high school physics also is strongly recommended.

Students not meeting the minimum requirements for the bachelor of science programs will be reviewed for the college's bachelor of science in engineering technology (B.S.E.T.) programs. For admission to the B.S.E.T. programs, students need a minimum cumulative high school GPA of 2.0 and a minimum ACT composite score of 21 or a minimum SAT combined reading and math score of 980.

College of Health and Human Services

To be admitted to the College of Health and Human Services at The University of Toledo, direct-from-high-school students need a minimum cumulative high school GPA of 2.0 and must have taken a college entrance examination (ACT/SAT). Students with a minimum ACT composite score of 24 or a minimum SAT combined reading and math score of 1090 will be admitted to the College of Health and Human Services regardless of high school GPA.

Students not qualifying for admission to the College of Health and Human Services will be admitted to University College. Students wishing to transfer to the College of Health and Human Services from University College will need to earn 12 hours of college-level work with a minimum cumulative GPA of 2.0 in order to qualify for transfer.

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Once admitted to the college, each student must file a separate application with the college's Selective Admissions Committee for those programs that participate in a competitive admission process.

Bachelor of science in nursing: Students pursuing this degree are admitted into a prenursing curriculum in the college. Students must have a 2.5 cumulative GPA and successful completion of high school chemistry with a C or better for the admission to the prenursing curriculum. Upon completion of the prenursing curriculum, there is a competitive admission process for the professional sequence of the bachelor's program, which is housed at the Medical University of Ohio at Toledo.

Associate degree in nursing: Students pursuing this degree are admitted as a prenursing major. Upon completion of the prerequisite curriculum, there is a competitive admission process for the professional sequence of the associate degree nursing program, which is housed in the college.

Athletic training: Any exercise science major may begin the athletic training curriculum. To be admitted into the professional sequence of athletic training courses, a student must meet a series of standards. These include the completion of a specific sequence of courses, meeting a 2.5 GPA requirement, accumulating clinical experience hours, and being recommended by the staff and faculty in athletic training. Specific requirements for admission are listed on the University's athletic training Web site.

Cardiovascular technology: This selective admission program requires:

- A minimum cumulative high school GPA of 2.5
- Successful completion of three years of high school math, biology and chemistry with a C or better

College of Pharmacy

Students interested in pursuing the entry-level doctor of pharmacy (Pharm.D.) or the bachelor of science in pharmaceutical sciences (B.S.P.S.) are admitted into the preprofessional division pharmacy curriculum. After the completion of prerequisite course work, there is a selective admission process for the professional division sequences.

A select group of academically exceptional high school graduates may be offered contingent admission to the entry-level Pharm.D. program or the B.S.P.S. program. Automatic admission to the third year of the curriculum will be contingent upon successful completion of the first and second preprofessional years, while maintaining specific scholastic standards.

Transfer Students

Definition of a Transfer Student

Transfer students are those students who enroll at The University of Toledo with eight or more semester (or 12 or more quarter) hours attempted at another regionally accredited college or university beyond high school. Transfer readmits (transferred out of UT to another regionally accredited college or university and then transferred back to UT), undergraduates with baccalaureate degrees (UWDs), and guest students are included in this category.

Application Procedure

Transfer students may visit or call the Office of Undergraduate Admission for Adult, Transfer and International Students, Rocket Hall Room 1000, 419.530.5757 or 1.800.5TOLEDO Ext. 5757.

To apply for admission to The University of Toledo, a prospective transfer student must submit:

- A completed application for admission (www.undergradadmission.utoledo.edu/pages/apply.asp)
- A \$40 nonrefundable application fee
- Official transcripts from all regionally accredited colleges/universities previously attended. An academic transcript request form can be obtained from the UT Office of Undergraduate Admission along with the application form. Students who have attempted fewer than eight semester or 12 quarter hours also must submit an official high school transcript complete with graduation date or results of the General Educational Development (GED) test.
For scholarship consideration transfer students who have been out of high school less than three years and who have attempted less than 15 semester or 22 quarter hours must submit an official high school transcript or copies of the GED diploma and scores, as well as official results of the ACT or SAT.
- A copy of Resident Alien card (green card) if the student is a U.S. permanent resident

Note: Students with AP, CLEP, DANTES, military, portfolio or training credit should refer to the Alternative College Credit section of this catalog.

An official transcript is one that has been received directly by UT from the issuing institution. It should bear the school's seal, recent date and an authorized signature. Under unusual circumstances, exceptions may be made at the discretion of a professional staff member.

Students interested in transferring to The University of Toledo can apply throughout the year. Admission decisions are made on a rolling basis. However, for best results, students should have their applications and necessary materials – including all academic transcripts – submitted to the Office of Undergraduate Admission on or before priority deadlines established for each term. Deadlines are typically one month prior to the beginning of the term in which the student seeks admission.

Admission Standards

Transfer students applying to The University of Toledo baccalaureate programs must be in good standing and have a minimum cumulative GPA of 2.0 on a 4.0 scale or the equivalent to a C average in all previous course work. Some colleges at The University of Toledo may have transfer policies that are slightly different.

Students not admitted to the UT college to which they apply and who have a minimum cumulative GPA of 2.0 may be considered for admission into another UT college or program. Students may be reconsidered for their first choice of college should they later meet the entrance requirements. Students with less than a 2.0 cumulative GPA may be considered for admission into University College on a one-semester trial basis.

Students may be required to take placement exams and results of these exams may require that a student take developmental course work prior to taking specific college level course work.

Suspension or Dismissal

Transfer applicants who have been suspended or dismissed from another college or university also must submit a suspension/dismissal form. This form may be obtained from the Office of Undergraduate Admission and requires the signature of the student's academic adviser or appropriate college official from the institution from which the student was suspended/dismitted. The student must have fulfilled the suspension requirements of that institution (up to one calendar year). An admission decision will be

individually determined by the appropriate college/office. If the student is determined to be admissible, he/she will be admitted to University College on a one-semester trial basis.

Students who have been suspended or dismissed for other than academic reasons from another college/university may be considered for admission once the student has fulfilled the suspension/dismissal conditions of that college/university. Members of a disciplinary committee will determine an admission decision individually. Additional information may be requested.

Special Admission Standards—Transfer Students

Transfer students applying to The University of Toledo baccalaureate programs must be in good standing and have a minimum cumulative GPA of 2.0 on a 4.0 scale. Some colleges at The University of Toledo may have transfer policies that are slightly different.

College of Arts and Sciences

A transfer student needs at least a minimum cumulative GPA of 3.0 to be directly admitted into one of the premedical, pre dentistry or preveterinary programs. Any transfer student who does not meet this minimum GPA but has at least a 2.0 cumulative GPA will be accepted into the College of Arts and Sciences as a bachelor of science in general studies major.

Admission to a baccalaureate program in music requires approval of the music faculty and will be determined by a special audition. To arrange an audition, please contact the department of music at 419.530.2448.

College of Education

Transfer students who plan to enroll in the teaching programs in the College of Education must meet the following cumulative GPA requirements depending on class rank:

Freshmen (0-29.9 semester hours).....	2.2 or above
Sophomores (30-59.9 semester hours).....	2.3 or above
Juniors/Seniors (60 or more semester hours).....	2.7 or above overall and in their chosen major

College of Engineering

Transfer students who have a minimum cumulative GPA of 2.75 with specific emphasis on course work transferable to undergraduate programs in the College of Engineering will receive admission into the bachelor of science in engineering programs. Transfer students must have completed college chemistry I (equivalent to CHEM 1230) and calculus I (equivalent to MATH 1850) with a C or better to be admitted to the bachelor of science in engineering programs.

Students who do not meet the minimum standards but have a minimum cumulative GPA of 2.0 will be admitted to one of the bachelor of science in engineering technology programs. Students with a cumulative GPA below 2.0 will be admitted into University College on a one-semester trial basis.

College of Health and Human Services

Bachelor of science in nursing: Transfer students pursuing a bachelor of science degree in nursing are admitted into a prenursing curriculum in the College of Health and Human Services. Students must have a 2.5 cumulative GPA and successful completion of high school or college chemistry with a C or better for admission to the prenursing curriculum. Upon the

completion of prerequisite courses (the number of which depends upon transferable courses), there is a competitive admission process for the professional sequence of the bachelor's degree program, which is housed at the Medical University of Ohio at Toledo.

Associate degree in nursing: Students will be ineligible for selective admission into the associate degree program in nursing if they have two science failures in any of the courses listed below. "Failure" is defined as receiving a grade less than C (2.0 on a 4.0 scale).

CHEM 1090
CHEM 1210
KINE 2460
KINE 2470
KINE 2560
KINE 2570
KINE 2590

Athletic training: Any exercise science major may begin the athletic training curriculum. To be admitted into the professional sequence of athletic training courses, a student must meet a series of standards. These include the completion of a specific sequence of courses, meeting a 2.5 GPA requirement, accumulating clinical experience hours, and being recommended by the staff and faculty in athletic training. Specific requirements for admission are listed on the University's athletic training Web site.

College of Pharmacy

Transfer students seeking admission into the College of Pharmacy are encouraged to consult with an adviser in the College of Pharmacy at 419.530.1904. The Office of Undergraduate Admission must receive application materials no later than May 1 for admission consideration for the following summer or fall semester. Transfer students must have a minimum cumulative GPA of 2.7. Any transfer student who is not an Ohio resident and/or has completed course work at a non-Ohio institution will be considered on an individual basis. However, the College of Pharmacy admissions committee rarely recommends admission for out-of-state applicants with a GPA below 3.0.

Transfer students are only admitted to the preprofessional division of the B.S. in pharmaceutical sciences or the Pharm.D. program. For a transfer student to be accepted to the second year of the program, all criteria and prerequisites for second-year class standing must be met. Second-year class standing begins only in the fall semester. Highly qualified students who will have earned a bachelor degree and will have met all prerequisites may be reviewed for admission directly to the professional division of the Pharm.D. program. Admission may be granted only on a space available basis after all qualified internal candidates have been admitted.

Transfer Credit from Non-Ohio Institutions

Students transferring from non-Ohio regionally accredited institutions will receive transfer credit for all college-level courses in which a passing grade has been earned. Applicability of transfer credit will be determined by the college office based upon the student's program of study.

Undergraduates with Degree (UWD)

Those students who have received a previous baccalaureate degree and are seeking application for another undergraduate program of study are considered UWD applicants. Students interested in applying are encouraged to apply at least one month before the semester of desired enrollment. In order to apply, students must submit a completed appli

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ation for admission, a nonrefundable \$40 application fee and official transcripts from all regionally accredited colleges or universities the applicant attended. Undergraduates with degrees do not automatically receive transfer credit evaluations.

Guest Students

Students who are enrolled at another college/university but who wish to take courses temporarily at The University of Toledo are considered guest students. For guest student status at UT, a student must complete a guest application form, available online at <http://admission.utoledo.edu/pages/guest.asp>, or by mail from the Office of Undergraduate Admission, 1.800.5TOLEDO Ext. 5757 or 419.530.5757. The guest application, plus a \$40 nonrefundable application fee, must be returned with confirmation that the student is in good standing. A transcript may be needed to determine that prerequisite requirements have been met. One of the following options will serve as proof of good academic standing:

- A letter bearing the signature of the dean, departmental chair or registrar indicating that the student is in good academic standing;
- The completed guest application bearing a seal and signature of dean, departmental chair or registrar; or
- An official or unofficial current transcript or grade card indicating that the student has a minimum GPA of 2.0.

It is the responsibility of the guest student to consult with the appropriate counselor or adviser at the home institution as to the appropriate course work to be taken at The University of Toledo and how that course work will apply to degree requirements at the home institution of the guest student. Guest students may need to provide transcripts or grade cards to verify prerequisites for courses to be taken at UT.

Students who have been admitted to another college or university but have not yet begun classes at that institution may take classes at UT as a guest student during the semester immediately preceding their enrollment at that institution. A copy of their letter of admission to that institution will serve as proof of good academic standing.

Guest students are not eligible to continue classes in the following term under guest student status. Students interested in continuing their study at The University of Toledo must contact the Office of Undergraduate Admission and apply as a transfer student. Guest students cannot receive financial aid. Because of U.S. Department of Homeland Security regulations, international students may only attend as guest students during the summer semester.

Readmit Procedure

Any student who previously attended The University of Toledo and who has not been enrolled at The University of Toledo for two consecutive semesters (exclusive of summer) must submit an application for readmission form to the UT college of his or her choice. Admissibility and catalog eligibility will be determined upon readmission. Students who have attended another regionally accredited college or university in their absence from UT are considered transfer readmit students and must submit a transfer application for undergraduate admission and request transcripts to be sent to the Office of Undergraduate Admission.

Transfer Readmit Students

A transfer readmit student is a prior University of Toledo student who attended another regionally accredited institution of higher education after attending UT, and returns to the University as an undergraduate student. Students must complete and submit the following:

- A completed transfer admission application along with the \$40 nonrefundable application fee; and
- Official transcripts from all regionally accredited institutions attended after leaving The University of Toledo.

A transfer readmit student must meet the current transfer student admission requirements for the college to which he or she is applying. An admission decision will be made based on all higher education course work and grades.

Note: If a student was suspended or dismissed from The University of Toledo, the UT college that suspended or dismissed the student will determine if the student may be released from the suspension or dismissal. If the suspension or dismissal is released, the college to which the student is now applying will then make the admission decision.

If while previously attending The University of Toledo, the student was an Ohio resident or was a Monroe County, Mich. resident and moved out of Ohio or Monroe County, his/her residency status may change. Changes in residency status require submission of the application for nonresident fee exemption, which will be reviewed by the residence committee.

Simultaneous Collegiate Enrollment

A student from another regionally accredited institution of higher education may enroll concurrently at The University of Toledo as a transfer student provided the student meets the following criteria:

- The student must be seeking a University of Toledo degree or certificate.
- The student is in good academic standing at his or her home institution.
- The student must meet the admission requirements of both institutions.
- The student agrees to submit an updated academic transcript each term and must remain in good standing to continue under this agreement.

A transfer application for undergraduate admission and a simultaneous collegiate enrollment form, which may be obtained from the Office of Undergraduate Admission for Adult, Transfer and International Students, must be submitted along with a \$40 nonrefundable application fee and official transcripts from all regionally accredited institutions.

Note: To continue under this agreement, enrollment at UT must be continuous. If there is a break in UT enrollment (excluding summer term) the student must reapply as a transfer readmit student. Students also should be aware that it is unlikely they will be able to use financial aid at both institutions.

The above policy does not apply to current UT students. Current UT students wishing to take course work at another institution should check with their college office.

International Students

Admission to undergraduate programs for students other than those who are citizens or permanent residents of the United States requires the submission of all academic records for evaluation, including equivalent high school studies and any attempted post-secondary college-level or university course work. Documents not in English must be accompanied by an official English translation.

The Office of Undergraduate Admission for Adult, Transfer and International Students considers a transcript from a foreign institution official when it meets the following criteria:

- It is sent directly from the institution.
- It arrives in a sealed envelope (from the institution) with the application.
- It is an original (not an unmarked copy) that is sent with the application (not in a sealed envelope from the institution).
- It is a “certified true copy” (or has been “attested” by the issuing institution) that is sent with the application (not in a sealed envelope from the institution).

A minimum Test of English as a Foreign Language (TOEFL) score of 173 (computer-based test) or 500 (paper-based test) or 61 (new Internet-based test) is required for University enrollment. Applicants who do not have a passing TOEFL scores will be conditionally admitted and required to take an institutional TOEFL upon arrival at The University of Toledo. Conditionally admitted students who do not achieve a minimum of 500 on the institutional TOEFL will be automatically admitted to the American Language Institute (ALI) at The University of Toledo for intensive English study.

Documentation of valid financial support (expressed in U.S. dollars) is required to issue the immigration documents DS-2019 or I-20. Upon the student’s acceptance to UT, the appropriate immigration document (form DS-2019 or I-20) will be issued.

Students may visit or call the Office of Undergraduate Admission for Adult, Transfer and International Students, Rocket Hall Room 1000, 419.530.1201 or 1.800.5TOLEDO Ext. 1201, E-mail *internationaladmission@utnet.utoledo.edu*.

