

**THE UNIVERSITY OF TOLEDO**  
**Minutes of the Faculty Senate Meeting of October 04, 2022**  
**FACULTY SENATE**

<http://www.utoledo.edu/facsenate>

Approved @ FS on 11/01/2022

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**Summary of Discussion**

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**Note:** The taped recording of this meeting is available in the Faculty Senate office or in the University Archives.

**President Insch:** So let me welcome you to today's third Faculty Senate meeting of the academic year. Thanks to all of you who are here face-to-face and thanks to all of you who are online. I will ask our Secretary, Deborah Coulter-Harris to call the roll.

<Experiencing Technical Difficulties>

**President Insch:** I appreciate your patience. We will proceed with roll call.

**Present: Present:** Imran Ali, Ammon Allred, Elissar Andari, Peter Andreana, Tomer Avidor-Reiss, Gabriella Baki, Bruce Bamber, Sheri Benton, Terry Bigioni, Jillian Bornak, Carmen Cioc, Daniel Compura, Deborah Coulter-Harris, Vicki Dagostino-Kalniz, Lucy Duhon, Anthony Edginton, Hossein Elgafy, Ahmed El-Zawahry, Collin Gilstrap, Karen Green, Sally Harmych, Samir Hefzy, Cindy Herrera, Mitchell Howard, Jason Huntley, Gary Insch, Alap Jayatissa, Catherine Johnson, Michael Kistner, Lauren Koch, David Krantz, David Kujawa, Patrick Lawrence, Glenn Lipscomb, Kimberly McBride, Alexia Metz, Mohamad Moussa, Julie Murphy, Amanda Murray, Kimberly Nigem, Grant Norte, Mohamad Osman, Carla Pattin, Elaine Reeves, Jennifer Reynolds, Linda Rouillard, Paul Schaefer, Barry Scheuermann, Kathy Shan, Puneet Sindwani, Suzanne Smith, Robert Steven, Stan Stepkowski, Lee Strang, Steven Sucheck, Weiqing Sun, Jami Taylor, Berhane Teclehaimanot, Robert Topp, Jerry Van Hoy, Randall Vesely, Donald Wedding.

**Excused Absences:** James Van Hook

**Unexcused Absent:** Elissar Andari, Prabir Chaudhuri, Greg Gilchrist, Yvette Perry

**Senator Coulter-Harris:** Thank you, President Insch. We do have a quorum.

**President Insch:** All right, thank you very much, Deborah. Thank you everyone for your patience while we were experiencing technical difficulties. Moving on to the agenda. The first thing we need to do is adopt the agenda, and then may I have a motion to amend it because we have speakers that are waiting. May I have a motion to approve the agenda?

**Senator Avidor-Reiss:** So moved.

**Senator Andreana:** Second.

**President Insch:** Okay, all in favor say, 'aye.' You can put 'yes' in the Chat if you'd like to approve the agenda. *Agenda Approved*

We do have two speakers today that have a bit a time crunch. The Provost has a hard exit at 4:30 and Jason Toth has one at 5 o' clock. So I would propose an amendment to amend the agenda to move to Provost Dickson's report, then to Jason and then back to the approval of the Minutes. Do I have a motion?

**Senator Avidor-Reiss:** So moved.

**Senator Andreana:** Second.

**President Insch:** All in favor say, 'aye.' Any opposed? Again, if you are in favor, put 'yes' and if you are not, put 'no' in the Chat. *Motion Approved.* I suspect that is not a real problem and so we will move on

now. I'm very grateful. Provost Dickson and I had a good conversation about her schedule. She still wanted to come in and make a quick presentation. I encouraged her to do that. I appreciate her time to do that. So, Provost Dickson, the floor is yours.

**Provost Dickson:** Thank you so much for being flexible. I really appreciate it. It's always a pleasure to come in and make sure that we're all staying connected, especially as the school year moves so quickly. This last couple of weeks, really, the big things that were going on was the Board meeting last week. I think we had a good Board meeting where there were some really good things moving forward. Nothing particularly memorable, but it was, I think, we're making good strides. Of course, Home Coming was last week, a week filled with a lot of events. I saw many of you at several of the events and that was very exciting, an exciting day to see all of our students and really have so much excitement. It's so nice to be back from COVID. I don't know what it was like before COVID here, but I can only imagine and people seem so happy to be back in person.

Perhaps the biggest thing right now is that we're starting the bargaining with the CBA tomorrow with AAUP. That's something that will be coming this coming year as we focus on making sure that we all have the protections for the institution, the faculty to be able to move forward in a way that's going to service us all the best, and interest stability for the institution. Those were the big things.

I got a couple of questions said to me this week by the Senate. I did respond to President Insch. One of them was about Preview Day. I want you to know that we have dealt with that. When I say we've dealt with it, we met with admissions, we met with the deans. We understand where the disconnects were I believe. I met with Matt Schroeder yesterday to make sure that these kinds of things don't happen again. I understand it was a very difficult event. And I understand that it did not reflect well on us. I'm trying to remember what the other question was off the top of my head. I'm sorry, I should've had it up here. I was ready to leave. But those were the big things that are going on right now. We've got so many things going on as we're trying to figure out how we're moving forward, as we're working with the deans and those kinds of things.

I've got about 10 minutes. I'm happy to take any questions.

**Senator Avidor-Reiss:** There was a comment in the Blade about the Coronavirus, we were down more than 20% and our neighbor institution, Bowling Green was 4%. Do we know why they are so successful and we are not?

**Provost Dickson:** So, you know, I think what happens is some of those numbers have things like early college and online students. I know that BGSU has more online students than we do, but we're looking into that. We're looking at all the different areas. I wasn't prepared to discuss that, otherwise I would have tried to pull some of the data. But those are some of the things we're looking at. I do want to tell you, I don't think BGSU is taking our students. I'm asking Institutional Research to do a profile of what our students look like and what their students look like, and we will know where we compete with them, and where we don't, and in what programs.

**Senator Avidor-Reiss:** Thank you.

**Provost Dickson:** You're welcome.

**President Insch:** Are there any other questions for the Provost? There in cyber land, just go ahead and unmute and speak up. I believe we have a question in the Chat.

**Provost Dickson:** Is there anything in the Chat?

**Senator Johnson:** So I guess I have a follow-up question on the Blade article. The Blade article kind of made it seem that we weren't recruiting in Toledo. So I'm wondering if the Blade is wrong, or where they got the information, and whether or not that's true, if you can comment. We had the enrollment guy in last week and he tried to tell us that, that isn't the case. But, I think even anecdotally faculty who live in the area are wondering why we don't get mailers to our own homes about Toledo. So, I'm just curious if you have a sense for whether or not that Blade article was factual when they said, I think it was that BG is recruiting in Toledo and Toledo is not. Thank you.

