

**THE UNIVERSITY OF TOLEDO**  
**FACULTY SENATE**  
**Minutes of the Senate Meeting of February 20, 2007**  
<http://www.facsenate.utoledo.edu>

Approved @ FS mtg. on 3/13/07

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**HIGHLIGHTS**

**Associate Vice President for Enrollment Services**  
**Student Government Chief of Staff**  
**Chair of Undergraduate Curriculum**  
**Chair of Academic Programs**

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Note: The remarks of the Senators and others are summarized and not verbatim. The taped recording of this meeting is available in the Faculty Senate office or in the University Archives.

**Chair Wilson** called the meeting to order. **Alice Skeens, Executive Secretary** called the roll.

***I. Roll Call –2006-2007 Senators***

**Present:** Ariss, Barlowe, Barnes, Klein, Bopp, Bresnahan, Byers, Chen, Cluse-Tolar, Edwards (for Baines), Fink, Floyd, Funk, Horan, Johanson, Kennedy, King, Klein, Lambert, Lundquist, McNerney, Monsos, Moorhead (for Morrissey), Niamat, Olson, Ott Rowlands, Peseckis, Poling, Pope, Randolph (for Friedman), Reid, Ritchie, Schall, Skeens, Stoudt, Teclehaimanot, Thompson-Casado, Traband, Tramer, Wedding, Wilson, Wolff, Zallocco (42)

**Excused:** Cave, Hamer, Hudson, Humphrys, Piazza, Spongberg, Templin, (7)

**Unexcused:** Bischoff (1)

A quorum of incumbents was present.

***II. Approval of Minutes***

Minutes of February 6, 2007 approved as distributed.

***III. Executive Committee Report***

Report by Chair, Carter Wilson

**Chair Wilson:** If there are no objections, I would like to make a minor adjustment in the order of the agenda and allow Kevin Kucera, Associate Vice President for Enrollment Services to do his presentation first before the executive committee report. Having no objections Kevin Kucera has the floor.

**Associate Vice President K. Kucera:** I am here to give you a presentation and an update on enrollment. We are up significantly in applications and acceptances in Michigan. We have been very aggressive this fall in launching a major advertising campaign into the Michigan market and hopefully will start seeing results in terms of matriculants this fall. Also, campus visits are a very good indicator of interest, and you can see that at the end of January, we were running significantly ahead with 3,800 campus visits, compared to 3,200 at the same point in time a year ago. Also, our open house traffic has been very strong. We added yet another open house yesterday specifically for Pharmacy, and it was very well attended. As far as key performance indicators go, this is also a very important one for us to watch. Regarding our goal on the direct from high school side of the equation, you can see what the final numbers have been for the last three years going back to Fall of 2004; and so our goal for this Fall is a significant increase and we have set 3,500 as our benchmark. Any questions or comments at this point?

**Unidentified speaker:** Is this for both campuses or just this one?

**K. Kucera:** This is just the main campus, undergraduate direct from high school population. As far as transfer students, that cycle does not key up right now in January. We will visit that issue as the spring progresses.

**Senator Pope:** You had an open house last Saturday; a prospective student and his family approached me on campus and asked me directions. I didn't know where it was and there were no signs directing people to the right place.

**K. Kucera:** Thank you. We have had a number of open houses. I will take that comment back because signage is important. In our confirmations we give good directions, but the morning of the event, maybe we should improve signage.

**Senator Jorgensen:** What financial arrangement are we making for students coming from Michigan. Are we giving them instate tuition?

**K. Kucera:** We just have the one county as far as reciprocity, and that is Monroe County. We looked at a couple of different ways to deal with Michigan and also any other out of state student and one thought was to scholarship out the surcharge completely. We came up with a little variation in what we call a three-tier scholarship opportunity. The three tiers combined can equal \$12,000 of scholarship assistance. Remember that our surcharges are around the \$8,500 mark. Tier one is based on grade point average. A 3.0 or better is equivalent to approximately \$4,000. Tier two is based on ACT scores. An ACT score in the 20-22 range would be the equivalent of the second \$4,000 increment. The final tier is based on a competitive component that requires a campus visit. The idea would be we really want to get them here to see the campus in order to qualify for that last leg of the scholarship. We will have some ability to judge it based on merit and on need when FAFSAs are received. Some students can qualify for the full \$12,000; others may qualify for \$4,000, \$8,000 or \$10,000, depending on how we want to play that final piece of the scholarship puzzle.

**Senator Jorgensen:** It sounds like the students with just the average or above can get two-thirds of the total.

**K. Kucera:** Correct. For an incoming student with a 21 ACT and a 3.0 GPA, basically you get the surcharge knocked out. If you are a real quality student academically or have extremely high need, then that last piece can kick in. That piece can help us be competitive with other Michigan public institutions such as Eastern Michigan, Western Michigan, etc. So we are excited about all three tiers and getting students to visit the campus ahead of time.

**Senator Fink:** This is all great news, but is there some reason you are not talking about the graduate enrollment?

**K. Kucera:** Martin Abraham and I are reviewing the implementation of a joint report to include both undergraduate and graduate enrollment.

