



Request for Social Security Numbers

If you and/or your dependents are covered by a University of Toledo health plan you are receiving this notice because The University of Toledo is required by the Affordable Care Act (ACA) to collect Social Security Numbers (SSN) to report coverage information to the Internal Revenue Service (IRS). According to our files, we do not have a Social Security Number for one or more of your covered dependents.

Why are you asking me to provide a Social Security Number?

As part of meeting ACA requirements, The University of Toledo must make reasonable attempts to obtain/collect Social Security Numbers for all covered individuals if we do not currently have a valid Social Security Number.

How are you using this information?

The University of Toledo is required by the ACA to report data to the IRS for members with health benefit plans that provide minimum essential coverage.

The data The University of Toledo must report includes an individual's name, Social Security Number, and dates of coverage. This information will be used to provide you with an IRS 1095-C form, which you may need as proof of coverage when you complete your federal tax return.

Please be assured that your privacy is very important to us, and we make every effort to securely collect and report this information to the IRS.

What happens if I do not provide this information?

The IRS 1095-B form is your proof of health care coverage during the previous calendar year. The IRS uses the Social Security Number we have on file to identify you and your covered dependents. If a Social Security Number is missing or incorrect, the IRS may not count your covered dependents as having minimum essential coverage. As a result, you may be subject to a financial penalty from the IRS.

What if I do not have a Social Security Number?

Please supply us with a TIN (Tax Identification Number).

How do I provide this information?

Contact the Benefits department at 419-530-4747 or send an e-mail to Benefits@UToledo.edu.