

**THE UNIVERSITY OF TOLEDO** Approved@FS mtg. 1/27/09  
**FACULTY SENATE**  
**Minutes of the Senate Meeting of January 13, 2009**  
<http://www.facsenate.utoledo.edu>

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**HIGHLIGHTS**

**Exec. V.P. and Provost Main Campus**  
**Chief of Police & V.P. of Campus Safety**  
**Director of Building Services, Recycling & Internal Moves**  
**Elections Committee**  
**Senate rep. to Finance & Strategy Committee**  
**Special Assistant to Main Campus Provost**

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Note: The remarks of the Senators and others are summarized and not verbatim. The taped recording of this meeting is available in the Faculty Senate office or in the University Archives.

**President Jamie Barlowe** called the meeting to order, **Nick Piazza, Executive Secretary**, called the roll.

**I. Roll Call –2008-2009 Senators:**

**Present:** Ankele, Bailey, Baker, Barden, Barlowe, Barnes, Barrett, Coventry, Crosetto, Denyer, Dowd, Dupuy, Elmer, Fink, Floyd, Funk, Fournier, Giovannucci, Graham, Gunning, Horan, Hornbeck, Hottell, Humphrys, Jenkins, Kistner, Klein, Laux, Lee, Lehmann, Lundquist, McSweeney, Metting, Nims, Olson, Peseckis, Piazza, Powers, Pryor, Randolph, Regimbal, Szirony, Stierman, Teclehaimanot, Thompson-Casado, Wedding, Wolf,

**Excused absences:** Brickman, Casabianca, Crist, Duggan, Hoblet, Sharkey, Sheldon, Tietz

**Unexcused absences:** Baines, Caruso, Davis, Dismukes, French, LeBlanc, Lipman, Niamat, Ragu-Nathan, Tietjen

A quorum was present.

**II. Approval of Minutes:** Minutes of 11/18/08 meeting approved as distributed.

**III. Executive Committee Report:**

**Executive Secretary Nick Piazza** asked the Senators to introduce themselves before speaking to get the speakers' names recorded accurately in the minutes.

**Due to a technical problem we do not have a recording of today's Senate meeting. The minutes consist only of reports given by the guest speakers and they are in their original form.**

**President of Faculty Senate Jamie Barlowe:**

**Faculty Senate Executive Committee Report**

January 13, 2009

Today we begin the second semester of the first year of the merged Senate. Welcome back. I hope your break—of whatever duration—was restorative.

Although we begin this semester, as we ended the last one, in the midst of an extraordinary local, state, national, and international economic crisis, we have the ability and the desire not merely to survive, but to emerge from stronger, more efficient, and more focused on our primary missions of conducting research, educating undergraduate and graduate students, and serving hospital and clinical patients. Your enormous skills and expertise, as well as your leadership and patience, will be needed as we implement strategies to deal with whatever ways the state crisis may impact us.

As I'm sure many of you know, Governor Strickland has so far exempted the State Share of Instruction, the Ohio College Opportunity Grant, and the Ohio Instructional Grant from the state budget reductions of 5.75%. As Chancellor Fingerhut said just after the new year began, "The Governor's continuing support for higher education is a sign of his faith in our ability to contribute to the state's economy in these difficult times. Our commitment to him must be that we will work together in our own [ways] to meet the challenge that Ohio faces and serve as a model of courage, determination, and innovation . . . By exempting the core line items that support higher education . . . Governor Strickland demonstrated the importance of establishing priorities in making budget reductions." Dr. Jacobs, who had planned to come to today's Senate meeting, is in Columbus working with other university presidents and the Chancellor on these budgetary issues. As more information becomes available, you will be informed. In fact, Dr. Jacobs will speak at our February 10 meeting. In addition, budget development guidelines are being distributed this week to all vice-presidents and deans. This document outlines the process and timeline for developing the FY 2009-2010 operating budget, as well as strategies for revenue enhancements, productivity improvements, and cost reductions. More information on the budget development process will be forthcoming.

