



**2018-19
EDUCATION ABROAD CONSORTIUM AGREEMENT**

COMPLETE WITH BLACK INK ONLY. ELECTRONIC SIGNATURES ARE NOT ACCEPTABLE.

The first two pages of this agreement contain important information. Retain them for your reference.

A consortium agreement allows you to receive financial aid while enrolled for courses at another institution (host institution). Your eligibility for financial aid will be based on the total credit hours attempted during the consortium term. You are required to complete a separate consortium agreement for each term you will be attending another institution. The maximum number of consortium agreements permitted is three.

DEADLINES

To prevent a delay in the processing of your financial aid award, your consortium agreement must be received by The University of Toledo (UT) Office of Student Financial Aid (OSFA) **TWO weeks prior to classes starting** at UT for the consortium term.

Term you will be studying abroad:	To prevent a delay in the processing of your financial aid award, your consortium agreement must be received by:	Your consortium agreement WILL NOT be accepted after:
Summer 2018	April 30, 2018	June 1, 2018
Fall 2018	August 13, 2018	September 28, 2018
Spring 2019	December 21, 2018	February 5, 2019

Processing of your consortium agreement may take up to 10 business days. It is your responsibility to make payment arrangements at the host institution until your financial aid is disbursed to you.

CONSORTIUM AGREEMENT RESTRICTIONS

- UT and host institutions reserve the right to not participate in a consortium agreement for any reason.
- A consortium agreement will not be processed at UT for your first term of enrollment in a degree seeking status or for your first term of enrollment in a readmit or transfer readmit status.
- Participation in consortium agreements is limited to no more than three consortium agreements. If you drop or withdraw from all of your classes at the host institution during a consortium agreement, that agreement will still be included as one of the three consortium agreements permitted.

DISBURSEMENT OF FINANCIAL AID

- Your financial aid will disburse to your UT student account based on The University of Toledo’s disbursement schedule, the date a completed consortium agreement is submitted to UT, and the start date of your education abroad enrollment.
- Any fees due to UT will be paid from your financial aid. Any excess financial aid will then be refunded to you.
- Federal campus-based aid programs, including Federal Supplemental Educational Opportunity Grant (FSEOG) and Federal Work-Study (FWS), are not available for non-exchange education abroad programs.
- You must be registered and attending at least 12 credit hours to meet the requirements for most institutional scholarships. To review specific scholarships’ terms and conditions, go to <http://www.utoledo.edu/financialaid/scholarships>.

PAYING FEES AT YOUR HOST INSTITUTION

- It is your responsibility to contact your host institution regarding their payment schedule and to make payment to your host institution for any charges incurred such as tuition, fees, and books until your financial aid can be disbursed to your UT student account.
- You may be required to pay the host institution prior to UT refunding your excess financial aid.
- Use your excess financial aid refund to pay for your courses at your host institution.
- Sign up for direct deposit through the myUT portal to ensure a fast and secure refund.

CONDITIONS OF THE AGREEMENT

- You must be admitted to UT as a degree seeking student.
- A consortium agreement will not be processed at UT for your first term of enrollment in a degree seeking status or for your first term of enrollment in a readmit or transfer readmit status.
- Credit hours earned at the host institution must be transferred to UT. An official transcript must be sent to the Office of Undergraduate Admission at UT. **Scholarships for subsequent periods of enrollment may be held until the official transcript has been received and reviewed.**
- Participation in future consortium agreements will be determined after a review of the transcript from the host institution.
- You are required to notify both institutions if you drop or withdraw from any or all of your courses.
- Credit hours taken at both institutions will be used when reviewing your Satisfactory Academic Progress (SAP) as a federal financial aid recipient at UT. Please review the SAP Test and Fact Sheet at <http://www.utoledo.edu/financialaid/forms.html>. Zero credit hours earned at either institution may result in immediate suspension of federal financial aid.

WHAT YOU NEED TO DO

- File a 2018-19 FAFSA if you intend to use any financial aid for your education abroad program.
- Read all pages of this Education Abroad Consortium Agreement and complete page 3, **STUDENT CERTIFICATION.**
- From your Education Abroad Checklist, attach a completed copy of **PART 2: ACADEMIC APPROVAL FROM YOUR COLLEGE.**
- From your Education Abroad Checklist, attach a completed copy of **PART 3: BUDGET CREATION AND CERTIFICATION.**
- Call the Office of Student Financial Aid at 419.530.5816 to schedule an appointment.
- Bring the STUDENT CERTIFICATION, PART 2, and PART 3 to your appointment.

THE UNIVERSITY OF TOLEDO AGREES TO

- Disburse your financial aid.
- Monitor your Satisfactory Academic Progress and attendance.
- Maintain your financial aid records.
- Report information regarding your enrollment and financial aid as required.



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STUDENT CERTIFICATION

This consortium agreement is valid for ONE education abroad program only. You must submit a new agreement if you decide to take courses at a host institution additional terms. If you are newly admitted to UT or are a readmit or transfer readmit student, you cannot participate in a consortium agreement until you have completed a full term at UT. Participation in consortium agreements is limited to three agreements.

Provide the following information:

Your name:	Your Rocket Number:
Your street address:	City: State: Zip:
Your phone number:	Your major/program:
Host institution name:	Term of consortium (circle one): SU18 FA18 SP19
Host institution term start date:	Host institution term end date:
Number of credit hours to be taken during consortium term at host institution:	Number of credit hours to be taken during consortium term at UT:

REGISTERED COURSES AT HOST INSTITUTION

<u>Subject and Course Prefix Number</u>	<u>Course Title/Name</u>	<u>Credit Hours</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

STUDENT CERTIFICATION

Please certify that you have read and understand the statements below:

- I am asking UT to include my enrollment hours at my host institution when determining my eligibility for financial aid. I may apply for financial aid at only one institution.
- I am enrolled in a degree seeking program at UT and agree to only enroll in courses that are transferable and/or applicable to my degree program. I understand that I am required to meet with my academic advisor at UT to confirm that all courses taken at the host institution will transfer and are applicable to my degree program.
- I understand that I will receive financial aid from UT and all financial aid records for this period will be maintained at the UT Office of Student Financial Aid.
- I understand that certain financial aid programs will not recognize consortium credit hours to establish eligibility for disbursement.
- I understand that financial aid will be credited to my student account at UT on the scheduled disbursement date of the term and will be used first to pay UT tuition and required fees. Eligible refundable financial aid that creates an excess financial aid balance will be refunded to me.
- I understand that it is my responsibility to pay the host institution for any balance owed and that I am subject to their payment timetable.
- I will notify both institutions immediately of any changes in my enrollment status at either institution.
- I will transfer credit hours taken at the host institution to UT. I understand that if this is not done, all future financial aid at UT may be canceled.

I authorize the host and home institutions to release enrollment, financial, and academic information to the Financial Aid and Registrar's Offices. I understand that this release also applies to other offices on a "need to know" basis. I certify that I have read and understand the procedures and requirements of the consortium agreement. I agree to comply with these procedures and understand that noncompliance may result in a loss of financial aid.

Student Signature

Date