



THE UNIVERSITY OF
TOLEDO

CAREER SERVICES

General Overview of Services

Davlon Miller

8/21/18



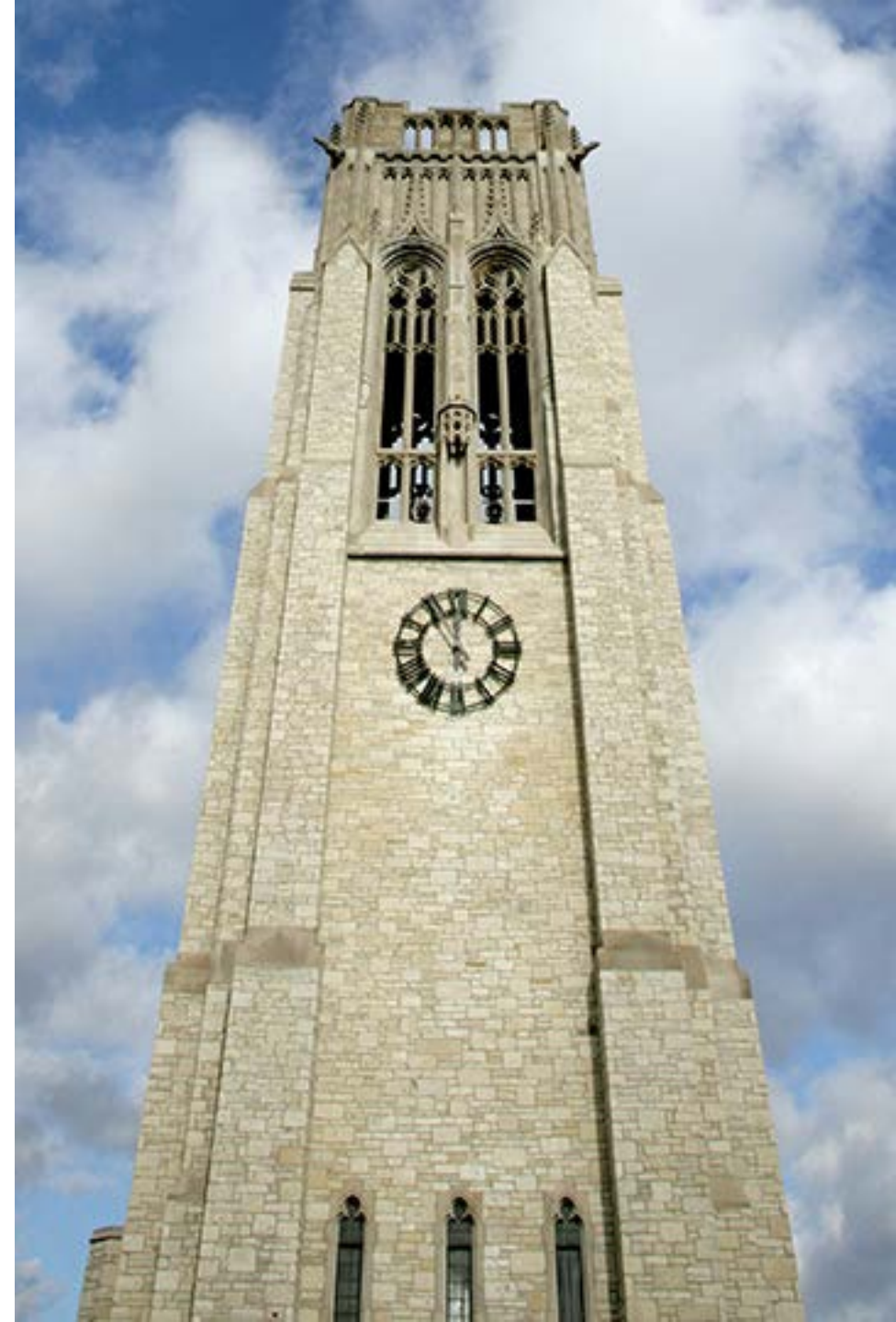
What We Offer

Professional Development

- Resume, Cover Letters
- Mock Interviews
- Job Search and Networking Strategies
- Professional Dress
- Social Media Presence
- Presentations: classrooms, student organizations, departments
- Dining Etiquette Dinner
- And More...

Online Services

Handshake, GoinGlobal, Student Opportunity Center, and More...



Upcoming Event

ROCKET Student SUIT-UP EVENT



CAREER DRESS APPAREL

SHOP FOR EVERYTHING YOU NEED TO FINISH YOUR LOOK FOR THAT NEXT INTERVIEW OR NEW JOB – INCLUDING SUITS, DRESSES, SPORT COATS, DRESS PANTS, SHOES & ACCESSORIES.

GIVEAWAYS/PRIZES

STOP BY SEPHORA INSIDE JCPENNEY FOR A CHANCE TO WIN PRIZES

SEPHORA INSIDE JCPENNEY

STOP BY FOR A FREE MINI MAKEOVER.

SALON

FREE SALON CONSULTATION AND XPRESS BAR HAIR TOUCH UP.

PORTRAITS: ON-THE-SPOT

DISCOUNTED PROFESSIONAL HEADSHOTS

LOCATION:

JCPENNEY STORE
FRANKLIN PARK MALL
5001 MONROE ST., TOLEDO

EXTRA 40% OFF

select men's & women's career dress
apparel & shoes

*MUST show your Student ID to get your
discount card special



CAMPUS CONTACT

Career Services

Christine Albright • Christine.Albright@UToledo.edu

SUNDAY, SEPT. 23 6:30 PM – 9:30 PM



Preparing for Graduation?

Start Now!

Things to do....