Office of International Student Services

Representatives of this office greet new students on their arrival in Toledo, conduct orientation and provide on-going programming to assist in the students’ adjustment to a new academic and cultural environment. Immigration advising/services are available for international students, faculty and staff. Assistance is also provided in locating suitable housing, offering general counseling services, status documentation, legal advising and providing intensive English instruction through the American Language Institute.

The American Language Institute

The American Language Institute (ALI), a unit of the Office of International Student Services, offers intensive language training for students of English as a second language. The curriculum consists of 20 hours of classroom instruction each week, plus two hours of supervised language laboratory instruction. Class sections have an average of 12 students. All instructors hold advanced degrees in English as a second language or related fields and are experienced teachers. Students must be at least 17 years of age to join the program. The ALI admits all students and professionals who want to improve their English language proficiency.

Entrance Deficiencies

Students with certain subject matter deficiencies must remove these no later than the start of the second year in residence. Deficiencies may be removed by any of the following means:

1. The required units may be earned in an accredited high school summer or evening session.

2. The required units may be taken after a student has entered the University. A student deficient in one or more of the mathematics courses required for admission can remove the deficiencies by taking a placement test or passing the appropriate courses as follows:

Deficiency	Required Course(s):
H.S. Algebra I	MATH 0910, 0950
H.S. Algebra II	MATH 0980
H.S. Geometry	MATH 0970

These courses are taught on a pass/no credit basis. Credit in these courses will not apply toward the degree.

Special Programs

Toledo Early College High School (TECHS)

TECHS is a Toledo public high school operating in partnership with UT. The school is located on the Scott Park campus. TECHS students generally come from backgrounds in which the percentage of those who go to college is well below the national average. TECHS provides the opportunity for students to simultaneously achieve a high school diploma and earn up to 60 college credits at UT. One hundred students are recruited each year for admission to the school as 9th graders. For more information, call the high school principal at 419.530.3008 or e-mail *val.napieralski@tps.org*.

Student Success Center

Students enrolled in the Student Success Center (SSC) are in one of the following categories:

- Direct-from-high-school students with a minimum cumulative high school GPA of 2.0 on a 4.0 scale, a minimum ACT composite score of 19, or a minimum SAT combined reading and math score of 900 who are undecided on an academic major
- Transition students who do not meet the admission requirements of their program of choice
- Adult students who are undecided on an academic major
- Transfer students with a minimum transfer GPA of 2.0 who are undecided on an academic major
- Students not seeking a degree
- Students enrolled in high school

University of Toledo students in good standing (a minimum GPA of 2.0) may transfer internally from a UT college to undecided status in the SSC. Degree-seeking students may earn a maximum of 48 credit hours or three semesters of work while enrolled in the SSC. Students will transfer internally from SSC to UT colleges with the majors and programs for which they are eligible.

Programs

QUEST Program – for undecided/exploring students

The QUEST for Success Program serves direct-from-high-school, transfer and adult students out of high school more than one year who are undecided on a college and an academic major.

The University of Toledo’s QUEST for Success Program is designed to assist students who want to explore their academic and career options

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before making a decision on a major. Staffed by academic advisers dedicated to students who are exploring their possibilities, the QUEST Program focuses on the needs of these students and coordinates with other student services at the University including Career Services, Counseling Center, tutoring (through the Learning Enhancement Center), college offices, faculty, etc.

Transition Program –*For students who do not meet the admission requirements of their program of choice*

Students who do not meet the admission requirements of the program of their choice as outlined by the college will be admitted into the Transition Program until they have met the requirements to transfer to the program of their choice.

Non-Degree Program – *For students who want to take classes for personal interest*

There is no time limit for the student to be served through the center.

Post Secondary Enrollment Options Program – *A state-funded program for high school students, freshman through senior years*

The University of Toledo's Post-Secondary Enrollment Options Program (PSEOP) is designed to provide qualified students the opportunity to enroll in courses offered by the University on a space-available basis. Students must meet additional admission requirements and submit a separate application for the Post-Secondary Enrollment Options Program, which is available through their high school guidance offices and the Office of Undergraduate Admission. Application deadlines are June 1 for the fall semester and Dec. 2 for the spring semester. All college courses taken are a permanent part of the student's collegiate record.

High School Concurrent Enrollment Option Program – *For students who are still in high school*

The University of Toledo's High School Concurrent Enrollment Option Program is designed to provide qualified high school students the opportunity to enroll in a selected number of courses offered by the University on a space-available basis. Students must meet additional admission requirements and submit a separate application. Applications may be obtained in the Office of Undergraduate Admission. All college courses taken are a permanent part of the student's collegiate record.

Admission Policies

Refer to the General Section of this catalog for information on admission requirements.

The SSC serves undecided students, students who are ineligible for their University of Toledo colleges of choice, students who transfer from another UT college to undecided status, and adult and transfer students who are undecided on a course of study. All entering students are required to have a high school or transfer college minimum GPA of 2.0 on a 4.0 scale, a minimum ACT composite score of 19, or a minimum SAT combined reading and math score of 900. They also must meet with their assigned academic advisers to explore possible majors, as well as plan their course of study.

University Honors Program

The University of Toledo offers all students of exceptional academic ability the opportunity to enter a special program of academic rigor and challenge. Advisers in the University Honors Program will counsel the students who are eligible and accepted into Honors in the QUEST Program. *See the University Honors Program section.*

Academic Policies

Refer to the General Section of this catalog for General Academic Policies that apply to all students.

Probation

A student whose cumulative GPA is less than 2.0 will be placed on probation. *Refer to the General Academic Policies section of the General Section of this catalog.*

Academic Suspension

Academic suspension means that a student may not take classes at The University of Toledo for a period of at least one semester. *Refer to the General Academic Policies section of the General Section of this catalog.*

Suspension, Readmission and Dismissal Policies

After serving the required suspension period, a student may petition for readmission into the Student Success Center program. The petition must be received at least one month before the beginning of the semester in which the student wishes to readmit. If the petition is accepted, the SSC committee will determine the terms of the conditional readmission agreement under which the student will be permitted to re-enroll. Suspended students who are granted readmission must maintain the designated GPA for each semester thereafter and meet the conditions of their readmission agreement. Students failing to meet these conditions are subject to a one-year suspension. Students who fail to meet the conditions for readmission after their second suspension are subject to dismissal and are not eligible for readmission to the University for at least three years. *Refer to the General Section of this catalog for information on the Academic Forgiveness Policy.*

Academic Advising

Students entering the SSC will be given one-on-one advising after the initial Rocket Launch/Transition orientation advising session. Students are assigned specific advisers and, in most cases, will be seeing those advisers throughout their time in the SSC. Students are given three semesters to explore the various majors and come to decisions on the areas they are interested in having as majors. The advisers guide them in their choices.

Student Responsibility

A student is required to see an adviser at least once each term. The ultimate responsibility for course selection rests with the student who is working toward fulfilling requirements identified by advisers.

Computer Technology: Student Responsibility and Access

To ensure academic success at The University of Toledo, all students will need daily access to a computer and an Internet connection (high-speed connection preferred), on or off campus. Many UT courses are Web-assisted, with materials or exercises available online. In addition, official University communications, including important messages about grades and billing, are sent via students' UT e-mail accounts and/or the myUT Web portal. The University provides students with computing facilities and labs, some of which are open 24 hours.

Curriculum

While in the QUEST or Transition Program, students follow a general curriculum of core requirements. During this exploration period, students are encouraged to take survey classes in the various disciplines of their interest. The core classes the student takes while in the program

will apply to most majors available to the student and will count toward completion of that degree. An orientation class (required by all colleges) and a career and self-evaluation exploration class also are required for the undecided student.

PSEOP and concurrent students take classes that are selected with the advice of their high school guidance counselors and their SSC academic adviser.

Nondegree seeking students can take any classes for which they have the prerequisites.

Declaring or Changing a Major

There is a three-term or 48-credit-hour limit for the QUEST and Transition Programs. After this period, full-time students will be ready to take classes in their chosen majors and will be encouraged to declare their majors. A student may declare his/her major at any time prior to the three-term limit. To declare a major, a student must follow the procedure of the college from which the major is offered and meet criteria for admission to that college.

Minors

A student seeking a minor should consult with his or her primary program adviser and then with an adviser in the college office of the college offering the minor. Not all minors can be awarded to students in all degree programs. Policies governing the awarding of minors may vary from college to college.

Living-Learning Community for Undecided Majors – CAP House

This living-learning community offers assistance to students in making informed decisions about their education and career goals, while helping them make a smooth transition to college. CAP (Career and Academic Planning) House offers students a unique opportunity to examine their interests, skills and values in conjunction with exploring academic majors and programs at The University of Toledo. CAP provides students with access to on-site professional staff members who are dedicated to providing a high-quality, student-centered academic program (classes and activities) designed to promote students' success in college and beyond.

The Student Success Center is located in Rocket Hall Room 1400. For further information, please call 419.530.1250. Send e-mail to studentsuccesscenter@utoledo.edu or visit the Web site at www.studentsuccesscenter.utoledo.edu.

Academic Skills Enhancement Program

The University of Toledo has an Academic Skills Enhancement program (ASE) which provides intensive instruction, tutoring, advising and other support services to admitted high school graduates who have an ACT composite score of 18 or less or an SAT of 890 or less AND a high school cumulative GPA of less than 2.0. Students who qualify for ASE will be admitted into their respective colleges provided they meet college or program entry requirements. Faculty and staff from University College will work with students to provide services during their first semester or until completion of the program.

Office of Study Abroad

The Office of Study Abroad serves as a key resource at UT in regard to international opportunities. The office collaborates with the many academic departments in creating and administering study-abroad programs for undergraduate and graduate students, as well as in the transfer of academic credit. One of the most important responsibilities of the office, however, is to provide resources and guidance to students preparing to study abroad. The office also arranges and conducts predeparture and re-entry sessions for students. In addition, the office provides information and support to UT faculty for various international opportunities, such as short-term teaching abroad and faculty development activities. Finally, the office provides financial support to students in the form of travel grants, and the office administers the various Fulbright Awards, the National Security Education Program grants, and other special scholarships and grants.

The Office of Study Abroad is located in University Hall Room 3210. For more information, call 419.530.8550 or e-mail studyabroad@utoledo.edu.

TRIO Student Support Services

TRIO Student Support Services is a federally funded program that provides a comprehensive range of academic and other support services to low-income, first-generation and disabled students who need assistance in academic and personal development to enhance their chances of graduation. Students are accepted freshman year through senior year and remain with the program for the duration of their undergraduate studies.

TRIO Student Support Services provides the following functions:

- Identification and recruitment of enrolled students in need of assistance who meet federal program criteria of first-generation, disabled, low-income or a combination of these;
- Student individual and group support;
- Academic counseling and personal advising in order to enhance retention and graduation; and
- Collaboration with University of Toledo student programs in order to enhance student experiences leading to retention and graduation.

For more information, contact TRIO Student Support Services at 419.530.3609 or The University of Toledo Office of EXCELlence at 419.530.3820.

University Honors Program

The University Honors Program is designed for highly motivated and academically talented students in all baccalaureate colleges and the QUEST Program. Admission to the Honors Program is competitive and is based on high school GPA, ACT or SAT test scores, an essay, an extracurricular resume, and references. Students entering directly from high school with a GPA of 3.75 or higher (4.0 scale) and an ACT composite of 28 or higher (SAT composite of 1260) are encouraged to apply. Highly motivated students with a minimum GPA of 3.75 and an ACT composite of 25 (SAT composite of 1140) also are considered for admission. Upper-class or transfer students may apply for admission to the Honors Program if they meet the specific requirements for the various baccalaureate colleges, as described elsewhere in this catalog. Admission to the University Honors Program is granted on a space-available basis.

The University Honors Program is located in Sullivan Hall. For more information, call 419.530.6030, e-mail honors@utoledo.edu, or visit the Honors Program Web page at www.honors.utoledo.edu

Army Concurrent Admissions Program (ConAP)

The Concurrent Admissions Program is a joint program of the Army, Army Reserve, Service-members Opportunity Colleges and The University of Toledo. This program recognizes new soldiers' intent to enroll before, during or after enlistment. Soldiers on active duty are encouraged to participate in the Distance-Learning Program. Upon completion of enlistment, ConAP soldiers return to the University to complete degree requirements. Students may be awarded credit for military training and job experience appropriate to the student's curriculum.

Students in the ConAP program are subject to the University's admission and degree requirements, as published in the catalog, at the time of enrollment in classes at the University. Enrollment of a student, who subsequent to this agreement attempts college course work elsewhere, is subject to institutional review.

Eligible soldiers are encouraged to maintain contact with the University ConAP representative to provide current mailing and e-mail addresses. Students may be required to take certain developmental courses or undergo other academic preparation and may be limited in the number of courses taken. The student is subject to the college's degree requirements. The application fee will be deferred until the student enters The University of Toledo. For more information, contact the Military Service Center at 419.530.1392.

Special Program for Senior Citizens

A unique educational opportunity is available for adult learners age 60 or older. Individuals may engage in serious academic study or attend courses for general interest. This program provides educational experiences at reduced rates to individuals 60 or older who have been residents of Ohio for at least one year and whose family income is below 200 percent of the federal poverty guidelines based on family size. Students may enroll in courses on a space-available basis and are responsible for textbooks and course materials, lab fees, parking and graduation application fees. For more information, contact University College at 419.530.3142.

Ohio Statewide Transfer Policy

Course Applicability System (CAS)

The Course Applicability System (CAS) is a statewide Web-based higher education transfer information system. CAS shows how courses taken at one institution transfer and apply to degree programs at another institution. CAS provides information about degree requirements at colleges and universities across the state. To access CAS, log onto www.transfer.org.

Institutional Transfer

The Ohio Board of Regents in 1990, following a directive of the 119th Ohio General Assembly, developed the Ohio Articulation and Transfer Policy to facilitate students' ability to transfer credits from one Ohio public college or university to another in order to avoid duplication of course requirements. A subsequent policy review and recommendations produced by the Articulation and Transfer Advisory Council in 2004, together with mandates from the 125th Ohio General Assembly in the form of Amended Substitute House Bill 95, have prompted improvements of the original policy. While all state-assisted colleges and universities are required to follow the Ohio Articulation and Transfer Policy, independent colleges and universities in Ohio may or may not participate in the trans-

fer policy. Therefore, students interested in transferring to independent institutions are encouraged to check with the college or university of their choice regarding transfer agreements. In support of improved articulation and transfer processes, the Ohio Board of Regents will establish a transfer clearinghouse to receive, annotate, and convey transcripts among state-assisted colleges and universities. This system is designed to provide standardized information and help colleges and universities reduce undesirable variability in the transfer credit evaluation process.

Transfer Module

The Ohio Board of Regents' Transfer and Articulation Policy established the Transfer Module, which is a subset or entire set of a college or university's general education curriculum in A.A., A.S. and baccalaureate degree programs. Students in applied associate degree programs may complete some individual transfer module courses within their degree program or continue beyond the degree program to complete the entire transfer module. The Transfer Module contains 54-60 quarter hours or 36-40 semester hours of course credit in English composition (minimum 5-6 quarter hours or 3 semester hours); mathematics, statistics and formal/symbolic logic (minimum of 3 quarter hours or 3 semester hours); arts/humanities (minimum 9 quarter hours or 6 semester hours); social and behavioral sciences (minimum of 9 quarter hours or 6 semester hours); and natural sciences (minimum 9 quarter hours or 6 semester hours). Oral communication and interdisciplinary areas may be included as additional options. Additional elective hours from among these areas make up the total hours for a completed Transfer Module. Courses for the Transfer Module should be 100- and 200-level general education courses commonly completed in the first two years of a student's course of study. Each state-assisted university, technical and community college is required to establish and maintain an approved Transfer Module. Transfer Module course(s) or the full module completed at one college or university will automatically meet the requirements of individual Transfer Module course(s) or the full Transfer Module at another college or university once the student is admitted. Students may be required, however, to meet additional general education requirements at the institution to which they transfer. For example, a student who completes the Transfer Module at Institution S (sending institution) and then transfers to Institution R (receiving institution) is said to have completed the Transfer Module portion of Institution R's general education program. Institution R, however, may have general education courses that go beyond its Transfer Module. State policy initially required that all courses in the Transfer Module be completed to receive its benefit may have general education courses that go beyond its Transfer Module. State policy initially required that all courses in the Transfer Module be completed to receive its benefit in transfer. However, subsequent policy revisions have extended this benefit to the completion of individual Transfer Module courses on a course-by-course basis.