**Provost Dickson:** You know, that is a good question. Yes, we are recruiting. We're recruiting pretty heavily in Toledo as far as I know. I don't know about mailers. I can tell you I'm getting more involved in admissions than I would have expected. I'm actually getting more involved in a number of areas than I would've expected. The one thing I can tell you is we don't get many TPS students. So I'm wondering if the Blade, I don't recall the article, I remember glancing through it. I don't know if they got it confused with the fact that we don't get many students. The fact that we don't recruit - we do recruit. We're in a lot of the schools. Part of the problem is not a lot of TPS students go to college and so what we need to do is get in there and start helping them understand how going to college will change the trajectory of their lives. This is work that I did in California. But, it's just there's not a high college going rate. The schools where we do get students, I understand Ottawa Hills and those areas, we're spending a little more time. But we have good relationships with the schools and TPS as far as I know. So, again, I'm starting to look into that. I don't know that it was a completely accurate statement.

**President Insch:** Thank you, Provost. Any other questions? Hearing none. All right. Well, thank you so much Provost. It was a pleasure to see you. Thank you so much for your time and appreciate all you do for us.

**Provost Dickson:** Thank you. Thank you so much for being flexible. I appreciate it very much. Well, see you guys later.

**President Insch:** Well, thank you Provost.

Now we are going to move to our guest speaker. We had some conversation with Faculty Senate Exec. about people we'd like to have conversations with, and obviously Facilities is an area that has some concerns and some questions. And so Jason Toth has agreed to come. In fact, what is your tittle anyway? Well, it depends on the website I'm on---

**Mr. Toth:** Well, it changes.

**President Insch:** Yeah, he's just he's an average Joe. I think he goes by 'big Kahuna.' So the 'big Kahuna,' ladies and gentlemen, Jason Toth.

**Mr. Toth:** Thanks, Gary. And thanks for inviting me. For those of you that I know, good to see you. And for those of you that I don't know, my name is Jason Toth. I'm the Senior Associate Vice President for Administration. I'm in charge of facilities and construction and supply chain management. I have oversight of everything that we do from a maintenance standpoint, construction renovation standpoint,

and anything that we purchase, that includes both on the hospital/clinical side as well as the academic side. Quite a few people in my organization, close to 400 people, and we try to manage the physical plan to the best of our ability to meet the needs of our students, patients, faculty, staff and visitors. We do our best to meet the needs of our user but also recognize that we have shortcomings and areas for improvement. I think this presentation today came out of or because I host a quarterly construction planning forum where we invite all of the deans and leaders in different areas to discuss recently completed, ongoing or upcoming construction projects and Gary was present as a representative of Faculty Senate. The overall goal of the meeting is to make sure that we're having open lines of communication with the campus community and also to try to figure out or understand where we may be falling short. We only know what we know. We're not in every single space, so we're not aware of when you have things broken in your spaces and when things don't work. So we always want to know. Unfortunately, we're not always able to fix them as quickly as we would like, and we apologize for that. But we need to know the information so we can try to best support you and what you're trying to do.

During our planning forum mtg I try to go through all the construction projects that we've recently completed, what we have ongoing and what we have coming up in the near future. So, Gary asked that I share a little bit of that information with all of you today and then by all means, open to questions and comments, and open conversations, as we try to improve going forward.

For the sake of the meeting & time, I'm going to skip over some of the projects that we talked about because there's a lot of detail involved. I want to focus more so on some of the bigger and upcoming projects. We did recently complete some nice projects over the summer, and hopefully you've gotten around to see some of these that are going on. We renovated the Dana Auditorium classrooms in Health and Human Services. Those tiered auditorium classrooms had become pretty outdated and so we were able to fully gut those, renovate and bring those back online for the start of classes this fall. An additional three classes in Health and Human Services on the second floor were also completed. I don't have the numbers off hand, but they were general purpose classrooms. We are focusing a lot of our attention on investing in general purpose classrooms, rather than departmentally controlled classrooms with funding that we receive from the state biennium appropriation.

Coming up here in the near future, you're going to see some fencing going up on the flat lands. Parks Tower, which is our 16 story residential dormitory facility has been operating off of a temporary chiller on a trailer because of the underground utility lines being broken. We are going to replace those lines starting on October 17<sup>th</sup>, and that will take us about six to eight weeks. And so there will be some construction fencing up in that area. We're communicating through Res. Life to our students to ensure their safety, that nobody walks in a hole or anything of that nature. We did delay the project until after the cooling season so that we don't impact the systems in case anything was to go wrong. So that will be a welcomed improvement. It's not very efficient to run off the temporary chiller trailer. We created that situation around campus where we can pull up these portable chillers in emergent need, but unfortunately we've been running the chiller that way at Parks Tower for almost two years now. So, I will be happy to get that project behind us.

There's been several mechanical, electrical, and building automation upgrades that have been going on behind the scenes. A lot of you don't see that. That's not work that is visible to the naked eye, because when we show up, we expect that the power is going to work. We expect that it's going to be warm when we want it warm and cold when we want a cold, and the systems are going to respond. So we've been

working on a lot of things in the background, trying to improve our systems moving from pneumatic controls to DDC controls to give us better ability to control the environments. We know that it's difficult on our campus to be able to meet all of the needs because of it being such a large campus that's tied into a grid system with centralized chilled water and boiler systems., We can't always meet the needs like you would in your residential home where you can dial your temperature's up and down pretty easily. So we do struggle with that. We're trying to update the mechanical systems and controls to allow us a little bit more variability around the campus because we know that is part of our customer satisfaction. When you have spaces that aren't working and aren't meeting needs, it makes it difficult to teach, it makes it difficult to learn, it makes it difficult to heal if you are a patient. So, we're working on that. Mechanical systems around campus are one of the, if not the biggest focus areas we are looking to improve in our campus buildings.

Research lab renovations - We have a project going in the basement of Bowman-Oddy. This was funded through the state biennium appropriation FY2021/22. It was delayed getting started due to the pandemic and some supply chain issues, but we are under way now. That project is slated for completion in around March of this year.

