Meeting Minutes of JHCOE College Council Meeting

Date and Time: September 8, 2014, 9 am to 11 am
Location: GH3100C
Chairperson: Marcella Kehus
Members in Attendance: Rebecca Schneider, Laurie Dinnebeil, Renee Martin, Noela Haughton, Lori DeShetler, Jenny Denyer, Mary Ellen Edwards, Ruslan Slutsky

Administration: Penny Poplin Gosetti, Ginny Keil

Guests:

Minute prepared by: Jenny Denyer

Review of Previous Minutes

• No revisions, edits to Council minutes from August 25. Minutes from August 25, 2014 were approved unanimously.

Report from Council Chairperson

• Published meeting minutes on CC website
• Added Noela Haughton to University Council
• Emailed faculty for student nominations for student rep’s to Academic Affairs & Assessment committees – received 2 graduate students for AAC
• Email to Academic Affairs chair to study the Honors committee and make recommendation; Chair of Academic Affairs then contacted chair of Honors committee who will be attending the next AAC meeting on 9/19
• Amy Allen has been replaced as alternate to College Council (Ruslan Slutsky) & on Technology committee (Laurie Dinniebihel)

Report from Associate Dean

• Mary Humphries and Scot Molitor are making progress with the Gen Ed requirements. The state requires that we have 36 hours of Gen Ed. See chart below for changes to JHCOE programs. More information is forthcoming.

<table>
<thead>
<tr>
<th>College</th>
<th>Program</th>
<th>Program Impact</th>
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<tbody>
<tr>
<td>JHCOE</td>
<td>Early Childhood</td>
<td>+ 1 lab hour with prescriptive advising</td>
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<td></td>
<td>Intervention Specialist</td>
<td>+ 1 lab hour with prescriptive advising</td>
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<tr>
<td></td>
<td>Middle Childhood Social</td>
<td>+ 1 lab hour with prescriptive advising</td>
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<td></td>
<td>Studies/Language Arts</td>
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<td></td>
<td>Middle Childhood Social</td>
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<tr>
<td></td>
<td>Studies/Science</td>
<td>No effect with prescriptive advising</td>
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<tr>
<td>Course</td>
<td>Advising Note</td>
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<td>--------------------------------</td>
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<tr>
<td>Middle Childhood Social Studies/Math</td>
<td>+ 1 lab hour with prescriptive advising</td>
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<tr>
<td>Middle Childhood Math/Science</td>
<td>No effect with prescriptive advising</td>
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<tr>
<td>Middle Childhood Math/Language Arts</td>
<td>+ 1 lab hour with prescriptive advising</td>
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<tr>
<td>Middle Childhood Science/Language Arts</td>
<td>No effect with prescriptive advising</td>
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<tr>
<td>AYA Integrated Language Arts</td>
<td>No effect with prescriptive advising</td>
<td></td>
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<tr>
<td>AYA Integrated Math</td>
<td>+2 hours with prescriptive advising</td>
<td></td>
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<tr>
<td>AYA Integrated Social Studies</td>
<td>+1 lab hour with prescriptive advising</td>
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- ODE is now licensing Middle Childhood majors in 1 content area as a result of low passage rates on Pearson licensure tests. Ginny has expressed concern about the unintended consequences that will result from this decision to ODE. Ginny, Jenny Denyer and Lori DeShetler have created an MUO for LAMP interns who pass one exam and not the other. The state has also adjusted the scores and moved the pass rate for social studies content exams from 20% to 40%.

**Report from Dean**

- SCHOOLCRAFT college will become part of the conversation; JHCOE has been approached about offering a program in ECE at Schoolcraft College and we declined because the program was not marketable. JHCOE work at Schoolcraft is on hold for now but will be revisited.
- The Dean & Associate Dean met with Dean Komuniecki of the Graduate School and received the following updates:
  - All graduate and professional program now report to Dean Komuniecki.
  - JHCOE graduate numbers are up 7% in headcount, while FTEs are down 7%. The discrepancy is due to the fact that our students often only take one class at a time.
  - Dean Komuniecki (& Provost Barrett) want us to look at the health and sustainability of our programs
  - JHCOE has retained 90% of grad students from last year.
  - JHCOE graduate assistants were not cut as much as other colleges. No discussion occurred regarding the availability of tuition waivers for graduate students.
- Dean’s cabinet full leadership meeting has been switched and now Council Chair will be able to attend. This information will be sent to Chair Kehus.
Report from University Council Representative