Conditions for Transfer Admission

1. Ohio residents with associate degrees from state-assisted institutions and a completed, approved Transfer Module shall be admitted to a state institution of higher education in Ohio, provided their cumulative grade point average is at least 2.0 for all previous college-level courses. Further, these students shall have admission priority over out-of state associate degree graduates and transfer students.
2. When students have earned associate degrees but have not completed a Transfer Module, they will be eligible for preferential consideration for admission as transfer students if they have grade point averages of at least a 2.0 for all previous college-level courses.

3. In order to encourage completion of the baccalaureate degree, students who are not enrolled in an A.A. or A.S. degree program but have earned 60 semester or 90 quarter hours or more of credit toward a baccalaureate degree with a grade point average of at least a 2.0 for all previous college-level courses will be eligible for preferential consideration for admission as transfer students.
4. Students who have not earned an A.A. or A.S. degree or who have not earned 60 semester hours or 90 quarter hours of credit with a grade point average of at least a 2.0 for all previous college-level courses are eligible for admission as transfer students on a competitive basis.
5. Incoming transfer students admitted to a college or university shall compete for admission to selective programs, majors, and units on an equal basis with students native to the receiving institution.

Admission to a given institution, however, does not guarantee that a transfer student will be automatically admitted to all majors, minors, or fields of concentration at the institution. Once admitted, transfer students shall be subject to the same regulations governing applicability of catalog requirements as native students. Furthermore, transfer students shall be accorded the same class standing and other privileges as native students on the basis of the number of credits earned. All residency requirements must be completed at the receiving institution.

Acceptance of Transfer Credit

To recognize courses appropriately and provide equity in the treatment of incoming transfer students and students native to the receiving institution, transfer credit will be accepted for all successfully completed college-level courses completed in and after fall 2005 from Ohio state assisted institutions of higher education. Students who successfully completed A.A. or A.S. degrees prior to fall 2005 with a 2.0 or better overall grade point average would also receive credit for all college-level course they have passed. (See Ohio Articulation and Transfer Policy, Definition of Passing Grade and Appendix D) While this reflects the baseline policy requirement, individual institutions may set equitable institutional policies that are more accepting. Pass/fail courses, credit by examination courses, experiential learning courses, and other nontraditional credit courses that meet these conditions will also be accepted and posted to the student record.

Responsibilities of Students

In order to facilitate transfer with maximum applicability of transfer credit, prospective transfer students should plan a course of study that will meet the requirements of a degree program at the receiving institution. Students should use the Transfer Module, Transfer Assurance Guides, and Course Applicability System for guidance in planning the transfer process. Specifically, students should identify early in their collegiate studies an institution and major to which they desire to transfer. Furthermore, students should determine if there are language requirements or any special course requirements that can be met during the freshman or sophomore year. This will enable students to plan and pursue a course of study that will articulate with the receiving institution's major. Students are encouraged to seek further information regarding transfer from both their advisor and the college or university to which they plan to transfer.

Appeals Process

Following the evaluation of a student transcript from another institution, the receiving institution shall provide the student with a statement of transfer credit applicability. At the same time, the institution must inform the student of the institution's appeals process. The process should be multi-level and responses should be issued within 30 days of the receipt of the appeal.

The University of Toledo’s Transfer Credit Appeal Process

If a transfer student believes there is an error in his or her Transfer Credit Evaluation (TCE), or has questions regarding the evaluation or application of transfer credit toward degree requirements, he or she should first contact the person who completed the TCE. The name of the person to contact appears on the letter accompanying the TCE. In most cases, the issue can be resolved at this level.

A student disagreeing with the application of transfer credit has the right to appeal the decision by following the procedure below. The appeal must be in writing within 90 days of receipt of the TCE or degree audit. The appeal process is as follows:

1. The student contacts the departmental chair and provides a written appeal. The departmental chair has 30 days from receipt of the appeal to respond in writing to the student.
2. If the issue is not resolved to the student’s satisfaction at step 1, the student contacts the dean of his or her UT college and provides a copy of the appeal and the department decision. A final college decision rests with the office of the dean. The dean has 30 days from receipt of the appeal to respond in writing to the student.
3. If the issue is not resolved to the student’s satisfaction after steps 1 and 2, the student submits a copy of the appeal, as well as the college decision, to the provost. The Provost’s Office will provide an institution-wide perspective. The provost has 30 days from receipt of the appeal to respond writing to the student. If the request is denied, the written correspondence to the student will outline the process for appealing to the state-level articulation and transfer appeals review committee of the Ohio Board of Regents.

Transfer Module Courses

The following list represents The University of Toledo transfer module courses. The transfer module, as directed by the Ohio Board of Regents, includes courses in the following areas: English, mathematics, arts and humanities, social and behavioral sciences, natural and physical sciences, and interdisciplinary studies.

Note: Completion of The University of Toledo transfer module requires course work above that which fulfills the general education core curriculum. Students should consult their academic adviser for further information.

‡Indicated course is part of both the University Undergraduate Core Curriculum and The University of Toledo Transfer Module.

English Composition – 2 courses/6 hours required

One course from:

ENGL 1100	Composition I with Workshop	5
ENGL 1110	College Composition I	3

One course from:

‡ENGL 1130	College Composition II: Books and Ideas	3
‡ENGL 1140	College Composition II: The American Experience.....	3
‡ENGL 1170	College Composition II: Women in Society	3
‡ENGL 1180	College Composition II: Film for Composition.....	3
‡ENGL 1190	College Composition II: Science Fiction.....	3
‡ENGL 1210	College Composition II: American Ethnicity	3

‡ENGL 1220	College Composition II: The African American Experience.....	3
‡ENGL 1230	College Composition II: The Native American Experience.....	3
‡ENGL 2950	Science and Technical Report Writing.....	3
‡ENGL 2960	Organizational Report Writing.....	3

Mathematics – 1 course/3 hours required

‡MATH 1260	Modern Business Mathematics I.....	3
‡MATH 1270	Modern Business Mathematics II	3
‡MATH 1320	College Algebra	3
‡MATH 1330	Trigonometry	3
‡MATH 1340	College Algebra and Trigonometry.....	4
‡MATH 1750	Math for the Life Sciences I.....	4
‡MATH 1760	Math for the Life Sciences II	3
‡MATH 1850	Single Variable Calculus I.....	4
‡MATH 1860	Single Variable Calculus II	4
‡MATH 1890	Elementary Linear Algebra.....	3
‡MATH 1920	Honors Calculus I	4
‡MATH 1930	Honors Calculus II	4
‡MATH 2600	Introduction to Statistics	3

Arts/Humanities – 6 hours required from 2 departments/disciplines

‡ARTH 1500	Art in History	3
‡ARTH 2000	Aspects of Ancient Art	3
‡ARTH 2040	History of Renaissance and Baroque Art.....	3
‡ARTH 2080	History of Modern Art	3
‡ARTH 2300	Introduction to Architecture	3
‡CLC 1010	Classical Humanities.....	3
‡CLC 2040	Ancient Near East	3
‡CLC 2050	Ancient Greece.....	3
‡CLC 2060	Ancient Rome	3
‡DANC 1250	Introduction to The Dance	3
‡ENGL 2710	Reading Fiction.....	3
‡ENGL 2720	Reading Drama	3
‡ENGL 2730	Reading Poetry.....	3
‡FILM 1310	Introduction to Film.....	3

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‡FREN	1090	French & Francophone Culture in the Modern World.....	3
‡GERM	1090	Introduction to Modern German Culture.....	3
‡HIST	1010	Europe to 1600.....	3
‡HIST	1020	Europe from 1600.....	3
‡HIST	1030	America to 1865.....	3
‡HIST	1040	America from 1865.....	3
‡HIST	1050	World History to 1500.....	3
‡HIST	1060	World History from 1500.....	3
‡HIST	1070	The Contemporary World.....	3
‡HIST	1080	East Asia to 1800.....	3
‡HIST	1090	East Asia from 1800.....	3
‡HIST	1100	Latin American Civilizations.....	3
‡HIST	1110	African Civilization.....	3
‡HIST	1120	Middle East Civilization.....	3
‡HIST	2040	Ancient Near East.....	3
‡HIST	2050	Ancient Greece.....	3
‡HIST	2060	Ancient Rome.....	3
‡HON	2010	Cultural History.....	3
‡HON	2020	Multicultural Literatures: The North American Experience.....	3
‡HON	2030	Multicultural Literatures: The Non-European World.....	3
‡HUM	1200	Framing Cultures, Building Communities.....	3
‡HUM	2010	World Humanities Traditions I.....	3
‡HUM	2020	World Humanities Traditions II.....	3
‡HUM	2220	Telling Stories, Valuing Lives.....	3
‡JAPN	1090	Introduction to Japanese Culture.....	3
‡MUS	2210	Introduction to Music.....	3
‡MUS	2220	History of Jazz.....	3
‡MUS	2230	The Inner Workings of Music.....	3
‡MUS	2240	History of Rock And Roll.....	3
‡MUS	2250	Musical Diversity in the United States.....	3
‡MUS	2420	Cultures and Music of Non-Western Styles.....	3
‡PHIL	1020	Critical Thinking.....	3
‡PHIL	2200	Introduction to Philosophy.....	3
‡PHIL	2400	Contemporary Moral Problems.....	3
‡REL	2200	Introduction to Religion.....	3
‡REL	2300	Understanding the Monotheistic Religions.....	3
‡REL	2310	Old Testament History and Ideas.....	3
‡REL	2330	New Testament History and Ideas.....	3
‡SPAN	1090	Culture of Latin America.....	3
‡SPAN	1100	Culture of Spain.....	3
‡THR	1100	Introduction to Theatre.....	3

Social and Behavioral Sciences – 6 hours required from 2 departments/disciplines

‡ANTH	1020	Introduction to Anthropology.....	3
‡ANTH	2020	Introduction to Archaeology.....	3
‡ANTH	2750	World Prehistory.....	3
‡ANTH	2800	Cultural Anthropology.....	3
‡ANTH	2900	African American Culture.....	3
‡ECON	1010	Introduction to Economic Issues.....	3
‡ECON	1150	Principles of Macroeconomics.....	3
‡ECON	1200	Principles of Microeconomics.....	3
‡GEPL	1010	Human Geography.....	3
‡GEPL	1100	Environmental Geography.....	3
‡PSC	1100	Principles of Political Science.....	3
‡PSC	1200	American National Government.....	4
‡PSY	1010	Principles of Psychology.....	3
‡SOC	1010	Introduction to Sociology.....	3
‡SOC	1750	Social Problems.....	3

‡SOC	2100	American Society.....	3
‡SOC	2500	Women's Roles: A Global Perspective.....	3
‡SOC	2640	Race, Class and Gender.....	3
‡SOC	2900	African-American Culture.....	3
‡WGST	2400	Women's Roles: Global Perspective.....	3

Natural and Physical Sciences – 6 hours required from 2 departments/disciplines. At least one course should be a laboratory course.

‡ASTR	1010	Survey of Astronomy.....	3
‡ASTR	2010	Solar System Astronomy.....	3
‡ASTR	2020	Stars, Galaxies, and The Universe.....	3
‡ASTR	2050	Elementary Astronomy Laboratory.....	1
‡BIOL	1120	Survey of Biology.....	3
‡BIOL	2100	Microbiology.....	4
‡BIOL	2150	Fundamentals of Life Science I: Diversity of Life, Evolution and Ecology.....	4
‡BIOL	2160	Fundamentals of Life Science Laboratory I.....	1
‡BIOL	2170	Fundamentals of Life Science II: Cells and Inheritance and Development.....	4
‡BIOL	2180	Fundamentals of Life Science Laboratory II.....	1
‡CHEM	1100	Concepts in Chemistry.....	3
‡CHEM	1150	Concepts in Chemistry Laboratory.....	1
‡CHEM	1210	Chemistry for the Life Sciences I.....	3
‡CHEM	1220	Chemistry for the Life Sciences II.....	3
‡CHEM	1230	General Chemistry I.....	4
‡CHEM	1240	General Chemistry II.....	4
‡CHEM	1260	Chemistry for the Life Sciences Laboratory I.....	1
‡CHEM	1270	Chemistry for the Life Sciences Laboratory II.....	1
‡CHEM	1280	General Chemistry Lab I.....	1
‡CHEM	1290	General Chemistry Lab II.....	1
‡EEES	1010	Physical Geology.....	3
‡EEES	1020	Introductory Geology Laboratory.....	1
‡EEES	1030	Historical Geology.....	3
‡EEES	1040	Historical Geology Laboratory.....	1
‡EEES	1130	Human Ecology.....	3
‡EEES	1140	Biological Aspects of Human Consciousness.....	3
‡NASC	1100	Our Physical World.....	3
‡NASC	1110	Physical World Laboratory.....	1
‡PHYS	1310	Physics of Music and Sound.....	3
‡PHYS	1330	Physics of Light and Color.....	3
‡PHYS	1750	Introduction to Physics.....	4
‡PHYS	2010	Technical Physics: Mechanics.....	4
‡PHYS	2020	Technical Physics.....	4
‡PHYS	2070	General Physics I.....	5
‡PHYS	2080	General Physics II.....	5
‡PHYS	2130	Physics for Science and Engineering Majors I.....	5
‡PHYS	2140	Physics for Science and Engineering Majors II.....	5

Policy Determining Ohio Residency

(Effective July 2005; subject to periodic changes)

Rules Governing Ohio Residency Qualifications

A student is a resident of Ohio if she or he meets the following requirements, as established by the Ohio Board of Regents (enrollment is defined

as being the first day of classes) pursuant to Chapter 119 of the Revised Code, and under the authority conferred upon the Ohio Board of Regents by Section 3333.31 of the Revised Code.

The initial determination of residency shall be made by the admitting office (the director of admissions for undergraduate students and undergraduate students with a degree, by the graduate dean for graduate students, and by the chair of the admissions committee of the College of Law for law students) following guidelines established by the Ohio Board of Regents. The initial determination may be reclassified only after formal approval by the residency committee. Students who attend the University and readmit must file a formal application for reclassification.

A formal application form must be filed with the residency committee at least one month (30 days) prior to the beginning of the term for which the reclassification is requested. (Note: Summer is considered one term beginning with the first day of summer classes, not the first day of a particular session). Application forms are available from the Bursar's Office. The University does not defer fees on pending applications nor is retroactive reclassification granted.

General Residency for Subsidy and Tuition Surcharge Purposes

The following persons shall be classified as residents of the state of Ohio for subsidy and tuition surcharge purposes:

1. A student whose spouse, or a dependent student, at least one of whose parents or legal guardian has been a resident of the state of Ohio for all other legal purposes for 12 consecutive months or more immediately preceding the enrollment of such student in an institution of higher education shall be considered a resident.
2. A person who has been a resident of Ohio for the purpose of this rule for at least 12 consecutive months immediately preceding his or her enrollment in an institution of higher education and who is not receiving, and has not directly or indirectly received in the preceding 12 consecutive months, financial support from persons or entities who are not residents of Ohio for all other legal purposes.
3. A dependent student of a parent or legal guardian, or the spouse of a person who, as of the first day of a term of enrollment, has accepted full-time, self-sustaining employment and established domicile in the state of Ohio for reasons other than gaining the benefit of favorable tuition rates.

Exceptions

1. A person who is living and is gainfully employed on a full- or part-time and self-sustaining basis in Ohio and who is pursuing a part-time program of instruction at an institution of higher education.
2. A person who enters and currently remains on active duty status in the U.S. military service while a resident of Ohio for all other legal purposes and his or her dependents shall be considered residents of Ohio for these purposes, as long as Ohio remains the state of such person's domicile.
3. A person on active duty status in the U.S. military service who is stationed and resides in Ohio, and his or her dependents shall be considered residents of Ohio for these purposes.
4. A person who is transferred by his employer beyond the territorial limits of the 50 states of the United States and the District of Columbia while a resident of Ohio for all other legal purposes, and his or her dependents, shall be considered residents of Ohio as long as Ohio remains the state of such person's domicile and as long as such person has fulfilled his

or her tax liability to the state of Ohio for at least the tax year preceding enrollment.