- Make a Plan of Action
- Research and Understand CPT and OPT Regulations If Needed
 - OFFICE OF INTERNATIONAL STUDENT AND SCHOLAR SERVICES TEAM
- Prepare Your Resume
- Seek Out Experiential Learning Opportunities
- Practice Interviewing
- Look for Employment Early



MY TOOLKIT

My Registration Steps

[Register/Drop/Withdraw Courses](#)

[Health Insurance – Enroll, Change or Waive](#)

[Request/Update Parking Permit](#)

[Waive Legal Service Fee](#)

[Student Green Fund](#)

[View Holds](#)

[Look Up Classes](#)

[Student Detail Schedule](#)

[Week at a Glance](#)

[More Registration Options...](#)

UNIVERSITY CAREER SERVICES

[GoinGlobal – Country Career Guide](#)

[GoinGlobal – US City Career Guide](#)

[Student Opportunity Center](#)

[RocketConnect](#)

[Handshake](#)

[Big Interview](#)

[Career Services](#)



Career Services



Student Opportunity Center

The screenshot shows the Student Opportunity Center website. At the top left is the University of Toledo logo. A search bar is at the top right, with the user name 'Davlon Miller' next to it. A dark sidebar on the left contains navigation links: Home, Favorites, Interests, Participation, Projects, Communities, and Search. The main content area features a 'Welcome to the S.O.C.' message, followed by a section for 'Recommendations in Engineering-Mechanical'. Two job listings are visible: the 'National Defense Science & Engineering Graduate Fellowship' with a deadline of December 31, 2018, and the 'Fermilab VetTech Internship Program' with a deadline of January 08, 2019. The second listing includes a list of related fields: Physics, Engineering, Engineering-Electrical, Computer Science, Engineering-Mechanical, Mathematics, Environmental Science, and Internships. Below this is a section for 'Recommendations in Engineering Chemical'.



Career Services



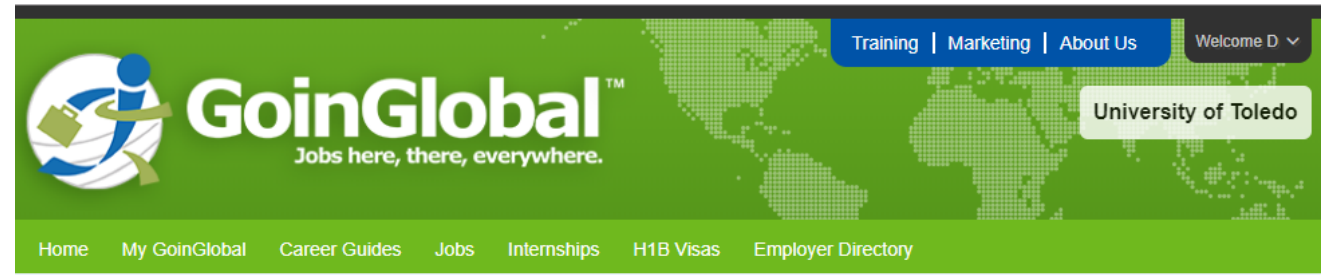
A screenshot of the 'biginterview' web application. The top navigation bar is blue with the University of Toledo logo and links for 'Learn', 'Practice', 'My Tools', 'My Videos', and 'Assignments'. A user profile 'Davlon' is visible in the top right. The main content area is split into two columns. The left column has a dark blue header with '0/13' in a circle, the title 'Engineering: Biomedical Engineering', and a subtitle 'Untitled - Biomedical Engineering' with an 'Edit' button. Below this is a 'Switch to flash' link and a list of 9 interview questions. The right column shows a video player with a 'Play' button over a photo of a man and a 'Click to record' button over a black screen. Below the video player are 'Previous question' and 'Next question' buttons. A 'Support' button is at the bottom right.



Career Services



GoinGlobal
Jobs here, there, everywhere.



Home » H1B Visas » H-1B Search Results

H-1B Search Results

Save this Search to My GoinGlobal

3826725 results matching your criteria.

Edit Search

Export search results as CSV file

Job Title	Occupation	Company	City / State	Metro	Wage	Year
&NBSP;ETL DEVELOPER&NBSP;&NBSP;	SOFTWARE DEVELOPERS, APPLICATIONS	NEUTRONIT INC	STERLING, VA	Washington-Arlington-Alexandria, DC-VA-MD-WV	\$108,000	2018
(DATA) SOFTWARE ENGINEER	SOFTWARE DEVELOPERS, SYSTEMS SOFTWARE	TWO SIGMA SOLUTIONS, LLC	HOUSTON, TX	Houston-The Woodlands-Sugar Land, TX	\$110,000	2018
(ENGINEER	COMPUTER OCCUPATIONS, ALL OTHER	TATA CONSULTANCY SERVICES LIMITED	HIGHLAND HILLS, OH	Cleveland-Elyria, OH	\$62,500	2018
(IT) APPLICATION DEVELOPER - CONSULTANT	SOFTWARE DEVELOPERS, APPLICATIONS	AVCO CONSULTING INC	COLUMBUS, OH	Columbus, OH	\$86,590	2018
(IT) APPLICATION DEVELOPER - CONSULTANT	SOFTWARE DEVELOPERS, APPLICATIONS	AVCO CONSULTING INC	COLUMBUS, OH	Columbus, OH	\$86,590	2018
(RESEARCH) ASSISTANT	HEALTH SPECIALTIES TEACHERS	UNIVERSITY OF	ANN ARBOR,			



Career Services

A screenshot of the Handshake job search interface. The top navigation bar is blue with the Handshake logo and links for 'For You', 'Jobs', 'Events', 'Students', 'Career Center', and a user profile for 'Davlon'. Below this is a 'Job Search' section with a search bar containing 'engineer' and a location field. Filter buttons include 'Full-Time Job', 'Part-Time', 'Internship', 'On-Campus', 'Filters - 1', and 'Clear All'. The results show three job listings: 'Civil Engineer/Traffic Engineer - City of Troy' by WorkFountain, 'Electrical Engineer' by Johns Manville, and 'Principal Engineer' by Schindler Elevator Corporation. Each listing includes the job title, employer name, job type, location, and application deadline. A right-hand sidebar contains 'My Favorite Jobs' (0), 'Saved Searches' with a 'Create Search Alert' button, and a 'Relevance' dropdown menu.

