

# COVID-19 Personal Protective Equipment (PPE)

## WHAT to wear and WHEN to wear it

1/10/22

All University of Toledo personnel who report to work will wear a face mask (e.g., isolation or surgical mask).

The sections below describe the personal protective equipment (PPE) requirements for UTMC personnel. If you have questions about appropriate attire, and the following guidance does not address your concern, please contact your supervisor.

### Visitor & Employee Screening Stations\*

PPE type	All Areas
Gloves	Not required
Face mask	Required
Eye protection	Not required
Gown	Not required

\*All patients should have a non-cloth facemask upon entry into the hospital or clinic.

### Front Desk, Registration\*

PPE type	Front Desk Registration
Gloves	Not Required
Face mask	Required
Eye protection	Not required
Gown	Not required

\*All patients should have a non-cloth facemask upon entry into the hospital or clinic.

### Emergency Department, Including Triage\*

PPE type	Patient Care Area with Respiratory Symptoms	Patient Care Area without Respiratory Symptoms
Gloves	Required	Not required
Face Mask/N95 or PAPR	N95 or PAPR Required	Face Mask Required
Eye protection	Required	Not required
Gown	Required	Not required

\*All patients should have a non-cloth facemask upon entry into the hospital or clinic.

### George Isaac and Healthcare Provider Testing Area \*

PPE type	Respiratory Care Area**
Gloves	Required†
N95 or PAPR	Required†
Eye protection	Required†
Gown	Required†

\*All patients should have a non-cloth facemask upon entry into the hospital or clinic.

†When caring for multiple COVID patients, you may enter a second COVID patient room without removing mask, eye protection, and gown, but must change gloves and sanitize hands and patient care equipment between patient use.

## Outpatient Clinic Areas\*

PPE type	General Areas	Patient / Clinic Rooms
Gloves	Not Required	Not required
Face mask	Required	Required
Eye protection	Not Required	Not required
Gown	Not Required	Not required

\*All patients should have a non-cloth facemask upon entry into the hospital.

## Inpatient Non-COVID-19 Areas (MICU, 3AB, 4AB, 4CD, 5AB, 6AB, 6CD)\*

PPE type	General Areas	Patient Rooms
Gloves	Not Required	Not required
Face mask	Required	Required
Eye protection	Not required	Not required
Gown	Not Required	Not required

\*All patient doors must remain closed

## COVID-19 Dedicated Rooms\*

### and Any Room with a COVID-19 Suspect or Positive Patient

(Limit staff to only those COVID-19 PPE trained from the follow: RN, NA, Respiratory Therapy, EVS, Radiology, Pharmacy, and Physicians & APP)

PPE type	General Areas	Patient Rooms
Gloves	Not Required	Required
N95 or PAPR	Not Required	Required
Eye protection	Not Required	Required
Gown	Not Required	Required

\*All patient doors must remain closed

\*\*Once a patient is suspected or confirmed COVID positive, fit tested N95 or PAPR must be worn in patient room.

## Additional information

<b>Patient Placement</b>	<ul style="list-style-type: none"> <li>Place appropriate precautions sign outside door.</li> <li>Airborne Infection Isolation Rooms (AIIRs) should be reserved for patients who will be undergoing aerosol-generating procedures, as they are available.</li> <li>Ensure facilities is contacted to be made aware of the negative pressure room being utilized.</li> </ul>
<b>PPE Reminders</b>	<ul style="list-style-type: none"> <li>Reuse N95 mask until it becomes visibly soiled, saturated, bent, broken, or you are unable to breathe through it.</li> <li>The mask should cover your mouth, nose, and chin.</li> <li>The mask should not be pulled down and worn under your chin to expose your mouth and nose. This could place you at risk for contaminating yourself.</li> <li>Avoid touching the front of the mask unless you just performed hand hygiene.</li> <li>Wash hands before and after applying or removing mask.</li> <li>Reuse CAPR and disinfect per instructional video for reuse until broken or torn.</li> <li>Hold each other accountable to wear PPE correctly and safely.</li> </ul>
<b>Limited exposure</b>	<ul style="list-style-type: none"> <li>Exclude all healthcare workers not directly involved in patient care from entering COVID-19 designated room(s), when suspected or confirmed COVID-19 patient is present.</li> </ul>

<b>Trash &amp; Linen</b>	Management of laundry, food service, and medical waste should be performed in accordance with routine procedures.
<b>Dietary Trays</b>	<ul style="list-style-type: none"> <li>• In designated COVID-19 room(s) and area(s), Food and Nutrition Services to notify nursing staff upon delivery of dietary tray &amp; wait outside for staff to obtain tray.</li> <li>• Disposable portion of the tray to be delivered to the room by the nurse.</li> </ul>
<b>Phlebotomy &amp; Specimen handling (Nursing &amp; Lab)</b>	<ul style="list-style-type: none"> <li>• Staff entering the patient room must don &amp; doff appropriate PPE.</li> <li>• Specimen collection bags: With clean gloves, use inside out method with second bag to grab specimen OR double bag the specimen using a clean staff member at the room door when available.</li> </ul>
<b>Diagnostics/ Equipment</b>	<ul style="list-style-type: none"> <li>• Perform all necessary procedures and tests in the patient room whenever possible.</li> <li>• Clean and disinfect all equipment after used in patient room with approved product.</li> </ul>
<b>Rapid Response/ Code Blue</b>	<ul style="list-style-type: none"> <li>• Don appropriate PPE prior to entering isolation room.</li> <li>• Limit entrance to room to those directly involved in patient care.</li> </ul>
<b>Students/Learners</b>	<ul style="list-style-type: none"> <li>• No students or learners to enter COVID-19 isolation rooms.</li> <li>• For attending providers, learner may enter the room while with the attending.</li> </ul>
<b>Transport</b>	<p>For ALL suspected or confirmed COVID-19 patients:</p> <ul style="list-style-type: none"> <li>• Place a mask on the patient. <ul style="list-style-type: none"> <li>○ If they are on a ventilator, do not place a mask. Respiratory Therapist will apply a filter to the exhaust port of ventilator.</li> </ul> </li> <li>• Place a clean flat sheet over the entire bed up to the patient's neck.</li> <li>• Prior to entering the room, don gown, gloves, masks, and eye protection. <ul style="list-style-type: none"> <li>○ Doff gloves and gown after assisting patient to transport bed or chair but prior to leaving room.</li> </ul> </li> <li>• Patient to be transported to the testing area using clean gloves and N-95 or CAPR/PAPR. <ul style="list-style-type: none"> <li>○ Wait in appropriate designated area during testing.</li> </ul> </li> <li>• Patient to be transported back to patient room using clean gloves and N-95 or CAPR/PAPR. <ul style="list-style-type: none"> <li>○ Prior to entering the room don gown, gloves, masks, and eye protection.</li> </ul> </li> </ul>
<b>Aerosol Generating Procedure</b>	<p><b><i>Aerosol generating procedures include:</i></b> Intubation (during intubation), extubation, BiPAP, high flow oxygen, open suctioning, sputum induction, bronchoscopy, aerosol treatment, nasopharyngeal or oropharyngeal specimen collection.</p> <p>Room door to remain closed, and patient in negative Airborne Infection Isolation Room (AIIR) if available.</p> <p>These require clinician to wear the following PPE:</p> <ul style="list-style-type: none"> <li>• Fit tested N95 and eye protection or PAPR/CAPR</li> <li>• Gloves</li> <li>• Gown</li> </ul>