

Office and Council Sponsored Programs, Events, and Meetings

We are dedicated to the continued success and advancement of our fraternity and sorority community. Our dedication will remain the same even during this time of uncertainty. However, the way in which we provide that support and engage as a community will look different.

For all Office and Council Sponsored Programs, Events, and Meetings that may occur in person a face covering will be required.

Below is more information, and guidance on how events will look for the fall 2020 semester.

Advisor Support

- ***Greek Advisor Council & Greek Village Policy Committee***: will be held the first Tuesday of every month via Zoom.
- Additional Advisor programs (workshops, social gatherings) will be held throughout the semester in a virtual format.

Chapter Development

- ***President's Roundtable***: will be held monthly via Zoom.
- ***Greek 101***: virtual meetings via Zoom held throughout the month of July and during Rocket Welcome Weekend.
 - The office is working to develop a virtual showcase event similar to the Student Involvement Fair and the tabling portion of Greek 101 specifically for fraternities and sororities.
- ***Officer Transition Workshop***: will be offered during the beginning of the semester via Zoom. These events are for new chapter officers in the specific position.
- ***New Member Symposium***: this event for fall 2020 has been broken into smaller topic specific workshops that will all occur via a virtual platform.
 - Diversity Training (partnership with the Office of Multicultural Student Success)
 - Bystander Intervention Training (partnership with the Office of Title IX)
 - Hazing Prevention and Alcohol & Other Drugs (partnership with the Office of Conduct and Community Standards, along with AOD Coordinator)
 - Council/Community Education

Council Development

- ***1:1 Meetings with Council Officers***: will be held via Zoom or other virtual platform.
- ***Council General Body Meetings***: will be held every other Wednesday via Zoom.
- ***Council Executive Board Meetings***: may occur in person as long as limited to 10 individuals. All local, state, and federal laws and guidelines must be followed, including wearing masks, and adhering to social distancing guidelines.

Chapter Sponsored Events and Programs

Our expectation is that all organizations adhere to the local and state guidelines and mandates, follow the guidance from the Center for Disease Control (CDC), and all University guidelines and expectations for this fall semester.

At this time per the Health mandate from Governor DeWine events are limited to no more than 10 individuals.

Below is more information, and guidance on chapter operations for fall 2020.

Chapter Executive Board Meetings

- **Recommendation:** Conduct virtually to minimize exposure to executive board members and advisors.
- **Requirement:** Uphold all CDC, state, local, and university mandates and guidance in place at the time of the event. Limited to no more than 10 people.

Chapter Meetings

- **Recommendation:** Conduct virtually due to the size of chapters and limitations in available campus space.
- **Requirement:** Uphold all CDC, state, local, and university mandates and guidance in place at the time of the event. Limited to no more than 10 people.

Social Events

- **Recommendations:**
 - Utilize outdoor venues or venues that have an outdoor component
 - Educate members not to share drinks, food, and/or smoking devices.
 - No open food or beverage sources should be used.
- **Requirements:**
 - Uphold all CDC, state, local, and university mandates and guidance in place at the time of the event.
 - Limited to 10 individual people.
 - Keep accurate attendance list in case it is needed for contact tracing afterwards.

Tabling

- **Recommendations:**
 - Adapt tabling events to passive, online platforms, and campaigns instead of in-person tabling.
 - Plexiglass shields may be required for those choosing to table during the fall semester.
- **Requirements:**
 - Only one person will be permitted per table during the fall semester.
 - Handouts would not be permitted.

Philanthropic Events

- **Recommendations:**
 - Adapt philanthropic efforts to passive, online platforms, and campaigns instead of in-person events.
 - Utilize outdoor venues or venues that have an outdoor component.
 - No open food or beverage sources should be used.
 - The office is looking to purchase CrowdChange which is an online fundraising platform.
 - More information to come.
- **Requirements:**
 - Uphold all CDC, state, local, and university mandates and guidance in place at the time of the event.
 - Limited to 10 individual people.
 - Keep accurate attendance list in case it is needed for contact tracing afterwards.

