

**THE UNIVERSITY OF TOLEDO**  
**Minutes of the Faculty Senate Meeting of January 15, 2019**  
**FACULTY SENATE**

<http://www.utoledo.edu/facsenate>

Approved @ FS on 2/12/2019

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**Summary of Discussion**

Dr. Karen Bjorkman, Interim Provost of the University of Toledo  
Ms. Gina Roberts, Senior Director of Financial Aid & Rocket Solution Center  
Dr. Flapp Cockrell, VP for Student Services  
Ms. Kathy Zimmer, Director of Academic & Curricular Initiatives

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**Note:** The remarks of the Senators and others are summarized and not verbatim. The taped recording of this meeting is available in the Faculty Senate office or in the University Archives.

**President Rouillard:** Good afternoon. I would like to call this meeting to order. I will ask Executive Secretary, Mark Templin to call the roll.

**I. Roll Call: 2018-2019**

**Present:** Andreana, Ariss, Bailey, Bigioni, Bouillon, Brakel, Chattopadhyay, Compora, Dowd, Duggan, Edgington, Emonds, Ferris, Gibbons, Gibbs, Gilchrist, Giovannucci, Gray, Hall, Hammersley, Heberle, Hefzy, Jaume, Jayatissa, Keith, Kistner, Krantz, Lee, Longsdorf, Lundquist, Maloney, Menezes, Modyanov, Molitor, Monsos, Niamat, Oberlander, Ohlinger, Relue, Rouillard, Sabharwal, Sheldon, Stepkowski, Steven, Taylor, Templin, Thompson-Casado, Tucker-Gail, Van Hoy, Weck-Schwarz, Wedding, Weldy, Woolford, Xie, Zhu

**Excused:** Dinnebeil, Frank, Kovach, Lecka-Czernik, Ortiz, Tiwari

**Unexcused:** Murphy, Reeves, Said, Schlageter, Schroeder, Schlageter

**II. Approval of Minutes:** Minutes from the Faculty Senate meetings held on November 20, 2018 and December 04, 2018

**President Rouillard:** Thank you, Senator Templin. The first order of business, as you see on the agenda, is the approval of the Minutes from our November 20, 2018 and December 04, 2018 meetings. Those were circulated to you via email. Unless there are any corrections, all of those who are in favor of approving the November 20<sup>th</sup> Minutes, please signify by saying, “aye.” Any opposed? Any abstentions? **Motion Passed.** Secondly, all of those in favor of approving the December 04, meeting Minutes, please signify by saying, “aye.” Any opposed? Any abstentions? **Motion Passed.** Thank you.

As you can see, we have a full agenda today so the executive report will be brief. We will start by congratulating Dr. Karen Bjorkman and welcoming her to her new position as Interim Provost and Vice President of Academic Affairs. President-Elect Tim Brakel and I have already met once with her this morning and in fact, we look forward to a productive working relationship with her. We would like to thank Provost Andrew Hsu once again for all he has done for UT in his time here.

The Board of Trustees met on Monday, Dec. 17 and received my report on behalf of FS. That report will be attached to the meeting minutes for this Faculty Senate meeting.

The Chairs of the Undergraduate Curriculum and Academic Programs Committees ask that you submit any new courses and programs, as well as modification by MARCH 12 in order to be reviewed and potentially approved in this academic year.

The Faculty Senate Executive Committee met on Dec. 7 to get more information about the questions raised regarding parking and outsourcing of printing. Bonnie Murphy will attend our Jan. 29 FS meeting and give us some updates on these issues. We also met on Jan. 11 to get an update from Vice Provost Amy Thompson and Dr. Christine Fox on the revision of the student evaluations which they will present to Faculty Senate on Jan. 29.

Senator Templin, would you like to say a few words about the constitution timeline?

**Senator Templin:** Sure. Well, we met after Thanksgiving last semester with representatives from the Board of Trustees. They looked at the most recent draft that we had at that point. They asked for a comparison document of the latest draft to compare it to the very first draft, which is the existing constitution that we started out with. I generated that just as the semester closed and sent that to them. Some members of the committee were mad at me because that generates approximately 200 pages of paper because it tracks all of the changes and so the printout was pretty extensive. The committee is working on getting ready for a second reading. We had a couple of meetings before the semester closed. We didn't come to a final consensus about one of the articles, so I am going to see where we are at. Hopefully, we will get together in the next week. We will come back probably in February and have the second reading sometime in February is my guess.

**President Rouillard:** Are there any questions? Hearing none. Well, we thank you Senator Templin, you and your committee for all of your hard work on this document. Does the Executive Committee have anything to add on the Executive Report? Are there any questions on what you have heard so far? Well, in that case we will insert a quick comment from Senator Terry Bigioni who would like to speak a little bit about a colleague in Chemistry that we have recently lost.

**Senator Bigioni:** So my unfortunate task is to bring forth an untimely passing of a colleague, Professor Dean Giolando, who unexpectedly passed away on January 2<sup>nd</sup> at the age of 61. Dean was hired here at UT in 1988, 30 years ago, as an inorganic chemist. He was very active in solar cell research. He was one of the first on this campus along with...sort of the nucleus of the solar research that has gone on on this campus over the past 30 years. No doubt, that was due to Dean's passion for environmental process, which was a key part of who he was. Of course, he was also very passionate about teaching and this is something he had a lot of respect for. It didn't matter whether it was his students at UT, or grade school students, or high school students, he understood the importance of teaching and why we are all here. Dean was well-liked and he was a good colleague and will be missed. Thank you.

**President Rouillard:** Thank you very much. We will move on to reports. It is my pleasure to introduce to you our new Interim Provost, Dr. Karen Bjorkman.

**Interim Provost, Karen Bjorkman:** Thank you, President Rouillard.

**President Rouillard:** You're welcome.

**Interim Provost, Karen Bjorkman:** You will have to forgive me, I am a little "gimpy" still, but I am getting better. First of all, I would like to say welcome back to spring semester. It is really good to see the students back on campus. Everything is bustling again, which is good because it has been way too quiet over the last month or so. For those of you who don't know me, just briefly, I am an astrophysics by training. I came here to University of Toledo 23 years ago. I've come up from assistant professor to

suddenly being put into this particular position, which is a little surprise to me. I agreed to do it because I believe this university has a lot to offer. We have a lot of good momentum and my goal is to make sure we continue that momentum. There are a lot of good things happening here. I also want to thank John Plenefisch who has agreed to serve as Interim Dean in the College of Natural Sciences and Mathematics while I am in this role. It is with great pleasure that I announce that because he is going to be terrific and I know the college is in good hands, which makes me feel a little better. I have to tell you today is Day-1, so you have to be “kind” to me because I have been awash in lots of things today and I still have a great deal to learn, but, I am sure that all of you will be very helpful in helping me to learn that. I mentioned the momentum that we want to keep going. I think we have a really good strategic plan in place. Thanks in large part to the large amount of input the faculty have had into that. It is my goal that we keep that going. But I particularly want to focus on student’s success, and of course, that is really important to all of us. We don’t want our students coming here and not succeeding. Our goal is to have them all be successful and I think we are making progress on that. We want to continue to increase the retention rates and the graduation rates of our students and also their preparation for being successful in the world, which is good for us and it is good for them.