North Engineering - That's the single biggest project that we have ongoing on campus, North Engineering Highbay space. Phase 1 completed more than a year ago was the installation of a new roof and building exterior fascade. We are wrapping up Phase 2 now which was the creation of a 2<sup>nd</sup> floor structure inside of the facility. The Highbay space, if you're not familiar with it, is the industrial space that was used by Owens Illinois for glass manufacturing. For a long period of time it was largely used for storage space and test space by the College. There's also a hydraulics lab in the area that was shut down a while ago. Phase 3 which will be starting very soon is the final phase of the project. s the build out instructional labs, research labs, and instructional teaching classrooms so that we can take Palmer Hall down. We will be wrapped up and ready for classes in August of 2023 provided that we don't run into any supply chain issues. We did preorder the air handling units and the electrical components that we needed because it was such a long lead time, and currently they're tracking to be here on time. So we look forward to being able to open that facility for Dean Toole, and the students, and faculty for the College of Engineering. –So in the fall of next year we look to demolish Palmer Hall and to create a quad on the Engineering campus which really would be transformational when you think about this campus. The Engineering campus, while it is very large and has a large number of students, it's almost incidental when you drive by on Douglas that you really don't even notice that it's here. We don't have a monumental sign out in front of the campus. Palmer is not the most aesthetically pleasing building to the eye. It actually blocks some very appealing buildings that have glass on the face of those. And now with Palmer coming down, you'll be able to see that. We'll be able to create a quad space for our students that spend a lot of their time on this campus especially as they get to be juniors and seniors. The quad will create an outdoor amenity space to be able to socialize, to be able to gather, to be able to study outside of classrooms. So we're excited to do that to create a different vision. We are working with Dean Toole to look at putting a monumental stone sign out in front to brand the campus.

Coupled with that project, there's also [a] pedestrian bridge that we're going to install over Douglas to get students back and forth between the two campuses. We're using funding through the state biennium appropriation to put that in. It's going to be located down near Savage Arena, with the final location yet to be determined as we are actually just starting design work on the same. We have two College of Engineering senior design studies that were completed that are influencing that. We hope to have that

online also in the fall of 2023. We also look to tie into the City of Toledo bike trail. In the case of the pedestrian bridge, we look for the trail head at the base and then to extend that multi-use path from that location, all the way down to the Dorr Street.

We are working with Dean Merrick on creating larger classrooms to host the physical therapy program. He has a great opportunity to increase the cohort size provided that he has classes that are large enough. So we're in the preliminary stages right now working through the scope of work to create these spaces. We're actually working closely with his staff to pivot people around within the Health and Human Services building and taking over some other spaces so that we can meet the needs of all involved.

We recently completed some ADA accessibility projects. We fully updated the restrooms in Ritter Planetarium. We also did the same thing on the second floor of Carlson Library where we totally renovated the restroom facilities to make them ADA compliant. We're working with folks in the Rec Center to change the reception and turnstile entry area to make that accessible as well. That will be completed over the winter break.

Several building envelope projects has been completed: Ritter Hall had all new windows installed that was much needed as they were original to the facility. We are currently working on the Health Science Campus on the Health Education building to install a new section of a pit-roof, as we call it. This is the fourth section of roofing that we've been doing over there. This will finally get us into what we hope is a watertight position in that facility that we've been struggling with for a long time.

Down in the basement of the Health Education building, we're working to install a reverse osmosis watering system to the DLAR facility. This has been something that we've been working on for quite a while. We've had some real struggles with supply chain issues getting it off the ground, but we're getting very close. Hopefully within the next month we'll have that started, and our folks in DLAR will be happy with that when it is all said and done.

There's a lot of clinical related projects. I won't spend a lot of time on those, but we are working very heavily with Rick Swaine and his team.

With that, I want to pivot towards talking about the recent state biennium appropriation for fiscal years 2023 and 2024. We were given a little over \$19.5M from the state in the state capital budget. For those of you that are unaware, every two years we have to submit to the state a six-year capital plan and then a two-year plan for the upcoming biennium. We are awarded funds through that process. When I say 'awarded,' it's not really a competition. It's divided amongst the IUC universities, the public universities in the state. There used to be a formulary involved in it that was directly related to your enrollment. They've taken a formulary out, but ironically, your award still falls closely in line with the enrollment. I bring that up because that could be problematic to us in the future. If our enrollment continues to drop, our awards are likely to drop as well. So typically we're somewhere between the \$18M and \$22M range. So with the \$19.5M, we are working on eight projects: \$10M of that is going to the North Engineering Highbay renovation that I spoke to earlier so that we can complete that project. There's a \$1.5M going into electrical system enhancements. \$1.5M going into building envelope. \$1.5M going into mechanical systems. \$1.5M going into utility systems. \$1.5M for the pedestrian bridge and multipurpose trail that is going to connect the Engineering campus to the Main Campus. \$1M set aside for what we're calling the West Mall Artscape improvements. This is the space that's bordered by Bowman-Oddy/Wolfe, The Memorial Field House, Student Union, and Carlson Library. It's where the old steam plant and the

barracks used to be. There's a lot of dysfunctional sidewalks in there; asphalt and concrete kind of going all over the place. It's never really had purpose and good flow or connectivity. So, following the success of fully replacing concrete on the Centennial Mall, we're looking to create another outdoor space for our students, faculty, staff and visitors to enjoy on campus in that area. That will be, I think a welcome element once it's completed on campus. And then the last project out of that is the funding that's for the demolition in Palmer Hall. So a little over \$1M to be able to demolish Palmer Hall, disconnect all the utilities, reroute where we need to, and create that exterior quad space. We were fortunate to work with Matt Schroeder. and his office to look at investment into the physical plant with excess revenue from the FY22 budget. The Board of Trustees approved money to be spent on capital in fiscal year 23. There's matching money that will go into the projects that I just mentioned and then there were additional projects that are being funded with that money. The additional projects were selected from our six-year capital plan. When we submit our six-year capital plan, it has more on it than we know that we're going to get money for. So even though we know we're going to get \$18M to \$22M, we typically request \$28M to \$34M on that prioritized list. With the additional funding approved by the BOT we're going to pick those additional prioritized projects up. There's \$2.5M that's going to go to with IT infrastructure for them to help improve around things around campus. \$1.5M that are going to go into building automation systems. \$1M for research lab renovations. \$1M for elevator upgrades. \$1M going into athletics for softball and baseball on the Scott Park Campus. \$500,000 dollars for ADA accessibility and \$250,000 dollars to expand the PT labs that I mentioned earlier.