**Senator Fink:** What about the doctoral program?

**K. Kucera:** It will require further investigation on the reporting of that data.

**Senator Fink:** Can we eventually get a report on the numbers of Masters and Ph.D. students?

**K. Kucera:** As you may know, there are 16 strategic planning work teams and enrollment management is part of that process. We do have a strategic enrollment management writing team put together. That plan will focus on traditional age, undergraduate students, non-traditional students and also graduate students will be a part of it. Martin Abraham and I are working together on this particular piece of the equation.

I want to show you a couple of other initiatives, remembering that Enrollment Services joined the Marketing and Communications team last July 1<sup>st</sup>. In terms of working with Marketing and Communications, we feel Enrollment Services has been able to broadcast our messages in a little more refined and defined fashion. We have been promoting the 0% tuition increase for this fall. We have been very proactive, utilizing billboards, newsprint, and web based marketing.

Many of you know that the College of Engineering Graduate Programs received a tremendous national ranking with the Princeton Review. We want to capitalize on that ranking and we are setting

our sites on U.S. News and World Report rankings. In order to get listed in the U.S. News and World Report, you need to improve your visibility among college engineering deans across the country.

We contacted U.S. News and determined which college deans would be voting, and we are beginning a campaign to maximize the momentum gained from the Princeton Review. John Adams and the Marketing team worked on this baseball theme (see PP presentation) and developed a three-part direct mail campaign. The initial piece is a postcard that extols the virtues of the engineering program; next, a second direct mail piece is delivered. This piece has the appearance of a baseball card with factoids about the engineering program on the reverse side of the card. The final mailing is a baseball with the UT logo and special website listed – [www.allstars.utoledo.edu](http://www.allstars.utoledo.edu). The website has the appearance of a baseball diamond. Click on each different base and you have facts about the various engineering programs. This campaign is designed to get college deans thinking about The University of Toledo and hopefully, when they complete their rating sheets for U.S. News, Toledo will win the ballgame. In addition, we are developing new strategies to reach non-traditional students. We are using an outside vendor to conduct an online survey to learn more about the characteristics that non-traditional students seek when selecting a college. This information will assist in the creation of a microsite for transfer/non-traditional students. This will complement the microsite that is functioning for DHS students.

**Senator Pope:** The baseball program is pretty clever; I don't know much about the engineering program, but the Business Schools are doing the same thing. The deans get inundated with materials like this – CDs, DVDs, and a variety of other things. I don't know of a single dean whose vote has ever been influenced by such marketing techniques.

**Senator Jorgensen:** We should remember that our direct from high school enrollments have increased a little bit over the past few years while we have had some very trying times. And I am very pleased with your projections for this year. My question is related to what we are hearing regarding a change to Rocket Launch to make it shorter for marketing considerations. But the data shows even under the present conditions our first year class has increased. With a zero tuition increase we can get even more students. And it should be noted that the evaluations of Rocket Launch have been very good for the last couple of years. My point is our greater need seems to be in retention, which can be affected by what happens at Rocket Launch.

**K. Kucera:** I agree with most everything you said, the Rocket Launch evaluations have been very strong. However, all processes can be improved, including Rocket Launch. The revamped Rocket Launch will focus on the following three key elements:

- First and foremost is a strong advising piece. Advising is the headliner for the day.
- Second, we need to provide outstanding information regarding residence hall occupancy. Students and parents are clamoring for this information.

Finally, a financial aid needs to be developed into personalized overview segments concluding with the opportunity for individual appointments as desired by the families

**Senator Jorgensen:** My question is about the intention to put placement exams on-line as part of a shorter Rocket Launch.

**K. Kucera:** The placement test is more on the academic side. I am not in a position to comment on this.

**Senator Skeens:** How will advising be changed?

**K. Kucera:** Placement testing and advising are key academic issues. Perhaps Dr. Bresnahan would like to offer comments on this.

**Senator Bresnahan:** I've met at least twice with the assistant and associate deans and I have solicited all their comments and suggestions about how they currently do advising and what they need to be doing, and I am there to advocate for appropriate advising in Rocket Launch. And if it's our goal to get students registered, advising is vital. A&S has made it clear that they need time for

individual appointments because of the wide variety of student population and majors. Other colleges do small group advising, and we are going to do our best to get all those opportunities available.

**Senator Peseckis:** Has the pool of money for scholarships and financial aid increased?

**K. Kucera:** Yes, we have doubled the number of merit based scholarship offers that have been issued. In addition, once we receive FAFSA data, we will be implementing a more aggressive grant regimen. In addition, we have some creative new opportunities for the delivery of students loans, including a pool of 0% alternative loans. We are transitioning from the federal direct loan program to a private lender model. We believe a private lender model offers students more freedom of choice and more competitive borrower based benefits.

Regarding retention, we will be targeting successful students who have significant financial burden to be recipients of additional financial resources.

**Senator Poling:** I think if I were a parent I would be turned off at the prospect of having to fill out all those forms. Have you given the people any guidelines as to whether it is worth their time?