Just a brief update on a few initiatives that I thought I would tell you about. Winter Intersession this year, you may recall last year was our first year of piloting this. We had 38 students in nine courses last year of the Winter Intersession. This year we significantly increased that. We actually had 99 students in 10 courses, both online and in-person, and both undergraduate and graduate courses. This seems to be a growing thing. I think the students are starting to hear about it, and I think that is a good thing. I think we will be hearing some interesting twists on things that have been tried with the intersession course like helping students stay on track who may have gotten a little behind and they can use that intersession to catch-up rather than getting delayed by the entire semester. I think it would be interesting to hear how that turns out. The courses were reviewed and offered based on approval of the faculty steering committee and based on student enrollment. We did have to cancel one course because we had no enrollment. The faculty steering committee for the Winter Intersession will meet later this spring to sort of assess how we did this year, review the second year, and then identify improvements we might be able to make for next year. I wanted to let you all know, some of you may have already heard this, but for our graduate students, the University Teaching Center is going to be offering a workshop for new graduate students who just come in this semester. We did this in the fall and we will be repeating that in the spring. This will be an ongoing thing for those student who are assigned as teaching assistants. The workshop is going to be held on Friday, February 1, 2019, in the Field House, Room 1220. I think there are fliers out and it is also on the Graduate College webpage. The goal of the workshop is to engage new teaching assistants in high impact teaching strategies, methods of assessment, and our UT systems like Blackboard and Starfish and so on. The graduate TA’s can register at the link that is on the Teaching Center website. For additional information if you have questions about that, you can contact Barbara Schneider in the Office of the Provost.

We are announcing a new symposium, which will be held on April 17<sup>th</sup> from 3-6 p.m. in Nitsheke Hall. It is actually a research symposium. We hope to do this annually. This was a new initiative. The idea is to showcase our research and scholarship that goes on across the university and [have] creative activities for our faculty. We particularly want to start with a theme that we will showcase to our community. It will be talking about how our research, scholarship, and creative activity impacts our community broadly. I hope that many of you will participate in that and many of our students will participate in that. The goal is we will be inviting people from outside of our community and some of our research partners within the community in the Northwest Ohio region. We will be inviting the community to attend that symposium. There will be booths, food, posters, and then a panel discussion. In addition to that, we are going to try to talk about best practices and community engagement. This is something this university does very well and it is something that we want to continue to do well.

A call for proposal is about to go out this week. I really encourage people to participate and to encourage your colleagues to do so as well. The deadline for proposals will be on Friday, February 8<sup>th</sup>, and Amy Thompson in the Office of the Provost will be accepting those proposals. That information will be on the material list and will be sent out. I just want to remind everybody—if you haven't already done so—it is still not too late, the nomination for distinguish university lecturer is open right now. They are due by Friday, January 18<sup>th</sup>. We have fantastic lecturers at this University and they are very well worthwhile to recognize as such. I hope people will take the time to nominate their colleagues. The nomination announcement was actually sent out in December and a reminder email was sent last week. Please remind people around your departments if they haven't already done that, that is still open until the end of the week. Those nominations can be sent to Jamie Barlowe also in the Office of the Provost.

There is another issue coming up. Last semester we implemented this new initiative, hosting monthly forums for the future of higher education. The January forum will be held on Wednesday, January 30<sup>th</sup>, from 1-3 p.m. in Carlson Library, Room 1005. I think we are handing out fliers in the back. The speaker will be Dr. Christopher Martin, who is a visiting Associate Professor in the College of Arts and Letters. He will speak on "Walk Before you Run: How Transparent Assignment Descriptions can Foster Greater Growth in Students." He has done a lot of interesting reports about this kind of approach. Again, more information is available on the Office of the Provost's website. All of the forums are going to be livestreamed so if you can't make it in person, feel free to watch online. If you can't watch at that time, the video will also be archived for later viewing. An email announcement is going to be sent to all faculty later this week on that. We are going to continue an initiative that Provost Hsu started. By the way, I have some big footsteps to fill there and so I am going to be trying. I want to let you know that we are going to continue the Faculty and Staff Socials in Libby Hall, so we will hold one at the end of January, on Friday, January 25, from 4:30-6 p.m. We hope the renovations will be done there in time for that. We will try to continue that through this semester to host Faculty and Staff Socials. It is just a great chance to sort of unwind and meet your colleague and socialize a little bit there. I hope you come. I will be there, I promise. I will be happy to talk to those of you maybe I haven't met before. That is really all I have to say to you. As I said, it is Day-1. I just want to echo, Senator Bigioni, thank you for that commentary on Dean; we really did lose a great colleague. With that, I will close. If anybody have any questions so I can say "I don't know yet," please ask.

**President Rouillard:** Well, in that case, thank you very much.

[Applause]

**President Rouillard cont'd:** Next, this afternoon we have as a guest, Ms. Gina Roberts from the Financial Aid Office. She is the Senior Director of Financial Aid and Rocket Solution Center. We asked her to come this afternoon because we were concerned about some of the current political action or in-action at the federal level and how that perhaps might affect financial aid with some of our students. Ms. Roberts, welcome.

**Ms. Gina Roberts, Senior Director of Financial Aid and Rocket Solution Center:** Thank you very much. I appreciate having this opportunity to speak with all of you. I've met some of you, but not nearly all of you. Thank you again.

The government shutdown that started on the 22<sup>nd</sup> of December has had some impact, not a tremendous impact thankfully on our delivery of student financial aid to our students. The Department of Education itself is still fully operational. They are still processing applications. We are still able to draw down funds. The websites are all functional. Students can still do loan counseling and those types of things, and so from that perspective, it hasn't had a significant impact. However, there are three areas where we did see some temporary kind of roadblocks for students.

The first is the income verification with the Internal Revenue Service, IRS. Some of you may be aware, some students who apply for financial aid, a certain percentage of them, around 30% are selected by the Department of Education for us to do an additional review of the information that they provide. That requires us to verify that income they reported. We used to be able to collect their tax return information, but that was discontinued about three years ago. Now the student or parent can either opt to do a data retrieval with IRS when they file their application. That never went down; that always stayed operational. But, in some cases the students and parents can't use the daily retrieval and so they have to request from the IRS what's called a tax transcript. Tax transcripts were not being processed once the government shutdown started. The financial aid community asked the Department of Education for some relief and some new guidance to allow us to collect alternate forms of documentation. It took a little while, but on the 9<sup>th</sup> of January, we did get that guidance and we are now able to collect some other types of documentation to satisfy those requirements since the IRS transcripts were not being processed. Of course, we got mixed messages from IRS stating it wasn't because of the shutdown, it was because of system maintenance. We aren't really clear on which one, but, if it was system maintenance, it would've been nice to give us a heads-up because most schools across the country are starting a new semester at this time of the year. Now that we have the new guidance, the very next day we sent a notice to 102 students—we had about 102 students that we were still waiting for information. We emailed them and gave them the new information of what other documents we could accept. From what I understand from talking with my staff that handle that process, it is going very smoothly at this time.

Another little glitch in the process is when a student completes the financial aid application, their information goes through multiple database matches with other government agencies. One in particular, the select of service administration, that database match is currently not being conducted when a new student file a new application and it goes through. We are required to know whether or not the student had an issue before we can disburse aid. So we have some alternatives that we can use if the student did in fact register. We can go out to an online system. If a student has not yet registered or is not required to register, there are additional documents we have to collect from them. It is an inconvenience. I actually checked before I came today, we have about 39 students in that category for spring—not all of those 39 students are actually enrolled. We get financial aid applications from students who may be thinking about enrolling and never actually enroll.

Then finally the third area where there is a slight probably backlog are our students who have graduated or have stopped attending who may be repaying loans. If they choose one of the income contingent repayment plans, they are required to prove their income that they qualify. Again, the IRS glitch in their processing could affect some of those students as well. But again, the loan services would have the opportunity to work with them to collect other forms of documentation. So overall, we are coping. We were prepared to waive late fees and do whatever we could to assist students. There are a lot of very diligent and caring people here at the university in the administrative areas, and we want to do what we can to keep that student here and make sure they can succeed. Do you have any questions?

