Graduate Council Minutes
March 19, 2019
Health Science Campus, Health Education Building, Room 105

Present: Wissam AbbouAlaiwi, Brian Ashburner, Terry Bigioni, Timothy Brakel, Frank Calzonetti, Rodney Gabel, Bashar Gammoh, Daniel Georgiev, Cyndee Gruden, Song-Tao Liu, Sara Lundquist, Jyl Matson, Marcia McInerney, Daryl Moorhead, Alisa Nammavong, Douglas Nims, Lori Pakulski, Patricia Relue, Constance Schall, Barry Scheuermann, Rebecca Schneider, Zahoor Shah, Oleg Smirnov, Megan Stewart, Robert Topp, Jerry Van Hoy, Kandace Williams.

Absent: Tomer Avidor-Reiss, Anthony Edgington, Daniel Hammel, Hassan HassabElnaby, Ed Janak, Nagalakshmi Nadiminty, Geoffrey Rapp, Ozcan Sezer.

Excused: Christine Fitzgerald, Jason Huntley, Penny Poplin Gosetti, Jennifer Reynolds, Martha Sexton, Susan Sochacki, James Willey.

Guests: Jim Anderson, Sarit Bhaduri, Deborah Chadee, Holly Myers.
COGS Dean's Scholars and Fellows – Quatez Scott.
Graduate Student Research Award Recipients – Cara DeAngelis, Srimathi Kasturirangan, Prabaha Sikder.

Call to Order, Roll Call, and Approval of Minutes
The meeting was called to order and the roll called.

Executive Reports
Report of the Executive Committee of the Graduate Council
On behalf of Graduate Council, Dr. Jerry Van Hoy reported

o   *Transfer of Credit to Graduate Degree policy update*
The policy has been sent to the APRC for review to see if it needs revision or can be reposted for comments as is.

o   *Leave of Absence policy update*
The GCEC discussed revisions to the Leave of Absence policy and those revisions are now in process.

o   *GRE (and other standardized test) locations*
We discussed with the Provost the lack of GRE, and other standardized test, locations near campus. Since the Scott Park campus testing center was closed there has been no convenient place for UT students to take these tests. University of Michigan and Perrysburg are the closest locations.

o *Plagiarism checking service (such as Turnitin)*
We also discussed with the Provost purchasing a plagiarism checking service (such as *Turnitin*) for campus-wide use.

Report of the Interim Vice Provost for Graduate Affairs and Dean of the College of Graduate Studies
Dean Cyndee Gruden reported:

o *First Destination Survey Pilot for Graduates*
Career Services administers a survey for undergraduate students. NACE has a graduate version of this type of survey and they publish the data in one booklet. Data is nationally benchmarked, by discipline and by CIP codes. This survey will be piloted to graduate students to get sense of salary and placements for jobs. This information is an important recruiting tool and useful for accreditation and academic programs. It is a pilot, so we can request feedback. Dean Gruden displayed an example of a recent NACE report. We provide the basic questions for the survey, and it will be collected by Institutional Research. After piloting, it will be brought to GC in fall. She added that COGS remains cognizant to not over-survey our students.

o *Graduate Admissions Process*
COGS collects applications and has benchmarks for completed applications. Applications are moved forward to programs, who make the admissions decision. The process varies widely among and within colleges. Programs makes decision and informs COGS (electronic workflow) COGS sends official letter of acceptance or denied admission. There are risks if the program sends an admission letter before COGS.

Since 2017, the application process includes a question about the legal history of the applicant, which is evaluated by the Office of Student Conduct, who in turn informs COGS if the student is cleared or not and that letter goes into their WebX file. You have a right to call Student Conduct and get more information. Some programs are concerned about different offenses.
Discussion:
Zahoor Shah noted that it can take up to a few weeks to accept students. Is there a legal phrase that programs should include regarding the background check/process?