**K. Kucera:** On our website there is a cost estimator, where you can plug in basic data elements and it will produce a preliminary financial offer. Families may utilize that process to determine if they wish to complete the full FAFSA filing.

**Senator Zallocco:** Do you know where we stand with housing?

**K. Kucera:** I've heard different scenarios on that, Rob, do you know how many open beds we have?

**Provost Sheehan:** I heard 80% occupancy, but I am not the originator of that statistic; so we know that we are low right now.

**Senator Zallocco:** I came on campus with my son last spring and had a difficult time obtaining information about housing.

**K. Kucera:** I will contact our housing director to initiate discussions on streamlining housing information to families. The revamped Rocket Launch will pose a great opportunity for parents and students to have their questions answered.

**Student:** Can you explain who you are targeting for the 0% loans and scholarship programs?

**K. Kucera:** We are finalizing the details associated with this program. We would like to utilize these funds to encourage on-campus housing, which we believe will have a positive impact on student retention.

Thank you.

To view the PowerPoint presentation by Associate Vice President for Enrollment Services, Kevin Kucera, click this icon



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**Chair Wilson:** Now the Executive Committee report, I have three items to report on:

- Update on the provost's search,
- Update on shared governance summit,
- The survey

As you know we are bringing in four candidates, two candidates this week and two next week. We had a faculty forum yesterday. The forum was very well attended. The next forum is scheduled for tomorrow at 1:30 pm and our interim provost will be the subject of the forum.

The shared governance summit – as you know we have this scheduled for this week Thursday, February 22. A second summit is scheduled for March 22. It was initially planned as a convention, however, it is a summit on shared governance. We will be talking about issues of shared governance, and I will report back at the next senate meeting. We are looking forward to a very robust discussion on shared governance. We will keep you up to date on that.

**Senator Stoudt:** Is the shared governance summit open to anybody?

**Chair Wilson:** It's open to the Executive Committee, the main campus Faculty Senate, the Health Science Faculty Senate, the Graduate Council, Deans and other administrators. I don't believe that they would close the door to anyone who wants to attend.

**Senator Stoudt:** When is it?

**Chair Wilson:** Thursday, February 22<sup>nd</sup> at 8:00 a.m. at Student Union Rm. 2582. Tonight right after the Faculty Senate meeting the two joint Executive Committees are meeting and preparing for the summit on Thursday. We will talk about our shared issues. Also on the agenda we will assess the results of the survey and I will have Walter give you a quick update on the survey. The third issue – the BOT issue. I wanted to inform you of the resolution presented to the Board. I was asked to read excerpts from the resolution.

Resolution No. 07-02-02  
AUTHORITY FOR THE PRESIDENT TO ACT

WHEREAS, “The University of Toledo, through its Board of Trustees, adopted Ohio Administrative Code Section 3364-1-07 with respect to Administration of the University which states in Section 8 that the president may, upon authorization by the Board of Trustees, receive, review and act appropriately upon all constitutions, rules, policies, regulations, and amendments and may adopt, amend, repeal these constitutions, rules, policies, regulations and amendments per Rule 3364-1-10 of the Administrative Code, and for faculty bodies pursuant to paragraph (B) of Rule 3364-1-10 of the Administrative Code;

WHEREAS, Section 9 of Ohio Administrative Code 3364-1-07 further states that subject to the authority vested by law in the Board of Trustees, the authority and responsibility for the internal administration of the University is delegated to the President;

WHEREAS, Ohio Administrative Code 3364-1-10 (B) states that except for the Administrative Code Sections approved by the Board of Trustees as bylaws and except for the nondelegable authority held by the Board of Trustees by law, the President may, upon authorization by the Board of Trustees, receive, review and act appropriately upon all constitutions, rules, policies, regulations and amendments and, upon authorization by the Board, may adopt, amend or repeal these constitutions, rules, policies, regulations and amendments;

NOW, THEREFORE, BE IT RESOLVED,

That the Board of Trustees of The University in order to more fully integrate both campuses toward a more uniform university, wishes to provide the President the

authority to adopt, amend, repeal, and execute all rules, policies, regulations and amendments necessary for the University to operate, unless the authority remains with the Board either through law or by request, so that the president and administration may develop a uniform and consistent set of policies that pertain to both campuses, or to each respective campus as may be necessary;.....”

That’s the resolution. I was stunned by this resolution, we all were stunned by it. It was discovered by Walt Olson. Walt and I immediately met with Rick Stansley, chair of the Board. He was a little surprised by it. I talked to another Board member who was surprised by it also. I had to leave but Walt and Andy help me out as to what was the major discussion on it.

**Senator Jorgensen:** The judge brought up the issue when he asked about the right level of board involvement for policy changes for the University. He used last year’s change in the student alcohol policy as an example of something that should be considered by the board. Another board member stated said that he didn’t want to spend eight hours in committee meetings. Another board member said that he didn’t want to approve every single pay raise, but others noted that state statutes require them to approve pay raises and personnel actions. The University attorney said there are 100-150 policies on each campus, which they are trying to meld together. They wanted to give the President authority to make any change whatsoever on any of those policies. It was decided that the resolution would be on the agenda for the next full board meeting, but not the consent agenda. There was resistance by some Board members to approve this resolution.