**Senator Gibbons:** The federal employees who are having trouble paying various fees and/or federal employees who agency pays their tuition or pays other their expenses, do we have a policy in place?

**Ms. Gina Roberts, Senior Director of Financial Aid and Rocket Solution Center:** That would not be a policy that my office would handle; that would come more from the Treasurer's side because they actually collect the tuition. But we haven't had any specific discussion. Right now students will not be assessed late fees until the end of the month. There is a very generous process to waive those late fees if there are certain circumstances. I think people don't often know this, students can attend classes even if their bill is not completely paid. There is no process that bumps them out of classes. As we get further into the semester and they are living in resident's halls, there are more stringent outreach that occurs, but

it will not keep a student from attending class. But again, I have no doubt that we will make some exceptions for those students. Are there any other questions?

**Senator Templin:** Are GI Bill funds being distributed?

**Ms. Gina Roberts, Senior Director of Financial Aid and Rocket Solution Center:** We have not seen any delay. But we often don't get those usually until three or four weeks in, the 15<sup>th</sup> day, because they verify enrollment. I am not aware that we anticipate any delays in those payments.

**Senator Ferris:** Students who are facing some kind of issue in having funds to pay those bills, who do they contact?

**Ms. Gina Roberts, Senior Director of Financial Aid and Rocket Solution Center:** In a general sense, Rocket Solution Central is the first place. Rocket Solution Central, which I also help manage, is the frontline or Student Service Office for Financial Aid, Registration and Billing. So questions about any of those three areas are directed to Rocket Solution Central. If it is an issue that staff can't resolve, if they have to go to their home office for instance, then it will be passed on to the Treasurer's Office to solve.

**President Rouillard:** Thank you, and thank your colleagues too for dealing with all of these complexities that must be somewhat overwhelming at times.

**Ms. Gina Roberts, Senior Director of Financial Aid and Rocket Solution Center:** It can be.

**President Rouillard:** Thank you so much for your efforts. So we also have this afternoon Dr. Flapp Cockrell, VP for Student Affairs who wanted to come and give you a few updates about his division as well. If you have handouts or anything, I can also help with those.

**Dr. Flapp Cockrell, VP for Student Affairs:** Good afternoon and happy New Year. I hope all is well. I am Dr. Flapp Cockrell, Vice President of Student Affairs. I just wanted to provide you all with a couple of updates of some things that are happening within Student Affairs. Our students are back. We are really excited. They are in the resident's halls and they are getting ready for problematic activities. I thought it would be very good to share some information with you.

The first thing is the Rocket Recovery grant. The half-sheets are being passed out right now. I heard Gina Roberts talk a couple of minutes ago. We know a lot of our students are experiencing some challenges as it relates to their financial aid. We do have the Rocket Recovery grant for our undergraduate students, our domestic undergraduate students. They can receive up to \$1,000. You can see the items there. They can't use it towards tuition or what-have-you, but they can utilize it for lodging and meals. We do encourage our students to take advantage of our Rocket Recovery grant. You will see on that first bullet right now we have \$175,000 left in the pot, so please encourage your students to apply for that particular grant. So if you have a student who may be experiencing some type of financial hardship, please encourage them to apply and we will make sure we assist them in any way that we can.

The pantry is doing exceptionally well. Some of you probably saw the generous donations that we received from Huntington Bank in the fall of \$10,000 to support our food pantry. We are really excited about that and the partnership that we've developed with Huntington Bank. One other thing that we're doing with the food pantry is we're doing mobile food pantry now, so you may see the food pantry around the academic building getting the word out about the opportunities that are there in the Student Union. Our food pantry is currently located in our Student Union directly across from our student lounge. In the food pantry we have a refrigerator now and so we will start having produce and meat products. If any of you all are interested in sponsoring like a food drive or donating a Sam's Club card etc., Dan

Boyel, who is the student advocate runs the food pantry. We take donations of any kind, but we definitely have a number of students who are utilizing the food pantry. For the fall semester we have 600 plus students utilizing the food pantry. I know, I pulled out some data to..., and what we've asked...to do last week is to run the numbers for the students who were participating in the food pantry for the fall semester so we can actually see what their GPA is and do they live on campus or off campus, and so we continue to gather that data. We also have toiletry items in the food pantry as well, so if you are out and about like a Sam's, Wal-Mart, or Target and you would like to pick-up additional travel size items for students, you are more than welcome to donate those items to the food pantry as well. Our students definitely take advantage of those resources.

Report a Concern Website: In the fall semester we created a website for all of our forums that we have. So whether it is Title IX or if it is Rocket Portal, we just want you to tell us anything that is going on at the university. We created one site and it is the Portal Concern Website. You will see a link there: <http://www.utoledo.edu/report/>. I just want to share a special thank you for sharing information regarding our students, faculty and staff. We get a lot of information through this Report a Concern website and we are able to address a lot of issues or concerns within a timely manner once those items come to us.

The UT Faculty and Staff Behavior Response Guide: This guide has been very helpful in my time here. Again, thank you all so much for utilizing this guide when you have questions. We do have a 24-hour on-call phone for the division of Student Affairs. Myself along with my three AVPs are on-call once a week. Sometimes faculty members will call and say, I would like to consult with you regarding an issue for a student. Who should I direct them to? Please continue to call us. If you need any of these behavior response guides, you can contact my Executive Assistant, Chari Mullen. You can just call and let her know or email her how many that you need and we will deliver them to your office so you don't have to stop by University Hall to pick them up.

Title IX: We currently have an interim Title IX coordinator. Her name is Katrina Nottke. She is serving as Associate Director. We are in a process of launching a search for a fulltime Title IX coordinator. I am waiting on one name from President Rouillard and we will have that committee complete. It will be an aggressive timeline. We will make sure we get a good viable candidate. Within Student Affairs and the Title IX world, a number of national conferences are coming up in the spring semester and we are going to be in that market looking for a Title IX coordinator. If you have any colleagues that may be interested in doing that work, by all means, feel free to encourage him/her to apply for the Title IX coordinator position. You see Dr. Howard Gonyer's name is listed there. One of the things I spoke with Dr. Gaber about in the summertime is that we needed another fulltime investigator and so I am happy to report that she gave us some additional resources. We hired Dr. Howard Gonyer, who started in December. He is onboard at this time and so we are in the process of moving forward with Title IX investigations.

Student Health Insurance: A lot of you all may have seen the emails that went out in regarding student health insurance. Unfortunately, the company that we were contracted with, which is Student...Benefit Trust, they closed their doors on December 31, 2018. We are now contracted with Payer Fusion, LLC. The Payer Fusion team flew up from Miami today and they are meeting with Finance, Legal, Benefits, and HR. It is now moved over to Human Resources, utilizing those expertise that lies over in Human Resources to help us with our benefits program for our students. They are going to be on campus over the next few days meeting with our staff members making sure we have everything in place because we don't want our students to have any stoppage in their coverage. So everything is moving forward right now as it relates to student health insurance. Yesterday, Bryan Pack, who is now leading the student Health Insurance Committee met with our Graduate Student Association to hear their concerns. Next week we are going to be meeting with our Student Government Association leaders to hear their concerns regarding the student health insurance as well. We are looking to move forward towards one student health insurance plan as opposed to having six different options for right now.

Counseling Center: We've also made a leadership change there. Dr. John Laux is currently serving as our Interim Director of Counseling. We are looking at the structure as it relates to the Counseling Center and possibly doing some things there as well. We hope to launch a search for a director for the Counseling Center in the near future. We are looking at best practices and ways to make sure we are supporting our students who may be experiencing some form of need.

