

**UNIVERSITY OF TOLEDO  
FACILITIES AND CONSTRUCTION**

<b>Section:</b>	<b>General Maintenance</b>	<b>Procedure Number:</b>	<b>GM-20</b>
<b>Subject:</b>	<b>Open Ceiling</b>	<b>Effective Date:</b>	<b>August 2005</b>
		<b>Revised Date:</b>	<b>November 2016</b>
<b>Facilities Officer:</b>	<i>Paul A. Downing</i>	<b>Reviewed Date:</b>	<b>February 2023</b>

**Standard Operating Procedure**

Any time a ceiling is open in a patient care area infection control protocol will be implemented.

**Purpose**

To ensure the safest environment possible and to reduce the potential for air borne infection as a result of removal of suspended ceiling tile.

**Procedure**

1. Whenever possible, remove the patient from the affected area.
2. Once the patient has been removed, a zip wall will be installed to reduce the potential of air borne infection.
3. When practical, install a HEPA vacuum to minimize the potential of airborne particulates.
4. The technician will wear a dust mask within a zip wall construction area.
5. After work is complete, clean work area to reduce particulate and dust using a damp rag and mop.
6. Dispose of zip wall and return room in a clean state to nursing administration and admitting.