**Senator Stoudt:** Do we know where the resolution emanated from?

**Senator Jorgensen:** The University attorneys presented it to the President. The university attorney was asked, ‘is this generally what we do right now, or is this an extension of the authority of the president,’ and the attorney said it was an extension.

**Senator Stoudt:** So, it came from whom?

**Senator Jorgensen:** The President said it came from the attorney.

**Chair Wilson:** I met with one of the attorneys this afternoon involved with writing the resolution. He stated to me that it was not a power grab. He said they deliberately took out the word constitution, out of the section following, “...now, therefore, be it resolved...” The purpose of the resolution to consolidate the rules and polices from MUO with the University of Toledo rules. I was told that it was not intended to consolidate the president’s powers and that I was misinterpreting it.

**Senator Wolff:** Do you have the list of the policies they are talking about?

**Chair Wilson:** They gave me copies just before I got here for this meeting. The copies were taken out of the MUO’s Policies & Procedures Manual, and The University of Toledo. I can share a couple of the copies afterwards.

**Senator Wedding:** When we started this debate last year and merging the two senates, to them the issue was not going to be the senate but putting together these two policy manuals of the two institutions. And I think it has been resolved, and the President was going to do it for us. All sorts of issues that we are not discussing here today, and that it’s going to be a tough time if this guy gets control. The lawyers told him to do it. Of course the lawyers told him to say this. This is a serious battle.

**Chair Wilson:** I think we should put this on the agenda Thursday at the shared governance summit. And we don’t need to make any concessions.

**Senator Wedding:** We may not have a choice.

**Senator Jorgensen:** Going back to the topic we heard when Kevin was here, it is my understanding that all placement tests need to be on the web by this summer. It sure sounds like an academic area that shared governance would give faculty the priority role. A case in point that something is going on right now that affects our academic life and students’ lives.

**Chair Wilson:** We can put this on the agenda for Thursday too. Other comments? Before we go to Michael Betz, Student Government Chief of Staff, Walt will give us an update on the survey.

**Senator Olson:** We have two separate analyses: one of them did have a demographic data. It has been suggested that we forward this to all faculty members, and I'm in favor of doing that, if the Executive Committees agree with that action. Specifically, there are differences on curriculum oversight on this campus and the medical campus. On this campus people are in favor of faculty oversight of the curriculum, on the HSC campus the two colleges: Nursing and Medicine are opposed to faculty oversight of the curriculum by the faculty senate. The other difference lies in academic ranks, the question is whether or not lecturers should be admitted to the Faculty Senate. The assistant professor, the associate professor almost uniformly said 'no'. However, the lecturers said, 'yes.' In summary, there is strong support for a faculty senate that is the voice of the faculty, participates in planning and evaluates administrators

**Senator Fink:** Is there any type of intermediate arrangement concerning involvement of lecturers in the faculty senate?

**Senator Olson:** I believe there are all sorts of options available and open but at the end it comes down to the faculty vote according to the constitution.

**Senator Barlowe:** Are the faculty at HSC opposed to the curriculum oversight, or do they just don't do it?

**Senator Olson:** The question was asked for the undergraduate and graduate curriculums. There is very little undergraduate content on the HSC. The curriculums of the graduate programs have settled in the colleges.

**Chair Wilson:** There are some issues on the HSC Executive Committee. Some strongly oppose the Senate having curriculum oversight, but then there are those who see some benefits to it. We need to have an ongoing discussion in terms of maintaining ownership of the core curriculum oversight of the undergraduate curriculum and academic regulations. I am sure more issues will come up and we will be sorting through all this.

Michael Betz is next on the agenda.

**Michael Betz:** Hello everyone, my name is Michael Betz and I am the Student Government Chief of Staff and this is Bre Democko, State Affairs Director for Student Government and we are here today to present to you the Academic Recess that Bre and I have proposed on behalf of the Student Government.

To view the PowerPoint presentation on Academic Recess, click on this icon:



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Also available on the Faculty Senate website: [www.facsenate.utoledo.edu](http://www.facsenate.utoledo.edu)

**Bre Democko:** The proposed implementation and the idea of an academic recess is that UT would not schedule classes for one hour and fifteen minutes once or twice a week. This is merely an example. This is not what we are pushing it; it's just an example. Tuesdays and Thursdays from 12:30 pm to 1:45 pm, so it would take out one class slot once or twice a week.

(proposed Bill on Academic Recess)

## Bill xxxx-xxxx

-A bill to establish a one and half hour "Academic Recess" period twice each week.

**Author:** Mike Betz, Internal Chief of Staff, Student Government; Bre Democko, ThinkOhio Chair, Student Government

**Sponsors:** Beth Gates, SSIPS Chair, Student Government

### **I. The Problem**

- a. It is difficult for many students to attend student meetings, utilize student services, visit professor, advisor and administrative office hours, or meet with a study group during regular business hours due to class schedule conflicts.
- b. The aforementioned items are causes of low campus involvement, especially among the commuter students; less utilization of student services; increased frustration with students trying to solve administrative problems; and difficulty with students trying to find time to meet with their professors and/or advisors.

