


**UNIVERSITY OF TOLEDO  
FACILITIES AND CONSTRUCTION**

<b>Section:</b>	<b>Administrative</b>	<b>Procedure Number:</b>	<b>ADM-25</b>
<b>Subject:</b>	<b>Energy Management Program</b>	<b>Effective Date:</b>	<b>January 1982</b>
		<b>Revised Date:</b>	<b>October 2016</b>
<b>Facilities Officer:</b>		<b>Reviewed Date:</b>	<b>December 2019</b>

**Standard Operating Procedure**

The University of Toledo will actively engage in an ongoing Energy Management Program.

**Purpose**

To reduce the expenditures of the campus utilities budget; achieve and maintain a high level of energy efficiency.

**Procedure**

1. The Energy Management Program of the University of Toledo will include, but not be limited to the following:  
  
A computer operated energy management system, lighting control system, and energy conservation committee, on-going research and development of energy management programs; may be directed to review campus remodeling or building projects with emphasis on energy efficient designs and materials; energy conservation education through various in-house and outside seminars; coordinates the gathering, evaluation, and documentation of the data pertaining to the campus utility meter readings; reviews, updates and generates new policies pertaining to energy management.
2. The Energy Management Program will be coordinated by the Director of Energy Management.
3. Regular meetings may be scheduled to review the effectiveness of the Energy Management Program in its entirety by the Energy Conservation Committee.