5. A person who has been employed as a migrant worker in the state of Ohio, and his or her dependents shall be considered a resident for these purposes provided such person has worked in Ohio at least four months during each of the three years preceding the proposed enrollment.
6. A person who was considered a resident under this rule at the time the person started a community service position as defined under this rule, and his or her spouse and dependents, shall be considered as residents of Ohio while in service and upon completion of service in the community service position.
7. A person who returns to the state of Ohio due to marital hardship, takes or has taken legal steps to end a marriage, and reestablishes financial dependence upon a parent or legal guardian (receives greater than 50 percent of his or her support from the parent or legal guardian), and his or her dependents shall be considered residents of Ohio.
8. A person who is a member of the Ohio National Guard and who is domiciled in Ohio, and his or her spouse and dependents, shall be considered residents of Ohio while the person is in Ohio National Guard service.

Procedures

1. A dependent person classified as a resident of Ohio for these purposes and who is enrolled in an institution of higher education when his or her parents or legal guardian remove their residency from the state of Ohio shall continue to be considered a resident during continuous full-time enrollment and until his or her completion of any one academic degree program.
2. In considering residency of a dependent student, removal of the student's parents or legal guardian from Ohio shall not, during a period of 12 months following such removal, constitute relinquishment of Ohio residency status otherwise established under paragraphs (1) or (2) of the previous rule.
3. For students who qualify for residency status under paragraph (3) of the previous rule, residency status is lost immediately if the employed person upon whom resident student status was based accepts employment and establishes domicile outside Ohio less than 12 months after accepting employment and establishing domicile in Ohio.
4. Any person once classified as a nonresident, upon completion of 12 consecutive months of residency in Ohio for all other legal purposes, must apply to The University of Toledo residency committee for reclassification as a resident of Ohio for these purposes. Should such a person present clear and convincing proof that no part of his or her financial support is or in the preceding 12 consecutive months was provided directly or indirectly by persons or entities who are not residents of Ohio for all other legal purposes, such a person shall be reclassified as a resident.

Evidentiary determinations under this rule shall be made by the University, which may require, among other things, the submission of information regarding the sources of a student's actual financial support.

5. Any reclassification of a person who was once classified as a non-resident for these purposes shall have prospective application only from the date of such reclassification.
6. Any institution of higher education charged with reporting student enrollment to the Ohio Board of Regents for state subsidy purposes and assessing tuition surcharge shall provide individual students with a fair and adequate opportunity to present proof of his or her Ohio residency for purposes of this rule. Such an institution may require the submis-

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sion of affidavits and other documentary evidence, which it may deem necessary to a full and complete determination under this rule.

Michigan Reciprocity Agreement

Michigan and Ohio have entered into an agreement whereby The University of Toledo agrees to accept, at resident tuition rates, any resident of Monroe County (Michigan). Any student so admitted must meet all regular admission requirements of The University of Toledo, including those for the specific program for which admission was sought. Following the initial determination of residency status, any changes must be requested through formal application with the residency committee at least one month (30 days) prior to the beginning of the term for which the reclassification is requested. Eastern Michigan University agrees to accept Ohio residents at resident tuition rates.

Fees and Financial Aid

A complete schedule of student fees is provided in “The University of Toledo Finance Brochure,” which is published annually by the Bursar’s Office or may be found on the Web at www.bursarsoffice.utoledo.edu/FinanceBrochures.asp.

The University of Toledo has a wide variety of financial aid programs available to qualifying students. Information regarding federal, state and institutional aid through the Office of Student Financial Aid (OSFA) may be obtained through the University’s Web site: <http://www.financialaid.utoledo.edu>. The OSFA also annually publishes information that provides complete information on the types of financial aid available, the application process, satisfactory academic progress, and other pertinent issues. You also may contact the OSFA for additional information regarding scholarships available at The University of Toledo. All students must be U.S. citizens or eligible noncitizens of the U.S. as defined by the U.S. Department of Education and must be enrolled in a program leading to a degree or certificate in order to qualify for federal and state aid programs.

Placement Testing

Students with an ACT English score of 20 or higher are eligible to enroll in Composition I (ENGL 1110). All other students must take the English Composition placement test before registering for College Composition.

On the basis of this test, a student will be placed in Academic Writing (SKLS 0990), Writing and Grammar for Students with English as a Second Language (ENGL 1020), Composition I with Workshop (ENGL 1100), Composition I (ENGL 1110) or Composition II (ENGL 1130-1150). Students with prior college credit in English composition should check with a college adviser.

Recent high school graduates with an ACT composite score of 18 or less, and/or a final high school GPA of less than a 2.00 may be required to take a special placement test to determine academic strengths and areas needing improvement. Some students may be required to take skills enhancement course work as a result of the placement test. Students who have not recently graduated from high school will take placement tests as determined by their college adviser.

Placement tests also are given in foreign languages, chemistry and mathematics. A satisfactory score on these tests is a prerequisite for the following courses: foreign language courses, Chemistry 1230 and mathematics

courses. ACT math scores in conjunction with the student’s high school work may substitute for the placement tests.

Placement tests are scheduled during the summer orientation periods. In addition, they are given on a walk-in basis by the University Test Center, Rocket Hall Room 1400 or at the Scott Park Academic Service Center Room 1200. Foreign language tests are given in Rocket Hall.

Students with disabilities who need assistance with placement tests are encouraged to contact the Office of Accessibility for support services and/or accommodations.

Alternative College Credit

The University of Toledo will award college credit for noncollegiate educational experiences and courses. Such nontraditional credit includes Advanced Placement (AP), Defense Activity for Non-Traditional Education Support (DANTES), military, portfolio and training credit.

Alternative credit will be accepted with the appropriate documentation from the primary source. Credit is posted during the first term of enrollment.

- Training, portfolio and military credit will be evaluated by the appropriate departments to determine applicability.
- Training, portfolio and military credit are assigned corresponding UT course equivalencies whenever possible. Courses that do not fulfill specific degree program requirements may transfer as electives.
- Official transcripts and/or documentation for alternative credit can be obtained from the following Web sites:
www.acenet.edu
www.collegeboard.com
www.collegeboard.org/clep
www.getcollegecredit.com

Advanced Placement (AP)

High school students who enroll in college-level courses and who demonstrate superior achievement in the appropriate Advanced Placement examinations offered by the College Entrance Examination Board may submit results of their examinations to the Offices of Admissions and the Registrar as part of their application for admission. These examinations are offered in May, and the candidate may, if desired, choose to take them by consulting with the secondary school college counselor or principal.

On recommendation of the departments concerned, full college credit may be granted for such work or certain prerequisite courses may be waived to permit the student to enroll in more advanced courses. Entering students who receive enough credit to qualify as sophomores will be ranked as sophomores. Please contact the appropriate department for further information.

Advanced placement credit may be granted by the following subject departments: art, art history, biology, chemistry, computer science, economics, English, foreign languages, history, mathematics, music, physics, political science and psychology. Refer to the specific departments in this catalog for additional details.

College Level Examination Program (CLEP)

A student may earn college credit by taking the College Level Examination Program (CLEP) tests at the University Test Center, Scott Park Academic Services Center Room 1200, if college credit has not been earned in the

area in which credit is sought and the student is not currently enrolled in a course in that area. Students should consult the college in which they are enrolled to determine the specific credit limitations. Students should take the CLEP examinations before entrance or transfer. Although it is recommended that these exams be taken prior to enrolling in classes at The University of Toledo, students may, with an adviser's permission, take the exam within the first semester of study.

Listed below are the courses, CLEP exams and the number of credit hours for which credit will be given to students who have taken the CLEP exams.

General Examinations

Humanities: For a score of 50, a student will receive six hours of credit in the humanities.

College mathematics: For a score of 65, a student will receive three hours of credit for MATH 1180.

Natural sciences: For a score of 50, a student will receive six hours of credit in the natural sciences.

Social sciences and history: For a score of 50, a student will receive six hours of credit in the social sciences.

Subject Examinations

American government: For a score of 50, a student will receive three hours of credit for PSC 1200.

Biology: For a score of 50, a student will receive three hours of credit for BIOL 1120.

Calculus: For a score of 65, a student will receive four hours of credit for MATH 1850.

Chemistry: For a score of 50, a student will receive eight hours of credit for CHEM 1230 and CHEM 1240.

College algebra: For a score of 65, a student will receive three hours of credit for MATH 1320.

College algebra-trigonometry: For a score of 65, a student will receive four hours of credit for MATH 1340.

French language: For a score of 50, a student will receive four hours of credit for FREN 1500. For a score of 62, a student will receive seven hours of credit for FREN 1500 and FREN 2140.

German language: For a score of 50, a student will receive four hours of credit for GERM 1500. For a score of 62, a student will receive seven hours of credit for GERM 1500 and GERM 2140.

Human growth and development: For a score of 50, a student will receive three hours of credit for PSY 2510.

Introductory psychology: For a score of 50, a student will receive three hours of credit for PSY 1010.

Principles of macroeconomics: For a score of 50, a student will receive three hours of credit for ECON 1150.

Principles of microeconomics: For a score of 50, a student will receive three hours of credit for ECON 1200.

Spanish language: For a score of 50, a student will receive four hours of credit for SPAN 1500. For a score of 66, a student will receive seven hours of credit for SPAN 1500 and SPAN 2140.

Trigonometry: For a score of 65, a student will receive three hours of credit for MATH 1330.

Duplicate Credit in CLEP and AP

Within existing college and University limitations, when a student presents CLEP and Advanced Placement scores in the same area, credit will be given for the CLEP or AP, whichever is the higher number of credit hours. In no case will CLEP and AP credits be added or combined. The individual department may decide in which course credit is to be given if alternate course credit is possible.

Prior Learning Assessment

Some colleges and departments grant credit for certain courses in which the student had previous academic instruction or practical experience by having this prior work assessed through Credit by Exam or Portfolio Development. A maximum of 30 credit hours may be obtained by one or a combination of the two methods. Both processes require an initial application fee. A subsequent fee per credit hour granted is due after favorable action is recorded. A student must earn a grade of C or better to have credit recorded. Students must be enrolled during the term in which the credit is to be recorded.

Credit by Exam

Students electing to have work assessed through Credit by Exam can obtain the required petition from the Office of the Registrar. This process requires the approval of the departmental chair, the instructor for the course and the dean of the college offering the course.

Portfolio Development

A second means of obtaining additional credit is via Portfolio Development, which involves the compiling of a portfolio detailing the student's prior learning. To begin this process, students need to contact the University College Division of Individualized and Special Programs at 419.530.3142.

Placement with an International Baccalaureate

Students who have successfully completed International Baccalaureate (I.B.) Higher Level work may petition for transfer credit. For each Higher Level examination for which a score of four or better is achieved, six to nine semester hours of credit may be awarded on a course-by-course basis; no credit is given for I.B. Subsidiary Level examinations. Higher Level International Baccalaureate courses are generally considered to be on a par with the Advanced Placement program courses of the College Entrance Examination Board and are posted to the transcript similarly.

University Undergraduate General Education/Core Curriculum (27-30 hours)

The University of Toledo's university-wide general education curriculum is designed:

1. To broaden the range of experiences open to students;
2. To help students develop the disciplined, analytical and critical skills necessary for intellectual development throughout life;
3. To prepare students to make better-informed and humane decisions and to be able to communicate those decisions to others; and
4. To cultivate students' potential for creative expression.

The curricular components through which these goals are met are as follows:

I. Skill areas (6 Semester Hours)

- English composition (1130 or higher)
- Mathematics (1180 to 2600)

II. Subject areas (21-24 Semester Hours - to include at least two courses totaling 6 hours in each of the following areas. Students must choose two courses from different disciplines.)

- Humanities and fine arts
- Social sciences
- Natural sciences (including at least one lab)
- *Diversity (one Diversity of U.S. Culture and one non-U.S. Culture)

*Students may satisfy one of the two multicultural requirements with at most one course that simultaneously fulfills a second area of the general education curriculum.

I. Skill Areas (6 Hours)

Courses intended to fulfill these two areas must be at a nonintroductory level, (that is beyond college entry instructional level). English composition courses should emphasize expository prose writing. Precollege-level, English as a second language (ESL), creative writing, and speech courses will not fulfill this requirement. Mathematics courses build on and extend beyond three years of college preparatory math (including algebra II). Pre-college-level math courses such as arithmetic, plane geometry, beginning and intermediate algebra will not fulfill this requirement.

A. English Composition II† (ENGL 1130 or higher)	3
B. Mathematics† (select any one course MATH 1180 to MATH 2600).....	3

II. Competency Areas (21-24 Hours)

A. Humanities/Fine Arts	6
B. Social Sciences	6
C. Natural Sciences (including at least one lab)	6

D. Multicultural (one <i>Diversity of U.S. Culture and one Other than U.S.</i>)	6*
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*Students may satisfy one of the two multicultural requirements with at most one course that simultaneously fulfills a second area of the core.

†Students must complete a placement test or satisfy prerequisites in order to enroll in one of these courses.

‡Indicated course is part of both the University Undergraduate Core Curriculum and The University of Toledo transfer module.

General Education Curriculum Courses

Note: Students must earn a C average or higher in the General Education curriculum.

I. Skill Areas

A. *English Composition*† (select **one** course from the following):

‡College Composition II: Acad. Disciplines & Discourse (ENGL 1130)	3
‡College Composition II: Writing the Community (ENGL 1140) ..	3
*‡College Composition II: Language and Identity (ENGL 1150) ..	3
Technical Writing for Engineers (ENGL 1930)	3
‡Sci-Tech Report Writing (ENGL 2950)	3
‡Organizational Report Writing (ENGL 2960)	3
Honors Readings Conference I (HON 1010)	3
Honors Readings Conference II (HON 1020)	3

B. *Mathematics*† (select **one** course from the following):

Mathematics for Liberal Arts (MATH 1180)	3
Mathematics for Elementary Education I (MATH 1210)	3
Mathematics for Elementary Education II (MATH 1220)	3
‡Modern Business Mathematics I (MATH 1260)	3
‡Modern Business Mathematics II (MATH 1270)	3
‡College Algebra (MATH 1320)	3
‡Trigonometry (MATH 1330)	3
‡College Algebra & Trigonometry (MATH 1340)	4
‡Mathematics for the Life Sciences I (MATH 1750)	4
‡Mathematics for the Life Sciences II (MATH 1760)	3
Calculus I for Mathematicians, Scientists & Educators (MATH 1830)	4
Calculus II for Mathematicians, Scientists & Educators (MATH 1840)	4
‡Single Variable Calculus I (MATH 1850)	4
‡Single Variable Calculus II (MATH 1860)	4
‡Elementary Linear Algebra (MATH 1890)	3
‡Honors Calculus I (MATH 1920)	4
‡Honors Calculus II (MATH 1930)	4
‡Introduction to Statistics (MATH 2600)	3

†Students must complete a placement test or satisfy prerequisites in order to enroll in one of these courses.

II. Competency Areas

A. *Humanities/Fine Arts*

Humanities

Such a course is likely to reside in the classics, literature, history, language, religion or philosophy. Humanities general education courses should

be broad-based; narrowly focused courses will generally not fulfill this requirement. In order to qualify for the general education curriculum, a course must fulfill at least one, but should strive for a preponderance, of the five criteria below:

- Provide an introduction to a particular humanities discipline;
- Provide historical perspectives of our world;
- Provide an overview of philosophical systems that compete for our attention;
- Provide a broad understanding of literary or cultural currents of the past and/or the present;
- Present cross-cultural perspectives.

