


**UNIVERSITY OF TOLEDO  
FACILITIES AND CONSTRUCTION**

<b>Section:</b>	<b>Electrical/Electronics</b>	<b>Procedure Number:</b>	<b>E-26</b>
<b>Subject:</b>	<b>Emergency Generator Operation Review</b>	<b>Effective Date:</b>	<b>December 1993</b>
		<b>Revised Date:</b>	<b>December 2019</b>
<b>Facilities Officer:</b>		<b>Reviewed Date:</b>	<b>December 2019</b>

**Standard Operating Procedure**

Operator of emergency generators will be reviewed for proper procedure annually.

**Purpose**

To assure the operating personnel are fully qualified to operate the emergency generators.

**Procedure**

1. An annual P.M. will be issued to all Journeyman Electricians and Central Control Operators to review the run procedures on the emergency generators.
2. No employee will be allowed to operate the generators without being trained by a qualified Journeyman Electrician.
3. Refer to E-21 for test and inspections.