Standard Operating Procedure

All electrical receptacles will be inspected at regularly scheduled intervals.

Purpose

To ensure electrical and mechanical integrity.

Procedure

Annual:

1. External examinations:
   a) Check for signs of damage to face of the device. If face is broken, the device should be replaced.

2. Check for correct wiring with a circuit tester.

3. If a G.F.I. type receptacle, a G.F.I. testing device will be utilized.

4. Report any unusual findings to the Electrical Systems Director.