Dean Gruden stated that admission is contingent on official acceptance letter from COGS. We can talk to Legal Affairs for their recommendation. A student will not receive money as a GA before the background check is complete. She suggested that programs determine what is and is not acceptable before background checks are returned. She added that she is always available to answer questions and would be glad to discuss this topic further in future meetings.

Dean Gruden stated that she would send an email to graduate program directors but wanted to mention to Graduate Council first.

Terry Bigioni stated the application fee is painful for his program (chemistry) thus weakening the applicant pool.

Dean Gruden replied that financial concerns are an issue from beginning to end, adding that programs can choose to pay the application fee.

Terry Bigioni suggested that removal of the application fee removes a barrier for student to get here.

Dean Gruden responded that there could be a process for evaluating need noting that a lot of programs are going to CAS, which has higher application fees. She will note it for discussion in enrollment meetings.

Terry Bigioni stated that applications used to come directly to Chemistry and they only pushed forward the ones we wanted. The end run around process is not necessarily the best solution.

Dean Gruden stated a solution needs to makes sense. For example, there was recent recruiting event by NSM and COGS waived application fees, but there were hardly had any applicants.

Kandace Williams noted that she receives a lot of inquiries regarding waiving of application fees. Even M.D. program does so for its medical students.

Dean Gruden pointed out that application fee monies go to central administration budget. COGS does not manage that.

Kandace Williams indicated that the application fee affects their ability to bring in good students.

Dean Gruden replied that programs do have the option to pay for the application as is done other places.

Report of the Graduate Student Association
Ms. Alisa Nammavong, President of the Graduate Student Association (GSA) reported:

o *Midwest Graduate Research Symposium April 6, 2019*
  - Registration deadline has been extended to March 15th due to availability in seminar and poster presentation.
  - More judges needed for presenters.
  - Would like to see more presenters at the graduate and undergraduate level!
  - Advertising
    a. Problems due to Marcom delay, print services, and confusion over GSA accounts and Student Allocation Committee.
    b. Week of February 25th MGRS on the UT Website.
    c. TV monitors will display in Student Union, MC Library, Collier, and College of Engineering.
  - Keynote Speaker, Dean Charlene Gilbert, MFA
    Dean Gilbert will be presenting on how to look at our failures as contributing to our success and more about the journey to a successful career. Requested changes to flyer have been made.
  - Workshops
    3-Minute Thesis coordinated by Teri Green

Will Lucas, Board of Trustees member, and CEO and Co-founder of Classana, a tech start-up known as the "Pinterest for education" and Creator of TEDX Toledo, a local based iteration of TED.

▪ Contributions for Awards
Colleges of Arts and Letters, Education, Engineering, Medicine and Life Sciences, Natural Science and Mathematics, Association of Women in Science, Kappa Delta Phi, Lake Erie Center, Office of the Provost, Office of Research and Development, Office of Student Affairs.

▪ Statistics to date
74 Presenters (1 undergraduate)
39 Judges
55 General Attendees
72 Volunteers
Includes UT, BGSU, Lourdes, Kent State, Cleveland State, Ohio Northern, Oakland University, University of Findlay, Miami State, Indiana Tech, Wayne State, Grand Valley State, Marietta College, Morehead, and more!

o *Meeting with Student Leaders and President Gaber*
GSA recently met with student leaders and President Gaber as a reflection of what we are doing well and what to improve. There were some concerns as to what the university is doing for outreach for graduate students. Need for graduate student support groups, diversity, communication, etc. Students are aware of lack of diversity. Also concern with tuition and stipends and the desire for inter-departmental research projects. President Gaber challenged GSA to think about its effectiveness with its current operations and vs department/college based organizations. Dean Gruden provided some useful suggestions.

o *Election of GSA Officers 2019-2020*
Nomination of officers followed by elections will occur end of March through early April.

o *General Assembly Meeting March 20, 2019*
6:00 – 8:00 pm, Health Science Campus, Health Education Building, Room 105.
▪ Discussion and open nomination process for officers.
▪ Budget requests from Department of Psychology and College of Nursing.
▪ Dr. Hillary Snyder from the Office of Research will present changes to IRB.