### **II. The Solution**

- a. The University of Toledo will adopt an official "Academic Recess" policy. This policy will involve that no classes be scheduled for an hour and a half period twice each week.
- b. The following offices will remain open with adequate staffing to meet the needs of the students during the "Academic Recess" period: professors, advisors, Tutoring Center, Bursars Office, Financial Aide Office, and all other offices that service the academic or administrative needs of the students.
- c. Student Organizations will be highly encouraged to schedule organizational meetings during the "Academic Recess" period.
- d. University administrators will be highly encouraged to schedule town hall meetings and other important events during the "Academic Recess" period.

### **III. Implementation of the Solution**

- A. Student Government will work with the Faculty Senate and the University Administration to develop and adopt an official "Academic Recess" policy in which final wording will be approved by Student Government, Faculty Senate, and the Board of Trustees.
- B. The "Academic Recess" policy shall be completed and implemented to begin for the Spring Semester 2008.

**Michael Betz:** Several universities in the country do this but we used Old Dominion as our benchmark and they have similar demographics as we do. They have about 24,000 students and about 4,500 of them that actually live on campus. This has been in place at Old Dominion for 35 years and the person that created this program, was a vice president of student affair and he said that on their campus it boosted morale, their retention rate increased as well as the student organizations were able to multiply and increase in size.

**Bre Democko:** We think this would push this University further toward student centeredness.



**Senator Pope:** I have spent 12 years at Old Dominion and it worked very well, as long as students are clear on how to use this time.

**Bre Democko:** Also commuter students who don't live on campus are very discouraged about getting involved on the campus, because they would have to come back to campus at night to get involved with the student organizations. We think that if it's during the day, they are already on the campus and would more likely be involved with community services or organizations.

**Michael Betz:** We see a lot of students lounging around between their classes and we would be able to set a better regiment of when their classes are structured.

**Provost Sheehan:** The time slot being discussed involves moving 300 sections. The three hundred sections is the slowest time and the smallest number of sections to move short of if we try to do this Friday afternoon. So as it turns out there are far busier times of the day than 4:00 p.m. or 9:00 a.m. Mondays and Wednesdays. The movement of 300 sections can probably be done through the Registrar not as requested by the students drafted bill by Spring of '08 but could be done by Fall '08. And that is because the new Classroom Building will be online Fall of '08. We have already begun scheduling for Spring of '08. We have not begun scheduling for Fall '08. If in fact this body were to endorse this idea and concept today, I have my endorsement as the Provost, and the endorsement of the entire office, we then would basically take that as a charge to go back and try to make it happen. We've also cautioned the students that this would push more classes to Friday. That may be seen by students as moving in the other direction and we might want to do this with our eyes wide open. Frankly I would love to see more students on the campus on Fridays to more fully utilize the resources available. So we know the number of faculty that this would affect and we kept the current schedule of three hundred sections, seven thousand students. We have given all this information to the students and we will be working with them.

**Senator Fink:** Would this increase the number of sections?

**Provost Sheehan:** We should be so lucky as to be challenged in that way. The figures you heard earlier from Kevin Kucera were for the Fall of '07. I am in a little bit of a panic on this. We can't admit three hundred students for Fall of '07 more direct from high school students with the same number of Freshman Com sections for the same number of those intro sections, so I have problems to deal with relative to that. And I am working hard to see what additional space can be put back online, physical space in classrooms while we deal with the issues. We have some lecturers that are being hired into some of those core areas. We would have some time relative to Fall of '08 in this proposal and make this work. Many big public universities around the country do have an academic recess period.

**Senator Teclehaimanot:** Is there danger that some of the classes might be pushed to evenings?

**Provost Sheehan:** We have something called Schedule 21 – it's a simulation schedule and I think we will have to explore all of this. Our goal should be to proceed and be practical.

**Michael Betz:** We are aware that if it's not going to work, it's not going to work. These are simply options to explore.

**Provost Sheehan:** There is no reason why we should go Monday and Wednesday, or Tuesday and Thursday, or just do one of these days, short of it being on a Friday. Tuesdays and Thursdays is at least as invasive as Tuesday alone would be, or as Thursday alone would be.

**Senator Peseckis:** Since many students hold their meetings at night already, how would space at that time get allocated?

**Michael Betz:** That's something we are continuing to explore, but I can get back with you on that after talking to Shelly Cassidy. If need be, we can hold meetings in residence halls. Some meetings could be held once a month.

**Senator King:** Just a comment, I think it's a good idea. But I sense from some of the students I advise, that their jobs are competing with their class slots and their classes are stretched out throughout the afternoon and there might be some resistance there.