- None

Information and Discussion Items

Jenny Denyer – Report from Faculty Senate

Highlights from Interim President Naganathan’s remarks:
- He’s trying to explain to the public the complexity of what it means to be a faculty member at UT.
- His title is interim but he does not see the responsibility that way.
- There will be no further distinction between funded and unfunded research
- Enrollment and retention will be major foci this year

Highlights from Interim Provost Barrett’s remarks:
- Main goals are improving shared governance and improving faculty/administration relationships
- He wants to merge the cultures of the two campuses
- As a university we have spent too much time listening to outside consultants and not enough to ourselves
- We need to invest more in people, including a more robust sabbatical program and money for travel
- There will be three dean searches
- Decisions regarding things like workload will become more college centric and his new hiring plan will be college driven.

Standing Committee Reports

- Academic Affairs – The following was submitted to Chair Kehus for Council’s consideration:

  At the Academic Affairs Committee's first meeting last Friday a few things came up that may require Council attention...

  1. Student representation on the committee -- several members of AAC wanted to have more clear criteria and a more explicit procedure delineated for nominating and choosing student representatives. One idea was to write a "student friendly" description of the work of the various committees (that describes how students' input can really contribute to the work of the committee) and send this out to all JHCOE students and allow them a week or so to self-nominate... That might broaden participation and create a pool of interested students (from whom to have "alternates" in case the initial representatives cannot attend some meetings...).
For example, for AAC, we thought something like the following might make the work of the committee more readily comprehensible to students:

_The Academic Affairs Committee reviews policies and procedures for College of Education curriculum. It meets at least monthly, sometimes twice a month. It is an important committee for the College because all matters related to changes to coursework and programs are reviewed by its members. The committee also attends to issues related to recruiting and retaining students at the undergraduate and graduate levels. Student representatives to this committee, although they do not vote, have the opportunity to contribute students' perspectives to curricular decisions. In addition, being a student representative is an excellent service activity to the University and the College. For students considering a career in academia, participation in this committee offers an introduction to how curricular matters are reviewed and approved, which is a critical piece of how a university works._

_Please consider nominating yourself to be a student member of this committee._

**Council unanimously approved this change in language.**

2. The issue of work done over the summer was raised as a concern that seems worthy of Council’s attention. Some AAC members voiced concern that all AAC faculty were not consulted regarding some work that was conducted over the summer by some AAC faculty (e.g., work on the doctoral handbook revisions). (It should be noted that work that was done focused on “cleaning up” the writing and making revisions to already in-progress draft versions of documents – documents that are still in a formative stage.)

3. AAC also wants to remind Council of the need to determine and manage next steps regarding the proposals put forward by AAC last spring regarding a doctoral qualifying and doctoral major/minor exams. AAC members feel it is very important to provide forums for faculty to consider the proposals and express their ideas and suggestions for revisions. Relatedly, AAC wishes to work with Council to determine a way to facilitate faculty review and discussion of revisions to the doctoral handbook.

_Council will discuss this at the September 22 meeting._
• Student Affairs - Committee has not yet been convened.
• Administrative Review (in recess)
• Assessment - Committee has not yet been convened.
• Diversity - Committee has not yet been convened.
• Technology - Committee has not yet been convened.

Discussion with Guests
• None

Old Business
• Graduate student nominees to Academic Affairs were approved: Kelsy Krise; Chelsea Chandler from C&I
• An additional call for nominations for student members to Academic Affairs Committee (2 undergraduate) and Assessment Committee (1 graduate & 1 undergraduate) will be issued.
• There was further discussion about College-level recognition and community building. Options were discussed and a decision was made that the Dean will bring the suggestions to the Dean's Cabinet because it involves the work of the department chairs.

New Business
• There was extensive discussion about how substitutes for committee members should be chosen. Currently it is done by individuals in an informal manner. Council unanimously approved a motion that language be added to Article 1, section 2 of the Council Bylaws to specify a process that establishes the identification of alternate members of each of the standing committees. To be added to each College Council Committee’s sub-section:
  o Each Department shall elect members of its faculty to serve as alternate representatives to the committee.
  o A) Each Department shall also elect an additional full-time members of its faculty to serve as its Alternate Representatives.
  o B) Alternate Representatives serve during a Department Representative’s absence or serve out the remainder of a Representative’s term should the Representative need to resign or need to be replaced by vote of no confidence.

Adjournment
• Adjourned at 11:00am