Chapter Community Service Events

- **Recommendations:**
 - Service should only be done when it can either be done outside or when the location is able to uphold appropriate safety and social distancing guidelines.
 - Utilize outdoor venues or venues that have an outdoor component.
 - Research virtual service opportunities that are available.
- **Requirements:**
 - Uphold all CDC, state, local, and university mandates and guidance in place at the time of the event.
 - Limited to 10 individual people.
 - Keep accurate attendance list in case it is needed for contact tracing afterwards.

Officer Transitions

- **Recommendation:** Asking incoming and outgoing officers to meet in pairs for position-specific transitions, then host full executive board transition virtually.
- **Requirements:**
 - Uphold all CDC, state, local, and university mandates and guidance in place at the time of the event.
 - Limited to 10 individual people.

Chapter Initiation and Rituals

- **Recommendation:** Work with advisors and inter/national headquarters on guidance and approved adaptations to all ritual services.
- **Requirements:**
 - Uphold all CDC, state, local, and university mandates and guidance in place at the time of the event.
 - Limited to 10 individual people.
 - Keep accurate attendance list in case it is needed for contact tracing afterwards.

New Member Education Process

- **Recommendations:**
 - Adapt all meetings and educational programs to a virtual format.
 - Create intentional connection opportunities so new members can build relationships with one another and chapter members virtually.
 - Work with the inter/national headquarters for specific adaptations and other virtual resources and opportunities.

- **Requirements:**
 - Uphold all CDC, state, local, and university mandates and guidance in place at the time of the event.
 - Limited to 10 individual people.
 - Keep accurate attendance list in case it is needed for contact tracing afterwards.

Chapter Big/Little Reveal

- **Recommendations:**
 - Consider hosting via virtual platform.
 - Have reveal spread out throughout multiple times spread out and in outdoor spaces.
 - Restrict participation to just big/little participants.
 - Remove/restrict use of props, boxes, glitter, paint/body paint, and other high touch surfaces that would be utilized throughout reveal.
 - Utilize outdoor venues or venues that have an outdoor component.

- **Requirements:**
 - Uphold all CDC, state, local, and university mandates and guidance in place at the time of the event.
 - Limited to 10 individual people.
 - Keep accurate attendance list in case it is needed for contact tracing afterwards.

MGC AND NPHC Membership Intake

The University of Toledo recognizes the unique nature of intake being conducted at the chapter level for our MGC and NPHC organizations. We believe that these organizations enhance the sense of belonging and mattering for students on campus, while helping them develop their professional and personal skills. Historically, aspirants attend a mandatory orientation, organizational interest or rush meeting, and then proceed with the membership selection process. For organizations planning or interested in conducting intake this semester, here are the intake guidelines.

- Chapters interested or planning on conducting membership intake must complete the Statement of Intent form via InvoNet by Wednesday, September 16th.
- All chapters will complete a New Member Education Plan that includes the specific details of the membership education. This information includes (date, time, location, and how the organization plan to adhere to CDC guidelines regarding COVID-19).
- Chapter leadership and advisor will need to have a virtual meeting with Greek Life staff to review their New Member Education Plan and answer any questions prior to any membership intake activities taking place.
- All new member education activities must be completed by the end of classes for the semester on Tuesday, November 24th.

New Member Presentations

Our team will continue to monitor the situation regarding COVID-19 and the possibility for in-person new member presentations. In the absence of that possibility, we will work with chapters conducting intake individually to identify alternative options. In the past, chapter's not conducting presentations in the past have revealed via video and social media posts.

- **Recommendations:**
 - Stream presentation via Facebook live or another platform to allow families and alumni/ae to celebrate from afar.
 - Hold presentations outside in a marked area with tape to enforce social distancing.
- **Requirements:**
 - Uphold all CDC, state, local, and university mandates and guidance in place at the time of the event.
 - Limited to 10 individual people.
 - Keep accurate attendance list in case it is needed for contact tracing afterwards.

