|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Project Name |  | |  | Contract No. |  |
|  |  | |  | Local No. |  |
| Project Location |  | |  | RFI No. |  |
| Contractor |  | |  | Drawing Sheet No. |  |
| A/E |  | |  | Specification Section |  |
|  | | |  | Date Answer Requested |  |
|  | | | | | |
| **Description of Interpretation or Clarification Needed** | | | | | |
| Date Received |  |  | | | |
|  | | | | | |
|  | | | | | |
|  | | | | | |
|  | | | | | |
|  | | | | | |
|  | | | | | |
|  | | | | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name |  |  | Phone Number |  |
| Signature |  |  | Date Released |  |

|  |  |  |
| --- | --- | --- |
| **A/E Response** | | |
| Date Received |  |  |
|  | | |
|  | | |
|  | | |
|  | | |
|  | | |
|  | | |
|  | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name |  |  | Phone Number |  |
| Signature |  |  | Date Released | **-    -** |

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Contractor Receipt** | | | | | | | | | | | |
| Upon review of the A/E’s response we anticipate the potential contract adjustments indicated to the right: | | | | | |  |  | No change in cost or time | | | |
| Date In | **-    -** |  | Date Out | **-    -** | |  |  | Decrease in cost of approx. | | $ |  |
| Name |  | | | | |  |  | Increase in cost of approx. | | $ |  |
|  | | | |  | **-    -** |  |  | Decrease in time of |  | | days |
| Signature | | | |  | Date |  |  | Increase in time of |  | | days |