Research and Sponsored Programs Update
Dr. Frank Calzonetti, Vice President of Research provided the Council with information about how the FBI, other federal security agencies, and funding agencies are in contact with universities regarding interactions with China and other foreign threats. Some universities have received notification from the DOD asking who is on projects and whether they have foreign affiliations. NIH has sent letters to some universities inquiring whether about Chinese collaborators. They want to know who is serving on the research and whether there are any foreign contributions to the project that has not been disclosed. The FBI has been showing up on campuses and asking questions.

The UT Office of Research is available to help prepare those travelling on university-related business. The FBI warns that if you take a laptop to China, you have to expect that the information will be downloaded. Bill McCreary is addressing this issue to provide faculty with clean devices. Frank Calzonetti requested that faculty inform his office they are planning to travel internationally.

Discussion:
Ben Davis asked if there are there any cases with this type of collaboration that resulted in a problem.

Frank Calzonetti replied that there have been cases, but not at UT. The University is trying to protect its people and technology and be responsive.

Sara Lundquist stated that the Department of English has a long tradition of bringing in scholars from China and asked if there anything they should be aware of.

Frank Calzonetti responded that the university should receive notification of incoming delegations and lab visitors. Although a visitor to the English Department should not be problematic, he recommended that he still be informed.

Ben Davis stated that although it would be helpful to know where faculty are travelling, particularly to countries with problems, or occurrence of natural disasters, however, a travel registry system also means tracking for purposes for tracking. The gathering of aggregated data is a concern.

Oleg Smirnov added that the university has a right know if its faculty are travelling on university business, but not necessarily for vacation.

Song Tao Liu asked if he were to travel to China for personal reasons, take his laptop, and decide to do some work, is that a concern?

Frank Calzonetti responded that it could be a concern and suggested that Song Tao Liu speak with Gary Rafe and Stephen Snider. The assumption is that all of your information can be downloaded. We will try to work with you on an individual case basis. There will be more formal communication as this concern and process moves forward.

Jerry Van Hoy asked if the university is concerned with what is saved to the cloud.

Frank Calzonetti stated that it is a concern as well.

Information and Discussion Items
Introduction of GSA Research Award Winners and their Graduate Advisors
Dean Cyndee Gruden described the GSA Research Award prior to introducing this year's award recipients. The Graduate Student Association proudly sponsors the Graduate Research Awards in junction with the College of Graduate Studies (COGS). This award provides up to $2,000 per recipient for costs associated with approved projects required for the degree that are not covered by other resources. Tuition, stipend, travel, and presentation expenses are excluded.

Dean Gruden, accompanied GSA President, Alisa Nammavong, were pleased to recognize the five GSA Research Award recipients, three of whom were able to attend along with their graduate advisors. Each gave a brief description of their research. A list of the five recipients follows introductions of today's attendees:

Congratulations to our 2018-19 Recipients!

Attendees:
Cara DeAngelis, Ph.D. Candidate, 5th Year Graduate Student
Accompanied by graduate advisor, Dr. Jyl Matson

Research Description
Cholera is a severe intestinal infection characterized by voluminous, watery diarrhea that can be fatal within hours. It is caused by the marine bacterium *Vibrio cholerae* of serogroups O1 and O139. In both its aquatic and intestinal life cycles, *V. cholerae* will encounter various stressful conditions, such as fluctuating pH, bacteriophage predation, and exposure to antimicrobial peptides that may negatively affect the integrity of the inner membrane. The phage shock protein (Psp) system is a stress response pathway that senses and responds to such insults. However, the Psp system has remained completely uncharacterized in *V. cholerae.* Our results thus far suggest that genetic regulation and induction of the Psp system in *V. cholerae* is similar to other Gram-negative bacteria. Further characterization of the Psp system will provide a deeper understanding of the *V. cholerae* response to stressful conditions it encounters in the aquatic environment and in the human host.