So, we have a lot of things on our plate. We are working with local architects and engineers, working through the design process. Most of the projects that I mentioned in that second part of the presentation are projects that will either take place starting this summer or further out. By the time that we get through the design process, the bidding process, and actually getting people on site and working through the supply chain issues. Any of our mechanically related projects and electrically related projects have extremely long lead times, where we used to be able to get [an] air handling unit between 12-16 weeks, now they are telling us 30 to 40 to 50 weeks. Same thing with electrical components. So we are kind of at the mercy of things right now.. We're also at the mercy sometimes when we have issues on campus when things break down. So that's where it's important that we hear from you where we're having issues so that we can try and react to them so that we can, if nothing else order replacement parts and equipment to get those on site. I ask you for some understanding that there may be some things that are pushed off because of some of those issues. But please don't stop for letting us know when you're having issues or problems because we want to know about them. I was speaking earlier that we're trying, I'm trying very hard to improve our customer service. We understand that everyone has a job to do, and it's our job to support all of you, making sure that you have what you need and try not to provide excuses, but to try to work through and come up with a solution to get us there. So, I think we're doing a good job, but I know we can always improve. I'm happy to take any questions.

**Senator Coulter-Harris:** Yes. I'm a little curious. Now, I know that American Campus Communities is in charge of managing, you know, a whole bunch of dorms. Well, as to heating and cooling, are you all responsible for delivering that? Or are they responsible?

**Mr. Toth:** We are responsible. American Campus Communities is under an operational agreement running our Res. Life facilities all, except for Scott, Tucker and McKinney We provide all the utilities to the buildings while ACC manages the day to day operations within the buildings themselves. They

comply with our standards for temperature control, in terms of our set points so that we stay within our utility budget overall for the campus.

**Senator Coulter-Harris:** Right, because one of the issues that the Student Government has sent to us is that it is either too hot or too cold. You know, the temperature is always off. This was in relation to Parks Towers particularly.

**Mr. Toth:** I'm aware.

**Senator Coulter-Harris:** And now that you said you're doing the cooling for next spring---

**Mr. Toth:** Yes, so Parks Tower is, I will tell you, it's typically a building where we see a larger number of temperature related complaints because they do not have operable windows; you have limited ability to modulate your temperature when it comes to a hot or cold day. We also only have the ability to either heat or to cool. It is a two-pipe system, so we don't have the ability from morning to night to go one way or another. So we struggle every year because we try to keep the cooling on as long as we can, because we get into this time of year whereas I had turned the cooling off, then we have a ton of complaints that it is 'too hot'.

**Senator Coulter-Harris:** Right.

**Mr. Toth:** But we also start to get complaints this time of year that it's 'too cold' So it is a struggle in our Res. Life facilities, because they're just not built to be able to handle that changeover.

**Senator Coulter-Harris:** Thank you very much.

**Mr. Toth:** You're welcome.

**Senator Avidor-Reiss:** Thank you for emphasizing the future of enrollment. It affects...because the last event that we had two weeks ago, a couple of...walked out the door and they noticed and highlighted the maintenance of the building was... I did not hear from you in your many things that you suggested that there is a maintenance, painting and cleanup would fall under the formula. Is it their...?

**Mr. Toth:** It's all prioritized. And so what I can tell you is that I have two painters on my staff for the for the 5.5M million square foot that are on the main campus. We don't have enough people to be able to paint routinely. We don't have enough funding to be able to replace carpet as often as we would like to. So, we recognize that we're deficient in some of those areas. We're focusing a lot of our attention right now is mission critical stuff such as making sure that the roofs and the windows are sealed, mechanical systems are operational, and we know that we're falling behind on some of those finishes. We're trying to come up with a plan to catch back up because we understand that's part of the eye test right? Because when people show up, if it doesn't look nice It can have a negative impact. So we understand it. That's not an excuse. It's just the reality of where we're at right now. What we've been trying to focus on is on the more common spaces where our visitors are at. So, we put a lot of our attention in the lobby spaces and the greeting areas. We don't get it into the offices and smaller as much, because we trying to focus on areas that have the most impact. So if you get into one classroom it might be that it's the same 25 students that are using that classroom versus the 300 people that may be trafficking around. But please, again, feel



free and we encourage you to submit work orders to us where you think there are critical areas where we're not meeting those needs so we can try to address them.

**Senator Avidor-Reiss:** Let me give you an example. When guests come they use the stairwells to go up and down because it is big groups and those stairwells and those stairwells looks horrible. Just do some painting there.

**President Insch:** There was a question about, because you mentioned \$500,000 dollars for the baseball and softball fields. So I think Senator Johnson was saying, [in the Chat] 'there was a time when they were going to be bringing the softball baseball to Main Campus.' So, you might want to address that.

**Mr. Toth:** Yes, that's a great question. So our intention is to, as per the master plan, to bring baseball softball back to the Main Campus. We have to build those facilities in order to do that. And that's a very heavy lift. We are going to be working with Brian Blair and his team to go through a design effort. That would probably be some somewhere in the \$20M range to bring those facilities back to campus and build out what we need. So, we've set a timeline to bringing those back within five years, and that would meet the timeline of the master plan completion by 2027. So, in the meantime, in order to support those programs, we have to make some minimal investment into those facilities on the Scott Park Campus to support those student athletes during that time period.

**Senator Andreana:** My question is in regards to who handles the work orders?

**Mr. Toth:** Work orders go through my shop.

**Senator Andreana:** So I filed a work order and a repairman came out and I am billed. How is that possible?

**Mr. Toth:** So we are not directly billing anyone, but we do track the cost. If we cannot handle the work within house personnel that is where you may see some billing for work. So, as we work through the transition of the University to RCM and IBB, the units are to have or fund the full cost of ownership of their buildings. My team is trying to provide a better scope of services that are provided in your general maintenance fee and publish the same for folks to understand. So, on average, it costs us anywhere from \$7 to \$10/sf to own and operate buildings on campus., And that is just to clean the facility, pay utilities, change lights bulbs and filters, those types of things. That doesn't cover if there's a flood and things have to be replaced. That doesn't cover replacing the carpet. That doesn't cover painting the suite every single year. So, there's things that go into that general maintenance cost then there's these other elements where you start to see that billable cost These are capital improvements. Money needs to be set aside by each of the units to cover those improvements over time. Where we need to get better as we continue down this path together, is to be able to work with the colleges, with the deans, with the departments so that they understand better what's included in the upfront maintenance cost, and what you have to be planning for it in the future as you look to make improvements in your physical space. One of the things that we're focused on, is reducing the footprint of the campus. We are down to just under 7M square feet. We were up near 8M square feet about two-and-a-half years ago. We're looking to reduce by another 500,000 square foot by the end of the calendar year with the properties that we were approved to divest of through the Board of Trustees, and through the State of Ohio. So that's going to get us to about 6.5M square feet. We can and need to be more efficient users of our space. That's going to take a lot of cooperation and coordination amongst all the units to be able to do that. If you look at the master plan, about a major

initiative was the efficient use of our space. Unfortunately, a great number of our classrooms are only utilized 35% of the time. So it means that basically, 2/3rds of the time they're sitting empty and not being used. If we were better about doing some of our scheduling, better about sharing space, and look into restricting prime-time scheduling hours it would allow us to continue to reduce the campus footprint. But I also understand that that this can also be difficult as well. But if we're able to reduce the footprint of the campus, the limited dollars that we have will go further, because that limited amount of money has to go over less space. So, if we can start to be more efficient users of space, then we can start to clean everything up and have it look like this when you walk in, as opposed to some of the facilities in University Hall, for example. It would be a much different appearance to our students, faculty and staff if they have that functional space. We all have to work together to try and figure out what the answer is because as the enrollment continues to shrink and then in turn operational budgets go down, we can't continue maintain the same amount of square footage. I can tell you that when we had upwards of 24,000 students, we had less square footage than we have today. So we were able to do it before, I think we can go back to doing it, but it's going to take some work out of all of us to get there.