**Michael Betz:** One thing that Bre and I have done is talk with Dr. Skeens' class, she teaches in one of the largest lecture halls, we explained this idea, we expressed these concerns, and we are online

with the 1,000-student petition and it basically shows that there is a large demographic, there are 2,600 students up for student government election. That's less than 50% of student government, and yes, that is going to be a factor but it's all about the culture. The University of Toledo, if we want to change our image, we are going to have to change our culture. Students think they have classes Monday – Thursday, that's not the case, you are in college and you are here Monday – Friday. Some students take classes on Saturdays.

**Bre Democko:** Another thing, and we talked to Amy and Camie, the president and vice-president of student government and we will be doing a campus-wide survey on how they would like this, how their classes are now and how they see their classes in the future. Everyone will access their UTAD account and email their survey. If the students don't like it, obviously this is for the students and their academic and organizational needs. We are trying to propose something that we think is what the students want and what would be good for them. If they don't agree with us, students come first.

**Senator Jorgensen:** One complication is the labs. Many labs are during the block that you are proposing. There has to be a realistic trade-off. There will be more Friday classes and more evening classes.

**Senator Pope:** My experience at Old Dominion was a recess every Tuesday and Thursday. Nearly every classroom in the College of Business was filled with student organizations holding meetings.

**Senator Floyd:** If your goal is to improve access to student services, how is everyone using the student services at the same time going to access it?

**Michael Betz:** You probably already know we will be having Rocket Solution Center as of this spring, so that will be one thing, and one thing you need to realize there is a huge flux during the first two weeks of classes where those services are more utilized than not. So basically right after those two weeks are up, not every student is going to go to the Registrar or the Bursar's.

**Senator Floyd:** What about tutoring?

**Michael Betz:** There is already a lot of tutoring at the University and if we need to increase tutoring we will.

**Senator Stoudt:** This proposal affects a larger number of classes than comments thus far indicate, including classes that meet four days a week at these hours. It is unclear to me how setting aside this time as a designated club activity and advising time will allow students to participate in more than one activity. Suggestions also have been made that this hour might be used for the President's Town Hall meetings. The expectation will be that everyone is free at this hour, but if everyone schedules activities at the same time, it will not be possible to attend more than one.

**Michael Betz:** All these events are going to happen at the same time, like the President's Town Hall once a month, the students cannot attend because they have classes.

**Bre Democko:** We are not saying that every organization is going to meet at this time slot. It gives them an opportunity to meet during these time slots instead of scheduling meetings at night. We don't want you to think that every organization is going to schedule their meeting at that time. That's why we want two days a week and two time slots, and also the option of meeting at night if that's more convenient for them.

**Michael Betz:** It's up to the organization. We just want an essential time where they are already on campus.

**Senator Schall:** I would be in favor of this just from the aspect of trying to come up with a classroom time for student organizations. We've had difficulty finding an open classroom and a time slot that actually worked for all the students whether in the evening or during the day. This gives an opportunity for student organizations to meet and the faculty to be there. I was at a university where they had the same thing and we had absolutely no problem getting outside speakers during a lunch hour. It's not going to fix everything but I have no problem not fixing everything.

**Senator Peseckis:** Did you want us to vote on this?

**Chair Wilson:** This is not for us to endorse anything, it's just for informational purposes. Has the student government passed a resolution on this?

**Michael Betz:** It's going up in two weeks to Student Senate.

**Senator Thompson-Casado:** When you get the survey results back will you let us know?

**Michael Betz:** Yes. Thank you very much.

**Chair Wilson:** I'm persuaded.

Thank you very much Michael. Next on the agenda is Steve Peseckis.

Before Steve's presentation, Dr. Sheehan wants to make a quick announcement.

**Provost Sheehan:** I wanted to announce that my colleague, Sue Ott Rowlands, will be moving to a deanship at Virginia Tech starting around July 15<sup>th</sup>. It's a wonderful opportunity. It's a college of Liberal Arts & Human Sciences and she will also be a dean of education which she always aspired to. I had a wonderful conversation with the Provost there and I indicated that timing permitted we would do all that we could to retain her here, and he said that we have about 48 hours, and I said, I don't think we would be able to do that in 48 hrs. It will be a loss for us. Thanks, Sue, for the years here as department chair and interim dean of the College of Arts & Sciences.

**Senator Peseckis:** As of now there is a web-based system that allows faculty to submit undergraduate and graduate proposals for new courses, course modifications, new programs, and program modifications. Besides submissions, the system allows faculty and students to view all proposals in the pipeline and their processing status. To access the system, on the left hand side of the Provost's webpage, one clicks on "Curriculum" to get a menu that includes a link to the "Curriculum Tracking System." After clicking on the link (<http://curriculumtracking.utoledo.edu/>), one obtains a webpage with links to tables that list all of the course and program proposals in progress and permit access to original proposal documentation including syllabi when appropriate. Anyone can view these pages. To prepare and submit a proposal, however, a faculty member must "Login" with their username and password. Once a proposal has been submitted by a faculty member, to make changes to it one must contact Aileen Chou in the Provost's office. She is the gatekeeper who insures that proposals are not altered without faculty or committee directive and that the proposal viewable online is the most up-to-date version. Once a proposal is submitted, it can be viewed by any committee that needs to review it. Some have suggested that it may be best if proposals were submitted only after review at the departmental level, but the system leaves it up to faculty units to decide.