Srimathi Kasturirangan, Ph.D Candidate, 5th year Graduate Student
Accompanied by graduate advisor, Dr. Deborah Chadee

Research Description:
Large Tumour Supressor and 14-3-3 Regulate Mixed Lineage Kinase 3
Mixed Lineage Kinase 3 (MLK3) is a MAP3K that activates multiple MAPK signaling pathways in response to cytokines and stress stimuli. MLK3 is important for proliferation of normal cells and migration and invasion of human tumour cells. LATS (Large Tumor Suppressor), a Ser/Thr kinase is activated by cell-cell contact and regulates cell proliferation, morphology, apoptosis and mitotic exit. We observed that cell confluence increased the amount of phosphorylated, activated LATS (p-LATS) in ovarian epithelial cells. Furthermore, ovarian cancer cells had substantially lower amounts of p-LATS in comparison to ovarian epithelial cells. Using confocal microscopy and cell fractionation, we observed that MLK3 is both cytoplasmic and nuclear in ovarian cells. Co-immunoprecipitation assays indicated that LATS increased MLK3/14-3-3 association and MLK3 cytoplasmic localization; thereby interlinking the MAPK and Hippo signalling pathways. In conclusion, our results identify LATS as a novel regulator of MLK3 that affects MLK3 sub-cellular localization in normal and ovarian cancer cells.

Prabaha Sikder, Ph.D. Candidate
Accompanied by graduate advisor, Dr. Sarit Bhaduri

Research Description
Several statistical reports confirm that Surgical Site Infections (SSI) still remain to be one of the predominant reasons for orthopedic implant failure inside the body.

It results in delayed recovery with significant prolongation in hospital stay, exorbitant bills, patient stress and revision surgeries. Perioperative antibiotic prophylaxes have been used for decades to prevent and cure SSI, simultaneously also contributing in the mutation of antibiotic resistant bacterial strains. Thus, alternative therapeutics have been developed to treat SSI.

Considering these complications, the primary aim of this project is to develop innovative, alkaline phosphate-based implant coatings for orthopedic implants. The coatings were made multi-functional in nature with bioactive, biocompatible and antibacterial properties. We use a novel coating technique known as microwave-irradiation which enhances the coating deposition kinetics remarkably and completes the process within minutes. The primary hypothesis is that single-phase coating compositions support homogenous material distribution and sustained dopant release as opposed to composite ones. Silver (Ag) – a well-established bactericidal element was used as the dopant in the coatings. The antibacterial nature was appraised against Escherichia coli (*E. coli*) and Staphylococcus aureus (*S. aureus*).

Award Recipient	Graduate Advisor	Graduate Program and Level	College	Amount
Sarah Carter	Dr. Jeanine Refsnider	MS Ecology	NSM	$2000.00
Cara DeAngelis	Dr. Jyl Matson	PhD Biomedical Sciences	MD	$2000.00
Austin Hulbert	Dr. Jeanine Refsnider	MS Biology with Ecology Track	NSM	$2000.00
Srimathi Kasturirangan	Dr. Deborah Chadee	PhD Molecular Biology	NSM	$1997.09
Prabaha Sikder	Dr. Sarit Bhaduri	PhD Mechanical Engineering	ENG	$1972.50
		Total…..		$9969.50

Graduate Admissions—Mr. Jim Anderson, Vice President for Enrollment Management
Jim Anderson thanked the Council for the opportunity to introduce himself and speak to enrollment. He started at UT on January 7th and enjoys his role here. Prior to UT, he worked at Boise State University as Associate VP for Enrollment Services, where he had oversight of the office of Admissions, Financial Aid and the Registrar's Office, etc. Prior to that he was at Texas Tech for 10-11 years, his alma mater.

