



**EMPLOYEE ACKNOWLEDGEMENT  
OF ETHICAL RESPONSIBILITIES  
UNDER OHIO ETHICS LAW**

I understand that I have a continuing obligation to adhere to the ethical responsibilities as outlined in the Ohio Ethics Law (and reaffirmed in The University of Toledo’s Conflict of Interest policy 3364-25-50).

I hereby certify that I have received a copy of the Ohio Ethics Law and Related Statutes (O.R.C. 102 and O.R.C. 2921.42 and 2921.43) as an attachment to this document and am aware that I have an obligation to be familiar with the sections of the Ohio Revised Code.

As a supplemental resource to assist in my understanding of the Ohio Ethics Laws, I have received a copy of the Ohio Ethics Commission’s educational summary of the Ohio Ethics Laws entitled *Ethics is Everybody’s Business* as an attachment to this form.

I understand that any employee who participates in any activity that violates provisions of the Ohio Ethics Law will be subject to disciplinary action which could include dismissal and/or prosecution. Activity giving the appearance of impropriety, even though not specifically addressed in the Ohio Revised Code, is discouraged and could subject the employee to disciplinary action. Prohibited activity that has been customary or is taken with the knowledge of or at the direction a superior is not exempted or excused from being covered by this statement.

Should I become aware of information that indicates a probable violation of the ethical responsibilities of the State of Ohio and the University of Toledo, I fully understand my responsibility to report such violation to an appropriate University of Toledo Vice President or anonymous reporting hotline at 1-888-416-1308.

**PLEASE SIGN AND RETURN THIS FORM TO THE HUMAN RESOURCES AND TALENT  
DEVELOPMENT DEPARTMENT WITHIN 10 (TEN) DAYS OF RECEIPT OF THE OHIO  
ETHICS LAW MATERIALS.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Typed or Printed Name**

\_\_\_\_\_  
**Position**