After completing the humanities general education curriculum, a student should be able to:

- Comprehend and interpret various artistic and humanistic “texts”—i.e., works of literature, art, music, film, history, philosophy, etc.;
- Demonstrate a knowledge of ethical concerns or issues inherent in various contexts from everyday life to public policy;
- Demonstrate a knowledge of the major trends, figures and events in the development of world culture;
- Recognize and critically appraise arguments and develop arguments of one’s own;
- Demonstrate an understanding of the intricacies, complications and uncertainties of historical explanation;
- Think critically about cultures of the past and present; and,
- Demonstrate the ability to communicate effectively in oral and written forms of expression;

Fine Arts

Courses intended to fulfill this requirement should introduce students to the basic principles, history, concepts, criticism and techniques of the fine or performing arts. Such courses are likely to reside in the visual arts, music, theatre and film.

In order to qualify for the general education curriculum, a course must fulfill at least one, but should strive for a preponderance, of the criteria below:

- Provide an introduction to a particular artistic discipline;
- Provide a broad understanding of artistic currents of the past and/or the present;
- Present cross-cultural perspectives on the arts.

After completing the fine arts general education curriculum, a student should be able to:

- Critically evaluate works of art;
- Demonstrate creative skills in a fine or performing art or an appreciation of the arts as a significant human activity or expression; and,
- Recognize how the arts are integrated with the values of individuals and cultures.

(Select two courses; minimum of six hours total from the following; no more than one course from any discipline):

Arabic

†Elementary Arabic II (ARBC 1120)	4
†Intermediate Arabic I (ARBC 2140)	3
†Intermediate Arabic II (ARBC 2150)	3

Art

Crafts in Art (AED 3300)	3
Foundations Drawing I (ART 1080)	3
Foundations 2D Design (ART 2050)	3
Foundations 3D Design (ART 2060)	3
‡Art in History (ARTH 1500)	3
‡Aspects of Ancient Art (ARTH 2000)	3
‡History of Ren. & Baroque Art (ARTH 2040)	3
‡History of Modern Art (ARTH 2080)	3
‡Introduction to Architecture (ARTH 2300)	3
*Visual Construction of Gender (ARTH 3820/WGST 3020)	3

Chinese

†Elementary Chinese II (CHIN 1120)	4
†Intermediate Chinese I (CHIN 2140)	3
†Intermediate Chinese II (CHIN 2150)	3

Communication

Communication Principles & Practices (COMM 1010)	3
Mass Communication & Society (COMM 2000)	3
Interpersonal Communication (COMM 3840)	4

Dance

‡Introduction to the Dance (DANC 1250)	3
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Disability Studies

Issues in Disability Studies (DST 3030)	3
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Film

‡Introduction to Film (FILM 1310)	3
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French

Culture and Commerce in the French-Speaking World (FREN 1080)	3
‡French & Francophone Culture in the Modern World (FREN 1090)	3
†Elementary French II (FREN 1120)	4
†Review of Elementary French (FREN 1500)	4
†Intermediate French I (FREN 2140)	3
†Intermediate French II (FREN 2150)	3

German

German Culture and Commerce (GERM 1080)	3
‡Introduction to Modern German Culture (GERM 1090)	3
†Elementary German II (GERM 1120)	4
†Review of Elementary German (GERM 1500)	4
†Intermediate German I (GERM 2140)	3
†Intermediate German II (GERM 2150)	3

History

‡Europe to 1600 (HIST 1010)	3
‡Europe from 1600 (HIST 1020)	3
‡World History to 1500 (HIST 1050)	3
‡World History since 1500 (HIST 1060)	3
*‡The Contemporary World (HIST 1070)	3
*‡East Asia to 1800 (HIST 1080)	3
*‡East Asia from 1800 (HIST 1090)	3
*‡Latin American Civilizations (HIST 1100)	3
*‡African Civilizations (HIST 1110/AFST 1110)	3
*‡Middle East Civilization (HIST 1120)	3
Intro to Hist. Thinking (HIST 1130)	3
Main Themes in American History (HIST 1200)	3
*‡Ancient Near East (HIST 2040/CLC 2040)	3
‡Ancient Greece (HIST 2050/CLC 2050)	3
‡Ancient Rome (HIST 2060/CLC 2060)	3
‡Cultural History (HON 2010)	3

Humanities (interdisciplinary)

Honors Readings Conference I (HON 1010)	3
Honors Readings Conference II (HON 1020)	3
‡Classical Humanities (HUM 1010/CLC 1010)	3

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‡Framing Cultures, Building Communities (HUM 1200).....	5
‡World Humanities Traditions I (HUM 2010).....	3
‡World Humanities Traditions II (HUM 2020).....	3
‡Telling Stories, Valuing Lives (HUM 2220).....	3
*Educ. and the Construction of Societies (TSOC 3540).....	3
Japanese	
*Japanese Culture and Commerce (JAPN 1080).....	3
*‡Introduction to Japanese Culture (JAPN 1090).....	3
†Elementary Japanese II (JAPN 1120).....	4
†Intermediate Japanese I (JAPN 2140).....	3
†Intermediate Japanese II (JAPN 2150).....	3
Latin	
†Elementary Latin II (LAT 1120).....	4
†Intermediate Latin I (LAT 2140).....	3
†Intermediate Latin II (LAT 2150).....	3
Literature	
‡Reading Fiction (ENGL 2710).....	3
‡Reading Drama (ENGL 2720).....	3
‡Reading Poetry (ENGL 2730).....	3
British Literature: Readings & Analysis (ENGL 2740).....	3
American Literature: Readings & Analysis (ENGL 2760).....	3
Writing About Literature (ENGL 2800).....	3
Critical Approaches to Literature (ENGL 3790).....	4
*‡Multicultural Literatures: The North American Exp. (HON 2020).....	3
*‡Multicultural Literatures: The Non-European World (HON 2030).....	3
Music	
Music Theory for the Non-Major (MUS 2200).....	3
‡Introduction to Music (MUS 2210).....	3
*‡History of Jazz (MUS 2220/AFST 2220).....	3
‡The Inner Workings of Music (MUS 2230).....	3
‡History of Rock and Roll (MUS 2240).....	3
*‡Musical Diversity in the United States (MUS 2250).....	3
*‡Cultures and Music of Non-Western Styles (MUS 2420).....	3
Philosophy	
Intro to Logic (PHIL 1010).....	3
‡Critical Thinking (PHIL 1020).....	3
‡Intro to Philosophy (PHIL 2200).....	3
‡Contemporary Moral Problems (PHIL 2400).....	3
*Zen Philosophy (PHIL 3510).....	3
Religion	
*World Religions (REL 1220).....	3
‡Introduction to Religion (REL 2000).....	3
*‡Understanding the Monotheistic Religions (REL 2300).....	3
‡Old Testament/Tanakh (REL 2310).....	3
‡New Testament History and Ideas (REL 2330).....	3
Russian	
*†Russian Culture and Commerce (RUS 1080).....	3
*†Introduction to Russian Culture (RUS 1090).....	3
†Elementary Russian II (RUS 1120).....	4
†Intermediate Russian I (RUS 2140).....	3
Spanish	
Culture and Commerce in the Spanish-Speaking World (SPAN 1080).....	3
*‡Culture of Latin America (SPAN 1090).....	3
‡Culture of Spain (SPAN 1100).....	3
†Elementary Spanish II (SPAN 1120).....	4
†Review of Elementary Spanish (SPAN 1500).....	4
†Intermediate Spanish I (SPAN 2140).....	3
†Intermediate Spanish II (SPAN 2150).....	3

Theatre

‡Introduction to Theatre (THR 1100).....	3
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B. Social Sciences

Courses intended to fulfill the social science competency should be broad, survey-type courses that emphasize methods of thinking and approaches to problems rather than merely material specific to that field. A general education course in social science should integrate factual, institutional, methodological and basic theoretical issues involved in the study of society or human behavior. The course should emphasize critical thinking across a broad range of social and behavioral topics. Ideally, such a course will be interdisciplinary – for example, an economics course might deal not only with principles of economics, but also with politics, psychology, geography, anthropology and/or sociology. Generally, such courses may not be suitable for prospective majors.

In order to qualify for the general education curriculum in social science, a course need not contain all of the elements, but should strive for a preponderance, of the following criteria:

- Provide an introduction to social science theory and/or methodology;
- Reveal, describe, analyze and critically evaluate the connections between and among human beings and their place in the world, whether ethical, cultural, physical, or social;
- Demonstrate knowledge of the diversity of social, economic and political institutions and processes, and their interrelationship within the United States and/or world;
- Provide orientations toward collective behavior;
- Present cross-cultural orientations;
- Provide multivariable explanations of social issues;
- Provide macro (institutional/societal) and micro (individual and small group) approaches; and,
- Provide frameworks or settings for applied learning, knowledge or skills.

In addition, a student who completes the general education curriculum in social sciences should be able to:

- Think critically about their own societies and the larger global community;
- View issues from a multiple holistic perspective;
- Demonstrate knowledge of multiple methodologies;
- Demonstrate knowledge of multiple theoretical approaches;
- Synthesize and apply social science concepts; and,
- Make informed, reasoned and ethical personal and public choices;

(Select two courses; minimum of six hours total from the following; no more than one course from any discipline):

Anthropology

‡Introduction to Anthropology (ANTH 1020).....	3
‡Introduction to Archaeology (ANTH 2020).....	3
*Human Society Through Film (ANTH 2100).....	3
‡World Pre-History (ANTH 2750).....	3
*‡Cultural Anthropology (ANTH 2800/LST 2800).....	3
*‡African American Culture (ANTH 2900/SOC 2900).....	3

Economics

‡Intro. to Economic Issues (ECON 1010).....	3
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‡Principles of Macroeconomics (ECON 1150).....	3
‡Principles of Microeconomics (ECON 1200).....	3
Geography	
‡Human Geography (GEPL 1010).....	3
‡Environmental Geography (GEPL 1100).....	3
Fundamentals of Geography (GEPL 2010).....	3
Quantitative Methods & Mapping (GEPL 3420).....	4
Geography Education Strategies (GEPL 4040).....	3
Geography of the Great Lakes (GEPL 4060).....	3
Political Science	
‡American National Government (PSC 1200).....	3
Current Issues in U.S. Public Policy (PSC 1400).....	3
Psychology	
‡Principles of Psychology (PSY 1010).....	3
Social Work	
*Introduction to Social Welfare (SOCW 1030).....	3
Sociology	
‡Introduction to Sociology (SOC 1010).....	3
‡Social Problems (SOC 1750).....	3
‡American Society (SOC 2100).....	3
Communities (SOC 2410).....	3
*‡Women's Roles: Global Perspective (SOC 2500/WGST 2400).....	3
*‡Race, Class & Gender (SOC 2640/LST 2640/WGST 2640).....	3
Sociology of Sport (SOC 2750).....	3

C. Natural Sciences

A course intended to fulfill the natural sciences competency should expose students to the process of scientific inquiry and encourage development of a perspective of science in the world. Such a course should provide not mere facts, but an understanding of the basic issues, methodologies and theories that drive inquiry in the major disciplinary areas of the sciences.

Courses would normally be drawn from the biological sciences, environmental sciences, geology, chemistry, physics and astronomy. Emphasis should be placed on reasoning skills rather than recall of scientific content or a high level of skill in mathematics or reading.

In order to qualify for the general education curriculum in natural sciences, a course need not contain all of the elements, but should strive for a preponderance, of the following criteria:

- Provide an understanding of the nature of science in general and of major scientific concepts;
- Provide analysis and evaluation of scientific information;
- Provide discipline specific principles and information;
- Present applications and demonstrate the value of the discipline to society in general; and,
- Introduce scientific reasoning skills.

In addition, a student who completes the general education curriculum in natural sciences should be able to:

- Identify scientific language, concepts, assumptions and processes;
- Demonstrate knowledge of scientific methods and reasoning in science;
- Analyze and interpret scientific evidence;
- Determine when scientific information supports a given conclusion; and,
- Demonstrate knowledge of the impact of scientific discovery on human thought and society;

(Select **two** courses; minimum of six hours total from the following including one laboratory; no more than **one** course from any discipline):

Anatomy/Physiology

Human Anatomy (KINE 2510).....	3
Human Anatomy Lab (KINE 2520).....	1
Anatomy & Physiology I (KINE 2560).....	3

Astronomy

‡Survey of Astronomy (ASTR 1010).....	3
‡Solar System Astronomy (ASTR 2010).....	3
‡Stars, Galaxies and the Universe (ASTR 2020).....	3
‡Elementary Astronomy Lab (ASTR 2050).....	1

Biology

‡Survey of Biology (BIOL 1120).....	3
‡Biological Aspects of Human Consciousness (BIOL 1140).....	3
Human Inheritance (BIOL 1150).....	3
The Nature of Science (BIOL 1340).....	3
Major Concepts in Biology (BIOL 2010).....	3
‡Fundamentals of Life Sciences I (BIOL 2150).....	4
‡Fundamentals of Life Sciences I Lab (BIOL 2160).....	1
‡Fundamentals of Life Sciences II (BIOL 2170).....	4
‡Fundamentals of Life Sciences II Lab (BIOL 2180).....	1

Chemistry

‡Chemistry and Society (CHEM 1100).....	3
‡Chemistry and Society Lab (CHEM 1150).....	1
‡Chemistry for Life Science I (CHEM 1210).....	3
‡Chemistry for Life Science II (CHEM 1220).....	3
‡General Chemistry I (CHEM 1230).....	4
‡General Chemistry II (CHEM 1240).....	4
‡Chemistry for Life Science I, Lab I (CHEM 1260).....	1
‡Chemistry for Life Science II, Lab II (CHEM 1270).....	1
‡General Chemistry Lab I (CHEM 1280).....	1
‡General Chemistry Lab II (CHEM 1290).....	1

Ecology (Environmental Biology)

‡Human Ecology (EEES 1130).....	3
Environmental Problems Lab (EEES 1140).....	1
Plants and Society (EEES 1160).....	3
Biodiversity (EEES 2150).....	4
Biodiversity Lab (EEES 2160).....	1

Geology

‡Physical Geology (EEES 1010).....	3
‡Introductory Geology Lab (EEES 1020).....	1
‡Historical Geology (EEES 1030).....	3
‡Historical Geology Lab (EEES 1040).....	1
Geological Hazards and the Environment (EEES 1050).....	3

Physics

‡Our Physical World (NASC 1100).....	3
‡Physical World Lab (NASC 1110).....	1
The World of Atoms (PHYS 1050).....	3
Physics in Everyday Life (PHYS 1300).....	3
‡Physics of Music and Sound (PHYS 1310).....	3
Jurassic Physics (PHYS 1320).....	3
‡Physics of Light and Color (PHYS 1330).....	3
The Nature of Science (PHYS 1340).....	3
‡Intro to Physics (PHYS 1750).....	4
‡Technical Physics: Mechanics (PHYS 2010).....	4
‡Technical Physics (PHYS 2020).....	4
‡General Physics I (PHYS 2070).....	5
‡General Physics II (PHYS 2080).....	5
‡Physics for Science & Engr. I (PHYS 2130).....	5
‡Physics for Science & Engr. II (PHYS 2140).....	5

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D. Diversity

This requirement aims to foster an understanding of and respect for different cultures and peoples, both within and outside the United States, through the study of their beliefs, customs, histories, values and interrelationships. (Select one course from Diversity of U.S. Culture and one course from non-U.S. Culture for a total of six hours):

**Students may satisfy one of the two multicultural requirements with at most one course that simultaneously fulfills a second area of the general education curriculum.*

1. Diversity of U.S. Culture

A diversity of U.S. culture course includes, but is not restricted to, an examination of the economic, political, philosophical, social or artistic life of distinct cultural communities in the United States. Cultural communities may include but are not limited to communities based on race, ethnicity, class, gender, sexual orientation, beliefs and disability.

A student who completes the diversity of U.S. culture requirement should be able to:

- Explain the cultural relationships between dominant and nondominant cultures within the U.S.;
- Describe how diverse cultural communities contribute to the development of U.S. culture; and,
- Compare complex social structures within diverse U.S. cultural communities.