handshake For You Jobs Events Students Career Center Davlon

Job Search Job Search Applications Employers On-Campus Interviews

engineer City, State, or Zip Code

Full-Time Job Part-Time Internship On-Campus Filters - 1 Clear All

1-25 of 555 items Relevance

Civil Engineer/Traffic Engineer - City of Troy ☆
WorkFountain
Full-Time Job Apply before Friday, 8/31
Troy, MI All Employer Preferences Match

Electrical Engineer ☆
Johns Manville
Full-Time Job Apply before Friday, 8/31
Richmond, IN
2 The University of Toledo students have worked here

Principal Engineer ☆
Schindler Elevator Corporation
Full-Time Job Apply before Sunday, 9/30
Holland, OH
Kyle has worked here

My Favorite Jobs 0

Saved Searches
Save this search to get notified when new jobs get added.
Create Search Alert





Career Services

- Location

- Student Union in Office 1533 – Between Starbucks and Bottle Rockets
- New Career Studio

- Contact Information

- Phone: 419-530-4341
- Email: careerservices@utoledo.edu
- Social Media: @UTCareerServices
- Handshake: Career Centers Tab – “University Career Services”





THE UNIVERSITY OF
TOLEDO

International Students & Scholars

The University of Toledo

Peter Thomas

Fall 2018



Agenda

1. International Student Trends
2. Why is internationalization important?
3. International Student Challenges?
4. What does OISSS do?
5. Where do we go from here?



International Enrollment Trends

Open Doors 2016 Highlights

- ✓ International Students in U.S. Top One Million for the First Time
- ✓ More than a third of these international students studied engineering, math or computer science
- ✓ Strong growth among students in STEM (Science, Technology, Engineering, Math)
- ✓ Students from China and India remained the leading countries of origin and accounted for 84 percent of the growth in international students in 2015-16

TOP TEN PLACES OF ORIGIN OF INTERNATIONAL STUDENTS



Open Doors is conducted by the Institute of International Education with the support of the Bureau of Educational and Cultural Affairs of the U.S. Department of State. Online at: www.iie.org/opendoors

opendoors®

Fall 2017:

Who are our International Students?

- International Students on campus representing - 1,981
 - 90 Countries represented at UT
 - 12% of The University of Toledo's student body is from another country
- Total International Students UT is responsible for - 2,528
 - 437 students participate in Optional Practical Training for up to three years. A benefit of F-1 status and mandated by U.S. Immigration & Customs Enforcement



Office of International Student & Scholar Services (OISSS)

- \$911.6 million contribution to Ohio's economy
 - \$680M Tuition and Fees & \$546M Living Expenses
- 12,400 Jobs
- The Ohio State University 6,800
- University of Cincinnati 3,407
- UT is the fifth largest university in Ohio to host international students.



Academic Year 2015-2016:



International students studying at U.S. colleges and universities contribute **\$36.9 billion** to the U.S. economy and support **450,331 jobs***. For every seven international students enrolled, **three U.S. jobs are created** and supported by spending occurring in the higher education, accommodation, dining, retail, transportation, telecommunications and health insurance sectors.



OHIO

Benefits from International Students

CONGRESSIONAL DISTRICT **09**

FINANCIAL CONTRIBUTION	\$60.7 million
JOBS SUPPORTED	765
INTERNATIONAL STUDENTS ENROLLED	2,247



TOP HIGHER EDUCATION INSTITUTIONS (DOLLARS AND JOBS)

University of Toledo, Toledo **1** \$58.6 million supporting 753 jobs

Baldwin Wallace University, Berea **2** \$2.0 million supporting 13 jobs

THE NATIONAL BENEFITS BEYOND YOUR DISTRICT

International students studying at U.S. colleges and universities contribute **\$36.9 billion** and support **450,266 jobs** to the U.S. economy.* **For every seven international students enrolled, three U.S. jobs are created** and supported by spending occurring in the higher education, accommodation, dining, retail, transportation, telecommunications and health insurance sectors.



International Student Enrollment

Top five countries at UT as of Fall 2017 and global ranking

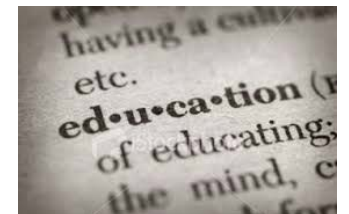
• Saudi Arabia	606	3
• India	394	2
• China	283	1
• Nepal	98	17
• Iran	54	11



Most Popular Majors

For International Students

1. Engineering Science
2. English as a Second Language
3. Finance
4. Pharmacy
5. Mechanical Engineering
6. Civil Engineering
7. Computer Engineering
8. Marketing Management
9. Accounting
10. Biology
11. Business Administration Management
12. Construction Management
13. Chemical Engineering
14. Construction Engineering Technology
15. Chemistry
16. Information Science
17. Supply Chain Management
18. Electrical Engineering Technology
19. Physics
20. Bioengineering



Benefits to Institutions that Internationalize

- Diversity and Inclusion
 - Supports strategic plan
- Competitive advantage
 - Attracting and Maintaining Global Talent
- Revenue
- Intercultural Competence
- Institutional Prestige
- International goodwill
- Increased retention and graduation rates



International Student common challenges

- Cultural Adjustment
- Homesickness
- Language Barriers
- Financial Issues
- Immigration Issues
- Transportation & Mobility
- American teaching methods
- American Friendship