We shepherd the strategic enrollment plan and the university mission and vision for what they would like to do. In doing so, sometimes we have to manage what is one step in front of us, then six months out, one year, five years and so on. He stated that there are many factors students consider when considering universities – programs, affordability, close to home, connections, and acceptance. But the number one reason is for a student choosing or not choosing a particular university is whether it is student-centered. How is the place and how do its people show up and represent themselves? It is all of our jobs. The knowledge we produce and convey to expand the field and influence others' lives is what we do.

It is the little things that matter, whether it involves our choices around policy, procedures, application processes. It does not mean the customer is always right, but they need to be the focus of what we do, a student-centered methodology in all that we do. Student centeredness means many things to many people. There is not a magic bullet, but there is a way of doing things so they are the fiber of a university. All of the things we do are important and the fit is immensely important.

It is how the student feels about the environment they are in. We have to ask ourselves 'how easy do we make it?' In the hierarchy of needs, that is the big strategy. Magnification that occurs, the feeling in tenor of faculty, staff and students, all switch. The place matters at every opportunity. The unobvious are the students who are asking for a hand, some help. Not a hand out, but a hand up. The momentum of the campus flips.

Enrollment numbers for fall 2018 and spring 2019 were not great, in the red. Enrollment has been on a gradual decline. We want to change the trajectory, and that requires 'all in' attitude of how we carry ourselves toward that end. Make this place matter so much that an application fee is not a barrier or a parking ticket not a reason to leave.

Our processes should be student-centered. Look at the timing of process, whose clock does work with, ours or the student's? We are in a highly competitive space with over 250 higher education institutions in Ohio. The speed at which we react matters. Shows your interest in students.

Discussion/Questions:
Terry Bigioni indicated that application fees are a barrier to enrollment. The basic premise is that if applications ae down, there is a shallower pool. This equates to lower quality TAs, which impacts undergraduate education.

Jim Anderson responded that Boise State University decided that no applicant in Idaho should pay application fee (was $45-$50 undergraduate and $50-$75 graduate). An avalanche of applications rolled in, from about 12,000 to 18,000. In order to keep service metrics in line, it was almost a half million hit to the university to provide the needed admissions, marketing, etc. It is a metric to forecast. If you increase the end count, you have to increase other things. The app fee provides a piece of data. An application fee means the applicant has some skin in the game. Fewer but high fidelity applications. If the application fee is believed to be the barrier, what are we doing to help that? What else are we prepared to do to get over that $75 standard? Like the quantification and qualification and invest in our product – worth it for you to take a look at it. Have to take a measured approach. If you take a bite out of revenue approach, if we've got other things to do in addition to make that right.

Patty Relue noted that because our stipends are fairly low, we emphasize other qualities, such as Toledo as being a livable city and geographically close to major cities. From a university standpoint, it should be a central selling point. She asked if Enrollment Management is gathering this type of information that programs can link to get applicants excited. Most of our students are international and they do not see the campus until they get here.

Jim Anderson responded that applicants look at universities online. How we show up in a digital space will improve drastically. Once they see the campus, they are impressed. We have to be present online first to attract them. We need to sell Toledo and NW Ohio. Our connections with Toledo matter. More to come.

Opioid Teach-In - Dr. Linda A. Lewandowski, Dean of the College of Nursing
On behalf of Dr. Lewandowski, Chair Van Hoy announced that the University of Toledo and regional partners are sponsoring a community-wide teach-in on April 5, 2019. "This event is to provide education to increase community-wide knowledge about the facts and myths surrounding opioids and Opioid Use Disorder (OUD), as well as information regarding how to respond and where to find help. More information and registration details are on the website https://www.utoledo.edu/commissions/opioid-research/teach-in/.

Standing Committee Reports
Report of the Curriculum Committee
On behalf of the Graduate Council Curriculum Committee (GCCC), Co-Chair, Rodney Gabel that the committee had reviewed and approved all of the following proposals except the following proposals from Psychology and Counseling indicated with 'Hold' on the report below. Discussions are ongoing with them. Council approved unanimously.