Budget issues have dominated many of the conversations your Executive Committee has had with senior leadership since our last Senate meeting on November 18, including meetings with Provosts Haggett and Gold and the deans on November 20 and December 18 and with the Provosts on January 12. However, the EC also met on November 24 with Dr. Jacobs, Provosts Haggett and Gold and Senior Vice President for Finance and Administration Scott Scarborough to discuss shared governance. During this meeting we agreed on a number of goals, a foundational framework, and a set of procedures to improve communication and trust. The conversation on shared governance extended into another meeting with Dr. Jacobs and the leadership team on December 11. The outcome of that meeting was a plan to develop a document of the principles of shared governance for the University of Toledo that will, we hope, shape relations between the Faculty Senate and senior leadership for years to come, certainly beyond us as individuals. I will bring that document to you when it is ready to share. It is currently in draft form. Specific consequences of these discussions on shared governance include the addition of several more Senators to university committees and the establishment of more open lines of communication and opportunities for faculty input. On February 5, the Executive Committee and members of senior leadership will meet again for another discussion on shared governance.

Members of the Executive Committee also attended recent Board of Trustee meetings, and I gave a report on shared governance to the Academic and Student Affairs Committee of the Board on December 15.

Our agenda today includes Provost Haggett who will update you on several initiatives and discuss some current strategies, and, as a number of you requested, speakers who will specifically address issues of campus safety and campus-wide recycling.

There is no easy transition between the university issues I have been reporting and the death of a colleague. On December 17 Dr. Hugh Hinton, an associate professor of political science in the College of Arts and Sciences, died on campus. Dr. Hinton had been a professor at U.T. since 1975. He served as director of the Master's in Public Administration Program for nine years in the 1980s and as a research associate of the Urban Affairs Center. He also was a Fulbright recipient, teaching in Slovakia,

Ukraine, and Mexico. His colleagues and students will miss him. Our thoughts also go out to Dr. Penny Poplin Gosetti whose father recently passed, Dr. Alice Skeens whose husband died a few days ago, and Karen Hoblet, a member of the Senate Executive Committee whose father-in-law died on Saturday.

Finally, I want to congratulate Dr. Patsy Komuniecki as the newly appointed vice provost for graduate affairs and dean of the College of Graduate Studies. Patsy will come to a later Senate meeting for her official dean introduction. I want as well to invite you all to attend the Unity Celebration in honor of Dr. Martin Luther King, Jr. The theme of this year's celebration is "Strength to Lead, Courage to Love," and the event will be held on Monday, January 19, from 9:30 to 11:30 in Savage Arena. In addition to a parade of nations and a processional, Dr. Jacobs will speak, the Clarence Smith Community Chorus and students from the Positive Force School of Dance will perform, and the UT Student African-American Brotherhood will present some of Dr. King's speeches and discuss his teachings.

This ends the Executive Committee Report.

**Dr. Rosemary Haggett, Exec. V.P. & Provost Main Campus:**

### **Remarks to Faculty Senate Meeting, January 13 2008**

- Welcome back; exciting new semester.
  - Memorial Field House is open; classes are being held; the TAs are moving into the 3<sup>rd</sup> floor and the Education Incubator is being set up
  - Dorr Street as a "university town" is beginning to take shape; the BP station will soon be bulldozed
  - Savage arena has come alive; we had an outstanding commencement ceremony there on Dec 20; Men's and Women's basketball teams continue to improve with each game.
  - As of yesterday, our enrollment for spring 2009 (20,400) exceeds our enrollment for last spring semester (19,700). We'll have official enrollment on the 15<sup>th</sup> day of the semester, Jan 26
  
- It will also be a semester of economic challenge. Strategies to address the current budget situation are being developed. I challenge us all to have the willing to think differently about everything we do. Crisis or opportunity? How we answer that may make an enormous difference for the future of our institution. None of us are alone in this. We have very bright and talented colleagues; standing ready to help one another, share ideas, strategies, and models.