Beneficial Resources to International Students

- Center for International Studies & Programs
- Office of International Student & Scholar Services
- Counseling Center
- Tutoring & Writing Center



International Student Unique Needs

- Limited food options that are Halal, vegan or vegetarian
- Support: Mental and Physical
- Patience & Understanding
- Advocates



Office of International Student & Scholar Services (OISSS) Continued:

- Support more than 2,436 students and dependents from more than 80 countries
- Serve more than 200 Exchange Visitors (includes dependents of Exchange Visitors) and employees who may be Students, Research Scholars or Professors
- Prepare and maintain 150 H1B Employees and applicants for Permanent Residence



Programs, Services, and Staff

- **Pre-Arrival**

- Communication
- Airport Pick-Up
- International Orientation Program
- Roommate and Housing support

- **Programming**

- Student excursions
- Shopping trip: ethnic groceries, Wal-Mart, etc.
- Advisors for student organizations
- Getting to places off campus: Social Security Administration

- **Training**

- Intercultural communication training for faculty, staff, and students
- Hiring F-1, J-1 students
- Hiring International Employees and Permanent Residence

- **Staffing**

- Two Full-Time International Student Advisors
- One Full-Time Immigration coordinator for Employees



International Student Orientation (ISO)

- Occurs three times a year: in summer, fall, and spring
- ISO is specialized for international students (specifically F & J visa holders) who are new to The University of Toledo including: *graduate, undergraduate, transfer and direct from high school* students.
- Collaboration between several divisions and departments, community business, Undergraduate and Graduate Admissions, Colleges, Rocket Solution Central, UT Police, Federal agencies, and many more!



Reporting Requirements & Maintaining Status

- Registration Spring – Summer – Fall
- Active status verification
- Continuous registration verification
- Verify Distance Learning & restrictions
- Withdrawal reporting
- Employment Authorization
 - On-Campus Employment
 - Curricular Practical Training
 - Optional Practical Training
 - Severe Economic Hardship
 - Special Student Relief
- Transfer in and out
- Co-Enrollment
- Dependent Document Request
- Extension of Stay
- Reduced Course Load
- Reinstatement of Status



OISSS Support

- Orientation
- Employment on and off campus
- Immigration Regulations, Benefits, and Options
- Temporary Protected Status
- International Student Organization Advisors
- Financial and Enrollment Letters
- Benefit – Document mailing
- Rocket ReCycle
- Taxes
- Visas & Travel
- G.O. UT Programs (Global Opportunities at UT)
 - Toledo International Hospitality Program
 - Conversations Partners (American Language Institute)
 - English Corner
 - Household Items Give Away



Role of an International Student Advisor

- Student Exchange Visitor Information System (SEVIS)
- Immigration advising
 - Temporary Protected Status
 - Syria, Yemen, Nepal, Haiti
- Enrollment Verification
- Cultural adjustment
- General concerns
- One-Stop-Shop
 - (students come in with concerns and leave with solutions)



J-1 Exchange Visitors



U.S. Department of State Exchange

Visitor Program *“promotes mutual understanding between the people of the U.S. and the people of other countries by educational and cultural exchanges.”*

Short-Term
Scholars
(6 month max)

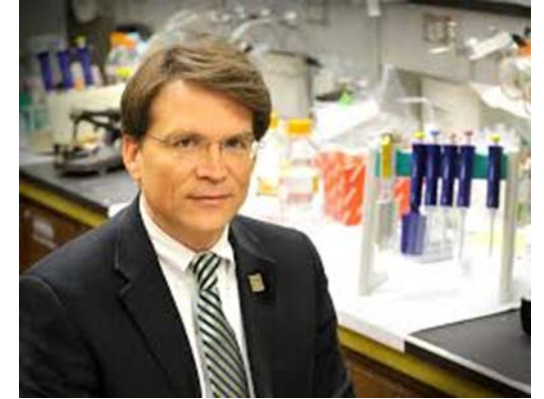
Research
Scholars
(5 year max)

Professors
(5 year max)

Students
(non-degree &
degree seeking)
(no time limit)

J-1 Exchange Visitor

150 Research Scholars across both campuses and NASA - Glenn



- UT Departmental request
- Include brief detail of duties
- Proof of Health Insurance meeting Department of State standards
- Financial Support at least \$1,250 per month
- Proof of English proficiency
- \$200 fee paid to OISSS to pay for the \$3,982 bi-annual redesignation fee, printing of government forms, required J-1 orientation, and program handbook.
- Annual total approximately \$10,000



H-1B Employment



Temporary work visa that allows employment for up to 6 years, and sometimes longer



Specialty Occupations*

Dept. of Defense Researcher

Fashion Models of distinguished merit and ability

** UT only employees H-1B under this category.*



H-1B Exchange Visitor

150 Employees assisted by OISSS including:

- Academic and Physician - Assistant Professors
- Researchers (Scientist and Postdoc)
- Other teaching positions (Lecturer, Instructor), and specialty staff



Top five areas H-1B employees represent:

- Engineering, Medicine, Math, Business, & Information Technology

OISSS is responsible for managing employment-based immigration cases from the time an employee begins at UT, throughout their duration in H-1B status (~6 years), and throughout their “green card” process as well, which can span many additional years.



