Meeting called to order at 9:00am

Agenda Amendment
- Chair informs committee the need to address the nomination of a graduate student to serve on the JHCOE Assessment Committee as the graduate representative.
- Motion to amend the September 22, 2014 College Council Agenda to discuss Mingyang Liu’s nomination to the JHCOE Assessment Committee.
- Motion approved unanimously.

Review of Previous Minutes
- Postponed approval of September 8, 2014 College Council meeting minutes until next College Council meeting (October 27, 2014).

Report from Council Chairperson
- Notified 2 Graduate Students to join Academic Affairs
- Reminded 3 chairs to discuss draft doctoral guidelines at dept. & program levels – via email & @ meeting
- Invite & introduction of Interim Provost John Barrett
- Requested Student Affairs Committee to “investigate and make a recommendation regarding a college-level graduation event to celebrate student success. Faculty has expressed interest in being able to recognize outstanding student achievements at the department, program, and college level and having an event once per semester or year during which students would be recognized by faculty.”
- Requested assistance from chairs for undergraduate nominees from 3 chairs – sent description & schedule from Academic Affairs
- Requested committee description & schedule from Assessment Committee to assist w/ the recruitment of undergraduates
- Chairs have agreed that each dept. will sponsor 1 event this year for the purpose of “community building.” They will want assistance for dept. rep’s and/or others.

Report from Dean and/or Associate Dean
- Heather Tessler has been hired as the Director of Student Services. She starts October 1, 2014.
- All deans have met with Provost to discuss the hiring plan. Prior to advertising, Deans must demonstrate an alignment between advertisements and direction of the respective
college. JHCOE has four faculty positions to fill: two chairs, position in literacy, position in early childhood. Dean will discuss with Provost the need to advertise these positions as soon as possible without the formal alignment in place.

- Dean attended lunch with trustees.
- Shining Star Awards. Each month, the Provost will ask for nominations of faculty, staff, and students who demonstrate a commitment to teaching, challenging, or inspiring students. There are three categories: (a) faculty, (b) staff, and (c) shining star for community involvement. College Council identified a person to nominate in category (c) and requests its members to follow-up with letters in support.

**Report from University Council Representative**

- University Council will meet 9/26/2014.

**Standing Committee Reports**

- Academic Affairs
  - No report provided. Committee convened August 29, 2014.
- Student Affairs
  - No report provided. Convening October 2, 2014.
- Administrative Review (in recess)
- Assessment
  - Elected chair (Dawn Sandt) and secretary (Nancy Staub).
  - Reviewed work from last year and goals for AY 2014-15.
  - Programs plans and reports from the JHCOE are due October 1 and 8, respectively, to the UAC liaison for the JHCOE. No liaison has been appointed.
  - Committee is scheduling voluntary training for program report leaders as soon as possible. Once trainings are scheduled, the committee chair will notify dept chairs so they may contact appropriate faculty.
- Diversity
  - Committee convenes September 24, 2014. Dr. Revathy Kumar, chair of committee for AY 2013-14, sent Diversity Report to University and Dean.
- Technology – Two requests were submitted and actions were taken on each. Chair and committee looking into budget issues.

**Discussion with Guests**

- None

**Old Business**

- Motion to nominate Mingyang Liu as graduate student representative to the JHCOE Assessment Committee. Unanimously approved.
- Doctoral Guidelines – Faculty Forums.
  - The guidelines are the same guidelines that were being discussed at the end of AY 2013-14.
  - College Council agrees that faculty should have input in the guidelines. Council would like to construct forums based on faculty discussions during department meetings. Council will respectfully request a report from department chairs about target topics and faculty concerns.
College Council will request the presence of at least two Academic Affairs Committee members during each forum. College Council is currently scheduling faculty forums for October 10, 2014 and October 17, 2014. The dates are pending.

**New Business**

- **Summer Curriculum Issues**
  - Dr. Shanda Gore, Chief Diversity Officer at UT, in collaboration with the Dept of Higher Education program is offering a new 12 hr (3 courses) Graduate Diversity Certificate. Graduate Council approved these courses during the summer.
  - Faculty within the JHCOE are concerned about the overlap between those courses and those already being offered by the JHCOE. Faculty are concerned about the vetting process and whether the bylaws of Graduate Council were followed.
  - Motion to draft a letter requesting a reconsideration of the launching of the program and send letter to Richard Johnson (College of Social Justice and Human Service College Council Chair), Thomas Gutteridge (Dean, College of Social Justice and Human Service), John Laux (Chair, Department of School Psychology, Higher Education and Counselor Education), Shanda Gore (Chief Diversity Officer), Penny Poplin-Gosetti (Dean, Judith Herb College of Education), Dale Snauwaert (Chair, Department of Educational Foundations and Leadership), Ron Opp (Chair, Graduate Council), Patsy Komuniecki (Dean, College of Graduate Studies), and John Plenefisch (Chair, Graduate Council Curriculum Committee).
  - Motion passed unanimously.

- **Honors Sub-Committee**
  - Academic Affairs addressed the Honors Subcommittee language in the current bylaws. Amendments by Academic Affairs reflect composition of the committee and its charge. College Council further revised language to clarify the subcommittee’s relationship with Academic Affairs.
  - Council unanimously approved a motion that language be amended to Article V, Section 2 of the JHCOE Council Bylaws to include:

  (A) Honors Subcommittee

  The Honors Subcommittee will consist of two full-time faculty members from each department, elected by the department; two staff members, elected by the staff of the College, and two students nominated by and appointed by the Honors Subcommittee by majority vote. The Honors Director will be a non-voting, ex-officio member of this committee. The Dean or a designee that holds an academic administrative position will be a non-voting, ex-officio member of this committee.

  i. Each Department Chairperson is responsible for organizing the elections for the selection of departmental representatives to this committee.
  ii. During the initial organizing meeting staggered terms will be established.
  iii. During subsequent elections, faculty members will serve for a two-year term.
iv. The name of the department representative that will serve for the next academic year should be forwarded to the College Council Chairperson by April 15.

v. Student members will serve for a one-year term.

The Director of the College Honors Program will serve as Chairperson of the Honors Subcommittee.

B. The Honors Subcommittee shall have the following responsibilities:
   i. Review, and if acceptable, propose approval of honors courses proposed;
   ii. Review, and if acceptable, propose approval of college and departmental honors policies and procedures;
   iii. This committee is a sub-committee of Academic Affairs and reports to Academic Affairs.

Adjournment
   • Adjourned at 11:05am