**Senator Andreana:** Yes. Jason, you guys do a great job. I'm not going to sit here and complain about the job, but what I am formally going to complain about is the fact that just today..., which was a part of... when I arrived here, it was a whole part of the building. I'm being asked to foot the bill for a new cooling system. So, again, I go back to how work orders are filed and then who's going to be in charge of the budgets? This is something that just tonight, I literally blew a gasket when I heard this, because in 10 years I've been here, I've been filing work orders, not just for my own research group, but let's say to fix the toilet seat in the bathroom. I've never been asked [in] my entire 10-year history here to foot a bill. That's where the disconnect has become real.

**Mr. Toth:** Yes, Peter, I would be happy to take that discussion with you offline so we can talk about that more in detail. So I can understand the better exactly what you're talking about.

**Senator Andreana:** Because that's the budgets. You know, it goes back to the budgets. What's really going on? I have no clue what's going on anymore. I'm lost with budgets. Jason, I don't want to blame you, but---

**Mr. Toth:** I understand. No, this is not an easy transition by any stretch of the imagination. I understand. I'm not going to sit here and say that we haven't failed at someplace. And maybe you were givin bad information, Peter. My goal is to try and meet the needs to the best of our ability and make it a workable solution so we both understand.

**Senator Rouillard:** Just a quick question. You mentioned that it cost about \$7 to \$10 dollars per square foot to do maintenance, just basic, basic, basic maintenance. How does that compare to what it costs us to have ACC run dorms?

**Mr. Toth:** I couldn't speak to that. I'm not involved with the ACC contracts to know that. That does not roll up to me. That's through Auxiliary Services and Mike Dennis. I'm not sure what their operational fee is. I know that we're still paying the utilities. So, it's going to be a little bit skewed there in terms of what we're paying them because they don't have a full cost of operation of those facilities.

**Senator Rouillard:** All right, thank you.

**President Insch:** Any more questions?

**Past-President Bigioni:** Get back to the dorms, which we know are sore-spot, right? They are a 'black eye' with our students' recruiting and enrollment, and all that. So, I just want to better understand what our role is vs. CC's role in maintaining them and keeping them in good condition for our students. Of course, we have this deal that it was going to fund a tremendous amount of renovation and new building projects, which are on hold. What are our plans?

**Mr. Toth:** So, they are continuing to work in the background with ACC to see if the deal can get done. I think the University made the right decision, in my opinion, based upon the economics to pause the deal. I think it will make sense in time. But they are still working on it to see if they can bring that back in and have it makes sense for the institution. Because, as you mentioned, it is a 'black eye' for us. Our dormitory facilities are not as functional and aesthetically pleasing as they need to be. They're not what students are looking for, and they need to be improved if we plan to be competitive in the future. I can tell you that we have Presidents Hall and Academic House offline this year due in part to our enrollment and so they have consolidated into fewer buildings.. Academic House building is likely not going to be in the portfolio in the future as we look at that facility and the functionality. ACC is not currently doing capital investment in the facilities but their team is doing the same thing that my team would be in terms of the day-to-day, for instance, if there's a leaking pipe, if there's a broken valve, there's a light bulb that needs to be changed, those types of things.

**Past-President Bigioni:** It sounds like for the time being, it's just maintenance, rather than renovation?

**Mr. Toth:** Yeah, it's not really renovation right now because the deal is not being signed. It's just your routine maintenance of operating those facilities currently.

**Senator Rouillard:** One more question related to ACC. Do you know if the deal that it's on hold contains the requirement that any dorms that they run have to be filled to expect, that we have to guarantee a certain bill rate?

**Mr. Toth:** This agreement does not have a first fill or anything of that nature. It's a different arrangement than that of HAV. In this business model, since they're going to be running all of the facilities, they're incentivized to ensure all of the dorms filled. It's in their best interest from a profit standpoint to have as many students as possible, and have it 99-100% full all the time.

**Senator Avidor-Reiss:** With the enrollment that we have, can we fill those schools? ...the first and second-year students...are actually keeping many homes empty because...?

**Mr. Toth:** Yes, our levels are low this year and it is for a number of reasons. It's coming out of a pandemic. A number of things are going on. I think the reportable number that they're saying is around the 70% range in our dorms. So there are open beds on campus today. Not where we want to be, obviously, there's a lot of factors that go into that. There is a, and I don't know the number off hand, but I've heard before that there is a break even number of the number of beds that need to be filled in order for the agreement to kind of work, I guess so to speak, from a business model standpoint. And with Academic House offline and we would still have more than enough beds to meet that need. So, there's some work going on with all that stuff. Again, I'm not working directly on this to have all of the details.

**President Insch:** Thank you, Jason. I appreciate that. He's got quite a few balls up in the air and doing a great job of them.

So we will now move back to the agenda. The first thing on the agenda is the September 6, 2022 Minutes. I believe they were tabled at the last meeting because of some audio challenges in the Minutes. Peter and I met and submitted a short synopsis of the part of the conversation that Peter thought was missing. I hope you all had a chance to look at those. I first would like to entertain a motion to bring those Minutes out from being tabled.

**Senator Andreana:** I motion.

**Senator Avidor-Reiss:** Second.

**President Insch:** All in favor, say, 'aye.' If you opposed, 'no.' This is defined by yeases. I see enough for the time being. So now I'll entertain a motion to approve the Minutes from September 6, 2022.

**Senator Herrera:** So moved.

**Senator Andreana:** Second.

**President Insch:** All in favor of approving the Minutes say, 'aye.' Any opposed say, 'no.' Those Minutes are approved. *Motion Passed.* Moving on to the next agenda item, September 20, 2022 Minutes. Did you have a chance to look at those? Is there a motion to approve those Minutes?