No.	Proposal Type	Coll	Department/School/Program	Title	Course Number	Summary	GCCC Action
68	ECM	EN	Electrical Engineering and Computer Science	Power Electronics 1	EECS 5480	Course title change	Approved
69	ECM	HH	School of Exercise and Rehabilitation Sciences	Occupational Therapy Models of Practice I	OCCT 7010	Course description change	Approved
70	ECM	HH	School of Exercise and Rehabilitation Sciences	Occupational Therapy Models of Practice II	OCCT 7020	Course content change	Approved
71	ECM	HH	School of Exercise and Rehabilitation Sciences	Occupational Therapy Models of Practice III	OCCT 7030	Course description change	Approved
72	ECM	HH	School of Exercise and Rehabilitation Sciences	Occupational Therapy Models of Practice IV	OCCT 7040	Course description change	Approved
73	ECM	HH	School of Exercise and Rehabilitation Sciences	Occupational Therapy Models of Practice V	OCCT 8050	Course description change	Approved
74	ECM	HH	School of Exercise and Rehabilitation Sciences	Occupational Therapy Models of Practice VI	OCCT 8060	Course description change	Approved
75	ECM	HH	School of Exercise and Rehabilitation Sciences	Occupational Therapy Models of Practice VII	OCCT 8070	Course description change	Approved
76	ECM	HH	School of Exercise and Rehabilitation Sciences	Occupational Therapy Models of Practice VIII	OCCT 8080	Course description change	Approved
77	ECM	HH	School of Exercise and Rehabilitation Sciences	Fieldwork and Professional Development I	OCCT 7310	Course description change	Approved
78	ECM	HH	School of Exercise and Rehabilitation Sciences	Fieldwork and Professional Development II	OCCT 7320	Course description change	Approved
79	ECM	HH	School of Exercise and Rehabilitation Sciences	Fieldwork and Professional Development IV	OCCT 8340	Course description change	Approved
80	ECM	HH	School of Exercise and Rehabilitation Sciences	Fieldwork and Professional Development V	OCCT 8350	Course description change	Approved
81	ECM	HH	School of Exercise and Rehabilitation Sciences	Fieldwork Level I	OCCT 8360	Course description change	Approved
82	ECM	HH	School of Exercise and Rehabilitation Sciences	Fieldwork Level II	OCCT 8370	Course description change	Approved
83	ECM	HH	School of Exercise and Rehabilitation Sciences	Capstone Practicum	OCCT 8380	Course description change	Approved
84	ECM	HH	School of Intervention and Wellness	Counseling Theories and Techniques	COUN 5140	Course content change	HOLD
85	NPP	EN	Mechanical, Industrial and Manufacturing Eng	Graduate Certificate in Mechatronics	NA	15 credit hours	Approved
86	NCP	AR	Disability Studies	Disability Studies in Theory and Practice	DST 6000	New course proposal	Approved
87	NCP	AR	Disability Studies	Disability Ethics and Policy	DST 6800	New course proposal	Approved
88	NCP	AR	Disability Studies	Disability History and Rights	DST 6400	New course proposal	Approved
89	NCP	AR	Disability Studies	Representations of Disability and the Rise of Disability Cultu	DST 6200	New course proposal	Approved
90	NCP	AR	Foreign Languages and Literature	Independent Study in World Languages and Cultures	FLAN 5990	New course proposal	Approved
91	NCP	AR	Psychology	Empirically Supported Interventions and Processes of Chang	PSY 7380	New course proposal	HOLD
92	NCP	AR	Psychology	Foundations of Psychotherapy II	PSY 7370	New course proposal	HOLD
93	NCP	AR	Psychology	Foundations of Psychotherapy I	PSY 7360	New course proposal	HOLD
94	NCP	AR	Psychology	Foundations of Clinical Practice I	PSY 7300	New course proposal	HOLD
95	NCP	AR	Psychology	Assessment I	PSY 6270	New course proposal	HOLD
96	NCP	AR	Foreign Languages and Literature	Teaching Colloquia	FLAN 5160	New course proposal	Approved
97	NCP	AR	Foreign Languages and Literature	Special Topics	FLAN 5980	New course proposal	Approved
98	NCP	AR	Psychology	Assessment II	PSY 6280	New course proposal	HOLD
99	NCP	AR	Psychology	Foundations of Psychotherapy I	PSY 6360	New course proposal	HOLD
100	NCP	AR	Psychology	Foundations of Clinical Practice I	PSY 6300	New course proposal	HOLD
101	NCP	AR	Psychology	Foundations of Psychotherapy II	PSY 6370	New course proposal	HOLD
102	NCP	AR	Psychology	Empirically Supported Interventions and Processes of Chang	PSY 6380	New course proposal	HOLD
103	NCP	AR	Psychology	Assessment I	PSY 7270	New course proposal	HOLD
104	NCP	AR	Psychology	Assessment II	PSY 7280	New course proposal	HOLD
105	ECM	AR	SISS	Foundations of Spatially Integrated Social Sciences	SISS 8010	Credit hour/course change	Approved
106	ECM	AR	Sociology	Introduction to Graduate Studies	SOC 6000	Course requirement change	Approved
107	PRR	AR	Geography and Planning	MA in Geography	NA	Program requirement change	Approved
108	PRR	AR	Psychology	PhD in Psychology	NA	Program requirement change	HOLD
109	PRR	AR	Sociology	MA in Sociology	NA	Program requirement change	Approved
110	PRR	AR	Spanish	MA in Spanish	NA	Correct clerical mistake	Approved