IFC Recruitment Process

The University of Toledo recognizes the importance of recruitment for our IFC member organizations. We believe that these organizations enhance the sense of belonging and mattering for students on campus, while helping them develop their professional and personal skills. Historically, potential interests have participated in council sponsored events and then a week of chapter sponsored events that fostered open conversations, and various engagement opportunities. **We will be releasing more guidance and information at the end of next week after our conversation with the North American Interfraternity Conference.**

Panhellenic Formal Recruitment

The University of Toledo recognizes the importance of recruitment for our Panhellenic member organizations. We believe that these organizations enhance the sense of belonging and mattering for students on campus, while helping them develop their professional and personal skills. Historically, potential new members have engaged in a four day mutual selection process where they are given the opportunity to learn more about each of our organizations, with the process culmination of Bid Day celebration.

Recruitment Dates:

Recruitment will begin on Wednesday, September 9th with Sorority Orientation and conclude on Sunday, September 13th with Bid Day.

Registration for recruitment has been decreased from \$30 to \$15 to reflect the change to virtual recruitment.

PNM Orientation:

PNM Orientation will occur virtually through Zoom. Registered PNMs will receive a link to join the orientation session. Recruitment counselors will reach out to all registered PNMs throughout the summer and beginning of the fall semester to answer any questions and develop relationships with PNMs. PNM Orientation will include an engaging workshop with guest speaker Tin Vansteenbergh.

Recruitment Rounds (Sisterhood, Philanthropy, Preference)

Recruitment rounds will be conducted virtually through Zoom meetings. The Panhellenic Council will be purchasing and providing a Zoom account for each chapter to utilize throughout the recruitment process. Each PNM will have the opportunity to talk to multiple chapter women from the chapters they are invited to attend. The PNM must attend every Zoom event for every chapter they are invited to attend.

Bid Day

Plans are being finalized for Bid Day but will more than likely occur over Zoom. However, chapters are able to host chapter specific Bid Day celebrations as long as they follow all CDC, state, local, and university mandates and guidance in place at the time of the event.

Trainings

The Panhellenic Council and the Office of Greek Life is committed to the overall success of our Panhellenic organizations during the recruitment process.

We will be hosting several Zoom recruitment practices and are happy to help chapters connect with their peers on other campuses to schedule virtual practice recruitments.

McComas Village

The Office of Residence Life has been working tirelessly to get everyone's questions answered about what campus living will look like across campus. We know there has been a lot of questions specific to the McComas Village regarding member access, occupancy, chapter sponsored events, as well as many other issues. We have worked in conjunction with our Incident Command team, the Office of Greek Life and used the CDC guidelines to answer as many of these questions as we can at this time.

Member Access

- Swipe access to the McComas Village housing units will be restricted to those members physically residing in the facility during the fall 2020 semester.
- Exceptions may be granted for chapter leadership who do not reside in the house but whose position make it necessary for them to have access.

Occupancy

- Recommendation: when possible it is highly encouraged that any rooms where three members are currently residing be de-tripled to allow for more personal space.
- If a member has currently committed to residing in the McComas Village but has decided to relocate they must contact the Office of Residence Life at reslife@utoledo.edu.
 - This includes those students who are opting to live in a different facility on campus, or those students who have previously met their live on requirement and are choosing to move off-campus.

Chapter Sponsored Events & Programs

- Member access to the McComas Village housing units will not be adjusted to accommodate chapter sponsored events & programs during the fall 2020 semester. Only those students who reside in the chapter facility, and predetermined chapter leadership can participate with in-person events at the chapter facility.
- Chapter meetings should be conducted via a virtual platform. Those residents who reside in the chapter facility along with necessary chapter executive officers can participate together within the chapter facility.
 - If residents and officers choose to gather (less than 10 members) they must uphold all CDC, state, local, and university mandates and guidance in place at the time of the event.
- Philanthropy Dinners should be adapted to meet current CDC, state, local, and university mandates and guidance in place at the time of the event.
 - Recommendation: explore the usage of a Food Truck provider, recreate the fast food drive-thru concept with the backdoor in the kitchen, etc.

Guest Policy

- The Office of Residence Life has adjusted the university's guest policy for fall 2020. The new policy states "There is a limit of one guest per resident at a time. Guest must sign in and out at the front desk. Any guest showing symptoms of COVID-19 should not enter the residence hall. No overnight guests are permitted until classes start on August 17, 2020."
- Recommendation: we recommend that guests remain in the common areas. If you are choosing to have a guest in your bedroom and have a roommate, the roommate(s) must approve of all guest before they enter the room.