Book Loans: I know at my last meeting with you all, someone asked a question about book loans. We do have a small book loan program within the division of Student Affairs. So as you are talking to students who may be experiencing some financial challenges and they are unable to pay for books, please send them over to my senior business manager, Kathy Wilson. She is more than welcome to meet with those students and get them some books over in Barnes and Nobles so they are not missing their class materials. Part of our day of giving funding is to go towards book loans and to help students who are in need. As I am out talking to parents, guardians and family members, I am encouraging them to give to the day of giving fund to help with book loans for students who may have financial hardship.

Before I talk about the Rocket meet and greet tomorrow, I just had a conversation with Denise Bartell and some others. We are going to be launching our survey that we do every two years at the university, which is known as the NSSE survey, National Survey for Student Engagement. We are looking at how students engage in the classroom and outside of the classroom. The lunch date for that survey will be February 19. I will make sure I get that information to President Rouillard. This is for freshmen and seniors, and so it is not for sophomores and juniors. It is only looking for particular experience from freshmen and seniors. Please encourage your students to participate. We do give the students a little competition. We randomly select 10 students who complete the survey. We give them like a \$100 gift card to Starbucks or what-have-you. We just talked about maybe doing some competitions amongst student organizations this year and some residence hall competitions as well. We have 600 students who live in Parks Tower and so we are going to try to do a social media campaign and try to get all 600 students downstairs and run some type of campaign. We want to make sure we are getting that data to make informed decisions as it relates to what we have going on here at the university to improve our student's here.

Then tomorrow, this just came about yesterday, I know in the fall semester we do something like new student... to welcome our new students to campus. I challenged my team yesterday for an hour in our first meeting by asking, what do we do for our students in the spring semester? They said, well pretty much nothing. Then they said, we already know what you are thinking, we need to do something. So our staff is putting together a little meet-and-greet tomorrow for our residency students over in Parks Tower. If you are available, please stop by just to say hello. We are going to have food; it is going to be like an hour program. This is just to welcome our new students who are coming to the university from other institutions or direct from high school. We just want to say, welcome to the University of Toledo then let them know about all of our resources that are available at the university so they can be successful in their transition and their matriculation to the university as well.

**President Rouillard:** Are there any questions?

**Senator Ohlinger:** Where is the welcome back?

**Dr. Flapp Cockrell, VP of Student Affairs:** It is in Parks Tower, which is one of our residential halls located right behind the stadium.

**Senator Ohlinger:** What time does it start?

**Dr. Flapp Cockrell, VP of Student Affairs:** It is from 5:30-6:30 p.m. We are going to be in the lobby. We are going to have refreshments, so just stop by and say hello and welcome to our new students.

**Senator Molitor:** Dr. Cockrell, thanks for coming. I was hoping that you could provide us with an update regarding the student organization liability policy draft.

**Dr. Flapp Cockrell, VP of Student Affairs:** Sure. So we put that policy on hold for right now. My team is going down to Columbus next week to meet with IUC and other VPSAs. I will be in D.C. for another meeting, but my team will be going down. That is on the agenda for the next meeting. They are inviting the IUC liability risk management person to come in and talk to the VPs about what are considered high risk activities that colleges and universities should be thinking of and what student organizations must have insurance. I have talked to a couple of my colleagues at other institutions. Some institutions pay for the insurance for their students. Some institutions put the liability back on the student organizations. A lot of our student organizations, from talking with some of my colleagues, they put the owners back on the sponsoring groups. So say for instance, if they are bringing in a dunk tank from an outside company, they have a liability insurance that is the coverage or our fraternities or sororities, most of them are national and so they call their national organizations and they get the insurance coverage through the national organization. But we do not want to penalize our student organization who may have large scales or may be considered high risk. So we are trying to be creative with that and it's been a conversation with IUC. Hopefully, next week after we get back we will have some guide on how to proceed. But we have placed that policy on hold for the time being.

**Senator Molitor:** After the IUC meeting, will you communicate the findings with our leadership?

**Dr. Flapp Cockrell, VP of Student Affairs:** Absolutely.

**Senator Dowd:** Could you give the timeline for when a permanent director for the Counseling Center will be in place?

**Dr. Flapp Cockrell, VP of Student Affairs:** So Dr. John Laux has agreed to do it for the spring semester course. We know that we will have to do a national search for it, but my goal is to hopefully have someone by summer.

**Senator Dowd:** Has a search committee been formed? Have job postings been sent out? What exactly is the progress in that search?

**Dr. Flapp Cockrell, VP of Student Affairs:** So we do have the job description completed. It is now in Comps over in HR. We are going through the Comps process because we have changed a few things there. As soon as we get the job posting back, there will be a conversation with Dr. Gaber to go ahead and get those things posted. I do have my one-on-one with her this week. I want to talk about her direction and maybe some of the things she would like to see for the Counseling Center. I am also speaking with Dr. Chris Cooper I believe next week to have some dialogue about how we can utilize the resources that are over on the Health Science Campus as well. We are looking at maybe doing some things differently with the structure.

**Senator Dowd:** So the launch of the search would be when?

**Dr. Flapp Cockrell, VP of Student Affairs:** It is my hope sometime by the first of February.

**Senator Dowd:** Thank you.

**Senator Templin:** You have mentioned the company that was handling student health insurance is closed. What will happen to the students who have outstanding bills with that company?

**Dr. Flapp Cockrell, VP of Student Affairs:** Good question. So with the new company that we have, known as Payer Fusion, they have a student advocacy program. It is pretty much a program setup to help students if they have any outstanding claims to make sure they work through that so those student's bills aren't going to collection. They have actually been able to call those creditors or those providers and say, hey, this particular company went out of business and so as a result, can you help this student through this process. They have been very helpful with that since we signed a contract with them on December 31, 2018. We have been getting feedback from students about that process.

**Senator Hefzy:** But the students will still be responsible for the expenses that are supposed to be paid by the insurance company?

**Dr. Flapp Cockrell, VP of Student Affairs:** So one of the things we are trying to figure out with this process since they closed their doors, we are trying to get information from them to see if the student has even met their deductible. We have a lot of "unknowns" at this point. The students will most likely be responsible for whatever co-pays they had as it relates to the former insurance. That is why we have a team on campus right now to try to get all of the information from the former company so we can make sure we are supporting our students.

**Senator Hefzy:** I have a follow-up question. Do the university have an insurance policy covering this type of events?

**Dr. Flapp Cockrell, VP of Student Affairs:** At this time, we do not.

**Senator Hefzy:** Thank you.

**President Rouillard:** President-Elect Brakel, do you have a question?

**Senator Brakel:** You know, I am still troubled by the student organization liability insurance. We have talked over a couple different occasions about that, and it still seems to me that the university passes exposure to the liability. One, we charge the student a fee for student services. It is \$15.00 per credit hours to 12 credit hours, right?

**Dr. Flapp Cockrell, VP of Student Affairs:** Yes.

**Senator Brakel cont'd:** And then we make our student organizations register with your office to become an official student organization. Then they have to request money or can request money from your office. So, it seems like there are at least three points that we are invested in these student organizations. I believe the university should be providing student liability insurance for these organizations. That is my point.

**President Rouillard:** Is there a comment in the back as well?

**Senator Weldy:** Do you have any further comment in terms of how you see student health on the Health Science Campus, what you are looking for and what are you thinking about?

