

YouCollege

2015-2016 Catalog

YouCollege's mission is to improve the human condition of UT students by assisting and empowering prepared and underprepared students to develop and implement individualized plans for academic success and career development; preparing students for the transition to college through instruction, experience and support; and building and strengthening the educational foundation that will allow students to succeed in their chosen degree program.

- QUEST / Undecided Students
 - Exploratory Studies
 - Non-Degree Seeking Students
 - Conditional Students
 - Pre-Major Students
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Department of Exploratory Studies

The Department of Exploratory Studies serves as an entry point to The University of Toledo for students who are exploring college majors, or working to meet the admission requirements of a specific program/college. It also offers services to enhance our student's transition to the university setting and become successful in their academic pursuits. The Department of Exploratory Studies includes services for non-degree seeking students, Pre-major students, Exploratory Studies students, Conditional Students, College Credit Plus, and the QUEST for Success Program.

Quest for Success: Student Exploring Majors

The QUEST Program ensures that students who are undeclared/undecided on a major and are exploring their options have access to the resources necessary to make informed academic and career choices. Students can stay in the QUEST Program for a maximum of three academic semesters. At anytime during the three semesters, providing they meet the requirements for their chosen major, students can declare a major in an academic college.

The program provides pre-major academic advising that serves the various needs of students choosing a major and refers them to other campus events, services, and resources such as career events, tutoring, career development, and others as necessary. In addition, QUEST students are required to take a "Career and Self Evaluation" class. While in the QUEST program, students work to fulfill general education requirements.

Details can be found at <https://www.utoledo.edu/youcollege/des/quest.html> Employers are looking for college-educated employees with transferable job skills. QUEST helps students gain these skills, which include critical thinking, decision-making and adaptation to change.

Change of College or Major to Exploratory Studies

Students in good standing (i.e. with a cumulative GPA of 2.0 or higher) who wish to change from another college in The University of Toledo to the Department of Exploratory Studies should make an appointment with a pre-major adviser in YouCollege to discuss the transfer and have his/her academic records reviewed. Student transfers will be reviewed on a case by case basis. Students who have decided on an academic major or are qualified to transfer from the Department of Exploratory Studies into the college or program of their choice must meet the academic criteria set by the receiving college or program. Students should make an appointment to discuss their transfer with an adviser in the college they wish to enter.

Quest Honors Programs

The University of Toledo offers all students of exceptional academic ability the opportunity to enter a special program of academic rigor and challenge. For further details on the Honors College, students should contact the Honors College. Students who have demonstrated exceptional promise may be invited to participate in the Honors College.

Exploratory Studies

Students admitted to YouCollege that do not meet the admission requirements for the college of their choice are placed into the Department of Exploratory Studies. Students work towards acceptance into a particular college or program.

Students may take advantage of pre-major advisors/success coaches who will guide them through the process as they prepare to enter their chosen program or college. Pre-major advisers are dedicated to helping students make the right choice in scheduling classes and to making referrals if additional academic support is needed. After a student's first semester within Exploratory Studies, they will be re-evaluated to determine if they meet the requirements to officially declare a major in the college of their choice. While in Exploratory Studies, students work to fulfill general education requirements as well as taking YC 1000, a 1 credit Orientation course, and AL 1120, a 2 credit Career and Self-evaluation course.

Pre-Major

Another student category served by the Department of Exploratory Studies is the pre-major student. A pre-major student is a student with less than a 2.0 high school Grade Point Average and below a 19 ACT Composite or below a 900 combined SAT score. All Pre-major students take AL 1150, a 3 credit Orientation: Strategies for College Success course, their first semester. Exploratory Studies staff provide students with personalized coaching and additional support services to prepare students to achieve his/her academic goals and ensure transition to the academic major of choice.

Students admitted as pre-majors must attain a minimum 2.00 GPA in their first term to continue their studies. Students who do not attain a minimum 2.00 GPA are academically suspended for one calendar year.

After the first semester in the Department of Exploratory Studies, students may declare a major if he/she meets the intended transfer admission requirements of the academic college.