(At minimum, select one course of at least three hours from the following):

Multicultural Approaches for Art Appreciation (AED 3130)	3
Introduction to Africana Studies (AFST 1100).....	3
Foundations of Black Intellectual History (AFST 2100).....	3
*African American Culture (ANTH 2900/SOC 2900).....	3
Indians of North America (ANTH 3920).....	3
The Irish-American Experience (ANTH 4860).....	3
*Visual Construction of Gender (ARTH 3820/WGST 3020).....	3
Managing Diversity in the Workplace (BMGT 2700).....	3
Cultural Communications in the Workplace (BMGT 2750).....	3
Multicultural Literature (CI 4360).....	3
Disability in the United States (DST 2020).....	3
Economics of Gender (ECON 3050/LST 3050/WGST 3650).....	3
Economic History of the African American Community (ECON 3490/AFST 3490).....	3
*‡College Composition II: Language and Identity (ENGL 1150)....	3
Folklore (ENGL 3730/AMST 3730).....	3
Women and Literature (ENGL 3750/WGST 3750).....	3
Language in the African American Community (ENGL 4140/LING 4140/AFST 4140).....	3
African-American Writers Before the 20th Century (ENGL 4650/AFST 4650).....	3
African-American Literature in the 20th Century (ENGL 4660/AFST 4660).....	3
Native American Literature and Culture (ENGL 4690).....	3
Geography of U.S. and Canada (GEPL 3050).....	3
American Indian History (HIST 2340).....	3
The American West (HIST 3160).....	3
African-American History to 1865 (HIST 3250/AFST 3250).....	3
African-American History from 1865 (HIST 3260/AFST 3260)....	3
Ethnic America (HIST 3310).....	3
Indians in Eastern North America (HIST 3320).....	3
Western American Indians (HIST 3330).....	3
The Early Frontier (HIST 3350).....	3

American Labor and Working-Class History I (HIST 3480).....	3
Women in American History (HIST 3600/WGST 4510).....	3
Women in Early America (HIST 4210).....	3
History of Native American Religious Movements (HIST 4310) ...	3
Far Western Frontier (HIST 4340).....	3
Selected Topics in African-American History (HIST 4420/AFST 4420).....	3
Slavery in America (HIST 4430/AFST 4430).....	3
United States and Latin America (HIST 4450).....	3
*‡Multicultural Literatures: The North American Experience (HON 2020).....	3
*‡History of Jazz (MUS 2220/AFST 2220).....	3
*‡Musical Diversity in the United States (MUS 2250).....	3
Feminism & Philosophy (PHIL 3540/WGST 3550).....	3
Women in American Politics (PSC 2210/WGST 2610).....	3
Race & Public Policy (PSC 4540).....	3
*‡Race, Class & Gender (SOC 2640/LST 2640/WGST 2640).....	3
Racial and Ethnic Minorities in the US (SOC 4660).....	3
African Americans in the U.S. (SOC 4670/AFST 4670).....	3
Gender Roles (SOC 4820/WGST 4140).....	3
*Introduction to Social Welfare (SOCW 1030).....	3
Diversity in Contemporary Society (TSOC 2000).....	3
Introduction to Gender Studies: Gender, Sex & Differences (WGST 2010).....	3

2. Non-U.S. Culture

A non-U.S. culture course includes, but is not restricted to, an examination of the economic, political, philosophical, social or artistic life of communities outside the United States that did not contribute to the dominant culture in the United States.

A student who completes the non-U.S. culture requirement should be able to:

- Demonstrate awareness of cultural communities outside the United States;
- Demonstrate knowledge of responsible citizenship in a global society;
- Explain the cultural relationships between dominant and non-dominant populations outside the United States;
- Compare complex social structures within diverse cultural communities outside the United States; and,
- Recognize contemporary global issues facing a non-U.S. culture.

(At minimum, select one course of at least three hours from the following):

Introduction to the African Experience (AFST 1200).....	3
Foundations of Culture in the African Diaspora (AFST 2200).....	3
*Human Society Through Film (ANTH 2100).....	3
*‡Cultural Anthropology (ANTH 2800/LST 2800).....	3
Food, Health Society (ANTH 3300).....	3
Peoples of the World: An Evolutionary Approach (ANTH 3850)....	3
Peoples of Sub-Saharan Africa (ANTH 3940).....	3
Biocultural Ecology (ANTH 4730).....	3
Medical Anthropology (ANTH 4760).....	3
Anthropology of Religion (ANTH 4820/LST 4820).....	3
Peasant Society (ANTH 4890).....	3
Asian Art (ARTH 2100).....	3
Ethnographic Art (ARTH 2200).....	3
Topics in Ethno Art (ARTH 3270).....	3
African Art (ARTH 3300/AFST 3300).....	3
Ancient Art of the Americas (ARTH 3350).....	3
Comparative Economic Systems (ECON 3500).....	3

World Literatures and Cultures (ENGL 3770).....	3
World Cinemas and Cultures (ENGL 4730).....	3
Third Cinema (FILM 3420).....	3
Intercultural Communications: Principles & Practice (FLAN 3440)	4
Cross-Cultural Understanding (FREN 3400).....	3
Cultural Geography (GEPL 2030).....	3
Geography of Asia (GEPL 3120).....	3
Geography of Africa (GEPL 3220/AFST 3220).....	3
Geography of Latin America (GEPL 3300).....	3
Principles of Global Studies (GLST 2000).....	3
*The Contemporary World (HIST 1070).....	3
*East Asia to 1800 (HIST 1080).....	3
*East Asia from 1800 (HIST 1090).....	3
*Latin American Civilizations (HIST 1100).....	3
*African Civilization (HIST 1110/AFST 1110).....	3
*Middle East Civilization (HIST 1120).....	3
*Ancient Near East (HIST 2040/CLC 2040).....	3
Medieval Russia (HIST 2640).....	3
Modern Russia (HIST 2650).....	3
Japan and WWII (HIST 2700).....	3
Postwar Japan (HIST 2710).....	3
History of Tokyo (HIST 2720).....	3
The Chinese Revolution (HIST 2730).....	3
Colonial Latin America (HIST 3200).....	3
Latin American Republics (HIST 3210).....	3
History of the Mid. East from 600 to 1500 (HIST 3540).....	3
History of the Middle East Since 1500 (HIST 3550).....	3
Africa to 1800 (HIST 3630/AFST 4570).....	3
Africa Since 1800 (HIST 3640/AFST 4580).....	3
People and Politics in Mexico (HIST 4470).....	3
Culture & History of the People of Eastern Africa (HIST 4590/AFST 4590).....	3
Imperial Russia, 1700-1917 (HIST 4660).....	3
20th Century Russia (HIST 4680).....	3
Modern Chinese History (HIST 4720).....	3
Modern Japanese History (HIST 4740).....	3
Europe & Asia: Exploration & Exchange, 1415-1800 (HIST 4750)	3
Colonialism & Imperialism in the 19th-20th Centuries (HIST 4760).....	3
*Multicultural Literatures: The Non-European World (HON 2030)	3
Understanding Cultural Differences for Business (IBUS 3150).....	3
*Japanese Culture and Commerce (JAPN 1080).....	3
*Introduction to Japanese Culture (JAPN 1090).....	3
Cultural Geography-WAC (LST 2030).....	3
*Cultures and Music of Non-Western Styles (MUS 2420).....	3
Eastern Thought (PHIL 3500).....	3
*Zen Philosophy (PHIL 3510).....	3
Philosophy of Culture (PHIL 3550).....	3
Buddhist Philosophy (PHIL 4500).....	3
Current International Problems (PSC 1710).....	3
Politics in Africa (PSC 2660/AFST 2660).....	3
Governments of Asia (PSC 2680).....	3
Government and Political Institutions of Africa (PSC 4660/AFST 4680).....	3
Government of China (PSC 4690).....	3
*World Religions (REL 1220).....	3
*Understanding the Monotheistic Religions (REL 2300).....	3
Islam (REL 3100).....	3
Eastern Thought (REL 3500).....	3
Comparative Religion: Living Non-Western Religions (REL 3510)	3
*Russian Culture and Commerce (RUS 1080).....	3
*Introduction to Russian Culture (RUS 1090).....	3

*Women's Roles: A Global Perspective (SOC 2500/WGST 2400)...	3
Development in Third World Nations (SOC 4800/AFST 4800).....	3
Gender in Cross-Cultural Perspective (SOC 4810/WGST 4190).....	3
*Culture of Latin America (SPAN 1090).....	3
*Education and the Construction of Societies (TSOC 3540).....	3
Issues in Women's Studies (WGST 3010).....	3
Women-S Asia: Culture, Politics, and Migration (WGST 3470).....	3

**Students may satisfy one of the two multicultural requirements with at most one course that simultaneously fulfills a second area of the general education curriculum.*

General Academic Policies

The policies listed below are general policies for the University. Students should consult their advisers for college-specific academic policies.

Full-Time Status

A student must carry a minimum of 12 semester hours each term to be considered a full-time student. Students should carry an average of 15 to 16 hours of course work each semester to complete bachelor's degree requirements in the usual eight semesters of full-time study (four semesters of full-time study in an associate's degree program).

Class Rank

Class rank is based upon the number of semester hours completed and is determined as follows:

Freshman	0-29.9 hours
Sophomore	30-59.9 hours
Junior	60-89.9 hours
Senior	90+ hours

Course Numbering System

University course numbers follow this system:

Undergraduate

0500-0990	Nondegree credit
1000-1990	Primarily for freshmen and sophomores
2000-2990	Sophomores, juniors and seniors
3000-3990	Juniors and seniors
4000-4990	Advanced undergraduates

Graduate

5000-5990	Master's level
6000-6990	Advanced master's level
7000-7990	Doctoral level
8000-8990	Advanced doctoral level
9000-9990	College of Law

Credit for Repeated Courses

Credit for any repeated course will apply only once toward degree requirements. Grades for all attempts at the course will appear on the student's official academic record (official transcript) and will count toward the GPA, unless the grade has been deleted. See the policy on GPA Recalculation for Repeated Courses.

Registration Policies

Adding a Class or Registering Late

A student may add a course or register late within the first three calendar days of a new semester, excluding summer, with no signature required as long as a seat is available. Students wishing to add a class between the fourth and 15th calendar days inclusively of a new term may be able to do so with an approved signature. A late registration fee is assessed for initial registrations on or after the first day of the semester.

Dropping a Class

During the first 15 calendar days of the term (prorated for summer and special sessions), a student may drop from a class with no record on the student's transcript.

Withdrawing from a Class

A student withdrawal (W) occurs when a student gives formal notice of his/her intent to withdraw from class(es) at the University. After the 14-day add/drop period and before the end of the tenth week of class, if a student decides to withdraw from class(es), she or he should obtain a withdrawal petition from the Registrar's Office, which the student must complete and return within the specified time. The instructor's permission is not required to withdraw from class(es). The student will be given a grade of W on his or her transcript, indicating a withdrawal from class. To determine the number of withdrawals allowed, the student will need to consult his or her college.

Withdrawal deadlines for summer term sessions and special sessions that do not meet at the standard start/stop dates of the term will be proportional to those for regularly scheduled terms. The student should check with the Registrar's Office to determine the withdrawal deadlines for summer terms and special sessions.

In the event that a student becomes critically ill or injured during the course of the semester, the student should contact the Student Medical Center at 419.530.3493 for information on the Medical Drop/Withdrawal process. Refer to the Medical Drop/Withdrawal policy in this catalog for further information.

There is no refund during the withdrawal period, which begins after the 14th day of the semester and concludes at the end of the tenth week of the semester. A withdrawal may affect a student's academic progress standing. A grade of W may result in the loss of part or all of a student's financial aid.

Withdrawn courses reduce a student's enrolled hours but do not reduce his/her financial obligation. Withdrawing from courses may have an adverse effect on financial aid, scholarships, loan deferments, athletic eligibility, health insurance, veteran's benefits, degree requirements or other areas.

Withdrawal Policies of Colleges

Colleges may limit the total number of withdrawals a student may accumulate. Consult the appropriate college section of this catalog.

Academic Course Overload

A student who wants to enroll for more than 21 semester hours in a semester or 16 total hours during the summer must have a signature from the college dean.

Refund Policy

Policies related to refund of fees for changes of schedule are presented in the University's Schedule of Classes for the semester or "The University of Toledo Finance Brochure." The date used to determine eligibility for refund shall be the date the drop transaction is processed. Failure to attend class, giving notice to an instructor, stopping payment on a check that was used to pay fees, or similar unofficial notice to any University office shall not be considered official notice.

The University's refund policy includes provisions to conform to the Higher Education Amendments of 1998 and the "Return of Title IV Funds" regulations published on Nov. 1, 1999.

Registration/Scheduling

Information related to scheduling/registration procedures is described on the Office of the Registrar's Web site at <http://registrar.utoledo.edu/ScheduleOfClasses/default.asp>. Students with disabilities may have priority registration through the Office of Accessibility.

Guest Student Status (UT Students as Guest Students at Other Institutions)

University of Toledo students who wish to take course work at another university or college as guest students must receive prior approval from their colleges and complete the "Advanced Approval for Course Work Taken at Another Institution" form.

Grading Policies

Grades and Quality Points

GRADE	STANDARD	QUALITY POINTS FOR EACH SEMESTER HOUR
A	Achievement of outstanding quality	4.00
A-	Achievement of slightly less than outstanding quality	3.67
B+	Achievement of slightly better than high quality	3.33
B	Achievement of high quality.....	3.00
B-	Achievement of slightly less than high quality.....	2.67
C+	Work of slightly better than average quality	2.33
C	Work of average quality	2.00
C-	Work of slightly less than average quality.....	1.67
D+	Work well below the average quality	1.33
D	Poor but passing.....	1.00
D-	Barely above failing	0.67
PS	Pass (selected courses only); equivalent of A, A-, B+, B, B-, C+ or C	*
S	Satisfactory (credit earned; graduate and professional courses only).....	*
F	Failure	0.00
IN	Incomplete.....	*
PR	Progress.....	*
W	Withdrawal.....	*
U	Unsatisfactory (no credit; hours calculated into grade point average; graduate and professional courses only).....	0.00
NC	No Credit (selected courses only) equivalent of C-, D+, D, D- or F	*

* No effect on grade point average

The Grade of Incomplete (IN)

The grade of IN is assigned only in extraordinary cases when unexpected conditions prevent the student from completing the requirements of the course within the term of enrollment. The student must complete the required work before the end of the following semester in which the grade is received (excluding summers); otherwise the grade will be converted to a grade of F by the Office of the Registrar. The student may initiate a request for an additional semester to complete the work for the grade (excluding summers). The extension is granted upon the approval of the faculty member and the associate dean of the college offering the course. **The incomplete grade will not be considered in computing the student's grade point average.**

The Grade of Progress (PR)

For master's and doctoral theses and dissertations, for undergraduate individual-study courses, and for special projects at the undergraduate and graduate levels that may not be completed at the end of a particular grading period, the grade of PR may be given to denote work in progress. It will not be considered in computing the grade point average. Except in certain cases involving continuing graduate students graduating with a master's degree, the grade of PR must be removed from the student's record before the student may graduate.

The Audit Grade Option (AU)

The notation AU appears on the student's record when he or she enrolls in a course for audit. AU is not a grade and no credit is granted. An auditor is not required to complete assignments or tests, nor is the instructor required to grade any of the student's work in the course. The student must declare this option by the 15th calendar day of the term. A student auditing a course pays the same as for a course being taken for credit. Financial aid does not pay for audited courses.

Pass/No Credit (PS/NC) Grade Option

Students may elect to enroll in certain undergraduate courses for Pass/No Credit rather than an A-F grade. Students must complete a petition to take a class Pass/No Credit and obtain the approval of their college before the end of the 15th calendar day of the term. Grades of C or better will be changed to PS, and grades of C-, D+, D, D- and F will be changed to NC. The grades of PS and NC do not affect the grade point average. Students should consult their college regarding any limitations that may exist for this option. Undecided students enrolled in the Student Success Center, as a general rule, should not elect Pass/No Credit grading.

Grade Changes

- A. IN or PR to a letter grade: After work is completed, the instructor will complete a change of grade form and forward it to the Office of the Registrar.
- B. All letter grade to letter grade changes must be forwarded to the college office for final approval. They are then submitted to the Office of the Registrar.

GPA Recalculation Policy for Repeated Courses

Under certain conditions, students who have retaken a course and earned a higher grade may petition to have the first grade excluded from their grade point average. If the petition is approved, the Office of the Registrar will be notified, and the student's transcript will show the notation "Repeat (Excluded from GPA)" next to the original course and the notation "R" next to the retaken course.