**Senator Hefzy:** I move to approve.

**President Insch:** Thank you, Sir.

**Senator Van Hoy:** Second.

**President Insch:** All in favor say, 'aye' or put 'yes' in the Chat. Any opposed say, 'nay' or 'no' in the Chat. I will go out on the 'limb' and say that one probably passed as well. *Motion Passed.*

A couple of quick announcements. First of all, the HLC Campus held elections for their second representative to the Faculty Senate Executive Committee, and Mohamed Osman was elected to the Faculty Senate Executive Committee. So thank you very much Mohamed for your willingness to serve, and all those who voted in that election. So, thank you.

The other quick thing that I wanted to do very quickly. I was not here two weeks ago, so I didn't have the opportunity to do this. I really wanted to. So, Terry would walk over here. I know it's a long walk. So anyway, we have a plaque for his service. Terry worked really, really hard last year. There were a lot of 'balls' in the air. A lot of stuff that wasn't really well known that Terry was handling on his own. [We] really appreciate your services. So, this says "With special thanks and appreciation to Dr. Terry Bigioni for his continued outstanding service leadership as the University of Toledo Faculty Senate President AY2021-2022" So, I was very fortunate that I do a study abroad and ours was the only one that got out last year. So we got to Italy But, the longer story being, we went to Florence. We went to a winery in Tuscany that also makes...vinegar, very small amounts. The vineyard is actually at the home of ..., this guy right here. He is the guy that discovered the Hudson Bay. It's this really old, this really cool, this awesome place. The vinegar is really amazing in pasta. So, I said, "I will get Terry this and he will like it because he is Italian," right?

**Past-President Bigioni:** Right.

**President Insch:** Then he told me he's never been to Italy.

**Past-President Bigioni:** Sadly.

**President Insch:** But you will correct that. But, here's a little piece of vinegar for you.

**Past-President Bigioni:** Thank you.

**President Insch:** Absolutely. Thank you, Terry.

[Applause]

**President Insch cont'd:** Let me give my report first and then we will go to business. So I appreciate your patience with the technology. By the way, Senator Huntley, there were no PowerPoint slides to see. So there was nothing there for you. I apologize. I should have told you that.

So, I would like to quickly give the Faculty Senate Executive report to the Faculty Senate for October 4th, 2022: I would like to start the Faculty Senate Executive Report with some great news. Last Wednesday, the UT Board of Trustees approved the Faculty Senate Constitution, Rules and By-Laws. This culminates over four years of hard work by many members of the Faculty Senate. Special thanks and recognition go out to Mark Templin, who chaired the Constitution Committee for many years, and Tim Brakel and Terry Bigioni, who tirelessly worked with the administration and Board of Trustees. Special thanks go out to the members of the Board of Trustees who worked with us over this period of time, and President Postel, Provost Bjorkman, Provost Dickson and Diane Miller for their invaluable assistance during the last couple of years. So, one of many more things to celebrate this year!!

Over the past month, we have met with President Postel, Provost Dickson, Provost Small and Diane Miller in various meetings. I also spoke at the BOT meeting and Terry Bigioni, presented the FS Constitution to the BOT. We appreciate their time in meeting with us and discussing the important issues facing our university.

We are happy to report that the FS Committee on Budgets has begun its work in identifying the Senators from the various colleges who serve on their college budget committees and also the colleges who do not have a Senator on the committee. Committee chair Gilstrap anticipates the committee to be fully formed in the near future. We appreciate their work and look forward to their preliminary report soon.

Senator Avidor-Reiss and Dr. Yakov Lapitsky, co-chairs of the FS Committee on Student Recruitment and Retention, have hit the ground running. They held their first meeting last Friday with over 20 faculty members on the committee. The committee is dividing their work into three sub-committees: Retention, Recruitment and Faculty Engagement. They recognize the need for a timely report as recruitment season is already upon us. We are eager to review their progress and findings.

As part of the revised Constitution, we fought to retain the Faculty Senate's responsibility to evaluation the deans and various Provost positions. These reviews are for development of these administrators and not meant for the public. The timeline for sending out the survey is currently being reviewed. However, we anticipate that the survey will be sent to the faculty of each relevant college in February.

Another issue that FSEC is discussing with the administration is the potential for some technically enhanced classrooms that could better handle synchronous online classes, particularly the potential for hyflex classroom experiences with students live in the classroom and others online. Hopefully, we can find some technology that will improve the ability to have robust, real-time discussions with online and online/F2F delivery classes. If you have any ideas regarding this type of classroom, please reach out to me. We will be starting this conversation with the administration very soon.

I apologize for the length of this report, but as you can tell, we have been very busy. Just a couple of administrative issues that you may want to be aware of and share with your colleagues. The FSEC met with Associate Provost Molitor last Friday. There are few issues on the horizon that are being discussed in your colleges.

First, there is a request to inactive a number of infrequently taught and/or low enrolled classes. This does not remove the course from the system, but it does remove the course from the active course schedule and catalog to reduce confusion to students. Each college will be making the decision regarding which courses to inactivate.

Second, many of you are aware that new guidelines were established by the State of Ohio regarding core courses. Under the nomenclature of Ohio Transfer 36, all of core courses need to be submitted to the State for approval. This is not directly a Senate issue as much of this work is occurring at the college level. However, as courses are being prepared for submission to the state, this provides a wonderful opportunity for a review of our core courses content and objectives.

Third, textbook auto-adoption is still an issue. UT decided to not participate in textbook auto-adoption this year to give the administration and faculty more time to review its benefits and obstacles. Presently, one of the biggest concerns regarding textbook auto-adoption is our year-long registration process which could require identifying textbooks almost 12 months before the course is taught. We will continue the discussion with the Provost's office on this issue.

Lastly, for your information, there has been a slight adjustment in the process for the change and approval of program admissions requirements. If your college or department would like to change the admissions requirement for one of your programs, these changes should be processed through the CIM system and will need to flow through your department, college and the faculty senate.

And that concludes the FSEC committee report. Thank you!

Is there a FSEC committee member who would like to add anything? Are there any questions?

**Senator Rouillard:** Yes. Just an update that the Committee on Committees have populated the committee memberships and I will be forwarding that list to Quinetta shortly so she can post it on the web. There's still a few vacancies, but essentially there are enough people to allow the committees to go forward.

**President Insch:** Thank you. For those of you who could not hear, Senator Rouillard was reporting out that the Community on Committees has pretty much filled most of the vacancies, so the committee

chairman should go ahead and start working on the committees. If there is a vacancy on your committee, please let Senator Rouillard know, and she will work with the Committee on Committee member in your college to help find a member to fill that hole. So, thank you very much Senator Rouillard, I appreciate that update. Any other questions or concerns?

