

IMPAIRMENT PROCEDURE FLOW CHART

Contact Information:

UT Impairment Coordinator
Main Campus:
 Jim Graff (419) 530-1053
James.Graff@utoledo.edu

Health Science Campus:
 Mike Nowicki (419) 383-4913
Michael.Nowicki@utoledo.edu

UTPD
 University Police, *Main Campus*
 (419) 530-2600
 HSC Security HSC, *Health Science Campus*
 (419) 383-2600

UT Risk Management
 Brenda Humberston (419) 530-3655
Brenda.Humberston@utoledo.edu
 Tom Claire (419) 383-4570
Tom.Claire@utoledo.edu

Marsh
 Aaron Peery (614) 227-6226
Aaron.peery@marsh.com

AIG
 1-877-705-7287
GlobalProperty.Impairment@aig.com

Fire system impairment for more than 4 hrs. in a clinical building **OR** for more than 8 hrs. in non-clinical building **OR** there is a failure of the fire alarm annunciator panel, entire detection system, entire extinguishing system, or complete failure of the fire pump.

Contact Work Control or Engineer at 419-530-1000 (Main Campus) 419-383-5353 (HSC)

Work Control or Engineer completes online Access form noting campus building, system effected, duration, date, contractor or UT employee name and contact number

Work Control or Engineer will email form to impairment coordinator, UTPD Main Campus, HSC Security, Risk Management, TFD, Marsh and Paragon.

Contact UTPD Main Campus or HSC Security for ILSM Fire Watch

Other Fire System Work

ILSM put in place; fire watch documentation completed (if required); UT employee or project manager notifies employees in affected area

Construction / Renovation

ILSM forms posted with ICRA permit in area of construction

UT employee/contractor notify UTPD or HSC Security/Facilities upon completion

Work Control or Engineer close out on Access database and email completion to impairment coordinator, UTPD, Risk Management, Marsh and Telgian.

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