Non-Degree Seeking Students

Students who are not seeking a degree, yet who want to gain new skills or enhance an existing one, expand career development or explore new subject matter for personal growth can find a place in The Department of Exploratory Studies. Courses or certificate programs can be taken online, in a classroom or a combination. Students can take up to 24 semester hours of college credit of either undergraduate or 9 credit hours (for graduate level courses-to be taken through Graduate School) as a non-degree seeking student.

Conditional Students

Transfer students with under a 2.0 transfer Grade Point Average (GPA) may be admitted on a one term conditional basis. Conditional students after their first semester at UT must attain *at least* a 2.0 GPA to remain at UT, although many majors require a much higher GPA to declare a major.

Students admitted as conditional students must attain a minimum 2.00 GPA in their first term to continue their studies. Students who do not attain a minimum 2.00 GPA are academically suspended for one calendar year.

Students are only permitted to receive Federal Financial Aid as a Conditional student for one-semester. AFTER grades for the semester are posted AND the term GPA's are 2.0 or higher, students will be recoded to the Exploratory major so that financial aid can disperse. Students are responsible for officially declaring a major in the UT College of their choice as soon as they meet the intended transfer admissions requirements of the academic college.

College Credit Plus

The University of Toledo's College Credit Plus program gives college-bound high school students the opportunity to earn college credit and high school credit simultaneously. This gives students the advantage of starting the transition to college early, while reducing the cost and length of time to receive a degree.

High school students can take part in the college experience, interacting with college students and university faculty, while experiencing the rigor of college-level courses. For more information on College Credit Plus, please visit <http://codes.ohio.gov/orc/3365>.

Toledo Early College High School (TECHS)

TECHS is a Toledo public high school operating in partnership with UT. The school is located on the Scott Park campus. TECHS provides the opportunity for students to simultaneously achieve a high school diploma and earn up to 60 college credits at UT. Up to 100 students are recruited each year for admission to the school as 9th graders. For more information, call the high school principal at 419.530.3008 or e-mail rwheatle@tps.org

Academic Policies

Declaring /Changing Majors

The Department of Exploratory Studies success coaches are the primary resource regarding academic issues until a student declares their major in an academic college at UT.

Students in good standing who wish to change from one college within The University of Toledo to another academic college should make an appointment with a college adviser in the College Student Services Office to discuss their transfer and have their academic records reviewed. All college requirements, including core and distributive as well as major and related requirements, must be fulfilled as specified in the catalog for the year in which the student enters the college of their choice. Some colleges have selective admission or deadlines for an intended major. These deadlines are strictly enforced.

GPA Recalculation for Repeated Courses

Effective fall 2006, if a student repeats a UT course and receives a higher grade, a request to delete the original grade, as long as the original course grade was lower, can be made. Prior to fall 2006, if a student repeats a UT course and receives a grade of C (2.0) or higher, a request to delete the original grade, as long as the original course grade was a C-or lower, can be made. The request form is available on the Registrar's Office website. If the original grade was earned because of cheating or academic dishonesty, it will not be deleted. A maximum of 12 credit hours can be deleted by university policy.

Required academic performance

Student must maintain a 2.0 grade point average to remain in academic good standing within YouCollege.

It is strongly advised that students spend no more than 3 semesters within the Department of Exploratory Studies. After three semesters within the Department of Exploratory Studies, students will no longer be eligible to receive Federal Financial Aid. Once a student establishes a UT GPA and meets the GPA requirements of their intended major, advisors and success coaches will help transition students into the college that houses that major. Students should declare their major as soon as they meet the requirements of the academic college.

Probation

A student with a cumulative GPA less than a 2.0 is automatically placed on academic probation until a 2.0 cumulative GPA is achieved. Students are required to complete an Academic Success Plan and meet biweekly with their Success Coach as a term of probation. Students may not withdraw from a course without speaking with their Success Coach, nor are they permitted to register for a future semester without consulting their Success Coach. Students who do not have an approved Success Plan on file and meet biweekly with their Success Coach will be denied a suspension appeal should they end up on Academic Suspension following that semester.

Suspension

The Department of Exploratory Studies in YouCollege follows The University of Toledo Academic Standing Policy as it pertains to attempted credit hours in regards to Suspension.