H-1B Exchange Visitor

About these employees:

- A majority have a terminal degree
- They are among the top academics in their fields of study
- They teach, conduct cutting-edge research, publish, present, and apply & hold patents
- Physicians provide Health Care to small communities across NW Ohio and SE Michigan

(12) United States Patent Yamamoto et al.	(10) Patent No.: US 9,562,210 B1
	(45) Date of Patent: Feb. 7, 2017
(54) METHODS FOR PRODUCTION OF FATTY ACID ALKANOLAMIDES (FAAAs) FROM MICROALGAE BIOMASS	(52) U.S. CL CPC C12P 3/04 (2013.01)
(71) Applicant: The University of Toledo, Toledo, OH (US)	(58) Field of Classification Search CPC C12B 1/04 USPC 554/66, 69 See application file for complete search history.
(72) Inventors: Kana Yamamoto, Toledo, OH (US); Sridhar Vannajala, Toledo, OH (US); Saidhar Vannasi, Toledo, OH (US); Ajith Yapa Modiyanselage, Toledo, OH (US); Prasad Prasad Pandel, Toledo, OH (US)	(56) References Cited
(73) Assignee: The University of Toledo, Toledo, OH (US)	PUBLICATIONS Efficient Production of Alkanolamides from Microalgae Ajith Yapa Modiyanselage, Hanyu Yao, Sridhar Vannajala, Saidhar Vannasi, and Kana Yamamoto <i>Industrial & Engineering Chemistry Research</i> 2015 54 (16), 4066-4085.*

Henry County Hospital Welcomes The University Of Toledo Medical Center Urology

Oct 1, 2013



Napoleon, OH – Kim Bordenkircher, chief executive officer of Henry County Hospital, announced a new partnership with the university of Toledo Medical Center Urology and welcomes Samay Jain, MD.

Dr. Jain comes to Henry County Hospital with an impressive background in urology. His professional credentials include being board certified by the American Board of Urology. He is currently the chief of the urologic oncology division and medical director of the urology clinic at the University of Toledo Medical Center.



Dr. Jain practices the following aspects of urology including but not limited to urologic cancers: prostate, bladder, kidney, and testicular with expert fellowship training in robotic surgeries and minimally invasive laparoscopic and endoscopic surgery.

The University of Toledo



KEY STAKEHOLDERS



OISSS Team

Jessica Bergman
Secretary 1

Tracey Hidalgo
Student & Scholar Immigration Advisor
Designated School Official (DSO) and Alt

Peter Thomas
Director, Partnerships & Immigration
Principal Designated School Official (PDSO) and Responsible Officer (RO)
Founder of Rocket ReCycle



Questions?





THE UNIVERSITY OF
TOLEDO

The Graduate Student Association

The GSA Executive Board

2018-2019

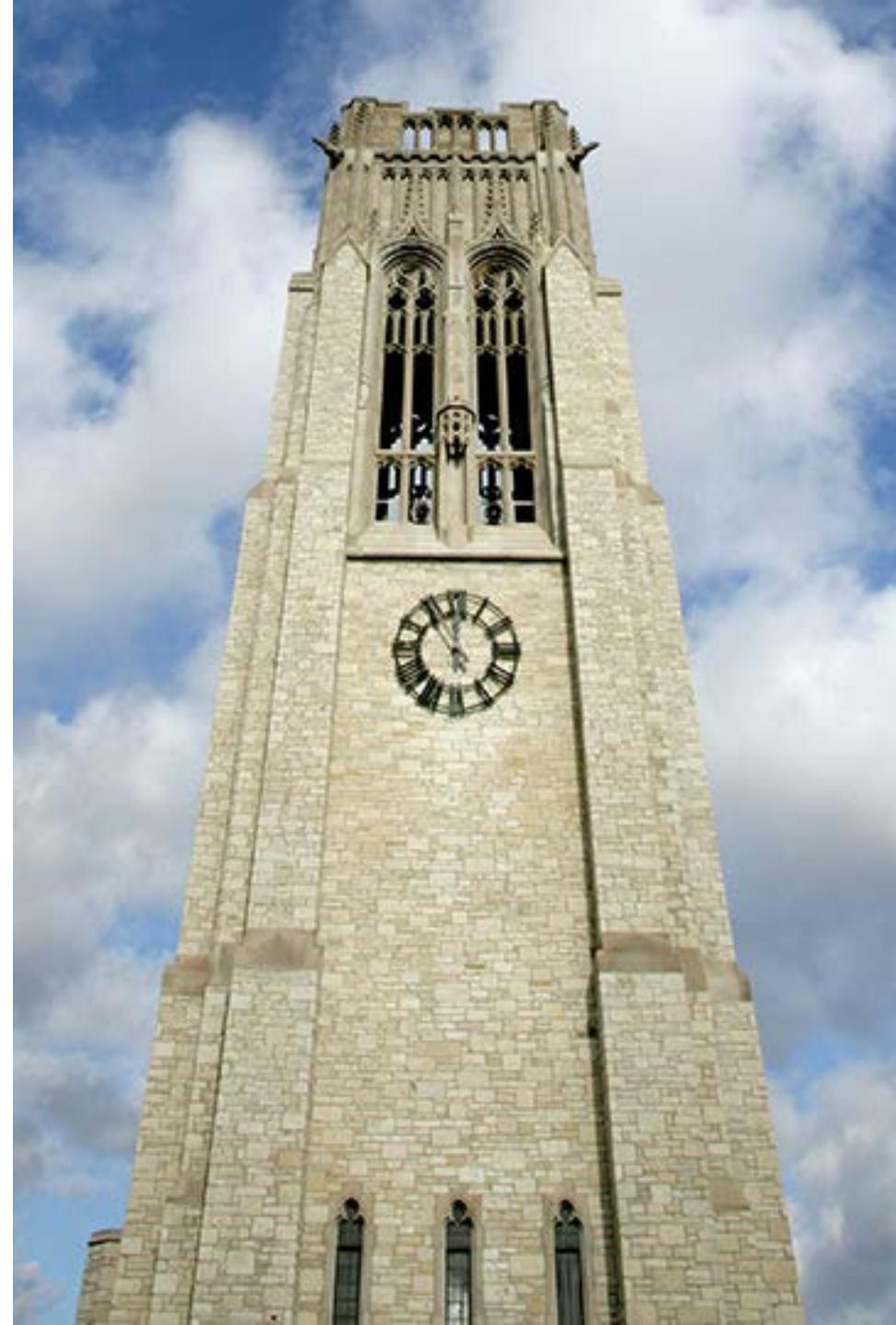


**GRADUATE STUDENT
ASSOCIATION**



The Role of the GSA

- Advocate for the concerns and well-being of graduate students!
- Represent over 4,500 UT graduate students from all colleges, departments, and professional programs
- Sponsor graduate programs and activities
- Sponsor the GSA Graduate Research Award
- Fund travel to conferences and symposiums
- Organize social events on and off campus
 - Fall Social @Caper's (2017)
 - Spring Mixer @Table 44 (2018)
- Organize and lead the Midwest Graduate Research Symposium