**Dr. Flapp Cockrell, VP of Student Affairs:** So in a conversation yesterday with our students we asked them what is more important. Is it the services? Is it the price? Of course, I will tell you the students talked about the price. They want the price to be very low. So one of the things that Bryan and I promised

the students is that before we decide on any type of plan, we are going to meet with the campus students again in two weeks and we are going to go to the general assembly meeting on February 12<sup>th</sup> to have another dialogue just to talk about what types of services. I do know there is a much larger conversation happening with Chris Cooper and his team about some of the services that are being provided. If we go to one particular provider, from what I found out yesterday, there are some services at UTMC that does not provide and so if we have to send the students out, that would be the entire cost for our student. We are trying to really get a sense by looking at data to see what type of services our students have been using at UTMC, UTP, in network and out of network. Right now we are just trying to flush through the data so we can gather that information.

**Senator Hammersley:** As we move most of the students over to our Toledo Hospital during the next couple of years, will you please look into a split kind of service? The students are closer to this campus when they are at Toledo Hospital than they are UTMC. While UTMC undergoes its changes, in an official couple of years, we will be there for basic sciences. The clinical years will be moved, a large portion of it over to Toledo Hospital. The university pretty much have been going forward and backwards in building across from Toledo Hospital. They are going to be opening in May a center for internal medicine specialists and that may be one of the things you can talk with Dr. Morgan. I am not sure when officially this will occur. It was dead two months ago, but I've just been informed by mail today that it is back on. The building is just forward where you see the Neuroscience Center. It used to be called the..., but now it is the UT Comprehensive Clinical Center or something like that.

**Dr. Flapp Cockrell, VP of Student Affairs:** If I may follow-up, you said split services?

**Senator Hammersley:** Well, as of this coming July, all residents will be at Toledo Hospital except for family medicine and psychiatry. There are problems with this agreement—pathology can't go and ortho can't go. But nevertheless, the students that you are dealing with are largely going to be over there in their clinical years between now, by the new curriculum push, even the first year at times. So they ought to have the access to get whatever they need such as a flu shot, be seen when they are sick, or whatever on both campuses. It can be either here as well as UTMC, which expands our need for health services here. Maybe with this new center that they supposedly agreed to now, they can be seen quite close to Toledo Hospital.

**Senator Niamat:** If the University was going to provide this insurance to the student groups, how much roughly would it cost us?

**Dr. Flapp Cockrell, VP of Student Affairs:** Well, that is part of the conversation right now. We are trying to look at the best options. Is it the best option to self-insure? Is it best for the University of Toledo to pick it up or is it best to go out into the market to a national company? I will tell you that in a research that we've done over the last couple of weeks since we found out Student Education Benefit Trust was closing, the majority of the people in Ohio have United Healthcare. There are a couple of other institutions who may have Aetna or Anthem. The students shared with us yesterday that cost is the most important thing. The only students mandated to have insurance is a small population right now in the medical field, student athletes, and our international students with J1B. It is not as attractive to a larger company as opposed as if we would have maybe 1,000 plus students on the health insurance. So, one of the things that I know the CFO for the Health Science Campus is looking at, they are doing performance to see will it benefit the University of Toledo to self-insure or is it just better to go out into the market to have one of those larger companies insure to keep the cost low for our students. It also depends on, as we talked yesterday with students, if you have a higher premium then the deductible or things may be different; if the deductible is high then the services may not be as well. We are trying to figure out what is the happy-medium for our students. We want to make sure our students are involved in that process because it affects them. We also have to think about our students who may have families, spouses, or

partners, what-have-you. We want to make sure it is inclusive on their part. So that is where we are right now; we are just looking at getting performance. Like I said, the team right now from Miami, the Payer Fusion group flew in today and they will be here today and tomorrow working with our team to make sure we are keeping the rates low for the next 18 months and then in the fall we will start the RP process for the next fiscal year.

**Senator Gibbons:** As you know, our strategic plan requires us to go global. *[Indecipherable]* has done a fantastic job to assist us in going global. I think our winter intersession is going global. Have you considered the international healthcare and the outside of Toledo healthcare issues that our students are going to experience under the current healthcare proposals?

**Dr. Flapp Cockrell, VP of Student Affairs:** You said international?

**Senator Gibbons:** Yes. We are supposed to go global for our strategic plan.

**Dr. Flapp Cockrell, VP of Student Affairs:** Thank you. I will make sure it is added in the comment. The company we are working with, Payer Fusion are domestic. Their market right now is international students, but they are now getting into the domestic student market. So to your point--yes.

**Senator Dowd:** I would like to follow-up on the comment from President-Elect Brakel earlier regarding the student liability. What would be the dollar amount if the university were to assume that responsibility instead of having to have the student groups pick it up?

**Dr. Flapp Cockrell, VP of Student Affairs:** At this time there is not a dollar amount, it depends on the activity.

**Senator Dowd:** What is the projected dollar amount?

**Dr. Flapp Cockrell, VP of Student Affairs:** So I will give you maybe an example, and I don't have the data to support this---

**Senator Dowd:** No, no, no. I mean, the total global amount. What will be the total bill for the university?

**Dr. Flapp Cockrell, VP of Student Affairs:** Again, it depends of the activity. So for me to give you a specific dollar amount, I don't do that type of work. What we usually do with an activity is we submit it to an insurance company and then they will look at it and say, based off of the activity, this is what the rate would be. And so---

**Senator Dowd:** That is where my confusion is.

**Dr. Flapp Cockrell, VP of Student Affairs:** Sure.

**Senator Dowd:** The University made a decision not to provide this to the students and decided that the students would have to pick this up for themselves. And they did so without having any sort of estimate of what the cost would be for the university if it actually picked this liability up, that is why I am confused over this.

**Dr. Flapp Cockrell, VP of Student Affairs:** You are right, we did not do that. So at this point, we are going to IUC next Thursday to have a conversation with Risk Management and their liability people to say, hey, if the university enters into a blanket policy with other universities in the state, what would something like this cost? So at this point, we do not have an answer for that. Well, at least, I do not

because the conversation just recently started two months ago about this liability piece. So what we did as a university is we started putting together a policy and then we said after several conversations with President-Elect Brakel, let's press pause on this policy for right now until we go to IUC to see what are they going to come back with and see if there's an opportunity to get into a blanket policy with all institutions in IUC.

But at this point, we have student organizations who may do a slip-and-slide, it may cost \$200.00. We may have an organization who may do a race on campus, it may cost \$1500.00. We submit the information to the insurance company and then they provide the rate back to the university and/or to the organization. That is a direct conversation between the student group and the organization. For example, there are some organizations that are fraternity and sorority, if they decide to host an event, their national headquarters say add us to the policy. That is not a conversation we are in with the students; it is a conversation between the organization and the national headquarters.

**Senator Hammersley:** As we get into this, there are really two different components. If a student develops appendicitis, they need to have some health insurance that will help them pay for that. My concern is the one that would be more appropriate for self-insurance that would also be if you change venue practices. For instance, if there's an injury on the Engineering Campus and you get a crush-injury from a drop of a piece of metal or a solar panel on somebody, or, on the Medical Campus the student gets cut with a contaminated needle or a contaminated scalpel. Those become almost a worker's compensation kind of initial. There are ones where best practices have to be modified to minimize that, but are going to always happen. You are going to have injuries in different areas. There are some that are modifiable by how we teach things, but there are others that are just standard such as 'I am going to get sick,' or 'I have a cold,' or 'I have appendicitis,' those sort of things. I think you really have two different items there. The students, as far as I am concern, should not be responsible for an item that happens on this campus that we are responsible for. If they get contaminated, that is partially our fault as a campus group. If they are told, no and they walk under a crane and it falls on them, it got to be some liability, but you couldn't cover two different things.