- New appointments
  - Marcia King-Blandford: Assistant Vice Provost (PLEASE STAND)
    - Marcia's working knowledge of the curriculum, her collaborative approach to working across the university, and, her ability to work from idea to implementation made her the ideal person for this role.
    - Her responsibilities in the area of transfer, articulation and accreditation are central to the University's mission to be transformative. And, her work with academic policies and practices is foundational to our commitment to continuous improvement.
  - Patsy Komuniecki: Vice Provost for Graduate Affairs and Dean of the College of Graduate Studies
    - Report to me and Provost Gold
    - Know her as chair of the department of biological sciences, has been a champion of excellence for her department and her enthusiasm for UT felt campus wide
    - not only will Patsy have oversight of the operational aspects of our graduate education programs, she will also provide leadership and vision for developing strategic objectives for this critical component of UT's mission.
- Center for Teaching and Learning
  - as we develop plans for the next iteration of the Center for Teaching and Learning, the activities of the CTL continue
  - The Student Observer Program continues; faculty should contact Christine Keller, who will move to the Education incubator at the end of January
  - the instructional designers will also move there, which will make more room available for the Student Support Services, a TRIO program, to be co-located with other tutoring services for UT students in the Rathbun Cove (lower level of Carlson Library).
- Sam Carson Course Transformation proposals
  - there were two deadline dates under the request for proposals released last semester. By first deadline: quick start proposal (4

submitted; 1 funded) or submission of a letter of intent (8 letters of intent); proposals due Feb 8

- DUP nominations
  - closing date was extended to Jan 12 (yesterday)
  - preliminary count: 23 nominees, 16 men, 6 women; nominees from College of A&S, Business, Education, Engineering, and Medicine

**Gary Jankowski, V.P. for Campus Safety and Jeff Newton, Chief of Police,:**

For a complete PowerPoint presentation on Campus Safety click on the icon below



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fss00cv02.utad.utole

Or go to Faculty Senate website at: [www.facsenate.utoledo.edu](http://www.facsenate.utoledo.edu)

**Diana Ganues, Director of building Services, Recycling & Internal Moves:**

For a complete PowerPoint presentation on recycling at U.T. click on the icon below



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Construction.Recyclir

Or go to the Faculty Senate website: [www.facsenate.utoledo.edu](http://www.facsenate.utoledo.edu)

**Senator Barbara Floyd, Election's Committee:** In the absence of the chair of the elections committee, Kris Brickman, I am going to give a brief report. In November of 2008 the Health Science Campus conducted an election for the Faculty Committee on Governance. Here are the results of the top vote getters:

College of Medicine	Thea Sawicki
College of Nursing	Susan Sochacki
College of HSHS	Michelle Masterson

**Senator Olson:** No one needs to tell you about the Economic Situation that we are in today And no one needs to tell how fortunate that we are to be professors. I want to make you aware of some things that are happening with regards to this University as a result of the economic situation and also because of some peculiarities at that have occurred here.

I want you to understand that the University Finance and Strategy Committee as part of our shared governance structure is working; we are considering serious issues in our budgets.

As most of you know the university has taken 2 rounds of budget reductions as a result of the state's revenue shortfall. \$2.5 million have been cut in our Capital Budget Line and \$1.5 million in our Operating Line. While this has resulted in layoffs, most of the impacts were not in the academic areas.

In general, academic areas have not seen the full impacts of budget cuts that the university has had to take over the past 10 years. The greater share of previous cuts was in administrative areas.

Higher Education has been protected from the full impact of the state's budget problems. Whether or not this will be the case in the future no body knows.

The university currently has a \$14 million budget operating loss before any cuts from the state are assigned..

To reduce the University's expenditures, several actions have been taken:

- budgeted funds for vacant positions not approved by the President or the position management control have been pulled to centrally controlled budgets
- Discretionary budgets from the UT Foundation for 2009-10 will not be distributed. Restricted account discretionary funds may still be distributed.
- Non-student temporary employees not filling permanent positions are being terminated
- Department budgets have been reduced as follows:
  - o 25% of prior year travel expenses
  - o 25% of dues paid
  - o 25% of non-library subscriptions
  - o 25% of payments to outside consultants and contracted services
- Extension of the early retirement program to non-union employees
- The reduction of hiring of agency nurses
- Elimination of non-core positions not funded by grants or donors
- Enforcement of teaching load standards
- Planning for the 2009 budget under two scenarios including a 7% reduction and a 15% reduction (I will have more to say about shortly.