Credit for any repeated course will apply only once toward degree requirements. Grades for all attempts at the course will appear on the student's official academic record (official transcript) regardless of whether or not the grade has been deleted. All grades, including those for repeated courses, will be included in the determination of eligibility for honors, fellowships, or other distinctions accruing on the basis of GPA. A copy of the approved petition will become part of the student's permanent record file.

A student may petition to have a grade excluded from GPA computation under the following conditions:

1. The repeated course must be completed prior to the granting of the first bachelor's degree, and the grade deletion petition must be submitted no later than one semester after graduation.
2. Before petitioning, a student must have retaken the same course (or the renumbered substitute for that course) in the same department at The University of Toledo and earned a higher grade in the course retaken.
3. No more than a total of 12 semester hours or the equivalent of 16 quarter hours of course work may be deleted from the student's transcript. A college may adopt a more stringent requirement.
4. This policy applies only to the first recorded grade in a course that a student has repeated.
5. Subject to the limitations described above, applications will be approved unless the instructor attests that the original grade was given for academic dishonesty.

This policy will apply to all students admitted fall 1997 or later. It does not apply to graduate and post-baccalaureate professional studies.

Grade Point Average (GPA)

A student's cumulative grade point average is computed by dividing the total number of quality hours into the total number of quality points earned including F grades for all repeated courses that have not been approved for deletion on the basis of petition by the student. To obtain a degree or certificate in an undergraduate program, the student must have the proper number of credit hours in the courses required for the degree and a cumulative grade point average of at least 2.0. Grade point average requirements may be higher in certain colleges and in certain majors; this information is available in the individual college listings.

Higher Education Grade Point Average

A student's higher education (overall) grade point average includes all course work taken at all institutions of higher education, including UT (unadjusted by Grade Deletions or the Academic Forgiveness Policy). The higher education GPA will be used for purposes of determining eligibility for University, collegiate, departmental or professional honors and other recognition based upon the student's undergraduate academic career and record of academic performance.

Academic Forgiveness Policy

Under certain conditions, an undergraduate student who re-enrolls in The University of Toledo after an absence from the University (or any academic institution of higher education) is permitted the opportunity to have his/her academic standing calculated from the point of readmission. Once the student has demonstrated the ability to sustain a satisfactory level of academic performance, all grades of C-, D+, D, D-, F, E, P and WF are forfeited. Grades of A, A-, B+, B, B-, C+, C and PS only will be

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counted for credit. The following students are eligible to petition for the Academic Forgiveness Policy:

1. Former students who have not been enrolled at UT or any other accredited academic institution of higher learning for a period of at least two calendar years, during which time the student has a documented enlistment in the U.S. Armed Forces.
or
2. Former students who have not been enrolled at UT or any other accredited academic institution of higher learning for a period of at least three calendar years.

Students who would be eligible for academic forgiveness will follow the established procedures for readmission. Upon completion of 24 semester hours of graded academic course work in a bachelor's degree program, or 16 semester hours of graded academic course work in an associate's degree program and a minimum time of two semesters as well as a minimum grade point average of 2.5 in courses since readmission, the student may elect to apply for academic forgiveness by submitting a written petition to the dean of the college.

If the dean grants academic forgiveness:

1. The previous grade point average is deleted.
2. Credits from all courses taken during the previous enrollment at UT with a grade of C- or lower are removed (although the grades are retained on the academic transcript with the notation "Academic Forgiveness Policy").
3. Credits for all courses taken during the previous enrollment at UT with a grade of C or better as well as PS only will be counted for credit.
4. All calculations of quality hours, quality points and cumulative GPA will be adjusted.

The Academic Forgiveness Policy applies to all grades, including pass and fail, earned during the previous enrollment period at UT. If a student received a grade of C-, D+, D or D- during the previous enrollment period for a course that is required in the degree program that the student is pursuing, the student must either retake the course or the dean of the college must approve a suitable substitution.

Under provisions of the Academic Forgiveness Policy, a student must be re-enrolled at UT for a minimum of 32 semester hours before graduation. Grades from all courses ever taken at UT and the resulting GPA (unadjusted by the Academic Forgiveness Policy) will be used for purposes of determining eligibility for University, collegial, departmental or professional honors or other recognition.

A student may petition for the application of the Academic Forgiveness Policy to his or her record only one time in his or her career at UT. This policy is only available for undergraduate course work taken at UT and only for undergraduate students earning a first undergraduate degree. Students may not petition for GPA recalculation under the University's GPA Recalculation Policy after they have used the Academic Forgiveness Policy. Note: This policy does not apply to graduate studies.

Medical Withdrawal Policy

The purpose of this policy is to assist students who wish to drop or withdraw from classes for medical reasons.

1. A Medical Drop/Withdrawal request from students will be granted in the event of catastrophic/serious illnesses, injuries or conditions that seriously impair and/or incapacitate the student and impair the student's ability to attend classes. *Approved medical drops/withdrawals will be at the sole discretion and judgment of the chief of medicine at the Student Medical Center, and when fitting, in consultation with the appropriate college dean.* To maintain the student's confidentiality, a release of information form will be obtained from the student prior to the Student Medical Center contacting the college dean.
2. Students are advised to contact the Student Medical Center within 10 calendar days from the onset of the condition that necessitates absence from class. Requests will be considered up through the last day of classes within the semester in question.
3. Relevant information is needed in order to process a request for a Medical Drop/Withdrawal. Each applicant will be given the necessary forms, which request demographic information and clinical documentation, such as the date of the onset of illness or injury, diagnosis, hospitalization dates, treatment received and the prognosis.
4. Following thorough review of this documentation, a recommendation will be made and the student will be notified by mail within three days concerning the decision. Appropriate University offices will be notified by the Student Medical Center in cases of approval, i.e., Registrar's Office and college dean. Please note that an approved medical drop/withdrawal will affect all of the student's grades. Completed modular/flex classes (eight-week sessions) will not be affected.
5. Students for whom the date of onset occurs during the first 15 calendar days of the semester term will be eligible for a 90 percent refund. After the 15th calendar day of the semester and up until the end of the 10th week, a 60 percent refund will be granted for any approved medical drop. No refund in tuition will be granted for a date of on-set beyond the 10th week. Note: Refund requests for financial aid recipients will be granted on a case-by-case basis depending upon financial aid stipulations.
6. If a Medical Drop/Withdrawal is approved, re-enrollment to the University of Toledo must be approved by the chief of medicine, prior to registering for subsequent classes. It is requested that the student contact the Student Medical Center at minimum one week prior to registration. The following documentation is required from the student's attending physician or psychiatrist:
 - Any limitations or restrictions imposed on the student
 - Date the student may resume classes
- Note: The chief of medicine may request further evaluation of the student's condition prior to making a reenrollment decision.
7. In the event of a denied medical drop, the student may appeal within seven calendar days of the date of denial to the senior director of Health and Wellness. A review committee consisting of the Health and Wellness senior director, chief of medicine, student advocate, a representative from the dean of students, and a member of the college dean's office will meet and a recommendation will be made. The student will be contacted with the appeal decision within 20 calendar days of the request.

Note: This policy is currently under review.

Petition for Administrative Adjustment

In certain extenuating circumstances that occur outside the normal policies and deadlines of the University, discretionary drop/withdrawal/schedule adjustments may be granted. A student must petition the Office of the Registrar within one year of the term for which the adjustment is requested and must provide a written statement explaining why an administrative adjustment is requested. This written statement must include dates, details, any financial request, documentation supporting the explanation, and a completed Course Request Form or Withdrawal Form as appropriate. Students with medical requests to drop classes for personal illness or injury should contact the Student Medical Center at 419.530.3493.

The Petition for Administrative Adjustment can be found on the Web at <http://registrar.utoledo.edu/Forms/AdminAdjustment.pdf> or in the Office of the Registrar.

Academic Probation

1. A student whose cumulative GPA is less than 2.0 is automatically placed on probation until a 2.0 cumulative GPA is achieved. In the College of Engineering, a student earning a 1.5 average in any semester regardless of his or her cumulative grade point average will be placed on probation. Please refer to the College of Pharmacy section in the catalog for specific policies regarding academic probation.
2. As long as a student remains on academic probation, enrollment restrictions may be imposed by the student's college.

Academic Suspension

Students may be suspended from the University if they fail to maintain the required cumulative GPA. A student under academic suspension may not enroll in classes at UT for a period of at least one semester. Students should refer to the statements of colleges and centers for information regarding their specific policies and grade point averages. A cumulative GPA on attempting specific levels of course work defined in items 1-6 below leads to suspension.

1. Less than 1.0 after attempting 10-19 semester hours
2. Less than 1.5 after attempting 20-29 semester hours
3. Less than 1.7 after attempting 30-39 semester hours
4. Less than 1.8 after attempting 40-49 semester hours
5. Less than 1.9 after attempting 50-59 semester hours
6. Less than 2.0 after attempting 60 semester hours

Each college and the Student Success Center will set its own conditions for readmission. After accumulating 60 credit hours without suspension, a student may be suspended if the student falls below a cumulative GPA of 2.0 for two consecutive semesters.

Consult the probation and suspension policies for each college for more specific information. The Graduate School and the Colleges of Engineering and Pharmacy have separate and distinct policies from the other colleges.

Policy Statement on Academic Dishonesty

Academic dishonesty will not be tolerated. Among the aims of education are the acquisition of knowledge and development of the skills necessary for success in any profession. Students are responsible for knowing what constitutes academic dishonesty. If students are uncertain about what

constitutes plagiarism or cheating, they should seek the instructor's advice. Examples of academic dishonesty include, but are not limited to:

1. Plagiarizing or representing the words, ideas or information of another person as one's own and not offering proper documentation;
2. Giving or receiving, prior to an examination, any unauthorized information concerning the content of that examination;
3. Referring to or displaying any unauthorized materials inside or outside of the examination room during the course of an examination;
4. Communicating during an examination in any manner with any unauthorized person concerning the examination or any part of it;
5. Giving or receiving substantive aid during the course of an examination;
6. Commencing an examination before the stipulated time or continuing to work on an examination after the announced conclusion of the examination period;
7. Taking, converting, concealing, defacing, damaging or destroying any property related to the preparation or completion of assignments, research or examination;
8. Submitting the same written work to fulfill the requirements for more than one course.

While academic integrity is particularly the responsibility of the student, the faculty members also have a responsibility. Assignments and tests should be constructed and proctored so as to discourage academic dishonesty. Faculty members are expected to inform their students explicitly as to what materials and procedures are authorized for use in the preparation of assignments or in examinations (e.g., the use of calculator, computer, text materials, etc.). Should cases of academic dishonesty be found among students, the instructor may choose to counsel the student, or the following sanctions may be imposed:

1. The student may be assigned an F for the work in question.
2. The student may be assigned an F for the course. In this case, the instructor should inform the dean and the student of this action. The dean will make certain that the student receives the F grade and is not permitted to withdraw from the course.
3. The student may be placed on probation or suspended for some definite period of time, dismissed or expelled by the dean if either the seriousness of the offense or a record of repeated offenses warrants it. A notation that such a sanction has been imposed will be made part of the student's permanent record. It is expected that the dean will consult with the instructor and the student in making such a judgment, and that the dean will notify the student of the sanction imposed and of the appeals procedure.

A student found to be academically dishonest by a faculty member may appeal according to The University of Toledo Academic Grievance Procedure, which follows.

Academic Grievance Procedure

- A. To initiate resolution of an academic grievance, the student shall discuss the problem with the faculty member whom the student believes has taken improper action. If resolution is not achieved, the student shall discuss the problem with the chair of the faculty member's department. If resolution is still not achieved, the student may, if the student wishes, seek informal counsel from the president of Student Government and shall then discuss the problem with the dean of the college or the college representative responsible for dealing with student academic grievances. If resolution is not achieved at the college level, the student shall file a grievance petition with the chair of the Student Grievance Council, as described in Section B.

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The student should discuss the student's grievance with the faculty member promptly, unless the student is enrolled in the faculty member's course and believes it prudent to approach the faculty member only after receiving a course grade. In any case, if the occasion for grievance occurs during the fall semester, a grievance petition must be filed with the chair of the Student Grievance Council no later than the last day of classes in the next semester; if the occasion for grievance occurs during the spring semester, a grievance petition must be filed no later than the last day of classes in the final summer session; if the occasion for grievance occurs during a summer session, a grievance petition must be filed no later than the last day of classes in the fall semester.

If the student or the faculty member is a nonresident at the University during the semester in which a grievance petition must be filed and initial discussion between them is thus impossible, the student shall transmit a written statement of the grievance to the faculty member, either directly or through the chair of the faculty member's department. Such written statement shall have the same form as the grievance petition described in Section B and be subject to the same deadlines.

To protect the faculty member and the student, it is crucial that tests, papers, and other such material (which were evaluated and were considered in arriving at the final grade but have not been returned to the student) be available for inspection by the student and by other persons (i.e., the departmental chair, the college dean or representative, and members of the Student Grievance Council) involved in the grievance procedure. These materials should remain available for inspection until the last day of classes of the semester following the one in which the alleged grievance has occurred. Exceptions should be made for spring and summer semesters as provided for above. All written materials submitted by the student in the course should be graded and made available to the student for inspection within a reasonable amount of time following their submission.

Since student evaluation includes the process by which a final grade is determined as well as the grades assigned to individual projects, a procedure similar to the one that applies to written materials submitted by the student should apply to calculations that enter into the determination of a final grade. Presumably the grade book, or its equivalent, is a permanent record kept by the faculty member and filed in the departmental office when the faculty member leaves the University. This permanent record, however, does not necessarily make clear the nature of the process by which the final grade is determined. It is therefore necessary for the faculty member to be able to explain this process, should the process by which a grade was assigned be the subject of the grievance.

- B. An aggrieved student shall prepare, alone or with assistance from the president of Student Government, a written grievance petition with the student's name and Social Security number, specifying the action that the student believes to have been improper, the instructor, the course number, the section, and semester, and any other information needed to explain the circumstances. The petition shall be dated and signed by the student and sent, directly or through the president of Student Government, to the chair of the Student Grievance Council. The petition may be supplemented by other documents and/or personal testimony.
- C. The chair of the Student Grievance Council shall supply copies of the grievance petition to members of the council, the faculty member

whose action the student has questioned, the chair of the faculty member's department, and the dean of the college. Any member of the council who has a conflict of interest in a particular case shall be disqualified from council deliberations and action on that case. The Faculty Senate has provided for the selection of an alternate faculty member and an alternate student member to serve in the absence of regular members.

- D. The council shall request the faculty member to reply to the council within a 10-school-day period with a written statement concerning the action referred to in the grievance petition. The statement may be supplemented by other documents and/or personal testimony. If the grievance refers to a course grade, the instructor should explain the components of the evaluation and their relative weight, supplying evidence such as papers and examinations if possible.
- E. After an initial meeting to review the information presented, members of the Student Grievance Council may ask the faculty member and/or the student to meet with the council for a confidential hearing. The council members may request testimony of other faculty and students. The chair of the Student Grievance Council shall make a formal recommendation, copies of which shall be sent to the student who filed the grievance, the faculty member, the chair of the faculty member's department, and the dean of the college.
- F. If the council members' recommendation includes a request for action by the faculty member, the faculty member shall, within a 10-school-day period, inform the Student Grievance Council in writing of his or her response to that request. The chair of the Council shall forward copies of the faculty member's response to each of the persons listed in Section E above. If the faculty member does not implement the recommendations of the Student Grievance Council, the chair shall direct the executive vice president for academic affairs and enrollment services to do so.

Honors

Graduation with Honors

Baccalaureate students graduate with scholastic distinction on the basis of the higher education (overall) grade point averages. The higher education grade point average includes all course work taken at all institutions of higher education, including the UT GPA (unadjusted by Grade Deletions or the Academic Forgiveness Policy). These averages and the citation they merit on the student's degree are as follows: 3.3, cum laude; 3.6, magna cum laude; 3.9, summa cum laude. Students must have taken 80 percent of their course work on the regular grading system, minus any credits earned in courses where the student has no choice in receiving a P/NC grade, to qualify for honors.

