

# JUDITH HERB COLLEGE OF EDUCATION

## GRADUATE STUDENT ACADEMIC PROBATION

### ACADEMIC PROBATION

Graduate students in the Judith Herb College of Education may be placed on academic probation from their program of study by the Associate Dean of Graduate Studies based on academic concerns.

Reasons for academic probation include, but are not limited to, the following:

- A cumulative GPA below 3.0
- Concerns regarding academic progress including, but not limited to, completing courses or other program requirements which may be indicated by an unsatisfactory (U) grade for more than one course or more than 9 credit hours (whichever comes first), or other documentation
- Concerns regarding credits hours exceeding or outside of the plan of study, including dissertation credits, by a significant amount indicating a lack of progress and without approval
- Exceeding the time limitation for the degree program without petitioning for a time extension

Academic probations are for a minimum of one academic semester. Students on academic probation maintain active status and may continue to register for courses. Students should consult with their faculty advisor to develop a plan for correcting the academic concern.

### PROBATION PROCESS

When an issue of academic concern arises, the associate dean will review the case and issue the decision regarding probation. The student will be notified that they have been placed on probation by the Associate Dean of Graduate Studies in writing to the student's official UT email. The faculty advisor, the Department Chair, and the College of Graduate Studies will also be notified in writing by the Associate Dean.

If the academic concern is corrected by the end of the following academic semester, the student will no longer be on academic probation.

If the academic concern persists but progress has been made, the student will continued on academic probation. The student will be notified that they are on continued academic probation, possibly with a hold on registration, by the Associate Dean of Graduate Studies in writing to the student's official UT email. Procedures to remove the hold on registration will be provided. The faculty advisor, the Department Chair, and the College of Graduate Studies will also be notified in writing by the Associate Dean.