What the new system means is that it is no longer required that 12-15 hard copies of a proposal be sent to the Faculty Senate office. Only one hard copy that accumulates appropriate signatures indicating committee approval will need to be moved through the system. The potential exists for resources to be conserved and time saved if committees and persons involved in the process use the documents viewable online. That is basically it. Effective immediately, we want you to use this electronic curriculum tracking system. All this should help speed up the approval processes and keep everyone better informed.

The courses that we have before us that are recommended by the curriculum committee to be approved, I recommend they be approved. All those in favor, please say 'aye', opposed – none.

*Passed unanimously.*

## **Course Modifications and New Courses Approved by the Faculty Senate on February 20, 2007**

### **College of Arts and Sciences**

#### **New Course**

EEES 1150 Marine Biology 3 ch

GEPL 4310 Geography of Gypsies (Romanies) and Travelers 3 ch

IDS 1000 Arts Living and Learning Forum 1 ch  
PHIL 4550 Islamic Philosophy 3 ch  
REL 3350 The Qur'an and Hadith 3 ch  
REL 3580 Contemporary Issues in Islam 3 ch  
PSY 3730 Stereotyping, Prejudice, and Discrimination 3 ch

### **Course Modification**

CHEM 1150 Chemistry and Society Laboratory 1 ch  
Change contact hours from "3" to "2" (no change in credit hour)

EEES 1010 Physical Geology 3 ch  
Update catalog description. Insert "No credit if EEES 2100 is taken" into current description.

EEES 2100 Fundamentals of Geology 4 ch  
Update catalog description. Delete "No credit if EEES 1010 is taken" from current description.

FILM 2310 Film I 3 ch  
Change pre-requisite to "For majors and minors only, or by permission of instructor. Prerequisites: Grade of C or better in FILM 2340. May not be taken simultaneously with FILM 2320."  
Update catalog description

FILM 2320 Video I 3 ch  
Change pre-requisite to "For majors and minors only, or by permission of instructor. Prerequisites: Comp I and Grade of C or better in FILM 2340. May not be taken simultaneously with FILM 2310."  
Update catalog description

FILM 3350 Screenwriting I 3 ch  
Change pre-requisite to "Comp II"  
Update catalog description

FILM 3360 Production Topic 4 ch  
Change pre-requisite to "Grade of C or better in FILM 2310 and 2320, or by permission of instructor."  
Update catalog description

FILM 3370 Documentary Film 3 ch  
Change pre-requisite to "Comp II or grade of C or better in FILM 2350"  
Update catalog description

FILM 3380 Experimental Film 3 ch

Change pre-requisite to "Comp II or grade of C or better in FILM 2350"

Update catalog description

FILM 3390 History of Video Art 3 ch

Change pre-requisite to "Comp II or grade of C or better in FILM 2350"

Update catalog description

FILM 3410 European Cinema 3 ch

Change pre-requisite to "Comp II or grade of C or better in FILM 2350 or permission of instructor"

Update catalog description

FILM 3420 Third Cinema 3 ch

Change pre-requisite to "Comp II or grade of C or better in FILM 2350"

Update catalog description

FILM 3730

Change pre-requisite from "FILM 2310 or 2320" to "Grades of C or better in FILM 2310 **and** 2320"

Update catalog description

FILM 3980 Cinema Studies Topics II 4 ch

Change pre-requisite to "Comp II or grade of C or better in FILM 2350"

Update catalog description

FILM 4370 Cinema Studies Seminar 4 ch

Change pre-requisite to "Comp II or grade of C or better in FILM 2350"

Update catalog description

REL 2350 Scripture, Tradition, Authority 3 ch

Change title to "Bible and Church Authority"

REL 3100 Islam 3 ch

Change course number to "REL 2500"

Change title to "Introduction to Islam"

Update catalog description

REL 3670 Ritual, Symbol, Sacrament 3 ch

Change title to "Christian Worship and Ritual"

THR 2000 Theatre Practicum 1 ch

Update catalog description by adding "Majors must take twice. At least one credit must be taken at UT"

THR 4940 Internship 3 ch  
Change pre-requisite from "Approval of Advisor" to "Permission of Instructor"  
Update catalog description

### **College of Education**

#### **Course Modification**

PED 4920 Student Teaching Seminar: Physical Education 1 ch  
Change credit hours from "1 ch" to "3 ch"

### **College of Engineering**

#### **New Course**

CSET 3600 Software Engineering and Human Interfacing 3 ch

#### **Course Modification**

BIOE 3200 Physiology for Bioengineers 3 ch  
Change course number to "BIOE 4100"  
Change pre-requisites from "BIOL 2170; CHEM 1240" to "BIOL 2170; CHEM 1240; EECS 2300"  
Update catalog description  
BIOE 4410 Bioengineering Design Project I 3 ch  
Change pre-requisites from "BIOE 3300 and 3500" to "BIOE 3110; 3300; and 3500; 3 hours of BIOE 3940"  
Update catalog description