**Dr. Flapp Cockrell, VP of Student Affairs:** I see your point. I think what Senator Dowd is talking about is a student organization event. So say for instance, if they want to host a bonfire or something like that then they will have to get insurance for that. I think what you are highly referencing right now, and correct me if I am wrong, you are referring something to---

**Senator Hammersley:** I am talking about when you are covering students, there are two different things that you are covering that you will have to decide when you are discussing with United Healthcare: For instance, just the health of the student—you are going to randomly get somebody with appendicitis that you will have to deal with, that is regular healthcare. But having something where the individual student becomes a patient because they was stuck by a dirty scalpel is different. We have different responsibilities for both.

**Senator Hefzy:** This is to follow-up on your answer to Senator Dowd. You responded, "we don't know until we know the activity." That to me is very confusing because you are assuming you are going to know the activity if it arise, but you don't know the activity beforehand. So how do you negotiate a premium if you don't know the activity because the activity is determined as you move-on? How do you determine a premium? Is it case-by-case?

**Dr. Flapp Cockrell, VP of Student Affairs:** It is case-by-case.

**Senator Hefzy:** So maybe you don't know the premium ahead of time?

**Dr. Flapp Cockrell, VP of Student Affairs:** We do not.

**Senator Hefzy:** So basically what you're doing is locating a certain amount of money and you don't know if it is going to spend or not?

**Dr. Flapp Cockrell, VP of Student Affairs:** Correct. That is part of the conversation with IUC. Again, if we go to this blanket policy they probably ask the VPSAs to send a list of all of our high risk activities on a yearly basis and then they will provide a quote from there. But to your point, it is on a case-by-case basis. We have over 250 plus registered student organizations. Every year some of them do traditional programs. Some of them come up with a program and say you know what, we are going to do a race next week---

**Senator Hefzy:** So the issue is not, based on my understanding, what is the case-by-case basis? The issue is more global, are we going to locate a certain amount of money for this purpose or not.

**Dr. Flapp Cockrell, VP of Student Affairs:** And that is part of the conversation. Right now we do not have a set pot of money to support student organizations.

**Senator Hefzy:** We never had?

**Dr. Flapp Cockrell, VP of Student Affairs:** I've only been here for two years, but not in my tenure here. But that is part of the conversation. As I mentioned earlier, some of my colleagues at other institutions do have a pot of money for student organizations. Some of them say to student organizations, if it is a high risk activity you have to go and get your own insurance. We are just trying to figure out at IUC as VPSAs, what is the best approach. We don't want to harm the student, and that is not our intention. If I need to advocate for resources to go to a pot, we will do that. But right now we don't have a pot of money sitting for student organizations.

**Senator Hefzy:** That should be the issue.

**Senator Molitor:** To Dr. Hammersley's point, I think there are two types of liability. There is liability incurred when students are injured in an on-campus event. But we also have events where we bring community members on campus. If I am not mistaken, the liability policy was directed toward that latter situation versus the former?

**Dr. Flapp Cockrell, VP of Student Affairs:** Correct.

**Senator Molitor:** So I would ask you to investigate or discuss at the IUC meeting the issue of liability waivers. Whenever we have events where we bring community members on campus, we use a liability waiver form that I presume we ran through Legal Affairs. Perhaps is something that can be discussed at the IUC meeting to see how this would affect the proposed liability policy.

**President-Elect Brakel:** Let me get some clarification because you just said we don't have a separate pot of money, but yet, the student organizations still have to request money from your office basically in order to get funding and so it seems like there is already a pot of money that is kind of allocated.

**Dr. Flapp Cockrell, VP of Student Affairs:** So that money is allocated specifically for student organizations. We have a student activity's council that is pretty much all students and they have an advisor, and so students have to petition for the money to do their activity. That may be the route to go. That may be some money to put into as aside for student organizations to petition for liability purposes.

But again, that hasn't been the conversation. And again, all of this is new for all of us in IUC. Those are conversations we are having to see what the best approach is.

**Senator Wedding:** There are two issues here that Senator Molitor talked about. The first issue is of course, what President-Elect Brakel pointed out. These student groups are tied closely to the university, regardless of whether we fund them or not, that is separate. But it seems to me that the Sovereignty Doctrine, which does protect us as faculty under many circumstances would also be in place here, particularly because of the many points of contact that we have with these student organizations. I think that has to do with legal counsel. The form release is fine, but we may have an order of protection already. The second issue of course is the health insurance for these students, that is separate. As I understand, these students are already paying a fee right now. When they register, do they not pay for insurance up front? We just registered 18,000 students, did they pay for insurance already?

**Dr. Flapp Cockrell, VP of Student Affairs:** Those students are mandated, correct. If they are mandated and already have another insurance, they can waive out of that process.

**Senator Wedding:** But if they haven't, they will have to pay. Are they covered? Do we have a policy in place?

**Dr. Flapp Cockrell, VP of Student Affairs:** We do have a policy.

**Senator Wedding:** Oh, we do?

**Dr. Flapp Cockrell, VP of Student Affairs:** As of December 31<sup>st</sup> we signed a contract.

**Senator Wedding:** Thank you.

**President Rouillard:** All right. We thank you, Dr. Cockrell for coming. I'm sure anybody who has any final questions or comments can certainly address them to you via email or by phone call?

**Dr. Flapp Cockrell, VP of Student Affairs:** Absolutely.

**President Rouillard:** Next on our agenda are policies that were distributed to you. Professor Wedding will lead that discussion as the Chair of the Committee on Academic Regulations. Do you want to do these numerically just like before, Professor Wedding?

**Senator Wedding:** Well, if I may?

**President Rouillard:** Sure.

**Senator Wedding:** The Academic Regulations Committee has received from the Provost Office or some place over two dozen policies to look at for review. Today I will like to start with the policies that are listed here. The Honorary Degree, 3364-72-04, I know this is in your Minutes, but if anyone doesn't have copies of this policy, I did bring hard copies.

**President Rouillard:** Yes, and it is up on the screen. Is there anybody who want a hardcopy? I have no comment on any of these. This was not brought to the Faculty Senate when it originally passed. It was approved by the co-chair of the Academic Honors Committee, Dorothea Sawicki and Pat Komuniecki, were on the committee. I have no record of this coming through the Senate previously, and so this is the first time for the Senate. I don't know if the fact that you got this in your Minutes, you now have enough

time to look at it. Is there anything here we should be challenging or questioning. If so, I will take it back to our committee. Otherwise, I will give you a second to look at it. We do have extra copies.

**President Rouillard:** Yes, I handed out to those who wanted them. Are there any comments, questions or concerns?

**Senator Wedding:** I hate to bring something like this “cold” to you. If there is something in here that we should be looking at, let me know. Our committee did look at it.

**Senator Molitor:** I was just going to ask whether these are existing policies that have already been approved and just had minor changes, if any changes at all?

**Senator Wedding:** Right. They never previously went through the Senate. We now have received several dozen of these. This is the first “batch,” sort of speak, that we are going to bring to you. I have no opinion on Honorary Degrees myself.

**Senator Lee:** I was just going to say, I think the policy is supposed to undergo periodic review every three years. So the provost is bringing these because most of these went into effect in 2011, and have not gone through that process of any of the cycles that they should of. So, in most cases there are no changes from the existing policy. In some cases there are some updates to make them...

**President Rouillard:** All right. Are there any other questions about this particular policy?

**Senator Wedding:** Okay. I guess it is my responsibility to *move* that we accept this policy. All in favor, please say, “aye.” Any opposed? Any abstentions? ***Policy Passed.*** Thank you.

