


**UNIVERSITY OF TOLEDO
FACILITIES AND CONSTRUCTION**

Section:	General Maintenance	Procedure Number:	GM-20
Subject:	Open Ceiling	Effective Date:	August 2005
		Revised Date:	November 2016
Facilities Officer:		Reviewed Date:	December 2019

Standard Operating Procedure

Any time a ceiling is open in a patient care area infection control protocol will be implemented.

Purpose

To ensure the safest environment possible and to reduce the potential for air borne infection as a result of removal of suspended ceiling tile.

Procedure

1. Whenever possible, remove the patient from the affected area.
2. Once the patient has been removed, a zip wall will be installed to reduce the potential of air borne infection.
3. When practical, install a HEPA vacuum to minimize the potential of airborne particulates.
4. The technician will wear a dust mask within a zip wall construction area.
5. After work is complete, clean work area to reduce particulate and dust using a damp rag and mop.
6. Dispose of zip wall and return room in a clean state to nursing administration and admitting.