All right, I do have one piece of quick business before we move on to our committee reports. I would entertain a motion to approve Dr. Yakov Lapitsky to serve as the co- chair of the Faculty Senate Ad Hoc Committee on Student Recruitment and Retention. He's currently not a sitting Senator, and therefore to serve as a chairman of committee, that needs to be approved by the Faculty Senate.

**Senator Hefzy:** I move to have him.

**Senator Avidor-Reiss:** Second.

**President Insch:** Okay. So, it's been proposed and seconded that Yakov Lapitsky will be put in as the co-chair of that committee. All in favor say, 'aye.' If there's any yeses, please put them in the box and if there's any no's, go ahead and put it in there for me. Or, you can abstain if you like. Thank you very much. I appreciate your patience with us. We now have just a couple reports. Again, kind of the point why we meet is to do our duties on curriculum and other things to try and help improve all of our lives here at the University of Toledo. So I'll start with the first report by Dr. Patrick Lawrence from the Faculty Senate Academic Committee.

**Senator Lawrence:** Thank you very much. Just give me a quick second here so I can share my screen. Does everyone see that okay?

**Group of Senators:** Yes.

**Senator Lawrence:** Thank you very much. Our committee is up and running. You know, the last couple of years I've chaired this committee, we've had between 50-60 total proposals come through [per year]. So it's not a bad idea to get an early start on some of these. These are ones that came into us late spring, early summer and they're all pretty straightforward. I'll just walk you through them and we could proceed to have any questions and then vote. We'll start with two modifications.

The first one involves the t current Respiratory Care, BS. They put in a request for program modification, which removes a current course requirement, HEAL 4700 with another existing course, HEAL 2800. The justification provided here in my notes is during program admissions review, it was clear that many students struggled with the Health 4700. They felt that the other nutrition course, Health 2800 provides sufficient knowledge in a content area, and that exchanging this prerequisite will assist with student success and retention, which I think we all can agree is a good goal.

The second one that we have comes from the Minor, Military Science and Leadership. This is to reduce the current hours in a minor from 30 to 18. It come from a change mandated by the Department of Army and approved at the department college level. The minor currently at 30 hours requires more hours than are required by the Ohio Department of Higher Ed and more so than peer institutions. Eighteen hours is more consistent. It's actually more typical with other minors that we have here at the University of

Toledo. Before I move on to the new program. Are there any questions on either one of these proposals before we vote? President Insch, can you watch the Chat and see if anything pops up there, because I can't see it currently when I'm sharing my screen.

**President Insch:** Yes, Sir. There are none.

**Senator Lawrence:** Okay, so I'll move to vote. This comes from a committee so it does not require a second, it's been approved by our committee. The proposal here is we vote to accept these two program modifications, yes, no, or abstain, either verbally or on the Chat.

**President Insch:** All in favor?

**Group of Senators:** Aye.

**President Insch:** Any opposed? any abstentions? Hearing none. Unanimously in favor from the ten of us who are here. *Motion Passed.*

**Senator Lawrence:** Okay, we'll just give that a second. I see the votes popping up. I'll move on to the next one. We only have one more review today. Okay, so for this new program – for anybody who's astute and is paying attention or was back in the spring in March - We actually already approved this through Faculty Senate. This was a new program out of Engineering, a BS in Computer Science. I can go the justification, but that's all in the record from our meeting in March. It's coming back to us. Now, rather than go through the process and do it as a program modification, since it's already in CIM as a new program, it just need a few corrections... It came back to my committee as a new program. And just to understand why it's coming back, this summer when the proposal was then moved off to the University to prepare for a submission and approval body from the Ohio Department of Higher Ed., there were a few minor changes in total hours, hours of coursework and hours of major. There were minor corrections that needed to be made to the proposal. Nothing substantially changes anything that we approved in March. The plan of study objectives to curriculum map are all in place. So, we're bringing this back in just for formality to have Faculty Senate again, approve this. So that then the department, and the college with the Provost Office can then move forward at state level approval for this new program. Are there any questions on this to the process?

**President Insch:** It doesn't appear to be any.

**Senator Lawrence:** Hearing none. Then we will proceed. This comes a committee approved so it does not need a second. So, you may 'aye,' 'nay' or 'abstain' verbally in the meeting or the Chat.

**President Insch:** All in favor? Any opposed? Any abstentions? It is all unanimous here. It looks good. *Motion Passed.*

**Senator Lawrence:** I have one other quick thing that I want to highlight if I may for a moment? It requires me to shifting to another shared screen. Just give me one second. I think this was maybe mentioned earlier, but it's just reminder for folks. It's never too early to think about putting through your proposals to either the Faculty Senate Undergraduate Curriculum Committee, or my committee instead of Academic Program Committee. These are the deadlines listed right on CIM. I just draw your attention that all of our committees in both Faculty Senate and Graduate Council working with the Provost Office has agreed to these for this academic year. So any corresponding course modifications that change credit hours, grading system, pre-requisites, co-requisites, cross listings, or registration restrictions must be



submitted in CIM and be at the Faculty Senate Undergraduate Curriculum Committee or Graduate Council Curriculum Committee approval level before Feb 10, 2023...which also means it needs approval where appropriate at your department and college level prior to that, and come to these committees before February 10<sup>th</sup>. That way we can work our business, get them through the governing bodies, and in this case, Faculty Senate so those changes can be reflected as students begin to register in March of 2023. So we have two timelines here. The second deadline is all other course program modification proposals. Again, must go through CIM, having already been approved by your department college and get to our committees by March 17, 2023, in order for the committees and the governing bodies of Faculty Senate and Graduate Council to review and approve before the end of their spring term business. And those changes then would be worked with the Provost Office and the Registrar's Office to publish in the subsequent update to the UT course catalog for Academic Year 23-24. Please be aware of those deadlines. Earlier is better. Things are quiet on the curriculum front right now so if you want to get things moving through, now would be good time. Don't wait till February 9<sup>th</sup> or March 16<sup>th</sup>. Thank you very much.

**President Insch:** Thank you so much Senator Lawrence, and all the others. I appreciate all the hard work. I will now move to the report from the Faculty Senate Committee on Student Affairs and Dr. Deborah Coulter-Harris.

