### Standard Operating Procedure

Chemical ice melt or snow removal agents will not be applied to any new concrete surfaces for a period of one (1) year from initial installation.

**Purpose**

To protect and extend concrete surfaces from being prematurely deteriorated. To reduce corrosion of aluminum and other surfaces that come in contact with exterior walkway systems, and to prevent deterioration of grassy areas adjacent to the roadways and walkways.

**Procedure**

1. Upon the threat of inclement weather conditions, all new external concrete walkways and roadways will be treated with sand application or safe step to promote greater traction and prevention of ice accumulation as soon as reasonably possible.

2. A list of all new concrete surfaces will be kept in the Grounds Department which indicates the location and date of all concrete surface installations (both new and repairs).

3. In-service training will be given to all personnel having the responsibility of preventing or removing ice to accomplish the removal process as described herein.

4. It is the responsibility of all personnel assigned to snow removal activities, regardless of their job classification, to become familiar with the new concrete installations. Failure to comply with this policy or the misapplication of chemical snow or ice melting agents on areas of new concrete surfaces will result in disciplinary action if not immediately reported to the lead groundskeeper or designee.