Rodney Gabel reported that there is full set of curriculum for the next review cycle and GC.

Patty Relue asked the committee to check the status of the Graduate Certificate in Cyber Security that was previously pending approval, has had its questions answered.

Report of the Membership Committee
On behalf of the Graduate Council Membership Committee (GCCC), Connie Schall, committee member, reported aggregate membership results by college, application type and approvals in categories. She noted that applicants who do not have a terminal degree in a field, must have five years' experience, according to Graduate Faculty Membership guidelines. This experience should be evaluated at chairs and deans levels. So they need to be aware of this expectation. The Membership Committee is seeking guidance from the Provost's Office regarding equivalencies to keep in compliance with HLC, and review as a deliberative process. We are holding that particular application for clarification.

Dean Gruden pointed out that the Masters in Athletic Training program requires a terminal degree. However, there are experienced professionals practicing in the field who can make contributions to teaching and committee service. This is an example of where the applicant's experience should be listed and evaluated in the chairs/dean's summaries.

Kandace Williams mentioned that her college is expecting to bring an application forward for an individual who does not have a terminal degree but has 20 years' experience in the field.

Barry Scheuermann noted that the equivalency statement is required of the chair and dean.

COLLEGE	Total Applications rec'd	Applications Rec'd/Approved by Category					# Approved as Applied	# Approved in Diff. Category	# Pending	# Apps Internal	# Apps External	# Apps – Renewal	# Apps – New	# Apps – Change
		Full	Associate	Professional	Adjunct	Special								
Arts and Letters (AR)	1	1/1					1			1			1	
Business and Innovation (BU)														
Education (CE)	9	4/4				5/4	8	1		5	4	4	5	
Engineering (EN)	12	5/5				7/7	12			7	5	7	4	1
Health and Human Services (HHS)	7	1/1		2/2	2/2	2/1	6		1	5	2	1	4	2
Honors														
Law														
Libraries														
Medicine and Life Sciences (MD)														
Natural Sciences and Mathematics (SM)	3	1/1			2/2		3			1	2	1	2	
Nursing	2	1/1			1/0		1	1		1	1	1	1	
Pharmacy and Pharmaceutical Sciences (PH)														
TOTAL	34	13/13		2/2	5/4	14/12	31	2	1	20	14	14	17	3

Old Business
None.

New Business
None.

Adjournment
There being no further business, the Council adjourned at 2:01 p.m.