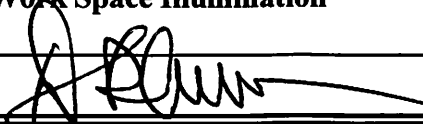


**UNIVERSITY OF TOLEDO  
FACILITIES AND CONSTRUCTION**

|                            |   |                          |                      |
|----------------------------|---|--------------------------|----------------------|
| <b>Section:</b>            | <b>Electrical/Electronics</b>   | <b>Procedure Number:</b> | <b>E-23</b>          |
| <b>Subject:</b>            | <b>Work Space Illumination</b>  | <b>Effective Date:</b>   | <b>January 1993</b>  |
|                            |   | <b>Revised Date:</b>     | <b>November 2016</b> |
| <b>Facilities Officer:</b> |  | <b>Reviewed Date:</b>    | <b>December 2019</b> |

**Standard Operating Procedure**

Facilities Maintenance employees may not enter spaces containing exposed energized parts unless illumination is provided that enables the employees to perform the work safely. Where lack of illumination or an obstruction precludes observation of the work to be performed, employees may not perform tasks near exposed energized parts. Employees may not reach blindly into areas which may contain energized parts.

**Purpose**

To ensure that a well-lighted work area is maintained to promote the required work to be performed in a safe manner.

**Procedure**

1. If an employee enters a dark or dimly lit area, they are to remove themselves immediately and seek temporary light, i.e., lead cord, flashlight, etc.
2. Open flame lamps are not permitted on campus. Lighters, matches, etc., are not considered acceptable means to light an area.