**Senator Wedding cont’d:** On the Minutes we have listed two policies, 3364-71-07 and 3364-71-09. These policies have not been considered by our committee, and therefore, I am skipping those today and going to the next one, which is the Residency Requirement for a Degree. This is Residency Requirement for a Degree again. I brought extra copies if anyone is interested.

**Senator Keith:** I think with some of these policies, and I wish you would talk about 07, but the fact that the committee---

**Senator Wedding:** We aren’t ready for it, that all.

**Senator Keith:** Right. I really think your committee should take a careful look at 07. We can have a conversation about why I think you should do that a little later on, but I think that some of these policies if they haven’t been looked at recently and if they were never looked at by Faculty Senate, then it is up to us to do some benchmarking to see what other universities are doing. This policy basically says that each college can decide their own residency requirement for a degree. Is that consistent with what other universities are doing? Should there be minimum number of credit hours established at the university level? I mean, I think there are important questions that come up with some of these policies that we probably should be asking. I think I would like to send that back to the committee and ask them to find out what other universities are doing.

**Senator Wedding:** I will do that. I think that is a point. We have over two dozen of these.

**Senator Keith:** Right.

**Senator Wedding:** And we have not looked at other universities, but this is a good point. I did yellow-in what you just pointed out, *each college has the right to establish its residency requirements* etc. I think that would be interesting to see what other universities do. I agree with you.

**Senator Hefzy:** As I recall, there is also a residency requirement for graduate degrees. It is beyond the scope of this policy. I see residency requirement for a degree, but I know there is a residency requirement for a graduate degree. I believe we are supposed to have two semesters as a residency requirement. I think this should be addressed if it is called residency requirement for a degree.

**Senator Wedding:** Well, this suggests that each college has its own residency. I am not sure if this is only undergraduate or graduate---

**Senator Molitor:** It is for undergraduate.

**Senator Hefzy:** The title says, residency requirement for a degree.

**Senator Van Hoy:** But under scope is says, undergraduate.

**Senator Wedding:** Yes, so it wouldn't apply to graduate.

**Senator Hefzy:** Then the title needs to be changed.

**President Rouillard:** It states it under scope. I think the other thing we need to keep in mind with this particular policy is how this will affect enrollment. I mean, we can't just assume that another university is doing something that is the best practice and we need to do it as well. There will be repercussions in enrollment. We could perhaps do a quick poll here of different colleges. The Pharmacy College I believe do have quite-a-few--- Is Senator Ohlinger still here? Is there anybody else from Pharmacy that could tell us about residency requirements because I think they have a significant number of credits required to be taken here on campus?

**Senator Hall:** Yes, and that is very detailed and specific.

**President Rouillard:** And then in our case, in the College of Arts and Letters, I suspect that would have a huge consequence on transfer students and timely graduation. What is it in Engineering?

**Senator Molitor:** In Engineering it is 32 hours, which is a quarter of our required degree program. I also wanted to comment that this policy may run up against state rules on transfer that we probably need to benchmark this as well when we are looking at what other institutions do.

**President Rouillard:** And what about Health and Human Services?

**Senator Molitor:** We can look it up in the university's catalog.

**President Rouillard:** I saw Senator Gray come in, but I don't know where she went to.

**Senator Gray:** I'm right here, but I'm mostly grad. But, Senator Oberlander and Senator Woolford are both here and they can tell you.

**President Rouillard:** Can you tell us offhand what your residency requirements are?

**Senator Gray:** I think we will have to check.

**Senator Oberlander:** Yes, we will have to check.

**President Rouillard:** But in other words, we might also want to consider the fact that flexible residency requirements per college might be more conducive to timely graduation. Which one do you want to move on to then?

**Senator Wedding:** Graduation with Honors Distinction. Again, I have some handouts. So we are going to send the Residency Requirement for a Degree policy back to the committee. Anybody who has comments on the residency requirement policy, please feel free to email me. Senator Keith, if you have some comments on that I would welcome them.

Again, this never come to the Senate before, this is the first time. Graduation with Honors Distinction; Dean's list and President's list, 3364-71-13. I have no comment on this. We are not challenging it. Is there anybody else who has a comment on it or a challenge? Here is the time to look at it.

**President Rouillard:** For some reason, the second page is just not loading. We have more hardcopies if anybody wants it.

**Senator Gibbons:** I just have a point of clarification from the Honors College. Are we still giving associate degrees?

**President Rouillard:** I'm sorry?

**Senator Gibbons:** Are we still giving associate degrees? In Business they give associate degrees.

**Senator Wedding:** Yes.

**Senator Keith:** But we probably wouldn't give an associate degree with an honorary degree.

**Senator Wedding:** This is with honors distinction, the dean's list, and the president's list.

**Senator Keith:** Oh, I am on the wrong college.

**Senator Wedding:** That is okay. Does anybody else have any comments on this? I *move* that we approve this. All in favor of approving this say, "aye." Any opposed? Any abstentions? ***Policy Passed.*** Thank you.

**Senator Wedding cont'd:** Now, this will be the last one that we do today. I don't have handouts for it. First of all, it was five pages and I didn't have time because I was doing this myself. The policy is Veterans and Service Members Support and Assistance, 3364-71-18. I read this, the committee read it, and I have no comment whatsoever on this. I am not even qualified to consider some of the things here. It is a new policy proposal.

**President Rouillard:** No, it was new in 2015.

**Senator Wedding:** Oh, what I got is an old draft here. I do apologize.

**President Rouillard:** It was new in 2015, and now it is simply up for reaffirmation; it was due on January 1, 2018.

**Senator Wedding:** It was compiled by the senior director college administration, College Adult and Lifelong Learning and Interim Provost. Again, the Senate has never seen anything like this before and we

are bringing it here. This is just a start. Like I said, we got over two dozen of these and more coming. What is your pleasure? Any criticism for us to be even doing this particular one?

**Senator Keith:** Well, when I looked at it I wondered if it came from maybe some federal documents, or federal guidelines, or regulations. So I wondered if we were required to have this kind of policy because we service veterans and we take money from the federal government.

**Senator Wedding:** Well, we do get some money from the feds on this.

**Senator Keith:** Well, I mean, the GI Bill.

**President Rouillard:** It also references the Ohio Revised Code.

**Senator Wedding:** That is correct. I was going to say that.

**Senator Keith:** I just wondered, and again, your committee would have to look to see if we could revise it unless there are restrictions to doing so based on Ohio Revised Code or federal regulations?

**Senator Wedding:** It references the Ohio Revised Code. Our committee did not dare touch anything on this. Your point is well taken—it may be federal regulations in the background here that we are not experts in. It seems to be pretty good stuff for veteran students on campus. It was nothing here that offended me.

**Senator Keith:** Are we doing everything we claim that this policy says we're doing?

**Senator Wedding:** That is enforcement of the policy; I am not into that.

**Senator Gibbons:** May I just read a couple of words from the Ohio Revised Code? It says, "*No later than December 31, 2014, the Board of Trustees...shall do the following,*" then there is a long list of list of things. I don't think we have much discretion.

**Senator Wedding:** I am not offering any changes in this policy, but I am offering it up for criticism and critique. Do anyone have any other comments? I will step forward and *move* that we approve this policy. All in favor say, "aye." Any opposed? Any abstentions? ***Policy Passed.*** Thank you.

**Senator Keith:** After we're done I have a comment about one of the policies that we didn't talk about.

**Senator Wedding:** Okay. This is all of the policies we were ready to present today, but I will listen. Go-ahead.

**Senator Keith:** So on your list is the Dual Degree policy and Faculty Senate actually passed a revised version of that policy on January 16.