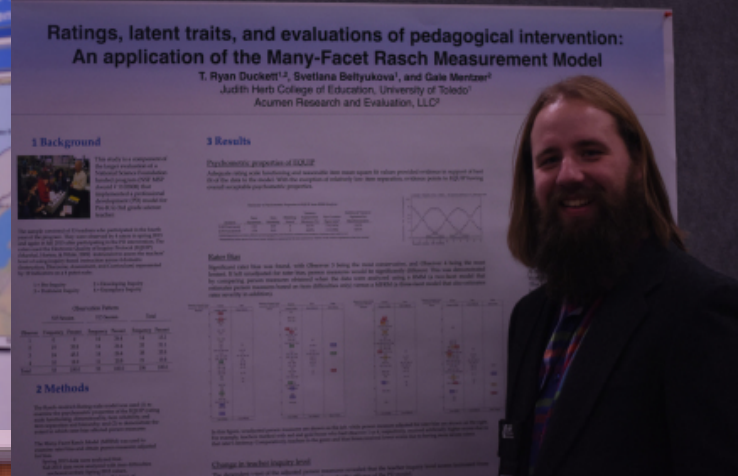
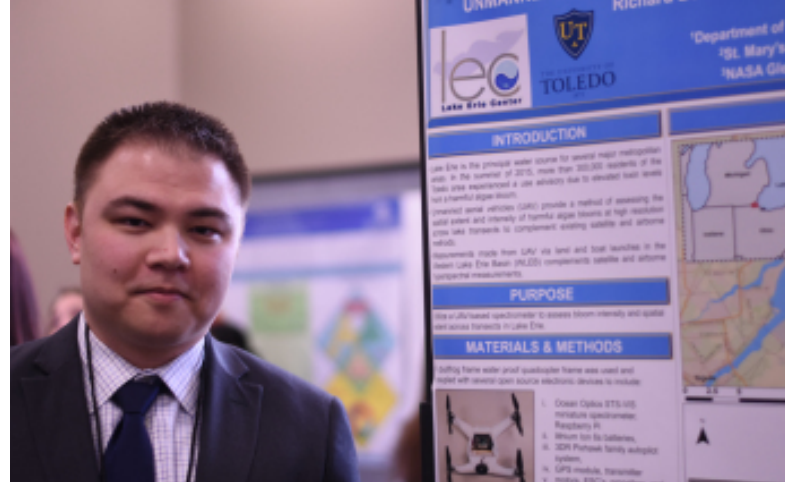


The Graduate Research Award

- In junction with the College of Graduate Studies (COGS)
- Award provides up to \$2,000 per recipient for costs associated with approved projects required for the degree that are not covered by other resources
 - Tuition, stipend, travel, and presentation expenses are excluded.
- Applications open in the Fall Semester
- Please consider attending a General Assembly meeting to find out more!

Midwest Graduate Research Symposium

- 10th Annual
Saturday, April 6th, 2019
- Opportunity for presenting research, networking, and fostering intercollegiate friendships and collaborations
- Professional development workshops
- Poster and seminar presentations
- Monetary awards granted by such organizations as...
 - Association of Women in Science
 - First Solar
 - Lake Erie Center



How do I become a member?



- Any student enrolled in a graduate and/or professional post-baccalaureate program are inactive members
- To become an Active Member...
 - Attend 2 General Assembly meetings
 - Attend 4 Committee Meetings
 - Combination of General Assembly and Committee Meetings
 - Volunteer at MGRS!!!

Becoming a Representative

- Appointed by GSA Executive Board
 - Example: Previous dedication and commitment
 - Other circumstances
- Elected by college-specific process
 - Example: Dean of the Program designates a graduate student
- Receive more money in travel reimbursement than active and inactive members
- Application open Aug. 20th, 2018!

What are the responsibilities of a Representative?

- Serve for 1 academic year
- Attend General Assembly to vote on issues
- Maintain 1 hour of office presence per week
- Maintain communication between your college and GSA
- May be asked to lead and participated in Committees

Please contact us if interested!

General Assembly Schedule

FALL SEMESTER

- September 19th, 6-8pm Health Science Campus, HEB 105
- October 16th, 6-8pm Main Campus, Student Union Ingman Room
- November 13th, 6-8pm Health Science Campus, HEB 105
- December 4th, 6-8pm Main Campus, Student Union Ingman Room

SPRING SEMESTER

- January 23rd, 6-8PM Health Science Campus, HEB 105
- February 12th, 6-8PM Main Campus, Student Union Ingman Room
- March 20th, 6-8PM Health Science Campus, HEB 10
- April 16th, 6-8PM Main Campus, Student Union Ingman Room



Contact GSA

[Visit the GSA Website!](#)

[Follow us: GSA Facebook Page!](#)

Twitter: @utoledogsa

Email:

graduatestudentassociation@gmail.com

Office: Main Campus Student Union
Room 1509



THE UNIVERSITY OF
TOLEDO

New Graduate Student Welcome & Orientation

Patricia Relue, PhD
Associate Dean for Research and Graduate Studies
Fall 2018



COLLEGE OF ENGINEERING

THE UNIVERSITY OF TOLEDO

Office of Research and Graduate Studies

Why are you here?