**Senator Coulter-Harris:** Senator Coulter-Harris: Thank you, President Insch. I'll try to make this as short as possible. This PowerPoint is actually an abbreviated message based upon the memorandum that you have all received that was in the form of a charge. This abbreviated a PowerPoint appraises Faculty Senate and the University of Toledo's administration on the Committee of Student Affairs engagement with the University of Toledo Student Government's leadership and with the leadership International Student Association. On September 1, 2022, our committee requested that both leaderships each identify two major issues of concern among the larger student body. On 13, September 2022, our UT Student Government sent the final four issues to our committee who will attempt to provide guidance and strategic resolution of issues. Our first committee meeting was on Friday, 16, September 2022, and we determined by consensus that the issues the Student Government sent to us directly tie into enrollment and retention problems. At this meeting we brainstormed initial strategies for resolution of issues. The

chart that you have in the memorandum contains the following details: cited student issues, committees' division of issues into sub-committees, suggested report dates, appropriate future contacts, initial suggestions and strategies from our committee as a whole. The First issue that was identified, as you see, professors are not responding to student emails in a timely manner. Now, we are not putting the onus on our faculty. I know that when I receive an email saying, hey, Deborah. This is a teaching moment.

Our subcommittee is Lucy Duhon and Sally Harmych. See Appendix 1. They have provided us with very useful links to email suggestions. Their report will be delivered to Senate on the 15th of November, 2022. The appropriate contacts that we all came up with were the Student Writing Center, Interim Provost Dickson, Vice Provost Molitor and Vice Provost Small.

Suggested resolutions of this issue: To add a Blackboard course for all students that contain students' FAQs to include writing emails. Also work with the Writing Center; perhaps they could give a course on email etiquette to students, on how to compose effective emails. So good email habits and expectations, although those are taught in our English classes. So I wanted to kind of plug the English Department there. And then we also asked: are there policies and procedures for faculty regarding effective email communication with students. Well, I did some research on this, and the only policy is the electronic communication policy, 3364-65-07. There's nothing, however, in this policy that directly says anything about how quickly a faculty member has to respond, et cetera.

The second issue identified, this is a big one. Resident Halls are having living conditions and security issues. The subcommittee is Karen Green, Sally Harmych and myself. We will report to Senate on our findings on 13, December, 2022. And then appropriate contacts: Jason Toth, UT Police, American Campus Communities, resident management. If you would, please look at Appendix II, of the report that I sent to you. I'd like you to know that American Campus Community manages the following dorms at UT: Academic House, International House, McComas Village, Ottawa East and Ottawa West, Parks Tower and Presidents' Hall. And as the vice president said earlier, UT Facility manages Scott, Tucker and MacKinnon. We also have all the contact information for ACC. This was given to us by Ellen Richardson in the UT Facilities Office.

Suggested resolutions for the second issue: student committee. Is there a committee maintaining safe and up to date residence facilities that includes students from each resident halls? We're going to work on that. Committee could report findings to the UT Student Government, and then to us.

With the tour of Parks Tower, we have already received permission, and Karen, Sally and I are going on that tour. If anybody wants to come with us, that will be Friday at 10 o'clock on the 21st of October. We're going to be meeting with the UT Police and American Campus Community reps. And also, I think it's very important because Ellen Richardson stated that students keep calling the Facilities Office instead of American Campus Communities because they don't have the numbers. They don't have to look at the contact numbers, so I think it's going to be very necessary that we get this information out.

The third issue: Lack of awareness education about international student issues. This is from the International Student Association. The subcommittee is: Samir Hefzy, Berhane Teclehaimanot, Karen Hoblet, Sarah Aldridge and Eric Chaffee. They will report to Senate on the 28th of February 2023. Appropriate contacts: well, see the chart for a list. The third issue's suggested resolution: workshops for faculty and collaboration with the Office of International Student and Scholars Services team and the Center for International Studies and Programs. Contact

information for various issues for international students. And also an assessment to determine causes or disconnects to help international students navigate student life at UT.

The final issue. Preconceived notions or biases against international students. This is from the international student association. The subcommittee is the exact same as the third issue: Samir Hefzy, Berhane Teclehaimanot, Karen Hoblet, Sarah Aldridge and Eric Chaffee. They will report to the Senate on 11, April, 2023. Appropriate contacts: The Provost office, Vice Provost Small. Other contacts: the division of Student Affairs, OISSS and CISP. The fourth issue's suggested resolution: Faculty awareness of different cultural models of teaching styles that international students experienced overseas. Sometimes these classes are very teacher oriented and so the students have to remain quiet. And one of the issues here when we talk to international students is they'll say, well, my, my professor says, why aren't you talking in class? Why aren't you asking questions? And it's because of how they were trained.

So, that's it. Any questions?

**President Insch:** Thank you, Senator Coulter-Harris. You almost talk as fast as I do.

**Senator Coulter-Harris:** I was trained<laughter>.

**Senator Andreana:** I just want to tell you that you did a good job.

**Senator Coulter-Harris:** Thank you.

**President Insch:** [*Indecipherable*]... online courses...

**Senator Coulter-Harris:** I think that would be a wonderful idea. My committee and I can get together and discuss this and perhaps start creating one.

**Senator Andreana:** These are really interesting issues that plague us as faculty.

**Senator Coulter-Harris:** Yes, and these were issues that were brought up by Student Government by the president, the vice president and the gentleman in charge who is the leader of International Student Association.

**Senator Rouillard:** I think it might help with some of the plagiarism. In certain cultures, students are expected to basically regurgitate what was in the book and we stress, put it in your own words. So, international students who come here and may be their English isn't quite perfect, and they feel under a lot of pressure and the next thing, you know, you're grading Wikipedia articles.

**Senator Coulter-Harris:** Yes, I absolutely agree with you. And, you know, we faced that challenge. I remember back a few years ago, when I had 17 students from Saudi Arabia in my Science and Technical Writing course, and, you know, right away I had to teach them about plagiarism and the difference in

cultures, that we expect you to have citations, and use APA, and all of these wonderful things. Any other questions? Well, thank you so much.

**President Insch:** Thank you, Senator Coulter-Harris. Excellent work as always.

**Senator Coulter-Harris:** Thank you. Good question, Peter.

**President Insch:** Are there any other issues that need to be brought forth to the Faculty Senate at this time? Well, thank you so much for all that you're doing and all your hard work. Thank you for hanging in there with us. We had some technical issues and we'll be working on them in the future. Again, if you have any questions or concerns, please forward them to me, or Linda, or any member of the Faculty Senate Executive Committee. We are working very hard to make sure that things run well for all of us. So thank you very much. I will entertain a motion to adjourn.

**Senator Van Hoy:** So moved.

**Senator Herrera:** Second.

**President Insch:** Meeting adjourned.

IV. Meeting adjourned at 5:43 p.m.

Respectfully submitted: Deborah Coulter-Harris  
Faculty Senate Office Administrative Secretary

Tape summary: Quinetta Hubbard  
Faculty Senate Executive Secretary