

**UNIVERSITY OF TOLEDO
FACILITIES AND CONSTRUCTION**

Section:	Grounds	Procedure Number:	G-08
Subject:	Energy Conservation	Effective Date:	February 1993
		Revised Date:	December 2016
Facilities Officer:	<i>Bruce P. Holby</i>	Reviewed Date:	December 2019

Standard Operating Procedure

Grounds Department employees shall follow energy conserving practices.

Purpose

To promote the wise and efficient use of our energy resources.

Procedure

1. Turn off lights when leaving unoccupied/unused areas except the Tool Room, which will be turned off during lunch breaks.
2. Turn off equipment motors to avoid unnecessary idling.