**Senator Wedding:** I saw the policy on here and I don't have a copy of that, but I will take it off. It was not on the initial list given to us.

**Senator Keith:** It was brought to us on January 16, 2018. You was on the committee last year and we had several conversations about this. It was brought to Senate.

**Senator Wedding:** Well, I missed those conversations.

**Senator Keith:** There is a revised version of this policy passed by Faculty Senate sitting somewhere. I gave it to the Provost Office in January, so I don't know where it is.

**President Rouillard:** It was given to us on the list by the Provost Office. Maybe that just got lost in paper transferring, but we can check on that.

**Senator Wedding:** I didn't get it on my list. This is the first I've seen that today on my list, but it doesn't matter, we will follow-up on it.

**Senator Keith:** Again, you were on the committee last year, and it was discussed at Faculty Senate, and it was passed in early January.

**Senator Wedding:** Thank you.

**Senator Keith:** The other question I have, who is the member from Arts and Letters on the Academic Regulations Committee because the website doesn't let me know whom I should contact from my college.

**Senator Wedding:** I believe it is Senator Michael Kistner. Is it you, Senator Kistner?

**Senator Kistner:** I'm sorry?

**Senator Wedding:** I think it is Senator Kistner.

**Senator Kistner:** I'm sorry, I was having conversations and I didn't hear the question.

**Senator Wedding:** Are you the representative for Arts and Letters for the Academic Regulations Committee?

**Senator Kistner:** Yes.

**Senator Keith:** Well, it is not on the website. It would be helpful if it was on the website. It would be helpful if he was listed as one of the committee members on the website.

**Senator Wedding:** Oh, he is not?

**Senator Keith:** No, he is not.

**Senator Wedding:** Thank you.

**Senator Hefzy:** Question. On the agenda item it is something called International Baccalaureate Diploma.

**President Rouillard:** Yes. The committee wasn't ready to discuss that today. We will bring it back at a later time. Is there anything else? Okay. Thank you very much, and thank you to your committee as well. Finally, this afternoon, we have Ms. Kathy Zimmer, who is the Director of Academic and Curricular Initiatives. She is going to talk about the course inventory management system. While you are doing that, I will pass out a flier. The Center for Student Advocacy and Wellness are presenting Standup to Stalking and Sexual Violence on Wednesday, 6-8 p.m., in the Student Union Auditorium.

**Ms. Kathy Zimmer, Director of Academic and Curricular Initiatives:** I am having difficulty getting on the web. We are going to have to reschedule. I was excited to share our new curricular tracking system.

**President Rouillard:** I can tell you as a committee member who have seen some of this and Mary Humphrys has also seen some of this, it is a very promising system. I think it will solve a lot of our issues and we will streamline the process considerably.

**Unknown Speaker:** When is the new system officially going to be implemented?

**Ms. Kathy Zimmer, Director of Academic and Curricular Initiatives:** Well, we are hoping to do that this term, but we do have some issues with making sure co-listed and cross-listed are matching up and making sure our core is noting its core because we have a feature in there where you will say I am recommending this class as a core, and then which area, and then an explanation.

**Unknown Speaker:** My concern is the chair of my curricular committee for my college. Things that have currently been approved prior to the end of fall semester in the curricular tracking and this March deadline for new curricular stuff to be in Faculty Senate, is curricular tracking going to be maintained for those things that are currently put in the system?

**Ms. Kathy Zimmer, Director of Academic and Curricular Initiatives:** Yes.

**Unknown Speaker:** Because we did have an experience when colleges changed---

**Ms. Kathy Zimmer, Director of Academic and Curricular Initiatives:** Right.

**Unknown Speaker:** Everything had to be resubmitted.

**President Rouillard:** But I am assuming everybody is going to be able to---

**Ms. Kathy Zimmer, Director of Academic and Curricular Initiatives:** Everything that is input, we will have a date that say stop using the CTS.

**Unknown Speaker:** But you will still be able to read it?

**Ms. Kathy Zimmer, Director of Academic and Curricular Initiatives:** You will be able to take all of the proposals through the workflow to the current CTS.

**Unknown Speaker:** Thank you.

**President Rouillard:** Are there any other general questions?

**Senator Molitor:** Ms. Zimmer, has the Registrar considered the idea of keeping the curricular tracking system online through the entire spring semester instead of transitioning to the new system halfway through the semester?

**Ms. Kathy Zimmer, Director of Academic and Curricular Initiatives:** Yes, we have considered that. There are some concerns that I have learned with program migration into CIM, it is really tied to the catalog. The catalog updates for 2019-2020, that is what we really want to migrate into CIM so we have a most recent plan of study requirements and all of that. How does that connect with catalog updates? How does that connect with things passing through the CTS that are getting approved that need to be put in the

catalog? We are trying to figure out how to manage that. I've asked LeapFrog, which is the company that CourseLeaf products called, CIM, Curricular Inventory Management. I asked if we could maybe launch the courses before the programs, but I am not completely sure so I am trying to get some feedback from our representative there about what would be the best way.

**Senator Molitor:** So at this point, we will continue to use the curricular tracking system at least through the end of the Spring 2019 semester?

**Ms. Kathy Zimmer, Director of Academic and Curricular Initiatives:** I would imagine. It is something we haven't done before. It is something major of a system, so we have been learning quite a bit in the process.

**President Rouillard:** But you have done a great deal of work and it is very meticulous, complex work. We appreciate everything you and the Registrar's Office have done toward implementing this.

**Ms. Kathy Zimmer, Director of Academic and Curricular Initiatives:** I appreciate your patience and any help you are giving me in the process.

**President Rouillard:** Thank you very much. That brings us to items from the floor.

**Senator Jayatissa:** Can we have an evaluation of the outgoing provost?

**President Rouillard:** No, I don't think there is any need to do an evaluation on the outgoing provost. In fact, he is scheduled to leave the campus now probably at the end of January.

**Interim Vice Provost, Bjorkman:** He will be on vacation.

**President Rouillard:** Well, on vacation through February and then he will be assuming his new position.

**Senator Heberle:** Did you say evaluation or appreciation?

**Senator Jayatissa:** Well, when Dean Nagi Naganathan was leaving his role as Interim President, Faculty Senate gave him a resolution with a vote.

**President Rouillard:** I guess I am not sure. Are you looking for a resolution or an evaluation survey?

**Senator Jayatissa:** An evaluation. We voted at Faculty Senate on the Medical Campus.

**Unknown Speaker:** Do you remember that?

**President Rouillard:** No.

**Senator Jayatissa:** We did it on the Medical Campus when Nagi and John Barrett was going away.

**Senator Keith:** We had a resolution thanking them for their service. I don't think it was an evaluation. We actually voted to make sure that the full Faculty Senate was willing to thank them for their service. So, given there was a vote, it was kind of an evaluation.

**President Rouillard:** Are there any other comments or questions?

**Senator Jayatissa:** Can the Provost Office give us data on how much money we saved for the shutdown?

**President Rouillard:** We can ask to see if that can be calculated. That is a good question. Are there any other items from the floor? Okay. You have two flier announcements. You have Vice Provost Thompson's announcement about the future of higher ed. and you have an announcement about an event from the Center of Advocacy and Student Wellness. Are there any other announcements? Hearing none. Is there a motion to adjourn? Meeting adjourned at 5:37 p.m.

**IV.** Meeting adjourned at 5:37 p.m.

Respectfully submitted by:  
Mark Templin  
Faculty Senate Executive Secretary

Tape summary: Quinetta Hubbard  
Faculty Senate Office Administrative Secretary.