CSET 1100 Introduction to Computer Science and Engineering Technology 3 ch  
Change course title to "Unix and C"

CSET 1200 GUI Programming and Visual Basic 3 ch  
Change course title to "GUI Programming"

CSET 2200 PC and Industrial Networks 4 ch  
Change pre-requisite from "CSET 2100" to "CSET 2100 or EET 2230"

CSET 4100 CGI Programming with Perl and Java 3 ch  
Change course title to "Server-Side Programming"  
Update catalog description

CSET 4250 Applied Programming Languages 3 ch  
Change course title to "Comparative Programming Languages"

EECS 1580 Nonlinear Data Structures 4 ch  
Change pre-requisites from "EECS 1570 & EECS 1590" to "EECS 1570"

EET 1410 Electrical Drafting 3 ch  
Change pre-requisite from "ENGT 1050" to "CSET 1100"

EET 2230 Assembly Language Programming 4 ch  
Change pre-requisite from "EET 2210" to "EET 2210 and CSET 1100"

EET 3150 Unix, C, and the Internet 4 ch  
Change course alpha code to "CSET 3150"  
Change course title to "Advanced Programming"  
Update catalog description

EET 3350 Digital Systems Design 4 ch  
Change pre-requisite from "EET 3150" to "EET 2230"

EET 4550 Programmable Controller 4 ch  
Change pre-requisite from "EET 2410" to "EET 2410 and CSET 2200"

ENGT 3040 Applied Materials Science 4 ch  
Change pre-requisites from "ENGT 3010, Chemistry w/lab" to "ENGT 3010, CHEM 1230 and 1280, MET 2120"

MET 3200 Mechanical Design I 3 ch  
Change pre-requisite from "MET 3400" to "MET 3400, MET 2120"

MET 4200 Mechanical Design II 3 ch  
Change pre-requisite from "MET 3200" to "MET 3200, ENGT 3040"

MIME 3710 Work Design & Measmnt 3 ch  
Change pre-requisite from "MIME 4080, MIME 4000" to "MIME 4080"

MIME 3780 Engrg Management 3 ch  
Change pre-requisite from "MIME 3710" to "Junior standing in MIME"

MIME 4100 Mnfg Systems Simulation 3 ch  
Change pre-requisite from "None" to "MATH 3860 or 3820"

## **College of Nursing**

### **New Course**

NURS 1000 Nursing Orientation 1 ch

**Senator Peseckis:** That is all the courses that are before the Faculty Senate at this time. They will be processed at the Registrar's tomorrow.

**Senator Monsos:** There is a modified version of the agenda that I sent out to you earlier this week, and copies are on the table.

**Academic Program Committee business - courses approved at Faculty Senate mtg. on 2/20/07**

**Modification of admission requirements for College of Business**

Transfer and Adult students need a minimum 2.25 cumulative GPA to be eligible for admittance into the College of Business.)

Change of College students must complete a minimum of 8 hrs. on a graded basis (excluding pass/no credit courses) at UT with a minimum GPA of 2.25 to be eligible to transfer into the College of Business Administration.

**Modification to BA in Film** – Summary: Specifies that when a FILM course is a prerequisite for another FILM course, a grade of C or better must have been earned in the prerequisite course.

**Modification to BA in Theatre** – Summary: Specifies that at least one credit of THR 2000 must be taken at UT (2 credits are required in the program.)

**Modification to Religious Studies BA and Minor** - Summary: Current distribution requirement specifies that of 12 credits (9 credits in the minor), 6 must be at the 3000 - 4000 level. Modification would change that in both to 3 credits must be at the 3000 – 4000 level.

**Modification to B. Ed. Special Education: Intervention Specialist Licensure** – Summary: Deletes BIOL 2020 from the Additional General Requirements, reducing the total credits in that section (and overall in the major) by 4 credits.

**Senator Monsos:** Any questions?

**Senator Wolff:** You are talking about college GPA not high school GPA?

**Senator Monsos:** Right. Once you are a college student, you are no longer direct from high school, you are in college.

**Senator Randolph:** Is that true for adult students also? In the first part you have 2.25 GPA, adult students don't have to have college work to be classified as an adult, they just have to be out of high school? Is that a high school GPA?

**Senator Zallocco:** Students who don't qualify coming to the College of Business go to another place at the University before they apply to transfer to the College of Business.

**Senator Randolph:** I guess my question was is it adult students' GPA?

**Senator Monsos:** It says cumulative GPA. Students will have different backgrounds and some will only have high school and some will have some transfer credit.

Any other questions? All those in favor of this modification, please say "aye". Opposed – none.

**Motion carries.**

Academic Programs will also be on that new on-line curriculum submission process as well.

**V. Calendar Questions**

None

**VI. Other Business**

Old Business: None

New Business: None

**VII. Adjournment:** meeting was adjourned at 4:35 p.m.

Respectfully submitted,  
Alice Skeens  
FS Executive Secretary

Tape summary: Kathy Grabel  
Faculty Senate Office Admin. Secretary