MISSION

The University of Toledo is a national, public, research university where students obtain a world-class education and become part of a diverse community of leaders committed to improving the human condition in the region and the world.

VALUES

Excellence

Student-centeredness

Research and Scholarship

Professionalism and leadership

Diversity



COLLEGE OF ENGINEERING

THE UNIVERSITY OF TOLEDO

Office of Research and Graduate Studies

What is graduate school?

- More than a full-time job
- MS and PhD are research degrees
- Coursework provides grounding in theory and practice
- Research is open-ended, no simple answer
- Degree is awarded when you complete the **curricular** and **research** requirements of the degree program
- MS is 1.5-2 yrs; PhD is 4-6 yrs



COGS online orientation

- UTAD Activation
- Health Coverage
- Student Support Services
- Virtual Campus tour
- COGS Website navigation
- Diversity
- Academic Integrity
- Advisor Relationship
- Research Ethics and Compliance
- Stress Management
- Traits of Successful Graduate Students



Training for research

- Mandatory COGS online orientation
- Federally funded projects require training of all participants
 - Online CITI training
 - Approved protocols for research with human subjects (including surveys), animals, environmental hazards (chemicals, radiation, biologicals)
- Mandatory Responsible Conduct of Research (RCR) Training
Saturday, October 20, 8am-noon, location TBD
- Spring 2019 – COE Career Launch course (1 cr hr)

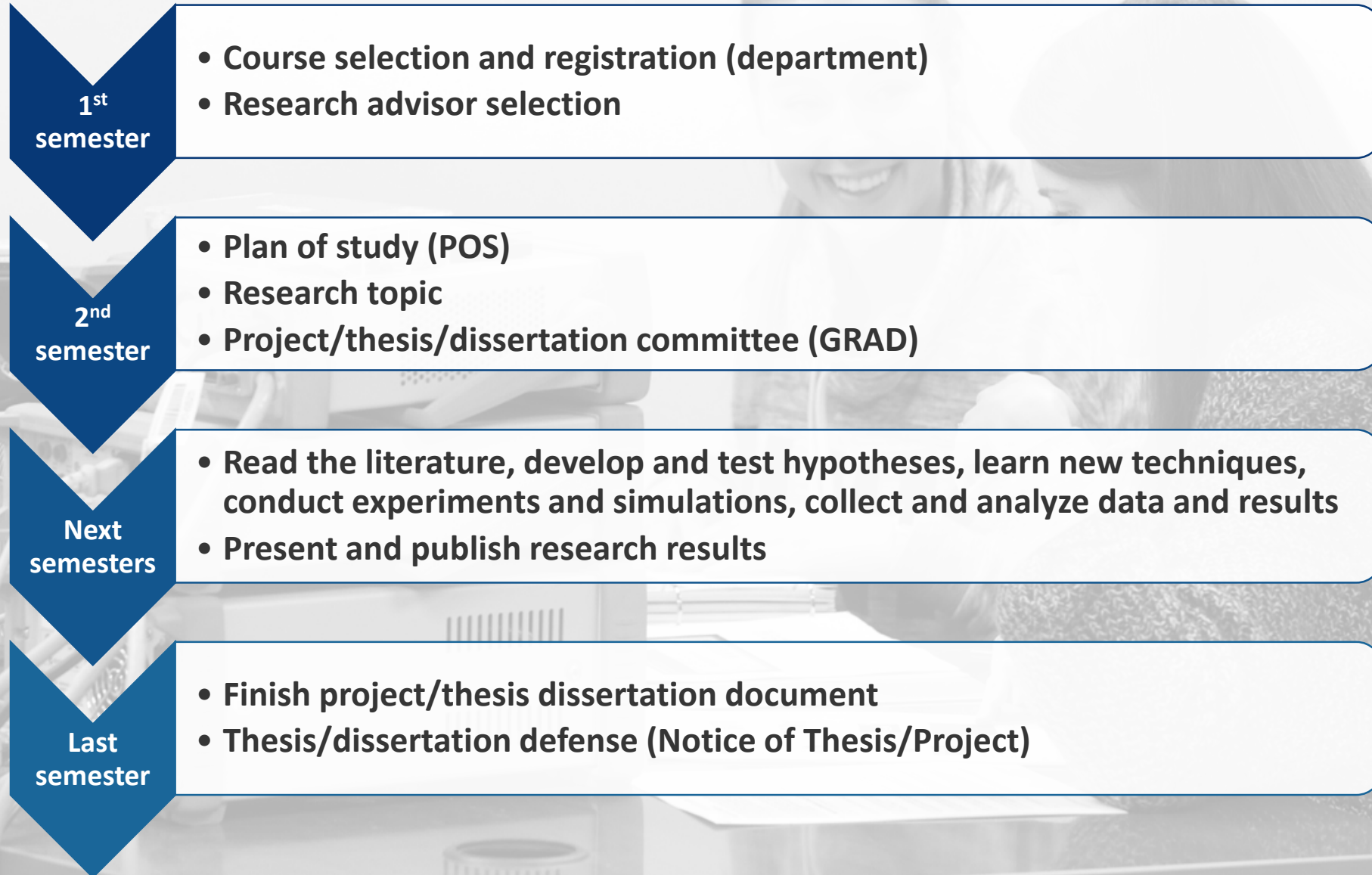


COLLEGE OF ENGINEERING

THE UNIVERSITY OF TOLEDO

Office of Research and Graduate Studies

Timeline for the MS and PhD degrees



Progress toward degree

- **Plan of Study** – completed and planned coursework and research hours needed to complete your program
 - Work with your advisor or graduate program director
 - Must be on file by the **end of your second semester**
 - Modified plan of study can be submitted if courses change
- **GRAD form** – submitted after you have developed a research topic, but before you begin your research.
 - Approvals for human subjects, animals, biologicals, radiation
 - Committee members



