

# UNIVERSITY OF TOLEDO

SUBJECT: NON-REPAIRABLE EQUIPMENT

Procedure No: ME-08-010

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## PROCEDURE STATEMENT

Biomedical Engineering Services, working with department managers and vendors, will determine which devices are to be considered non-repairable.

## PURPOSE OF PROCEDURE

To determine the safety and reliability of serviced or repaired equipment prior to being brought back into service and to determine the most cost effective method of repair or replacing damaged or defective equipment.

## PROCEDURE

1. Any capital requests for equipment repair or replacement must be reviewed by Biomedical Engineering Services prior to any action.
2. Replacement of any device deemed non-repairable by Biomedical Engineering Services and/or a vendor will be the responsibility of the user department.
3. Any device's repair cost that exceeds fifty percent (50%) of its replacement value will not be repaired unless a value analysis is performed justifying the repair.
4. Replacement value and book value of the defective equipment must be verified by the Department of Finance through the Property Control division prior to repairing, replacing or discarding.

Source: Biomedical Engineering Services

Effective Date: 11/5/97

Review/Revision Date: 2/24/99

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