Types of Suspension:

Freshman Suspension (one term)

Students who are in their first semester of Exploratory Studies who attain under a 1.0 cumulative GPA are automatically suspended for one semester. Students suspended after Fall semester review are suspended for Spring term and eligible for reinstatement for the following Fall semester. Students suspended after Spring semester review are suspended for the Fall semester and eligible for reinstatement for the following Spring semester.

Freshman Suspension Appeal

Students with a 0.00 cumulative GPA are not offered the opportunity to appeal their suspension. Students who earn a cumulative GPA between 0.1-1.0 are given the opportunity to appeal their suspension.

Freshman Suspension Appeal Process

Students may only appeal their suspension via formal letter sent electronically to the Exploratory Studies email address. The deadline to appeal a suspension is 1 week prior to the start of the following term. Students are notified of the decision of their appeal via their Rockets email account.

Suspension One Term

Any student whose cumulative GPA is under 1.0 and who is not in any of the following categories: Freshman Suspension, Conditional admit, Pre-major, is subject to a one semester suspension.

Suspension One Term Appeal

No appeal option is given. Should a student opt to appeal on their own, it will be reviewed on a case-by-case basis.

Suspension One Year

Students who are coded COND or PMAJ who do not attain a minimum 2.0 term GPA in their first semester at the University are automatically suspended for one year. Other students who may be suspended for one year include those students who were previously suspended for one term.

Suspension One Year Appeal

No appeal option is given. Should a student opt to appeal on their own, it will be reviewed on a case-by-case basis.

Academic Dismissal

Students who have been suspended previously for one year who have been reinstated and now are facing suspension again would be academically dismissed for three years automatically.

Appeal

There is no appeal process for academic dismissal.

Reinstatement

Students who have been suspended from another academic college at UT will not be reviewed until they have served their academic suspension from that college

Each semester the reinstatement process and deadline are updated on the reinstatement webpage of the YouCollege website: <http://www.utoledo.edu/youcollege/des/iarp.html>

Reinstatement Procedure

All reinstatement documentation must be submitted by the student to the Exploratory Studies email address. The student must include the following: the appeal letter, quiz responses, and reinstatement success plan. Any submissions that do not include all three documents will not be reviewed until the application package is complete. Students who have active holds on their account will not be reviewed until those holds are cleared.

Review of Reinstatement Documentation

All documentation is reviewed by the Academic Review Committee. The decision of approval/denial of appeals will be sent from the Exploratory Studies email account to the student's University email account. If denied, students may petition for reinstatement in a future term.

Code of Student Academic Conduct and Student Academic Grievance Procedure

Issues related to charges of student academic misconduct or disputes as to final course grades, and the procedures for resolving such issues are set forth by The University of Toledo. The policies governing each can be found in the Undergraduate Academic Policies section found below.

Degree Audit Requirements (DARS)

The Degree Audit Reporting System is an automated record that contains all of a student's graduation requirements and tracks that student's progress toward meeting those requirements. Degree audits are available online through the myUT portal Student Self-Service. Students are encouraged to keep current degree audits for their personal use and to discuss their degree audits with their academic advisers.

Undergraduate Academic Policies

[3364-71-01_Academic Standing](#)

[3364-71-02_Enrollment status: full time, part time, and audit](#)

[3364-71-03_Class Rank](#)

[3364-71-04 Academic dishonesty](#)

[3364-71-05 Academic Grievance](#)

[3364-71-06 Academic forgiveness](#)

[3364-71-07 Repeating a course and calculating GPA](#)

[3364-71-08 Adding and/or dropping a Course](#)

[3364-71-09 Dual Degrees](#)

[3364-71-10 Residency requirement for a degree](#)

[3364-71-11 Grades and grading](#)

[3364-71-12 Priority registration](#)

[3364-71-13 Graduation with honors distinction; Dean's list; President's list](#)

[3364-71-14 Missed class policy](#)

[3364-71-15 Confidentiality of student records \(FERPA\)](#)

[3364-71-16 Administrative adjustment for extenuating circumstances](#)

[3364-71-17 Credit for prior learning](#)

[3364-71-18 Veteran and service members support and assistance](#)

