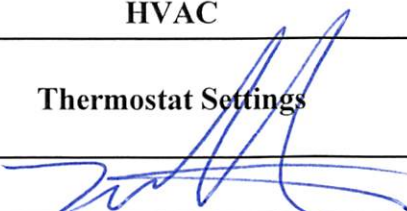


**UNIVERSITY OF TOLEDO  
FACILITIES AND CONSTRUCTION**

<b>Section:</b>	HVAC	<b>Procedure Number:</b>	HVAC – 18
<b>Subject:</b>	Thermostat Settings	<b>Effective Date:</b>	August 1998
		<b>Revised Date:</b>	November 2016
<b>Facilities Officer:</b>		<b>Reviewed Date:</b>	December 2019

**Standard Operating Procedure**

All thermostats will be set between 68°(F) and 76°(F).

**Purpose**

Thermostat settings will be as indicated to insure maximum efficiency while maintaining sufficient comfort levels.

**Procedure**

1. Thermostat settings will be set between 68-70° during the winter months in hallways and unoccupied areas.
2. Thermostats will be set at 73-75° during the summer months in all hallways and unoccupied areas.
3. Temperatures at 68-69° October through March, winter months, and 73-76° April through September, summer months, are considered acceptable for all occupied areas.
4. Special consideration will be given where the well-being of a patient, or the effected outcome of an experiment may be jeopardized, and conference and meeting areas being used by the public.
5. For more information regarding energy conservation, refer to policy CC-15.