COLLEGE OF ENGINEERING

THE UNIVERSITY OF TOLEDO

Office of Research and Graduate Studies

Progress toward degree

- Qualifying exam, proposal defense – department checks for comprehension of coursework, soundness of research plan
- Thesis/dissertation defense announcement
- Thesis/dissertation approval signed by advisor and committee

All University forms are on COGS website



COLLEGE OF ENGINEERING

THE UNIVERSITY OF TOLEDO

Office of Research and Graduate Studies

ACADEMIC PROGRAM FORMS**Plan of Study**

- Master's Degree
- Doctoral Degree
- Education Specialist Degree
- Certificate Program
- Plan of Study Course Substitution

Research Related: Project, Thesis, Dissertation

- Graduate Research Advisory Committee Approval & Assurances (GRAD)
- Human Subjects Research Policies & Procedures
- IRB Submission Forms
- Application for Research Using Cadaveric Tissue
- Approval of Project

Requests and Applications

- Application for Admission to Candidacy for the Doctoral Degree
- Application for Foreign Language Examination
- Request for Transfer Credit
- Request to Add a Graduate Certificate Program
- Request for Change of Graduate Program
- Request for Time Extension and Course Recertification
- Continuation of Matriculation

Health Science Campus

- Examination Form for Qualifying or Preliminary Exams
- Request for Change of Major Advisor or Program

CONTACTS & QUESTIONS

Graduate College Staff
Email Us

IMPORTANT DATES

News and Announcements
Registration

NEW STUDENT INFORMATION

Orientation
Graduate Program Deposit
Request New/Replacement Rocket Card
Resources

PROFESSIONAL DEVELOPMENT

Current Professional Development Calendar
Past Professional Development Offerings
Resources – Academic, Professional & Personal

UNIVERSITY CAREER SERVICES

GoInGlobal – Country Career Guide
GoInGlobal – US City Career Guide
Student Opportunity Center
RocketConnect
Handshake
Big Interview
Career Services

REFERENCES & RESOURCES

UT General Catalog
Graduate Student Handbook 2015–2016
Graduate Student Leave of Absence
Policy on Time Limitation for Degrees
Procedure for Requesting Matriculation Extension and Course Recertification

GRADUATION

Important Deadlines
Application for Graduation
General Information
Registrar's Office
Commencement Guide

ELECTRONIC THESIS & DISSERTATION (ETD) RESOURCES

Important Information and Deadlines
ETD Process in 3 Simple Steps
Templates and Tools
Format Review – send your ETD draft as a PDF
Electronic Submission of ETD to OhioLINK & ProQuest

Required Forms

- Acceptance of Thesis or Dissertation for Defense
- Approval of Thesis
- Approval of Dissertation
- Intellectual Protection and Patent Sign-off

GRADUATE STUDENT ASSOCIATION

Contact Information
Website
Midwest Research Symposium

myUT – myut.utoledo.edu

- Graduate tab
- Student tab

Funding for graduate school

- Tuition scholarship (TS)
 - Covers only tuition, not fees
 - Courses must be on your **plan of study**
 - Must earn a C or better
 - Cannot be used for audited or undergraduate-level courses
 - Register early; pay fees before the 1st day of classes to avoid late payment fee
 - Notify your department if TS is not on your account by Sept. 30



COLLEGE OF ENGINEERING

THE UNIVERSITY OF TOLEDO

Office of Research and Graduate Studies

Funding for graduate school

- Full time student status
 - 9 cr hr in Fall/Spring; 6 cr hr in Summer semester
- Teaching assistantship (TA) or stipend
 - TA funding includes tuition scholarship
 - Supports the teaching needs of the department or program
 - Mandatory TA training is **August 23**
- Research assistantship (RA) – funded research project
 - Usually after first year is completed



Instrumentation Assistantship (Fall 2019)

- Open to all doctoral students in the college
- Recipients work 20 hours/week at the Center for Materials and Sensor Characterization (CMSC) in the College of Engineering under the supervision of the Center Director
- 3 years of funding

Other funding opportunities through the COGS and COE-ORGS



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Office of Research and Graduate Studies

Support and assistance

- Student Medical Center (SMC) – near International House and RH
 - Services to support physical and mental health needs
- Office of Student Advocacy & Support – Student Union 2521, 419-530-4831
 - Will help to contact instructors if serious or prolonged illness occurs
- The Writing Center – 0130 Carlson Library, 419-530-7753
 - www.utoledo.edu/success/writingcenter/services.html
- Student academic grievance procedure
 - Process by which students can appeal grades or address other academic issues



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Where to look if you have questions

- Program graduate student handbook
- COE graduate student handbook
- COGS graduate student handbook
- COE and program webpages
- Graduate Director/Advisor/Department Chair
- COE Office of Research and Graduate Studies (ORGS)
- myUT portal – myut.utoledo.edu



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What does it take to be successful?

- Proactive behavior
- Mentally nimble
- Willing to pivot
- Time and effort
- Receptive to criticism
- Over communicate and over document
- Personal integrity

A graduate degree is a collaborative effort



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Office of Research and Graduate Studies

Celebrating your success

- Outstanding MS Thesis and Outstanding TA Awards
 - Nominated by your department, Fall/Spring semesters
- Recognition on the College of Engineering monitors
- Promote via UT COE social media and web

Please let us know about your successes!



What's next?

- Q&A with presenters – *time permitting*
- 1:00 pm Engineering Campus Tour
- 2:00 pm Main Campus Walking Tour (Optional)
Meet at the Nitschke Hall main entrance

**Are you ready
to launch your career?**