The state is projecting a \$7 Billion dollar shortfall in the next biennium budget. No one at this time knows how it will affect Higher Education but everyone believes that it will.

Later this week or early next week, I expect that the Sr. VP for Finance and Administration, Scott Scarborough, will publish a letter outlining the budget process for our next year's budget.

The budgeting process begins later this month with Training sessions for the Deans and Business Managers. Then prehearings and hearings will begin in late February and extend through March.

The planning guidelines for this year's budgets are to provide reductions for 7% and 15%. You will remember last year it was 5% and 10%. The process is similar; however, the magnitude of the decisions is much greater and more likely to be implemented.

Many of you will not like some of the questions being asked but they do need to be answered. You will see

- questions about course student caps,

- increases of fees,
- questions about part time faculty
- more standardization across the campus in the granting of release time,
- questions of which programs have an overall positive financial margins,
- questions about facilities

You as a faculty need to understand your college's budget and need to make your voice heard where it makes sense to do so. Some Deans are more effective than others in getting faculty input. Regardless, you need to ask questions and be prepared to contribute.

In addition, the administration is soliciting ideas on how to enhance revenues and effect cost savings. While this process has been taking place over the last month or so, most of the 75 or so ideas have submitted by administration and little has come directly from the faculty. Many of the ideas will have to be resolved with AAUP as they affect workloads and working conditions. There are others that are very controversial and impact the faculty's ability to teach their classes and to perform scholarship.

I need your help here!

Faculty need to contribute ideas on how to enhance our revenues as well as reduce our cost of doing business.

There are three ways of getting your idea heard by the University Finance and Strategy Committee:

1. Email your idea to Mr. Scarborough
2. Email your idea to me
3. Email your idea to Jamie Barlowe

We will insure that your idea is considered.

**President Barlow:** Our last speaker is Dr. Jackie Layng, a special assistant to the Provost and Associate Chair for the Department of Communications and she will talk to us about the **Getting to Professor Workshops**.

**Dr. Jackie Layng, Special Assistant to Main Campus Provost:** We are working on two workshops for people interested in applying for promotion to a full professor. The first one is on Monday, February 16, 2009 at 3:00 to 5:00 pm in SU-2592, it will be a panel consisting of the Provost, chair of UCAP, chair of curricular instructions, chair of one of the college committees as well as a chair of DPC to be on the panel so that we can have a Q&A and we will invite all the associate professors eligible to apply for full professor. We will have a second workshop on Monday March 23, 2009 at 3:00 pm and this one is called **Build your Dossier Workshop** which will be held at the Scott Park Auditorium. At this particular juncture we have me as the moderator, Maria Coleman and Dr. Dale Dwyer. I am still working on representatives from Humanities, Education and HSHS. If you have somebody that you know that has recently gone through the promotion process in the last five to six years I'm looking to talk to them to be on the panel and share their experiences with us. We will also have several sample dossiers at this workshop. Hopefully these workshops will be successful and become an annual event that will be offered every Fall to assist and help prepare associate professors to get promoted to full professor.

**Senator Hottell:** You said all those who are eligible do you mean within five years?

**Dr. Jackie Layng:** Yes. Thank you.

**President Barlowe:** Any other business, old or new?

**Senator Metting:** At the next Faculty Senate meeting on January 27<sup>th</sup> we will honor our four distinguished University professors for this year and there will be a reception and a program. The

program will be from 5:30 - 6:00 pm and reception from 6:00 pm to 7:00 pm. Hopefully everyone will attend.

**Senator Lehman:** Will the reception be at the Hilton Hotel in the Faculty Club or will it be on campus?

**Senator Metting:** It will be either at the Dana Center or the Hilton.

**President Barlowe:** Thank you. May I have a motion to adjourn?

*Motion was made and seconded.*

**V. Calendar Questions:**

**VI. Other Business:**

Old business: None

New business: Dr. Pat Metting, College of Medicine

**VII. Adjournment:** Meeting adjourned at 5:45 pm.

Respectfully submitted,

Nick Piazza  
Faculty Senate Executive Secretary

Tape summary: Kathy Grabel  
Faculty Senate Office Administrative Secretary