Minutes of JHCOE College Council Meeting

Monday February 25, 2013

Member Attendees: Dale Snauwaert, Rebecca Schneider, Tim Lewandowski, Mark Templin, Marcella Kehus, Renee Martin

Administration: Penny Poplin Gosetti, Virginia Keil

Meeting Elements

1. Approval of Minutes: Minutes were approved.

2. Report from Council Chairperson:
   a) Dr. Snauwaert reported that he attended the University Council meeting and the following are Notes from the University Council 2/25 Meeting
      • New advertisement and marketing for the honors college
      • John Barrett—governance structure—
         o constitution and bylaws must comply with the UC constitution and bylaws. Review starts next week, insertion of two clauses: supremacy and delegation of authority to UC—revisions may be required from the provost’s committee
         o academic review remains with senate and grad council, not to be reviewed by UC.
         o deadline: end of semester
         o no mandate on how colleges should be structured—no attempt to create uniformity
      • Joyce McBride—budget, university finances—FY 14 budget—all estimates
         o Assumptions—Revenue
            ▪ 5%UG enrollment decline
            ▪ Grad is flat
            ▪ 0% increase in fees
            ▪ State share of instruction—declined by 700K
         o Assumptions—Expenditures
            ▪ 0% increase in scholarship
            ▪ funding of capital maintenance—16 million
            ▪ salary increases-staff 327k and faculty promotions 357K
            ▪ salary recapture –8M
            ▪ replenish central contingency to 3M
         o Assumptions—reductions
            ▪ utilities—1M
            ▪ savings from admin areas—2.7M
            ▪ redesign coordinating group saving to date 400K
            ▪ Provost & Chancellor’s areas—0
         o Preliminary Estimates—(-42M)
• Provost—need to find 20M reduction in the academic enterprise
  o improvements in instructional efficiency—workload—6-10M savings
  o efficiency of degree programs, e.g., reduction in electives
  o at least a two year process, position of the administration (not the Board)
  o requires fundamental change
  o new ways of instructional delivery
  o contribution margins—sources of revenue minus expenses, including shared expenses—
    ▪ 75% of instruction follows the instructor and 25% returns to the students’ college
    ▪ contribution margin per credit hour

3. Report from Dean
   a) Dr. Poplin Gosetti reported that she needs to convey our implementation teams progress by this Friday.

4. Discussion of strategic options and directions in light of the budget deficit.

Meeting was adjourned at 11:12am.

Minutes prepared by Tim Lewandowski