Students graduating with an associate's degree will receive a scholastic distinction of "high scholarship" if their overall GPA is a 3.3 or higher.

Transfer students should note that The University of Toledo will include all course work taken at all institutions of higher education in the calculation to determine if a student will graduate with honors. All college course work taken is computed in determining eligibility for graduation with honors, although no student will be awarded a level of honors above that indicated by The University of Toledo cumulative GPA.

Note: The University of Toledo requires a minimum of 30 semester hours of standard letter-graded courses from UT in order to qualify for graduation with honors.

President's List

Each semester, except summer, full-time students (12 or more quality hours, graded A through F) earning a 4.0 GPA are selected for recognition by being named to the President's List. Because of the co-op programs, full-time students in the College of Engineering will be eligible for the President's List during the summer term.

Dean's List

Each semester, except summer, full-time students (12 or more quality hours, graded A through F) earning a 3.5 or above GPA are selected for recognition by being named to the Dean's List. Because of the co-op programs, full-time students in the College of Engineering will be eligible for the Dean's List during the summer term.

Dean's Recognition List

The Dean's Recognition List is used to recognize part-time students for academic excellence. This recognition will occur in the summer for the previous academic year's performance. For this distinction a student must:

1. Be enrolled for both semesters of an academic year and complete a total of nine to 22 hours graded A through F between the two semesters;
2. Be a part-time student for the academic year; and
3. Earn a cumulative GPA of 3.5 or better for each semester.

Please refer to the individual college sections for more specific information on scholastic distinction.

General Undergraduate Degree Requirements

Earned Hours Required for a Degree

The University of Toledo requires a student to earn a minimum of 60 semester hours to be awarded an associate's degree and a minimum of 124 semester hours to be awarded a bachelor's degree. Some colleges/programs require that more than the minimum of 60-124 hours be earned. In addition, a student must have a cumulative University of Toledo GPA of at least 2.0 in order to qualify for graduation. For specific information, consult the individual college sections of this catalog. Earned hours are those hours that each college of the University counts toward fulfilling specific degree program requirements. Hours counted toward degree requirements may vary depending on the college/degree program a student enrolls in and is pursuing.

Residency Requirement for a Degree

Every college of The University of Toledo requires a student to earn a specific number of hours as a University of Toledo student. Some colleges require a specific number of hours be taken as a student registered in that college. In addition, residency hours may be required to be earned in specific classes, specific programs and/or in specific semesters prior to the proposed semester when the student plans to graduate.

Graduation Application Process

A student nearing the completion of a degree program must take the following actions:

1. The student must complete the following steps no later than the 11th week of the fall semester for spring graduation and the 11th week of the spring semester for summer or fall graduation:

- a. Complete the "Application for Graduation" (available from the Registrar's Office, online from the Registrar's Office at <http://registrar.utoledo.edu/graduation.htm> and from college offices).
- b. File the application with the Office of the Registrar.

Students who do not graduate the semester for which they applied to graduate, but anticipate degree completion the following semester, must reapply by completing another application no later than the 15th day of the next semester in which they expect to graduate.

Failure to apply for graduation means that the student's graduation date will be postponed.

2. The student must request an academic evaluation that lists any remaining requirements to be completed before the student can be awarded a diploma. Students can arrange this academic evaluation through their college office.

Dual Degrees

Students may earn more than one bachelor's degree or associate's degree, or a bachelor's and associate's degree concurrently. Students interested in earning two or more degrees simultaneously should consult the colleges from which they wish to earn the degrees for specific rules and requirements. Policies related to fee assessment for dual degrees are presented in the "The University of Toledo Finance Brochure."

Student Support Services

Office of Accessibility

Location: Snyder Memorial Building Room 1400

Phone: 419.530.4981; TTY: 419.530.2612

Web site: www.student-services.utoledo.edu/accessibility

For students with disabilities, the Office of Accessibility offers assistance and a variety of services in compliance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act. The University of Toledo provides aids such as note taker services, enlargement of materials, oral/sign language interpreters, Braille transcription, special examination procedures, secondary academic advising, electronic text (e-text) and barrier removal assistance.

African-American Student Enrichment Initiatives Office

Location: Student Union Room 1531

Phone: 419.530.7264

E-mail: afamenrich@utoledo.edu

Web site: www.afamenrich.utoledo.edu

The African-American Student Enrichment Initiatives Office promotes academic excellence and strengthens cultural competence for African-American students through a variety of services, programs and events designed to enhance the college experience at The University of Toledo. The AASEIO serves as a link to academic and student service support programs at UT. In addition to providing individual academic assistance, the AASEIO provides an orientation program for new African-American students, linkage to mentorship opportunities, weekly "R.A.A.P." (Reaching African-American Potential) sessions, recognition programs for high academic achievers and graduates, and a variety of success-oriented workshops.

Apple Tree Nursery School

Phone: 419.530.1071
Web site: www.student-services.utoledo.edu/appletree

The Apple Tree Nursery School provides quality early care and education for children of University students, faculty and staff. It is accredited by the National Academy of Early Childhood Programs and is licensed through the state of Ohio. The school is open daily from 7:30 a.m. until 5:30 p.m., with part-time and full-time care available for preschoolers and full-time care for infants, toddlers and kindergartners.

Career Services

Location: Student Union Room 1532
Phone: 419.530.4341
Web site: www.student-services.utoledo.edu/career

Career Services provides comprehensive career planning services for students and alumni of the University. The professional staff will assist UT students and alumni to help them clarify and implement their academic and career goals. Career Services offers individual counseling appointments, personality and occupational interest inventories, classroom presentations and workshops. Career exploration, job readiness and job search strategies, identification of part-time and full-time career employment opportunities, and on-campus interviews are available to students seeking work experience. The Career Information Center in the Career Services office contains more than 300 books related to majors, occupations and job searches.

It is recommended that students register with Career Services in their first year; begin looking into internship opportunities in their second year; attend job readiness workshops and work at internships during their junior year; and schedule on-campus interviewing sessions in their senior year. It is beneficial for students to attend job fairs throughout their academic career to learn about career opportunities within their major.

University Counseling Center

Locations: Armory Room 1300; Student Medical Center
Phone: 419.530.2426
Web site: <http://utcounselingcenter.utoledo.edu>

The University Counseling Center provides individual, couples, family, and group counseling and referral services to enrolled students for personal growth, increased self-awareness, family and interpersonal issues, depression and anxiety, as well as acute problems and crises. The center offers outreach and consultation services to University students, faculty and staff. Training opportunities for doctoral-level clinical psychology, counselor education and supervision and masters in social work graduate students are available. Services are free and counseling records are confidential.

Dean of Students Office

Location: Student Union Room 2511
Phone: 419.530.5324
Web site: www.student-services.utoledo.edu/deanofstudents

The mission of the Office of the Dean of Students is to ensure that students accomplish their educational and personal goals within the context of the broader academic purpose of the University. The Office of the Dean of Students promotes the development of, and enhances the educational

experience for, students through intentionally designed co-curricular opportunities and through institutional policy development on students' behalf.

Catharine S. Eberly Center for Women

Location: Tucker Hall Room 0168
Phone: 419.530.8570
Web site: <http://provost.utoledo.edu/eberly>

The purpose of the Catharine S. Eberly Center for Women is to serve the women of the University and the larger Toledo communities by advocating for women's equity in education, work and health. Founded in 1978, the center was renamed in 1980 in honor of Catharine S. Eberly, who helped to establish the center and who served with distinction as a trustee of The University of Toledo from 1974 to 1979.

Student Medical Services

Location: Student Medical Center
Phone: 419.530.3451
Web site: <http://www.shs.utoledo.edu>

The Student Medical Center is a nationally accredited health care facility staffed with Board Certified physicians and Certified nurse practitioners that offers students, faculty, and staff a variety of services, including primary and acute medical care; women's health care; psychiatric services; laboratory testing; prescription and over-the-counter medication; alcohol and substance abuse programming; sexual assault victim advocacy and educational/prevention programming; free/confidential HIV/AIDS testing; allergy injections and other immunizations; and student health insurance; and the Medical Drop/Withdrawal process. Charges are assessed for office visits, procedures, laboratory work and pharmacy. Third party billing is provided for those with health insurance. University Counseling Center services are available at the Student Medical Center and in the Armory.

Office of International Student Services

Location: Student Union Room 1533
Phone: 419.530.4229
Web site: www.student-services.utoledo.edu/international

The Office of International Student Services (OISS) provides services primarily to the international student population. OISS assists these individuals with new student orientation, location of housing, cultural adjustment, immigration information and personal emergencies. Approximately 800 international students from more than 70 nations attend The University of Toledo.

Within OISS, the American Language Institute (ALI) at The University of Toledo offers intensive English language courses and cultural orientation to individuals and companies. ALI students receive intensive English instruction in academic and test-taking skills essential for success in an American university.

Office of Latino Initiatives

Location: Student Union Room 2500
Phone: 419.530.2992
Web site: <http://latinos.utoledo.edu>

The Office of Latino Initiatives is the advocate for UT's Latino students. The office organizes the annual Latino Student Recognitions, works with

community partners to raise scholarship funds for Latino college students, guides the Latino Youth Summit to help prepare students in grades 6-12 for college, and administers Primos, a mentorship project supported by UT's First-Year Experience. The office also serves as an interface for the Latino communities of the campus and the metropolitan area. Through these activities, the office seeks to improve the experience and the success of UT's Latino students.

Learning Enhancement Center and Math Learning and Resource Center

Locations: Bancroft campus, Carlson Library, lower level near computer lab; Scott Park campus, Learning Resource Center Second Floor

Phone: Bancroft campus: 419.530.2176;
Scott Park campus: 419.530.3105

E-mail: lec@utnet.utoledo.edu

Web site: www.ucollege.utoledo.edu/lec

Formerly known as the Learning Assistance Center (LAC), the Learning Enhancement Center provides a wide variety of academic support services to students on the Bancroft and Scott Park campuses. The services are as follows:

- Free drop-in tutoring for UT students in math, sciences, foreign languages, business and study strategies
- Workshops on a wide variety of topics, including test taking, test anxiety and resume writing
- Supplemental Instruction (SI), which are small group study sessions facilitated by trained student leaders
- The Olympiad, a four-day series of fun, interactive, academically challenging workshops fall semester

Office of Multicultural Student Services

Location: Multicultural Student Center - Room 2500

Phone: 419.530.2261

Web site: www.student-services.utoledo.edu/multicultural

The Multicultural Student Center (MSC) is responsible for guiding the University community in the process of promoting awareness of and appreciation for The University of Toledo's diverse populations (racial, ethnic, gender, religious, and sexual orientation, disability, socio economic and cultural). The center puts an emphasis on exploring the indigenous roots of African-American, Asian-American, Latino-American, and Native American students to enhance the University's recruitment and retention efforts.

Through the center's services and programs, all University of Toledo students gain exposure to diverse populations thus fostering understanding, acceptance, and cross cultural communication.

Office of Recreation

Location: Student Recreation Center

Phone: 419.530.3700

Web site: <http://utreccenter.utoledo.edu>

The Office of Recreation, a member of the Division of Student Life, provides The University of Toledo community with quality, student-centered recreation and wellness programs and services that enrich the mind, body

and spirit. The primary goal of the Office of Recreation is to convey to the University community the joy and exhilaration experienced by including recreation and wellness as healthy elements of daily life. Opportunities are offered to explore one's limits, experience achievement and practice wholesome stress-management techniques. Activities regularly promote social interaction within the culturally diverse University community. Students are continually challenged to examine their values and life choices in the search to build a meaningful identity and understand themselves and others. The numerous competitive and cooperative interchanges provide an ideal climate for learning to respect the dignity and worth of the individual, as well as the importance of team development. Services provided to students through the Student Recreation Center include:

- Drop-in recreation
- Intramurals
- Sports clubs
- Red Cross certification classes
- Swim lessons
- Group exercise classes
- Wellness center

Residence Life

Location: Ottawa House West

Phone: 419.530.2941

Web site: www.residencelife.utoledo.edu

University housing is a place to call home – a place where you can relax after a day of classes, hang out with your friends, eat a freshly cooked meal, and get involved in learning and activities. Room arrangements include single and double occupancy and suites of four to six. Living-Learning Communities are available for those interested in the arts, service-learning, career and academic planning along with cluster floors for pharmacy, business, education, and arts and science.

Sexual Assault Education and Prevention Program

Location: Student Medical Center

Phone: 419.530.3431

Web site: <http://www.shs.utoledo.edu>

The Sexual Assault Education and Prevention Program (SAEPP) works to create a safe campus community for everyone through educational efforts designed to reduce the incidence of sexual assault, stalking, sexual harassment and relationship violence. The SAEPP coordinator also serves as an advocate for survivors of these crimes, providing pressure-free, confidential support and information and accompaniment through campus and community systems. If you or a friend has been victimized or if you would like more information, call the SAEPP coordinator. You also can call to get involved in SAEPP programs and outreach or to schedule a speaker for your group. Because violence can happen to anyone, SAEPP services are available to all students, male and female, in an atmosphere respectful of all cultural backgrounds and sexual orientations.

Student Activities and Leadership Office

Location: Student Union Room 3504

Phone: 419.530.7221

Web site: www.studentactivities.utoledo.edu

The Student Activities and Leadership Office (SALO) oversees many University wide events including First Week Orientation, Parents and

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Family Day, Homecoming, Student Activities Fairs, Student Organization Recognition Night and Songfest. SALO oversees nearly 200 student organizations. SALO is responsible for distributing and monitoring student organization budgets, allocating office space, moderating list serves for student organizations and advisers, forming new student organizations, servicing mailboxes, maintaining files, and supplying programming assistance. SALO also is responsible for the Leadership UT renewable scholarship program. Students apply for admission into this prestigious program when they apply for admission to the University.

Student Development Center

Location: Scott Park Campus Learning Resource Center
Second Floor
Phone: 419.530.6288
Web site: www.ucollege.toledo.edu/pages/student_development.asp

The Student Development Center provides academic and extracurricular support services that enhance student success. Services offered provide opportunities for academic, social and personal growth. Services are designed to acclimate students to all aspects of the University and are available to all students. The Student Development Center provides developmental counseling, transition services and academic advising for students in the Academic Skills Enhancement (ASE) program and to others in academic difficulty. Assistance in choosing and qualifying for a major also is available.

Student Ombuds

Location: Student Union Room 2509
Phone: 419.530.2571
Web site: www.ombuds.toledo.edu

The student ombuds serves as a confidential information and referral source, assisting students with questions and concerns regarding University policies and procedures.

The student ombuds may investigate the nature of a complaint, explain the process to be followed to address the problem, or make a referral to the appropriate person to help resolve the issue. While taking a concern to the student ombuds does not necessarily mean the problem will be settled in your favor, you can be assured your concern will be addressed through impartial investigation of the facts and circumstances.

The existence of a student ombuds at The University of Toledo is a testament to the University's commitment to equity, academic excellence and student success.

University Writing Center

Location: Carlson Library Room 1005
Phone: 419.530.4939
Web site: <http://writingcenter.toledo.edu>

The Writing Center offers free writing assistance to students, faculty and staff. Students receive personal tutoring on all types of writing at any stage of their writing process – term papers and essays, resumes and application letters, professional publications, dissertations and theses. Faculty and staff use the center for publications, brochures, memos, grants and other professional texts. Writing Center tutors, trained in writing theory and sensitive to the needs of different disciplines across campus, work one-on-one with writers in the center, via e-mail, on the phone or through faxed feedback. Visit the Writing Center's Web site for e-mail tutoring, online handouts and writers' resources, and for help with Internet research.

Upward Bound Program

Location: North Engineering Building Room 2200
Phone: 419.530.3811
Web site: <http://upwardbound.toledo.edu>

Upward Bound is an academic precollege program for low-income and/or first-generation students who attend public or parochial high schools in the Toledo area. The program provides academic tutoring, advising, classroom instruction, career planning, life skills, college preparation, etc. Upward Bound is a full-year program encompassing an academic component (September-June) and a six-week academic summer session, during which students reside on The University of Toledo campus.

Students also visit colleges throughout the year and receive assistance with the ACT and SAT. Upward Bound services are provided free of charge, including the payment of participant college application fees.